

#### PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD) LOCAL COORDINATING BOARD (LCB) AGENDA

- DATE: Wednesday, November 16, 2022
- TIME: **2:00 p.m.**

PLACE: 301 Datura Street, West Palm Beach, FL 33401

Attendees may not enter the TPA workplace if in the previous 5 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19 and are unvaccinated.

To promote awareness of multimodal options for in-person attendance, a map of transportation facilities and services around the TPA Office is provided on page 3.

Members of the public can also join the meeting virtually in the following ways:

- Via Zoom app using Webinar ID: 890 0743 8985 and Password: 043861
- Via web browser at <u>PalmBeachTPA.org/LCB-Meeting</u>
- Via phone at 1-646-558-8656 using the above Webinar ID and Password
- View a live simulcast at PalmBeachTPA.org/LIVE

Please call 561-725-0800 or e-mail <u>info@PalmBeachTPA.org</u> for assistance joining the virtual meeting.

#### 1. **REGULAR ITEMS**

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Modifications to the Agenda
- D. <u>MOTION TO APPROVE</u> Minutes for August 24, 2022
- E. General Public Comments

Members of the public are invited to offer general comments unrelated to agenda items at this time. Public comments related to agenda items will be heard following staff presentation of the item. Comments may be submitted in the following ways:

- A written may be submitted at <u>PalmBeachTPA.org/LCB-Comment</u> at any time prior to the commencement of the relevant agenda item.
- A verbal comment may be provided by a virtual attendee using the raise hand feature in the Zoom platform.
- A verbal and/or written comment may be provided by an in-person attendee submitting a comment card available at the welcome table.

Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

- F. Comments from the Chair and Member Comments
- G. LCB Liaison Report

#### 2. ACTION ITEMS

A. <u>MOTION TO ADOPT</u> FY 22 Annual Operating Report (AOR)

The AOR provides a financial and operational overview of the TD program. As the Designated Official Planning Agency (DOPA), the TPA must annually review and approve the AOR and forward comments to the Commission for Transportation Disadvantaged (CTD). Palm Tran staff will present the attached AOR, which reviews FY 22 (July 1, 2021 – June 30, 2022).

#### 3. INFORMATION ITEMS

A. FY 22 Annual Expenditure Report (AER)

The Palm Beach TPA, as the DOPA, must annually review the AER, which details all direct federal and local government funds spent on TD trips. Comments are forwarded to the CTD. A draft presentation and the FY 22 AER is attached.

B. LCB Member Training

TPA staff will provide an overview of LCB member roles and responsibilities.

C. LCB Member Presentations

Michael Corbit, Workforce Development Board will present on his roles and responsibilities related to the transportation disadvantaged. The LCB Member Presentation is attached.

D. Partner Agency Updates

Agency staff from SFRTA/Tri-Rail, Florida Department of Transportation, and/or Palm Beach County may provide brief updates on items relevant to the LCB.

#### 4. ADMINISTRATIVE ITEMS

- A. Next Meeting **February 22, 2023**
- B. 2023 Meeting Schedule
- C. Adjournment



#### Attending a meeting at the Palm Beach TPA Office 301 Datura Street, West Palm Beach, FL 33401





#### TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD MEMBERS

<u>CHAIR</u> Chelsea Reed, Mayor City of Palm Beach Gardens

**Milory Senat** Agency for Persons with Disabilities *Alternate: Pauline Spence* 

Vacant Area Agency on Aging Alternate: Nancy Yarnall

**Uyen Dang** Citizen Advocate

**Elisa Cramer** Department of Children and Family Services

Marielisa Amador Florida Agency for Health Care Administration *Alternate: Jerome Hill* 

**Marie Dorismond** Florida Department of Transportation *Alternate: Paula Scott* 

Angela Choice Florida Department of Veterans Affairs

Vacant Palm Beach County Community Action VICE CHAIR Tekesha Saffold Citizen Advocate/User

Vacant Private Transportation Industry

**Robyn Manuel** Florida Division of Vocational Rehabilitation

Merlene Ramnon Local Medical Community

**Laura Schultze** Public Education School District of Palm Beach County

**Elizabeth Clark** Representative for Children at Risk

**Robert Goodman** Representative for the Disabled

James Bonfiglio Representative for the Elderly

Michael Corbit Workforce Development Board

#### **Clinton Forbes**

Palm Tran (Mass/Public Transit Industry) Community Transportation Coordinator (CTC) Non-Voting Member *Alternate: Vacant* 

#### PURPOSE

The purpose of the LCB is to identify local service needs and to provide information, advice, and direction to the Palm Beach County Community Transportation Coordinator, otherwise known as Palm Tran Connection, on the coordination of service to be provided to the transportation disadvantaged through the Florida Coordinated Transportation System. The LCB is recognized as an advisory body to the Commission for the Transportation Disadvantaged. Palm Tran's provision of TD service is funded with state dollars. This service is not mandated by Federal Law.

#### NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purposes, they need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require a printed copy of the agenda package, require special accommodations under the Americans with Disabilities Act or require translation services for a meeting (free of charge) must call 561-725-0800 or email <u>Info@PalmBeachTPA.org</u> at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



#### OFFICIAL MEETING MINUTES OF THE PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD) LOCAL COORDINATING BOARD (LCB) AGENDA

#### Wednesday, August 24, 2022

301 Datura Street, West Palm Beach, FL 33401 Meeting was also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at <u>www.PalmBeachTPA.org/LCB</u>

#### 1. REGULAR ITEMS

#### 1.A. Call to Order and Pledge of Allegiance

MAYOR REED called the meeting to order at 2:03 p.m., provided an overview of the virtual meeting procedures, and led the Pledge of Allegiance.

#### 1.B. Roll Call

The Recording Secretary called the roll. A quorum was present in-person as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Milory Senat	Р	Angela Choice	А	Robert Goodman	А
Vanessa Palomino	А	Jodie Boisvert	Р	James Bonfiglio	Р
Uyen Dang	Р	Robyn Manuel	А	Private Transportation Industry	А
Elisa Cramer	Р	Merlene Ramnon	Р	Michael Corbit	Р
Marielisa Amador	А	Laura Schultze	Р	Tekesha Saffold	А
Marie Dorismond	Р	Elizabeth Clark	Р	Chelsea Reed	Р

P = Present A = Absent

#### 1.C. <u>APPROVED</u>: Modifications to the Agenda

The Recording Secretary stated the following members requested permission to participate remotely: Tekesha Saffold due to her work schedule, Robert Goodman due to being out of town, and Nancy Yarnall due to caretaking needs at home.

There were no objections to their virtual participation and the members were permitted to join the meeting. Note: Nancy Yarnall was not present virtually at this point.

#### 1.D. <u>APPROVED</u>: Minutes for May 25, 2022

MOTION to Approve the Modified Minutes made by James Bonfiglio, seconded by Uyen Dang, and carried unanimously 13-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Milory Senat	Y	Angela Choice	А	Robert Goodman	Y
Vanessa Palomino	А	Jodie Boisvert	Y	James Bonfiglio	Y
Uyen Dang	Y	Robyn Manuel	А	Private Transportation Industry	Α
Elisa Cramer	Y	Merlene Ramnon	Y	Michael Corbit	Y
Marielisa Amador	Α	Laura Schultze	Y	Tekesha Saffold	Y
Marie Dorismond	Y	Elizabeth Clark	Y	Chelsea Reed	Y

Y = Yes N = No A = Absent ABST = Abstain

#### **1.E. GENERAL PUBLIC COMMENTS**

There were no general public comments received.

#### **1.F. MEMBER COMMENTS**

Nancy Yarnall joined the meeting online.

CHAIR REED congratulated Grég Gabriel on the birth of his daughter.

#### **1.G. LCB Liaison Report**

GRÉG GABRIEL reviewed the Liaison's Report, which can be viewed at <u>PalmBeachTPA.org/LCB</u>. He welcomed Michael Corbit to the LCB.

There were no public or member comments received on this item.

#### 2. ACTION ITEMS

#### 2.A. <u>APPROVED</u>: Fiscal Year (FY) 2023-2028 Transportation Disadvantaged Service Plan (TDSP) Major Update

GRÉG GABRIEL provided an overview of the full draft FY 2023-2028 TDSP which can be viewed at <u>PalmBeachTPA.org/LCB</u>. The TDSP major update must cover a five-year period, with minor updates performed annually.

There were no public or member comments received on this item.

## MOTION to approve Fiscal Year (FY) 2023-2028 Transportation Disadvantaged Service Plan (TDSP) Major Update made by James Bonfiglio and seconded by Laura Schultz and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Milory Senat	Y	Angela Choice	А	Robert Goodman	Y
Nancy Yarnall (Alt)	Y	Jodie Boisvert	Y	James Bonfiglio	Y
Uyen Dang	Y	Robyn Manuel	А	Private Transportation Industry	Α
Elisa Cramer	Y	Merlene Ramnon	Y	Michael Corbit	Y
Marielisa Amador	А	Laura Schultze	Y	Tekesha Saffold	Y
Marie Dorismond	Y	Elizabeth Clark	Y	Chelsea Reed	Y

Y = Yes N = No A = Absent ABST = Abstain

#### 2.B. ADOPTED: FY 2023 LCB By-Laws

The Florida CTD requires the LCB by-laws to be updated and presented annually for approval. The attached draft by-laws were reformatted and updated to reflect the current fiscal year.

There were no public or member comments received on this item.

## MOTION to Adopt the FY 2023 LCB By-Laws made by James Bonfiglio, seconded by Elisa Cramer and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Milory Senat	Y	Angela Choice	A	Robert Goodman	Y
Nancy Yarnall (Alt)	Y	Jodie Boisvert	Y	James Bonfiglio	Y
Uyen Dang	Y	Robyn Manuel	A	Private Transportation Industry	Α
Elisa Cramer	Y	Merlene Ramnon	Y	Michael Corbit	Y
Marielisa Amador	А	Laura Schultze	Y	Tekesha Saffold	Y
Marie Dorismond	Y	Elizabeth Clark	Y	Chelsea Reed	Y

Y = Yes N = No A = Absent ABST = Abstain

#### 2.C. <u>ADOPTED</u>: the FY 2023 Grievance Procedures

The Florida CTD requires the LCB Grievance Procedures to be updated and adopted annually, with a minimum commitment of three (3) LCB voting members to serve on the LCB Grievance Subcommittee.

There were no public comments received on this item.

Member discussion ensued and the following members volunteered to serve on the LCB Grievance Subcommittee:

- James Bonfiglio
- Uyen Dang
- Chelsea Reed

MOTION to Adopt the FY 2023 Grievance Procedures made by James Bonfiglio, seconded by Uyen Dang and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Milory Senat	Y	Angela Choice	Α	Robert Goodman	Y
Nancy Yarnall (Alt)	Y	Jodie Boisvert	Y	James Bonfiglio	Y
Uyen Dang	Y	Robyn Manuel	Α	Private Transportation Industry	А
Elisa Cramer	Y	Merlene Ramnon	Y	Michael Corbit	Y
Marielisa Amador	Α	Laura Schultze	Y	Tekesha Saffold	Y
Marie Dorismond	Y	Elizabeth Clark	Y	Chelsea Reed	Y

Y = Yes N = No A = Absent ABST = Abstain

#### 3. INFORMATION ITEMS

#### 3.A. <u>DISCUSSED</u>: CTC Update

LOU FERRI provided presentation that can be viewed at <u>PalmBeachTPA.org/LCB</u>. He discussed a recent theft at Palm Tran facilities and driver shortages.

There were no public comments received on this item.

Member discussion ensued about driver recruitment and security at Palm Tran facilities.

#### 3.B. DISCUSSED: June 2022 Palm Tran Connection (PTC) Monthly Operating Report

LOU FERRI discussed the PTC which can be viewed at PalmBeachTPA.org/LCB.

There were no public comments received on this item.

Member discussion ensued about trip purpose and categorization.

#### **3.C. LCB Member Presentations**

LAURA SCHULTZ, MILORY SENAT, ELISA CRAMER and TANYA CASSIDE, FL Department of Children and Families, each provided an LCB Member Presentation which can be viewed at <u>PalmBeachTPA.org/LCB</u>. They each discussed their role and their agency's connection to transportation.

There were no public comments received on this item.

Member discussion ensued about the School District of Palm Beach County's travel trainers program, crisis letters received by the Agency for Persons with Disabilities, and protective services under the Department of Children and Family Services.

#### **3.B.** Partner Agency Updates

JODIE BOISVERT provided information about the Economic Mobility Summit.

MERLENE RAMNON noted an upcoming event supporting the Glades community.

ROBERT GOODMAN shared about a Community Service Expo in November.

#### 4. ADMINISTRATIVE ITEMS

#### 4.A. LCB Timeline

4.A. Next Meeting – November 16, 2022

#### 4.B. Adjournment

There being no further business the meeting was adjourned at 3:32 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Transportation Disadvantaged Local Coordinating Board and that information provided herein is the true and correct Minutes for the **August 24**, **2022** meeting of the Transportation Disadvantaged Local Coordinating Board, dated this 16th day of November 2022.

Chair Chelsea S. Reed City of Palm Beach Gardens Mayor

EXHIBIT A	
Palm Beach County Transportation Disadvantaged Local Coordinating Board	
Attendance Record	

Allenu	ance Rec		-				
<b>Representative</b> /Alternate Agency	Feb 24 2021	May 26 2021	Aug 25 2021	Nov 17 2021	Feb 23 2022	May 25 2022	Aug 24 2022
<b>Mayor Chelsea Reed</b> <i>Chair</i> – Palm Beach TPA	Р	Ρ	Р	Ρ	Ρ	***P	Ρ
<b>Tekesha Saffold</b> <i>Vice Chair</i> - Citizen Advocate/User	Р	Р	Р	Р	Р	Р	Р
Milory Senat/Pauline Spence Agency for Persons with Disabilities	Р	Р	Р	Ρ	Р	Р	Р
VACANT/Nancy Yarnall Area Agency on Aging	***P	Р	Р	Р	Р	Ρ	ALT
<b>Uyen Dang</b> Citizen Advocate	***P	Р	Р	Р	Ρ	Е	Ρ
Elisa Cramer FL Department of Children & Families	Е	Р	Р	Р	Р	Ρ	Ρ
Marielisa Amador/ Jerome Hill FL Agency for Healthcare Administration/ Medicaid Program	Р	ALT	ALT	ALT	Р	Ρ	E
Marie Dorismond/Paula Scott Florida Department of Transportation	Р	A	ALT	Р	Ρ	Ρ	Ρ
Angela Choice FL Department of Veteran's Affairs	Р	E	Р	Р	Ρ	Ρ	Е
Jodie Boisvert Department of Community Services	Р	Е	Р	***P	Ρ	Е	Р
VACANT Private Transportation	Р	E	Р	E			
<b>Robyn Manuel</b> Department of Education/Division of Vocational Rehabilitation	Р	E	Р	Р	Р	Р	E
<b>Merlene Ramnon</b> FL Department of Health for Palm Beach County	Р	Р	Р	Р	Ρ	А	Р
Laura Schultze School District of Palm Beach County	Р	Р	Р	Р	Ρ	Ρ	Р
Elizabeth Clark Representative for Children at Risk					***P	Ρ	Ρ
Robert Goodman Representative for the Disabled	Р	Ρ	Ρ	Е	Е	Е	Ρ
James Bonfiglio Representative for the Elderly	А	A	A	***P	Ρ	Ρ	Ρ
Michael Corbit Workforce Development Board	E	Ρ	Ρ	Ρ			***P
*** – New Appointment P - E – Excused	- Represe A – Ab		resent	ALT-	– Alternat – Va	e Present cant	C

#### **OTHERS PRESENT**

Jean Malacko Paige Patterson Sherika Perez Lou Ferri Sue Jay Collins Tanya Casside Cassidy Sparks Amanda Williams Grég Gabriel Brian Ruscher

#### EXHIBIT A (cont.)

#### **REPRESENTING**

General Public General Public Division of Blind Services Palm Tran FL Department of Children and Families FL Department of Children and Families Palm Beach TPA Palm Beach TPA Palm Beach TPA Palm Beach TPA

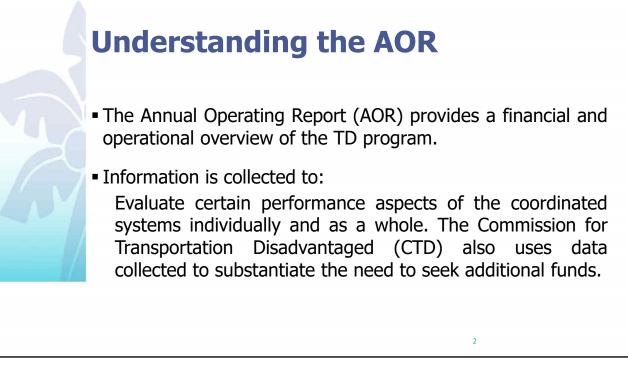




- 1. Local Coordinating Board (LCB) Liaison and Member 1 on 1: Members are encouraging to contact the LCB Liaison with comments and questions on agenda items.
- 2. Introduction Call: Please schedule time to meet with Mr. Gabriel to introduce yourself and learn more about the Transportation Disadvantaged Program and LCB. For more information visit: <u>Calendly.com/GGabriel-1/15Min</u>.
- **3. TPA Governing Board Meeting**: The next TPA Governing Board meeting will be held on December 15, 2022 at 9:00 a.m. both in-person and virtually. To view the agenda packet and meeting details, visit <u>PalmBeachTPA.org/Board</u>.
- **4.** Recap 2022 CTD Conference and Training Workshop: The LCB Chair and Liaison participated in the 2022 Conference Training Workshop and Expo from August 20 31.

## **2.A**







- AOR is a requirement of the Community Transportation Coordinator (CTC) pursuant to Chapter 427, Florida Statutes and is due by September 15 each year.
- The state AOR is completed by the Commission for the Transportation Disadvantaged (CTD) on January 1st each year and delivered to the Governor, Legislature and Commission to substantiate the need for additional funds.

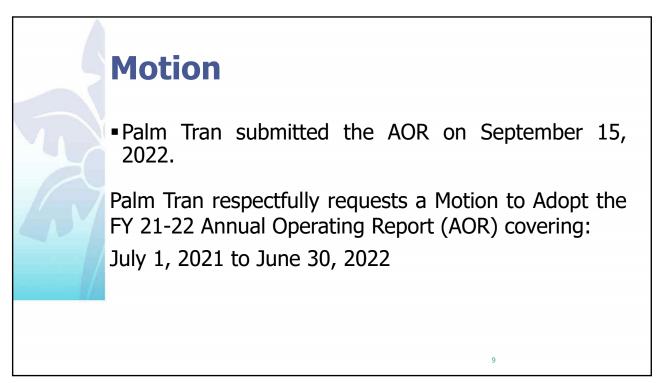
	FY 20	FY 21	FY22
Fixed Route (FR)	603,792	355,804	132,338
Deviated FR	0	0	0
Complementary ADA	592,415	474,394	533,965
Paratransit	150,719	70,865	78,213
TNC	0	0	0
Taxi	0	0	0
Volunteers	0	0	0
TOTAL TRIPS	1,346,926	901,063	744,516

	FY 20	FY 21	FY22
Medical	108,962	96,004	99,467
Employment	458,872	314,121	254,132
Ed/Train/DayCare	567,026	183,077	237,534
Nutritional	73,228	30,515	33,378
Life- Sustaining/Other	138,838	277,346	120,005
TOTAL TRIPS	1,346,926	901,063	744,516

	FY 20	FY 21	FY 22
Vehicle Miles	10,672,223	9,189,260	9,919,499
Roadcalls	1,597	1,044	552
Accidents	118	95	112
Vehicles	292	331	310
Drivers	436	349	377

	FY 19-20	FY 20-21	FY 21-22
CTC Trips	1,346,926	901,063	744,516
Vehicle Miles	10,672,223	9,189,260	9,919,499
No Shows	4,040	22,450	2,228
Complaints	2,156 0.0016%	1,258 0.0014%	1,757 0.0023%







#### **CTC** Organization

**County**: Palm Beach **Fiscal Year**: 7/1/2021 - 6/30/2022 CTC Status: Submitted CTD Status: Under Review

Date Initiated: 9/14/2022

CTC Organization Name: Address:	Palm Beach County 50 South Military Trail
City:	West Palm Beach
State:	FL
Zip Code:	33415
Organization Type:	County
Network Type:	Partial Brokerage
Operating Environment:	Urban
Transportation Operators:	Yes
Number of Transportation Operators:	2
Coordination Contractors:	No
Number of Coordination Contractors:	0
Provide Out of County Trips:	No
Local Coordinating Board (LCB) Chairperson:	Chelsea Reed
CTC Contact:	Lou Ferri
CTC Contact Title:	Senior Manager of Paratransit
CTC Contact Email:	LFerri@pbcgov.org
Phone:	(561) 812-5350

#### **CTC Certification**

I, Lou Ferri, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature):

#### LCB Certification

I, Chelsea Reed, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature):





#### **CTC** Trips

County:	Palm Beach	CTC Status:	Submitted	CTC Organization:	
Fiscal Year:	07/01/2021 - 06/30/2022	CTD Status:	Under Review		County

	Select	ed Reporting Perio	od	Previo	ous Reporting Perio	d
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Service Type - One Way						
Fixed Route/Fixed Schedule						
Daily Pass Trips	74	N/A	74	824	N/A	824
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	158,520	N/A	158,520	354,980	N/A	354,980
Deviated Fixed Route Service	0	N/A	0	0	N/A	0
Complementary ADA Service	560,221	N/A	560,221	474,394	N/A	474,394
Paratransit						
Ambulatory	92,854	0	92,854	62,317	0	62,317
Non-Ambulatory	11,617	0	11,617	8,548	0	8,548
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	0	N/A	0	0	N/A	0
Total - Service Type	823,286	0	823,286	901,063	0	901,063
Contracted Transportation Operator						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC	664,692	N/A	664,692	545,259	N/A	545,259
Total - Contracted Transportation Operator Trips	664,692	0	664,692	545,259	0	545,259
Revenue Source - One Way						
Agency for Health Care Administration (AHCA)	0	0	0	0	0	0
Agency for Persons with Disabilities (APD)	0	0	0	0	0	0
Comm for the Transportation Disadvantaged (CTD)	179,860	N/A	179.860	70.865	N/A	70.865
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	0	0	0	0	0	0
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	0	0	0	0	0	0
Local Government	643,426	0	643,426	736,951	0	736,951
Local Non-Government	0	0	0	0	0	0
Other Federal & State Programs	0	0	0	93,247	0	93,247
Total - Revenue Source	823,286	0	823,286	901,063	0	901,063





#### CTC Trips (cont'd)

County:	Palm Beach	CTC Status:	Submitted	CTC Organization:	
Fiscal Year:	07/01/2021 - 06/30/2022	CTD Status:	Under Review		County

	Select	ed Reporting Perio	d	Previo	ous Reporting Perio	1
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Passenger Type - One Way						
Older Adults	305,460	0	305,460	275,786	0	275,786
Children At Risk	0	0	0	0	0	0
Persons With Disabilities	342,305	0	342,305	255,692	0	255,692
Low Income	172,763	0	172,763	366,784	0	366,784
Other	2,758	0	2,758	2,801	0	2,801
Total - Passenger Type	823,286	0	823,286	901,063	0	901,063
Trip Purpose - One Way						
Medical	99,467	0	99,467	96,004	0	96,004
Employment	332,902	0	332,902	314,121	0	314,121
Education/Training/Daycare	237,534	0	237,534	183,077	0	183,077
Nutritional	33,378	0	33,378	30,515	0	30,515
Life-Sustaining/Other	120,005	0	120,005	277,346	0	277,346
Total - Trip Purpose	823,286	0	823,286	901,063	0	901,063
Unduplicated Passenger Head Count (UDPHC)						
UDPHC	8,020	0	8,020	7,577	0	7,577
Total - UDPHC	8,020	0	8,020	7,577	0	7,577
Unmet & No Shows						
Unmet Trip Requests	0	N/A	0	0	N/A	0
No Shows	2,228	N/A	2,228	22,450	N/A	22,450
Customer Feedback						
Complaints	1,757	N/A	1,757	1,258	N/A	1,258
Commendations	446	N/A	446	1,421	N/A	1,421





#### **CTC Vehicles & Drivers**

County:	Palm Beach	CTC Status:	Submitted	CTC Organization:	
Fiscal Year:	07/01/2021 - 06/30/2022	CTD Status:	Under Review		County

	Selec	ted Reporting Peri	od	Previ	ous Reporting Peri	od
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Vehicle Miles						
Deviated Fixed Route Miles	0	N/A	0	0	N/A	0
Complementary ADA Service Miles	8,426,857	N/A	8,426,857	7,996,471	N/A	7,996,471
Paratransit Miles	1,492,642	0	1,492,642	1,192,789	0	1,192,789
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
Total - Vehicle Miles	9,919,499	0	9,919,499	9,189,260	0	9,189,260
Roadcalls & Accidents						
Roadcalls	552	0	552	1,044	0	1,044
Chargeable Accidents	112	0	112	95	0	95
Vehicle Inventory						
Total Number of Vehicles	310	0	310	331	0	331
Number of Wheelchair Accessible Vehicles	252	0	252	302	0	302
Drivers						
Number of Full Time & Part Time Drivers	377	0	377	349	0	349
Number of Volunteer Drivers	0	0	0	0	0	0





#### **CTC Revenue Sources**

County:	Palm Beach	CTC Status:	Submitted	CTC Organization:	
Fiscal Year:	07/01/2021 - 06/30/2022	CTD Status:	Under Review		County

	Selec	ted Reporting Peri	iod	Previ	ous Reporting Per	iod
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Revenue Sources				-		
Agency for Health Care Administration (AHCA)	\$0	\$ 0	\$ 0	\$ 0	\$0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 0	\$ 0	\$ 0	\$ 0	\$0	\$ 0
Dept of Economic Opportunity (DEO)	\$0	\$ 0	\$0	\$ 0	\$0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0	\$ 0	\$ 0	\$0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$0	\$0
Commission for the Transportation Disadvantage	d (CTD)					
Non-Sponsored Trip Program	\$ 3,380,664	N/A	\$ 3,380,664	\$ 2,848,195	N/A	\$ 2,848,195
Non-Sponsored Capital Equipment	\$0	N/A	\$0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$0
TD Other	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Department of Transportation (DOT)						
49 USC 5307	\$ 0	\$ 0	\$ 0	\$ 0	\$0	\$ 0
49 USC 5310	\$ 0	\$ 0	\$ 0	\$ 0	\$0	\$0
49 USC 5311	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 0	\$0	\$0
Block Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$0	\$ 0
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$0	\$ 0
Other DOT	\$ 0	\$ 0	\$ 0	\$ 0	\$0	\$ 0
Local Government						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$0
County Cash	\$ 26,973,571	\$ 0	\$ 26,973,571	\$ 16,530,163	\$0	\$ 16,530,163
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$0	\$0
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$0	\$ 0
City In-Kind	\$0	\$ 0	\$0	\$ 0	\$0	\$0
Other Cash	\$0	\$ 0	\$0	\$ 0	\$0	\$0
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$0	\$0
Local Non-Government						
Farebox	\$ 3,109,845	\$ 0	\$ 3,109,845	\$ 1,516,569	\$0	\$ 1,516,569
Donations/Contributions	\$ 0	\$ 0	\$0	\$ 0	\$ 0	\$0
In-Kind Services	\$ 0	\$ 0	\$ O	\$ 0	\$ O	\$0
Other Non-Government	\$ 0	\$ 0	\$0	\$ 0	\$0	\$0
Other Federal & State Programs						
Other Federal Programs	\$ 0	\$ 0	\$0	\$ 3,603,541	\$ 0	\$ 3,603,541
Other State Programs	\$ 0	\$ 0	\$0	\$ 0	\$ 0	\$0
Total - Revenue Sources	\$ 33,464,080	\$0	\$ 33,464,080	\$ 24,498,468	\$ O	\$ 24,498,468





#### **CTC Expense Sources**

County:	Palm Beach	CTC Status:	Submitted	CTC Organization:	Palm Beach County
Fiscal Year:	07/01/2021 - 06/30/2022	CTD Status:	Under Review		county

	Selec	ted Reporting Peri	od	Previ	ious Reporting Peri	od
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Expense Sources						
Labor	\$ 3,206,712	\$0	\$ 3,206,712	\$ 3,348,792	\$0	\$ 3,348,792
Fringe Benefits	\$ 1,691,520	\$0	\$ 1,691,520	\$ 2,019,878	\$0	\$ 2,019,878
Services	\$0	\$0	\$ 0	\$ 39,347	\$ 0	\$ 39,347
Materials & Supplies Consumed	\$ 9,447	\$0	\$ 9,447	\$ 23,249	\$ 0	\$ 23,249
Utilities	\$ 207,202	\$0	\$ 207,202	\$ 219,347	\$ 0	\$ 219,347
Casualty & Liability	\$0	\$0	\$ 0	\$ 0	\$ 0	\$0
Taxes	\$0	\$0	\$0	\$ 0	\$0	\$0
Miscellaneous	\$ 343,406	\$0	\$ 343,406	\$ 165,281	\$0	\$ 165,281
Interest	\$0	\$0	\$ 0	\$ 0	\$ 0	\$0
Leases & Rentals	\$0	\$0	\$ 0	\$ 0	\$ 0	\$0
Capital Purchases	\$0	\$0	\$ 0	\$ 0	\$ 0	\$0
Contributed Services	\$0	\$0	\$ 0	\$ 0	\$ 0	\$0
Allocated Indirect Expenses	\$0	\$0	\$ 0	\$ 0	\$ 0	\$0
Purchased Transportation Services						
Bus Pass	\$ 408,217	N/A	\$ 408,217	\$ 579,803	N/A	\$ 579,803
School Board (School Bus)	\$0	N/A	\$ 0	\$ 0	N/A	\$0
Transportation Network Companies (TNC)	\$0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$0	N/A	\$ 0	\$ 0	N/A	\$0
Contracted Operator	\$ 27,597,576	N/A	\$ 27,597,576	\$ 29,005,945	N/A	\$ 29,005,945
Total - Expense Sources	\$ 33,464,080	\$ O	\$ 33,464,080	\$ 35,401,642	\$ 0	\$ 35,401,642

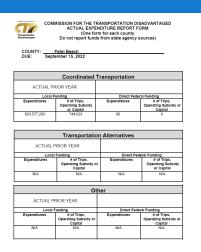
County:	Palm Beach			Demograp	phics	Number	Florido Commission for the	
CTC: Contact:	Palm Beach County Lou Ferri			Total Cour	nty Population	0		-
Contact.	50 South Military Tra	ail		Total Cou		0	A	
	West Palm Beach, Fl			Unduplica	ted Head Count	8,020		
	561-812-5350	2 00 120		Chaophoa			Transportation	
Email:	LFerri@pbcgov.org						Disadvantaged	
Trips By	y Type of Service	2020	2021	2022	Vehicle Data	2020	2021	2022
Fixed Rou	<u> </u>	603,792	355,804	158,594	Vehicle Miles	10,672,223	9,189,260	9,919,499
Deviated		, 0	, 0	, 0	Roadcalls	1,597	1,044	552
Complem	nentary ADA	592,415	474,394	560,221	Accidents	118	95	112
Paratrans	sit	150,719	70,865	104,471	Vehicles	292	331	310
TNC		0	0	0	Drivers	436	349	377
Taxi		0	0	0				
School Bo	oard (School Bus)	0	0	0				
Volunteer	rs	0	0	0				
TOTAL T	RIPS	1,346,926	901,063	823,286				
Passen	ger Trips By Trip P	urpose			Financial and General I	Data		
Medical		108,962	96,004	99,467	Expenses	\$40,344,925	\$35,401,642	\$33,464,080
Employm	ent	458,872	314,121	332,902	Revenues	\$36,311,641	\$24,498,468	\$33,464,080
Ed/Train/	/DayCare	567,026	183,077	237,534	Commendations	1,320	1,421	446
Nutritiona	al	73,228	30,515	33,378	Complaints	2,156	1,258	1,757
Life-Susta	aining/Other	138,838	277,346	120,005	Passenger No-Shows	4,040	22,450	2,228
TOTAL T	RIPS	1,346,926	901,063	823,286	Unmet Trip Requests	0	0	0
Passen	ger Trips By Reven	ue Source			Performance Measures			
CTD		89,095	70,865	179,860	Accidents per 100,000 Miles	1.11	1.03	1.13
AHCA		0	0	0	Miles between Roadcalls	6,683	8,802	17,970
APD		0	0	0	Avg. Trips per Passenger	128.66	118.92	102.65
DOEA		46,066	0	0	Cost per Trip	\$29.95	\$39.29	\$40.65
DOE		0	0	0	Cost per Paratransit Trip	\$53.63	\$63.86	\$49.73
Other		1,211,765	830,198	643,426	Cost per Total Mile	\$3.78	\$3.85	\$3.37
TOTAL T	RIPS	1,346,926	901,063	823,286	Cost per Paratransit Mile	\$3.73	\$3.79	\$3.33
Trips by	y Provider Type							
CTC		603,792	355,804	158,594				
Transport	tation Operator	743,134	545,259	664,692				
	tion Contractor	, 0	, 0	0				
TOTAL T	RIPS	1,346,926	901,063	823,286				





## = Annual Expenditure Report (AER)

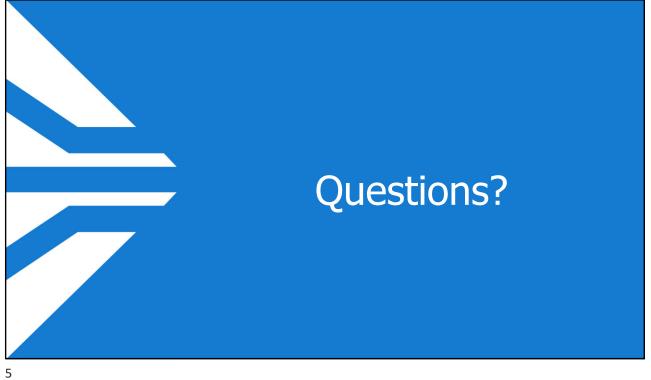
- The AER is a document that details all direct federal and local government funds spent on transportation disadvantaged trips
- Does not include state funds, but does include local match money and number of trips
- Numbers are for FY23 (July 1, 2022 June 30, 2023)



	of Trips, Operati			Local
Subsidy of Capital Subsidy	Subsidy or Capita	Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures
\$33,577,203 744,623 \$0	0	\$0	744,623	\$33,577,203

## Transportation Alternatives & Other

Local Funding		Direct Federal Funding					
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital				
N/A	N/A	N/A	N/A				
,		,	,				





#### COMMISSION FOR THE TRANSPORTATION DISADVANTAGED ACTUAL EXPENDITURE REPORT FORM (One form for each county Do not report funds from state agency sources)

#### COUNTY: Palm Beach DUE: September 15, 2022

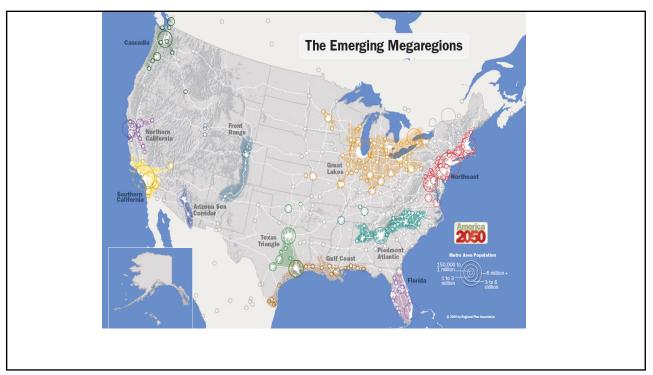
Coordinated Transportation								
ACTUAL PF	RIOR YEAR							
Local F	unding	Direct Federal Funding						
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital					
\$33,577,203	744,623	\$0	0					

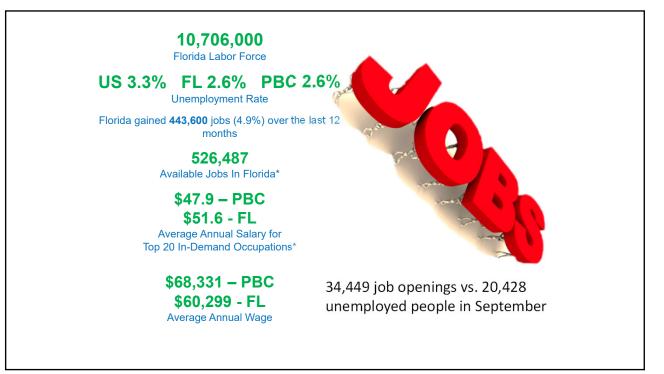
Transportation Alternatives									
ACTUAL P	RIOR YEAR								
Local Funding		Direct Federal Funding							
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital						
N/A	N/A	N/A	N/A						

Other										
ACTUAL PI	RIOR YEAR									
Local F	Inding Direct Federal Funding		ral Funding							
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital							
N/A	N/A	N/A	N/A							

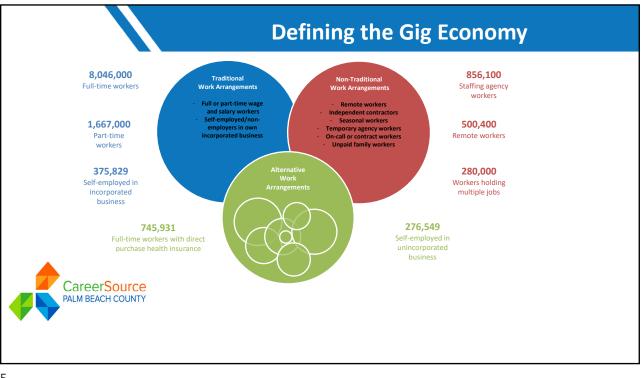
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	Job Gain	S
<ul> <li>By the numbers, over-the-year job g</li> <li>Industry</li> <li>Leisure/hospitality</li> <li>Education/health services</li> <li>Trade/transportation/utilities</li> </ul>	ains in Palm Beach Cou Change +11,100 +7,100 +4,500	inty were: <u>Total jobs</u> 92,100 109,700 121,300
<ul> <li>Other services</li> <li>Construction</li> <li>Manufacturing</li> <li>Financial activities</li> <li>Government</li> <li>Professional/business services</li> </ul>	+4,500 jobs +1,000 jobs +1,100 jobs +800 jobs +800 jobs +300s	35,000 40,300 21,500 46,900 63,800 125,800
Information	unchanged	10,600
er <mark>Source</mark> Ach county		



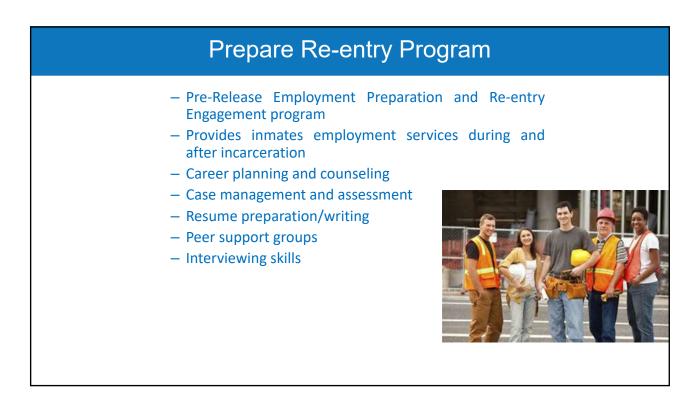


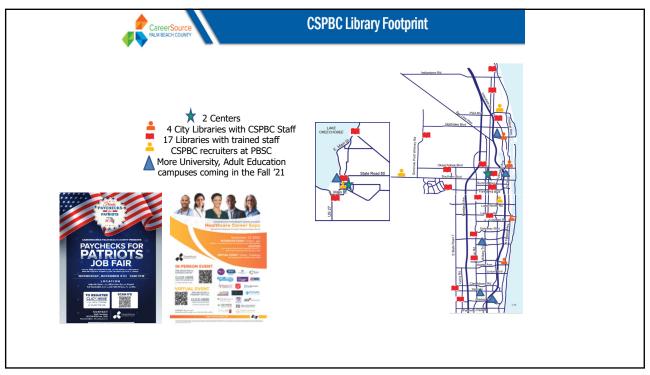


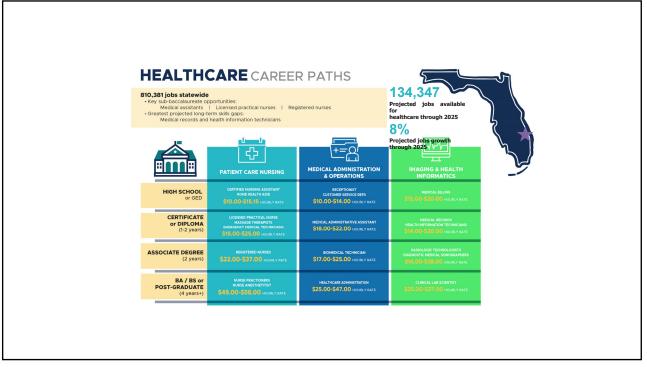


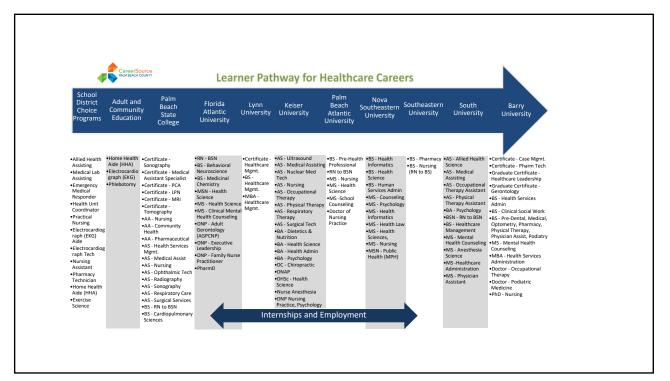










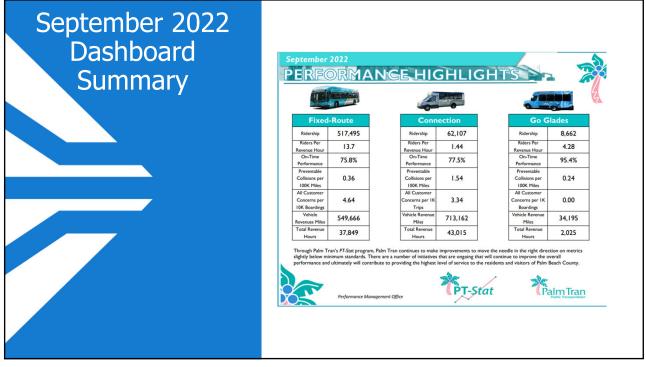


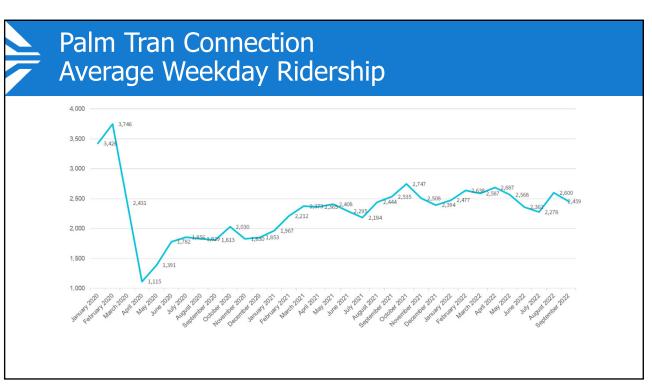


# 3\_D



#### Palm Tran Service Update Palm Tran ridership across all modes of services (Fixed-Route, Connection, Go Glades) in September 2022 increased 2.8% compared to the same period in 2021. The current overall impact of COVID-19 to Palm Tran public transit services is estimated at -30.4% • On Tuesday, September 20, the Go Glades service reported the highest daily ridership since the service started in December 2018 at 398 passengers • Both Fixed-Route and Connection are still experiencing challenges with driver shortages Connection Request for Proposal for new providers has been postponed until 2023 2





## TD Ridership and Complaint Report

Month	TD Ridership	Raw Complaints	Valid
August	7,755	12	7
September	7,654	5	2
October	8,784	10	2
Valid complaints: Late Drop off	f (3), Wheelchair securement ( (1), Damaged Prop		er (2), Unsafe driving



## 2023 TPA Governing Board, Advisory Committee & Coordinating Board Meeting Dates

Meetings held at 301 Datura Street, West Palm Beach, FL 33401

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
<b>Governing Board</b> 3 <sup>rd</sup> Thursday of most months at 9:00 a.m.		16	16	20	18	15	20		21	19		14*
<b>Technical Advisory Committee (TAC)</b> 1 <sup>st</sup> Wednesday of most months at 9:00 a.m.		1	1	5	3	7	5		6	4		6
<b>Citizen's Advisory Committee (CAC)</b> 1 <sup>st</sup> Wednesday of most months at 1:30 p.m.		1	1	5	3	7	5		6	4		6
Vision Zero Advisory Committee (VZAC) 1 <sup>st</sup> Thursday of most months at 9:00 a.m.		2	2	6	4	8*	6		7	5		7
<b>Transportation Disadvantaged Local</b> <b>Coordinating Board (TDLCB)</b> 2 <sup>nd</sup> month of each quarter at 2:00 p.m.		22			24			23			15	

Shaded = No Meeting

\* Second Thursday