



PALM BEACH Transportation Planning Agency

OFFICIAL MEETING MINUTES OF THE PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD) LOCAL COORDINATING BOARD (LCB) AGENDA

Wednesday, August 24, 2022

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at www.PalmBeachTPA.org/LCB

1. REGULAR ITEMS

1.A. Call to Order and Pledge of Allegiance

MAYOR REED called the meeting to order at 2:03 p.m., provided an overview of the virtual meeting procedures, and led the Pledge of Allegiance.

1.B. Roll Call

The Recording Secretary called the roll. A quorum was present in-person as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Milory Senat	P	Angela Choice	A	Robert Goodman	A
Vanessa Palomino	A	Jodie Boisvert	P	James Bonfiglio	P
Uyen Dang	P	Robyn Manuel	A	Private Transportation Industry	A
Elisa Cramer	P	Merlene Ramnon	P	Michael Corbit	P
Marielisa Amador	A	Laura Schultze	P	Tekesha Saffold	A
Marie Dorismond	P	Elizabeth Clark	P	Chelsea Reed	P

P = Present A = Absent

1.C. **APPROVED:** Modifications to the Agenda

The Recording Secretary stated the following members requested permission to participate remotely: Tekesha Saffold due to her work schedule, Robert Goodman due to being out of town, and Nancy Yarnall due to caretaking needs at home.

There were no objections to their virtual participation and the members were permitted to join the meeting. Note: Nancy Yarnall was not present virtually at this point.

1.D. APPROVED: Minutes for May 25, 2022

MOTION to Approve the Modified Minutes made by James Bonfiglio, seconded by Uyen Dang, and carried unanimously 13-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Milory Senat	Y	Angela Choice	A	Robert Goodman	Y
Vanessa Palomino	A	Jodie Boisvert	Y	James Bonfiglio	Y
Uyen Dang	Y	Robyn Manuel	A	Private Transportation Industry	A
Elisa Cramer	Y	Merlene Ramnon	Y	Michael Corbit	Y
Marielisa Amador	A	Laura Schultze	Y	Tekesha Saffold	Y
Marie Dorismond	Y	Elizabeth Clark	Y	Chelsea Reed	Y

Y = Yes N = No A = Absent ABST = Abstain

1.E. GENERAL PUBLIC COMMENTS

There were no general public comments received.

1.F. MEMBER COMMENTS

Nancy Yarnall joined the meeting online.

CHAIR REED congratulated Grég Gabriel on the birth of his daughter.

1.G. LCB Liaison Report

GRÉG GABRIEL reviewed the Liaison’s Report, which can be viewed at PalmBeachTPA.org/LCB. He welcomed Michael Corbit to the LCB.

There were no public or member comments received on this item.

2. ACTION ITEMS

2.A. APPROVED: Fiscal Year (FY) 2023-2028 Transportation Disadvantaged Service Plan (TDSP) Major Update

GRÉG GABRIEL provided an overview of the full draft FY 2023-2028 TDSP which can be viewed at PalmBeachTPA.org/LCB. The TDSP major update must cover a five-year period, with minor updates performed annually.

There were no public or member comments received on this item.

MOTION to approve Fiscal Year (FY) 2023-2028 Transportation Disadvantaged Service Plan (TDSP) Major Update made by James Bonfiglio and seconded by Laura Schultz and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Milory Senat	Y	Angela Choice	A	Robert Goodman	Y
Nancy Yarnall (Alt)	Y	Jodie Boisvert	Y	James Bonfiglio	Y
Uyen Dang	Y	Robyn Manuel	A	Private Transportation Industry	A
Elisa Cramer	Y	Merlene Ramnon	Y	Michael Corbit	Y
Marielisa Amador	A	Laura Schultze	Y	Tekesha Saffold	Y
Marie Dorismond	Y	Elizabeth Clark	Y	Chelsea Reed	Y

Y = Yes N = No A = Absent ABST = Abstain

2.B. ADOPTED: FY 2023 LCB By-Laws

The Florida CTD requires the LCB by-laws to be updated and presented annually for approval. The attached draft by-laws were reformatted and updated to reflect the current fiscal year.

There were no public or member comments received on this item.

MOTION to Adopt the FY 2023 LCB By-Laws made by James Bonfiglio, seconded by Elisa Cramer and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Milory Senat	Y	Angela Choice	A	Robert Goodman	Y
Nancy Yarnall (Alt)	Y	Jodie Boisvert	Y	James Bonfiglio	Y
Uyen Dang	Y	Robyn Manuel	A	Private Transportation Industry	A
Elisa Cramer	Y	Merlene Ramnon	Y	Michael Corbit	Y
Marielisa Amador	A	Laura Schultze	Y	Tekesha Saffold	Y
Marie Dorismond	Y	Elizabeth Clark	Y	Chelsea Reed	Y

Y = Yes N = No A = Absent ABST = Abstain

2.C. ADOPTED: the FY 2023 Grievance Procedures

The Florida CTD requires the LCB Grievance Procedures to be updated and adopted annually, with a minimum commitment of three (3) LCB voting members to serve on the LCB Grievance Subcommittee.

There were no public comments received on this item.

Member discussion ensued and the following members volunteered to serve on the LCB Grievance Subcommittee:

- James Bonfiglio
- Uyen Dang
- Chelsea Reed

MOTION to Adopt the FY 2023 Grievance Procedures made by James Bonfiglio, seconded by Uyen Dang and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Milory Senat	Y	Angela Choice	A	Robert Goodman	Y
Nancy Yarnall (Alt)	Y	Jodie Boisvert	Y	James Bonfiglio	Y
Uyen Dang	Y	Robyn Manuel	A	Private Transportation Industry	A
Elisa Cramer	Y	Merlene Ramnon	Y	Michael Corbit	Y
Marielisa Amador	A	Laura Schultze	Y	Tekesha Saffold	Y
Marie Dorismond	Y	Elizabeth Clark	Y	Chelsea Reed	Y

Y = Yes N = No A = Absent ABST = Abstain

3. INFORMATION ITEMS

3.A. DISCUSSED: CTC Update

LOU FERRI provided presentation that can be viewed at PalmBeachTPA.org/LCB. He discussed a recent theft at Palm Tran facilities and driver shortages.

There were no public comments received on this item.

Member discussion ensued about driver recruitment and security at Palm Tran facilities.

3.B. DISCUSSED: June 2022 Palm Tran Connection (PTC) Monthly Operating Report

LOU FERRI discussed the PTC which can be viewed at PalmBeachTPA.org/LCB.

There were no public comments received on this item.

Member discussion ensued about trip purpose and categorization.

3.C. LCB Member Presentations

LAURA SCHULTZ, MILORY SENAT, ELISA CRAMER and TANYA CASSIDE, FL Department of Children and Families, each provided an LCB Member Presentation which can be viewed at PalmBeachTPA.org/LCB. They each discussed their role and their agency's connection to transportation.

There were no public comments received on this item.

Member discussion ensued about the School District of Palm Beach County's travel trainers program, crisis letters received by the Agency for Persons with Disabilities, and protective services under the Department of Children and Family Services.

3.B. Partner Agency Updates

JODIE BOISVERT provided information about the Economic Mobility Summit.

MERLENE RAMNON noted an upcoming event supporting the Glades community.

ROBERT GOODMAN shared about a Community Service Expo in November.

4. ADMINISTRATIVE ITEMS

4.A. LCB Timeline

4.A. Next Meeting – November 16, 2022

4.B. Adjournment

There being no further business the meeting was adjourned at 3:32 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Transportation Disadvantaged Local Coordinating Board and that information provided herein is the true and correct Minutes for the **August 24, 2022** meeting of the Transportation Disadvantaged Local Coordinating Board, dated this 16th day of November 2022.

Chair Chelsea S. Reed
City of Palm Beach Gardens Mayor

EXHIBIT A
Palm Beach County Transportation Disadvantaged Local Coordinating Board
Attendance Record

Representative/Alternate Agency	Feb 24 2021	May 26 2021	Aug 25 2021	Nov 17 2021	Feb 23 2022	May 25 2022	Aug 24 2022
Mayor Chelsea Reed <i>Chair – Palm Beach TPA</i>	P	P	P	P	P	***P	P
Tekesha Saffold <i>Vice Chair - Citizen Advocate/User</i>	P	P	P	P	P	P	P
Milory Senat /Pauline Spence Agency for Persons with Disabilities	P	P	P	P	P	P	P
VACANT /Nancy Yarnall Area Agency on Aging	***p	P	P	P	P	P	ALT
Uyen Dang Citizen Advocate	***p	P	P	P	P	E	P
Elisa Cramer FL Department of Children & Families	E	P	P	P	P	P	P
Marielisa Amador / Jerome Hill FL Agency for Healthcare Administration/ Medicaid Program	P	ALT	ALT	ALT	P	P	E
Marie Dorismond /Paula Scott Florida Department of Transportation	P	A	ALT	P	P	P	P
Angela Choice FL Department of Veteran’s Affairs	P	E	P	P	P	P	E
Jodie Boisvert Department of Community Services	P	E	P	***p	P	E	P
VACANT Private Transportation	P	E	P	E	--	--	--
Robyn Manuel Department of Education/Division of Vocational Rehabilitation	P	E	P	P	P	P	E
Merlene Ramnon FL Department of Health for Palm Beach County	P	P	P	P	P	A	P
Laura Schultze School District of Palm Beach County	P	P	P	P	P	P	P
Elizabeth Clark Representative for Children at Risk	--	--	--	--	***p	P	P
Robert Goodman Representative for the Disabled	P	P	P	E	E	E	P
James Bonfiglio Representative for the Elderly	A	A	A	***p	P	P	P
Michael Corbit Workforce Development Board	E	P	P	P	--	--	***p

*** – New Appointment
 E – Excused

P – Representative Present
 A – Absent

ALT– Alternate Present
 -- – Vacant

EXHIBIT A (cont.)

OTHERS PRESENT

Jean Malacko
Paige Patterson
Sherika Perez
Lou Ferri
Sue Jay Collins
Tanya Casside
Cassidy Sparks
Amanda Williams
Grég Gabriel
Brian Ruscher

REPRESENTING

General Public
General Public
Division of Blind Services
Palm Tran
FL Department of Children and Families
FL Department of Children and Families
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA

DRAFT