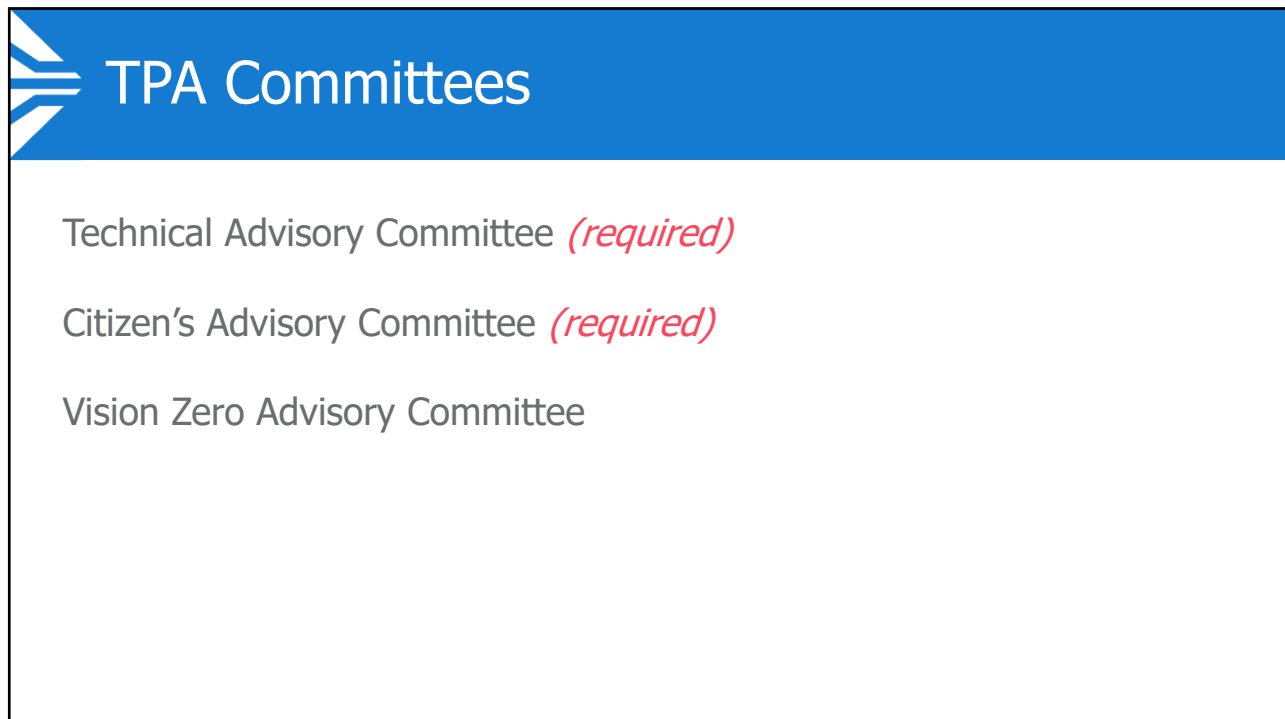




1




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## Technical Advisory Committee

Made up of technical staff representing the various local governments within Palm Beach County, primarily planners and engineers.

The TAC provides technical review, comments and recommendations regarding items to be considered by the TPA Governing Board, including transportation plans, programs, studies and other appropriate documents and regional transportation issues.



339.175 (6)(d) FS: must include, when possible: planners, engineers, aviation authorities, port authorities, public transit, school district, and affected local governments.

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## Technical Advisory Committee

**Role and Function**

- Technical review
- LRTP and performance measures
- Priority Projects List, TIP, UPWP
- Reviews objective scoring system for TPA Local Initiatives (LI) and State Road Modification (SRM) Annual Grant Programs
- Policy or position statements
- Other studies

**Membership**

- No limit on number of members
- Members make requests to the Governing Board to be added
- Not required to be Governing Board jurisdictions

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## Technical Advisory Committee

### 26 Current Members

|   |  |
|---|--|
| 1. City of Boca Raton - Development Services    | 14. Palm Beach County - Airports             |
| 2. City of Boca Raton - Traffic                 | 15. Palm Beach County - Engineering          |
| 3. City of Boynton Beach                        | 16. Palm Beach County - Planning             |
| 4. City of Delray Beach                         | 17. Palm Tran                                |
| 5. City of Greenacres                           | 18. Port of Palm Beach                       |
| 6. City of Lake Worth Beach                     | 19. School District of Palm Beach County     |
| 7. City of Palm Beach Gardens - Planning        | 20. SFRTA (Tri-Rail)                         |
| 8. City of Riviera Beach                        | 21. Town of Jupiter - Engineering            |
| 9. City of Westlake – New Member                | 22. Town of Lake Park – New Member           |
| 10. City of West Palm Beach - Planning          | 23. Treasure Coast Regional Planning Council |
| 11. City of West Palm Beach - Engineering       | 24. Village of Palm Springs                  |
| 12. FDOT District 4 (Non-voting Advisory)       | 25. Village of Royal Palm Beach              |
| 13. Florida Dept. of Health - Palm Beach County | 26. Village of Wellington                    |

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## TAC – Role and Function

### Section 3.1 Technical Advisory Committee (TAC) Role and Function

Pursuant to Section 339.175(6)(d), F.S., the TAC provides technical review, comments and recommendations regarding items to be considered by the TPA Governing Board, including transportation plans, programs, studies, and other appropriate documents and regional transportation issues. The TAC addresses other matters and concerns when directed by the TPA Governing Board. It shall be the function of the TAC to provide technical review and make recommendations to the TPA Governing Board regarding:


- Long Range Transportation Plans (LRTP) goals, objectives, performance measures, targets and desired and cost feasible projects and programs;
- Priority Project Lists, Transportation Improvement Programs (TIP), and Unified Planning Work Programs (UPWP);
- Objective Scoring system used to rank project applications submitted for funding through the annual Local Initiatives (LI) Program and State Road Modifications Program (SRM);
- Other TPA-led transportation plans, studies and reports;
- Transportation plans, studies, reports, and project designs presented to the TPA by partner agencies (FDOT, PBC Engineering, Municipalities, SFRTA, Palm Tran, Seaport, Airport, etc.);
- Regional transportation plans, studies, reports, and projects; and
- Proposed TPA policy or position statements.

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## Citizen's Advisory Committee

Responsible for providing the TPA Board with a "citizen's eye" view of ongoing transportation issues in Palm Beach County.

Because one of the base missions of the TPA is to gather local input and desires for transportation within the County, this committee is an important conduit for serving these public interests and submitting their views and concerns to the TPA Board.



Must reflect a broad cross-section of local residents with an interest in the development of an efficient, safe, and cost-effective transportation system. Minorities, the elderly, and the handicapped must be adequately represented.

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## Citizen's Advisory Committee

### Role and Function

- Review transportation plans
- Share concerns of various segments of the community

### Membership

- 1 representative per Governing Board member (currently 5 vacancies)
- Governing Board required to ensure representation of minorities, elderly, and persons with disabilities
- Membership also sought to represent environmental, business & construction, development, freight & goods, private transportation, general public

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## How the TPA meets Federal & State requirements for CAC

TPA committee survey to track representation of demographic/social indicators (ex. minority, disability, elderly, business community)

- 4 minority
- 7 elderly
- 1 person with a disability

Governing Board members should choose appointments based on the need for minorities, elderly, and persons with disabilities

*Most common process by MPOs to meet requirements*


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## Citizen's Advisory Committee

**17 of 21 seats filled**

|                                 |                                       |
|---------------------------------|---------------------------------------|
| 1. City of Boca Raton           | 12. PBC County Commissioner D1        |
| 2. City of Boca Raton           | 13. PBC County Commissioner D2        |
| 3. City of Boynton Beach        | 14. PBC County Commissioner D4        |
| 4. City of Delray Beach         | 15. PBC County Commissioner D5        |
| 5. City of Palm Beach Gardens   | 16. PBC County Commissioner D6        |
| 6. City of Riviera Beach        | 17. Port of Palm Beach                |
| 7. City of West Palm Beach      | 18. Town of Jupiter (vacant)          |
| 8. City of West Palm Beach      | 19. City of Belle Glade (vacant)      |
| 9. Village of Palm Springs      | 20. City of Greenacres (vacant)       |
| 10. Village of Royal Palm Beach | 21. City of Lake Worth Beach (vacant) |
| 11. Village of Wellington       |                                       |

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## Citizen's Advisory Committee Survey

### CAC Member Survey Results (April 2022)

- Representation of various municipalities is positive for the committee
- Communities without a TPA Board Member are not represented on CAC
  - Create membership for communities not represented by TPA Board?
- Need to prioritize vacancies and expand recruitment
  - Create specific advocacy organization appointments?
  - Other recruitment strategies?
- CAC request to TPA Board Members to be mindful of who they appoint

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## CAC - Staff Recommendation

- No changes proposed to current Operating Procedures
- TPA staff works on recruitment strategies to fill 5 vacancies on CAC
- Work with Governing Board members to ensure broad citizen representation of minorities, elderly, and persons with disabilities
- Seek members that represent environmental, business & construction, development, freight & goods, private transportation and general public

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## Vision Zero Advisory Committee

Serves in an advisory capacity to the TPA Governing Board to advance those elements of the TPA's Vision Zero Action Plan oriented around pedestrian and bicycle safety, and to address other matters and concerns when directed by the TPA Board.



Members consist of representatives from local governments, law enforcement and fire rescues services, school district, health department, active transportation advocacy groups, and other entities as deemed appropriate by the TPA Board to advance those elements of the TPA's Vision Zero Action Plan oriented around pedestrian and bicycle safety.

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## Vision Zero Advisory Committee

**Role and Function**

- Recent name change to emphasize safety
- Technical review focused on ped, bike and safety
- Reviews scoring system for TA programs and ranks projects
- LRTP, Priority Projects List, TIP, UPWP
- Other studies

**Membership**

- No set number of members
- Members make requests to the Governing Board to be added
- Not required to be Governing Board jurisdictions

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## Vision Zero Advisory Committee

### 18 Current Members

|                                       |  |
|---------------------------------------|--|
| 1. Boca Raton Bicycle Club            | 10. Healthier Jupiter                        |
| 2. City of Boca Raton                 | 11. Palm Tran                                |
| 3. City of Boynton Beach              | 12. PBC - Engineering                        |
| 4. City of Delray Beach               | 13. PBC - Environmental Resources Management |
| 5. City of Lake Worth Beach CRA – New | 14. PBC - Parks & Recreation                 |
| 6. City of Palm Beach Gardens         | 15. PBC - Planning                           |
| 7. City of West Palm Beach            | 16. School District of Palm Beach County     |
| 8. Disabled Community                 | 17. Town of Jupiter                          |
| 9. FDOT - Non-Voting Advisory Member  | 18. Village of Wellington                    |

Staff working towards finding law enforcement and fire rescue services members

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## Adding Items to a Committee Agenda


### TAC Example:

In the event a TAC member desires to have an item added to a TAC meeting agenda or to furnish work product (e.g., written report, video, etc.) of a specific topic to the TAC, it shall first be approved by the TAC. The item or work product **may be added as an agenda item to a future TAC meeting agenda by a TAC member first making the request at a TAC meeting during the member comments section. The TAC will determine whether to add the item or work product to a future meeting and the manner and format in which the matter should be presented.**

Organizations wishing to make a presentation to the TAC, must contact the TPA Executive Director at least ten (10) days prior to the meeting.

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## Adding Items to a Board Agenda

TPA advisory committee requests to add an item to a TPA Governing Board meeting agenda or to furnish work product (e.g., written report, video, etc.) of a specific topic to the TPA Governing Board **shall first be approved by the committee in the manner and format in which the matter should be presented.**

Organizations wishing to make a presentation to the TPA Governing Board must contact the Executive Director at least ten (10) days prior to the meeting. The Executive Director shall consult with the Chair to determine if the presentation should take place during the public comment period or be added as a regular agenda item.

Members of the public wishing to add an item to a future agenda must first request the item during a Board meeting by submitting a public comment. The Board will determine whether to add the item to a future meeting.

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## Questions?

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