PALM BEACH
Transportation
Planning Agency

OFFICIAL MEETING MINUTES OF THE
VISION ZERO ADVISORY COMMITTEE (VZAC)

Thursday, May 5, 2022

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred.
PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at
PalmBeachTPA.org/VZAC

1.   REGULAR ITEMS

1.A.   Call to Order and Roll Call

CHAIR THOBURN called the meeting to order at 9:00 a.m. and provided an overview of the meeting procedures.

The Recording Secretary called the roll. A quorum was present as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Tracy Phelps	P	Joann Skaria	P	Michael Owens	A
Bruce Rosenzweig	P	Fadi Nassar	P	Christian Santa-Gonzalez	A
Craig Pinder	P	Jacey Biery	A	John Roach	P
Ted Goodenough	A	David Wiloch	P	Larry Wallace	A
Joanna Peluso	P	Jean Matthews	P	Brian Ruscher	P
Chris Dabros (Alt)	P	Yash Nagal	A	Stephanie Thoburn	A

P = Present A = Absent

1.B.   APPROVED Modifications to the Agenda

The Recording Secretary stated the following members requested permission to participate remotely: Michael Owens requested due to School District staffing shortages and Ted Goodenough due to his service dog's recent surgery.

There were no objections to his virtual participation, and the members were permitted to join the meeting.

1.C.   APPROVED Amended Minutes for April 7, 2022

CHAIR THOBURN requested an amendment to the minutes under Item 2.A to reflect that the 2022 Transportation Alternatives (TA) Program Project Application Rankings were not re-ranked according to normal operating procedures.

MOTION to approve the Minutes as amended made by Bruce Rosenzweig, seconded by Joann Skaria, and carried unanimously 13-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Tracy Phelps	Y	Joann Skaria	Y	Michael Owens	Y
Bruce Rosenzweig	Y	Fadi Nassar	Y	Christian Santa-Gonzalez	A
Craig Pinder	Y	Jacey Biery	A	John Roach	Y
Ted Goodenough	Y	David Wiloch	Y	Brian Ruscher	Y
Joanna Peluso	Y	Jean Matthews	Y	Stephanie Thoburn	A
Chris Dabros (Alt)	Y	Yash Nagal	A		

Y = Yes, N = No, A = Absent, ABST = Abstain

1.D. General Public Comments and Public Comments on Action Items

There were no general public comments received.

1.E. Comments from the Chair and Member Comments

There were no member comments.

Wibet Hay, Jacey Biery, and Bruce Guyton joined the meeting in-person.

1.F. VZAC Liaison's Report

ANDREW UHLIR, TPA Deputy Director of Program Development, reviewed the full report, which can be viewed at PalmBeachTPA.org/VZAC.

There were no public comments or member comments received.

2. ACTION ITEMS

2.A. RECOMMENDED APPROVAL of the Fiscal Year (FY) 2023-2024 Unified Planning Work Program (UPWP)

MATTHEW KOMMA, TPA Chief Financial Officer, provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/VZAC. Matthew stated the FY 23-24 UPWP is the 2-year business plan and budget for the agency covering a period of July 1, 2022 to June 30, 2024. The UPWP serves as the TPA's application for federal planning funds and includes a description of the planning work, deliverables, timeframes, and source and amount of funding requested. The UPWP also includes federal and state review comments that will be incorporated into the final version for Governing Board adoption scheduled for May 19, 2022.

There were no public comments on this item.

Member discussion ensued on TPA member dues, software accessibility, public engagement, and processing leftover funds.

MOTION to Recommend Approval of the FY 2023-2024 UPWP made by Craig Pinder, seconded by Michael Owens and carried unanimously 15-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Tracy Phelps	Y	Joann Skaria	Y	Michael Owens	Y
Bruce Rosenzweig	Y	Fadi Nassar	Y	Christian Santa-Gonzalez	A
Craig Pinder	Y	Jacey Biery	Y	John Roach	Y
Ted Goodenough	Y	David Wiloch	Y	Brian Ruscher	Y
Joanna Peluso	Y	Jean Matthews	Y	Stephanie Thoburn	A
Chris Dabros (Alt)	Y	Bruce Guyton (Alt)	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

3. INFORMATION ITEMS

3.A.   <u>DISCUSSED</u>: Draft FY 23-27 Transportation Improvement Program (TIP)

JASON PRICE, TPA TIP Coordinator, provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/VZAC. Jason stated the TIP is the five-year funding program for transportation projects in Palm Beach County. The program reflects revenue expectations for the next five fiscal years and shows phases and funding sources by year for each project. The full TIP document and appendices can be viewed at PalmBeachTPA.org/TIP.

There were no public comments on this item.

Member discussion ensued on State Road 7 and Turnpike project schedules, and Tri-Rail northern extension project delays.

VICTORIA WILLIAMS, Florida's Turnpike Enterprise MPO Liaison for South Florida, shared that the Turnpike widening project is in the Project Development and Environment (PD&E) study phase.

4.   ADMINISTRATIVE ITEMS

4.A.   Governing Board Summary Points – April 21, 2022

There was no discussion on this item.

4.B.   FDOT Scheduling Report – May 2022

There was no discussion on this item.

4.C.   Next Meeting – June 2, 2022

The meeting was adjourned at 9:52 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Vision Zero Advisory Committee and that information provided herein is the true and correct Minutes for the May 5, 2022 meeting of the Vision Zero Advisory Committee, dated this 2nd day of June 2022.

Stephanie Thoburn
VZAC Chair

EXHIBIT A
VZAC Member Attendance Record

REPRESENTATIVE/Alternate Agency Name	Jun '21	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Jan '22	Feb '22	Mar '22	Apr '22	May '22
CHAIR STEPHANIE THOBURN/Garret Watson Town of Jupiter	P	P		E	P		P		P	P	P	E
VICE CHAIR BRIAN RUSCHER/Amy Alvarez City of Delray Beach	P	P		P	P		P		P	E	P	P
TRACY PHELPS/Kimberly Kosirog City of Boca Raton	ALT	P		P	P		P		P	P	P	P
BRUCE ROSENZWEIG Boca Raton Bicycle Club	*P	P		P	P		P		P	P	P	P
CRAIG PINDER/Kathleen Hatcher City of Boynton Beach	P	P		ALT	E		P		P	P	P	P
TED GOODENOUGH Disabled Community	P	P		P	P		P		E	P	P	P
JOANNA PELUSO Healthier Jupiter	E	P	No Meeting Held – Scheduled Break	P	P	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P	P	P	P
JOAN OLIVA/Chris Dabros City of Lake Worth CRA	-	-		-	-		-		-	-	-	-
JOANN SKARIA City of Palm Beach Gardens	P	P		E	P		P		P	P	P	P
FADI NASSAR/Neil Wantz PBC Engineering	P	P		P	P		P		P	P	P	P
JACEY BIERY/ Sally Channon PBC ERM	P	P		P	P		*P		P	A	P	P
DAVID WILOCH/Michael Howe PBC Planning	*P	P		P	P		P		P	P	P	P
JEAN MATTHEWS/Casey Pranckun PBC Parks and Recreation	P	ALT		P	P		P		P	P	ALT	P
YASH NAGAL/Bruce Guyton Palm Tran	P	P		A	P		P		P	P	P	ALT
MICHAEL OWENS/Joyell Shaw School District of Palm Beach County	P	P		P	ALT		P		P	P	P	P
VACANT/Christian Santa-Gonzalez Village of Wellington	P	ALT		ALT	P		P		ALT	ALT	ALT	E
JOHN ROACH City of West Palm Beach	P	P		P	P		P		P	P	P	P
LARRY WALLACE/Wibet Hay Florida Department of Transportation *Non-Voting Advisory Member*	P	E		P	ALT		E		ALT	P	ALT	ALT

P = Member Present   E = Excused Absence   A = Unexcused Absence
*New Appointment   - = Member not assigned   **Nominated Prior to current Operating Procedures

EXHIBIT A (cont.)

OTHERS PRESENT   REPRESENTING

Victoria Williams   Florida's Turnpike Enterprise
Conor Campobasso   Palm Beach TPA
Margarita Pierce   Palm Beach TPA
Cassidy Sparks   Palm Beach TPA
Andrew Uhlir   Palm Beach TPA
Amanda Williams   Palm Beach TPA
Matthew Komma   Palm Beach TPA
Jason Price   Palm Beach TPA
Valerie Neilson   Palm Beach TPA