



**OFFICIAL MEETING MINUTES OF THE
PALM BEACH TRANSPORTATION PLANNING AGENCY (TPA)
GOVERNING BOARD**

September 15, 2022

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup materials, presentations, and audio recordings are available for review at PalmBeachTPA.org/Board.

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

CHAIR WEINROTH called the meeting to order at 9:01 a.m.

The Recording Secretary called the roll. A quorum was present in-person as depicted in the table below.

Member	Attendance	Member	Attendance	Member	Attendance
Steve Wilson	P	Reinaldo Diaz	P	Shirley Lanier	P
Yvette Drucker	P	Joni Brinkman	P	Fred Pinto	P
Andy Thomson	A	Katherine Waldron	A	Michael Napoleone	P
Angela Cruz	A	Melissa McKinlay	A	Christy Fox	P
Shelly Petrolia	A	Maria Marino	A	Joseph Peduzzi	P
Joel Flores	A	Maria Sachs	P	Chelsea Reed	P
Jim Kuretski	P	Gregg Weiss	A	Robert Weinroth	P

P = Present A = Absent

1.B. Invocation and Pledge of Allegiance

Mayor Wilson led the invocation and pledge.

1.C. Modifications to the Agenda

The Recording Secretary stated the following members requested to join the meeting remotely:

- Council Member Thomson due to childcare needs at home.

There were no objections to his virtual participation and the member was permitted to join the meeting.

MOTION to Approve Modifications to the Agenda made by Mayor Wilson, seconded by Vice Chair Reed, and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Steve Wilson	Y	Reinaldo Diaz	Y	Shirley Lanier	Y
Yvette Drucker	Y	Joni Brinkman	Y	Fred Pinto	Y
Andy Thomson	Y	Katherine Waldron	A	Michael Napoleone	Y
Angela Cruz	A	Melissa McKinlay	A	Christy Fox	Y
Shelly Petrolia	A	Maria Marino	A	Joseph Peduzzi	Y
Joel Flores	A	Maria Sachs	Y	Chelsea Reed	Y
Jim Kuretski	Y	Gregg Weiss	A	Robert Weinroth	Y

Y = Yes N = No A = Absent ABST = Abstain

1.D. General Public Comments

There were no general public comments received.

1.E. Comments from the Chair and Member Comments

COUNCIL MEMBER DRUCKER provided an update on her attendance at the National Association of City Transportation Officials (NACTO) conference.

CHAIR WEINROTH stated the requirements to provide significant circumstances for virtual participation.

VICE CHAIR REED suggested representatives coordinate with alternate(s) to ensure attendance in 2023.

1.F. Executive Director’s Report

VALERIE NEILSON, TPA Executive Director, reviewed the Report available at PalmBeachTPA.org/Board.

CHAIR WEINROTH provided comments on behalf of the TPA Executive Committee regarding technical amendments to the Executive Director’s employment agreement, approval of creating an Agency Clerk, and amendments to the Citizen’s Advisory Committee (CAC) membership.

There were no public comments on this item.

Mayor Petrolia and Commissioner Woodrow Hay joined the meeting in-person.

1.G. APPROVED: Consent Agenda Items

1. Meeting Minutes for July 21, 2022
2. Receive and file TPA Executive Committee Meeting Minutes for August 29, 2022
3. Appointments to TPA Advisory Committees through September 2025
 - a. Jason M. Kaufman, P.E. as Representative for the City of Delray Beach on the Technical Advisory Committee (TAC).
4. Appointment renewals to TPA Advisory Committees through September 2025
 - a. Amy Alvarez for the City of Delray Beach on the VZAC.
5. Adoption of the resolution amending the TPA Operating Procedures with modifications to designate an Agency Clerk to maintain and respond to Public Records Requests and adopt the agency seal.
6. Adoption of the resolution amending the TPA Operating Procedures with modifications for at large members of the Citizens’ Advisory Committee; appointing said members; providing for interpretation/severability; and providing an effective date.
7. The First Amendment to the Executive Director’s Employment Agreement.

There were no public comments or Board member discussion on these items.

MOTION to Approve the Consent Agenda made by Mayor Petrolia, seconded by Commissioner Sachs, and carried unanimously 16-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Steve Wilson	Y	Reinaldo Diaz	Y	Shirley Lanier	Y
Yvette Drucker	Y	Joni Brinkman	Y	Fred Pinto	Y
Andy Thomson	Y	Katherine Waldron	A	Michael Napoleone	Y
Woodrow Hay (Alt)	Y	Melissa McKinlay	A	Christy Fox	Y
Shelly Petrolia	Y	Maria Marino	A	Joseph Peduzzi	Y
Joel Flores	A	Maria Sachs	Y	Chelsea Reed	Y
Jim Kuretski	Y	Greg Weiss	A	Robert Weinroth	Y

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2. ACTION ITEMS

2.A. ADOPTED: a Resolution approving Amendment #1 to the TPA’s Fiscal Year (FY) 23-27 Transportation Improvement Program (TIP)

JASON PRICE, TPA TIP Coordinator, presented this item. The TIP is the five-year funding program for transportation projects in Palm Beach County. The Florida Department of Transportation (FDOT) has requested approval of an amendment to the FY 23-27 TIP to include the following:

- FY 22 projects not encumbered as programmed are rolled forward into FY 23.
- Changes length of project #2296584 Atlantic Ave (SR-7 to Lyons Rd) and project #4465511 Beeline Hwy (Martin County line to Old Dixie Hwy).

There were no public comments on this item.

CLINTON FORBES, Palm Tran Executive Director, noted that a dissenting vote from the Palm Tran Vision Zero Advisory Committee (VZAC) was due to it being the representative’s first meeting.

COMMISSIONER SACHS inquired about projects on U.S. Route 441 (US-441).

MOTION to Approve the TPA Executive Director Employment Agreement made by Mayor Pinto and seconded by Mayor Petrolia. A roll call vote was taken and passed 13-3 as depicted in the table below.

Commissioners Fox, and Peduzzi dissented due to the inclusion of the State Road 7 extension projects. Commissioner Diaz also dissented.

Member	Vote	Member	Vote	Member	Vote
Steve Wilson	Y	Reinaldo Diaz	N	Shirley Lanier	Y
Yvette Drucker	Y	Joni Brinkman	Y	Fred Pinto	Y
Andy Thomson	Y	Katherine Waldron	A	Michael Napoleone	Y
Woodrow Hay (Alt)	Y	Melissa McKinlay	A	Christy Fox	N
Shelly Petrolia	Y	Maria Marino	A	Joseph Peduzzi	N
Joel Flores	A	Maria Sachs	Y	Chelsea Reed	Y
Jim Kuretski	Y	Greg Weiss	A	Robert Weinroth	Y

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2.B. ADOPTED: a Resolution approving Amendment #1 to the FY 2023-2024 Unified Planning Work Program (UPWP)

MATTHEW KOMMA, TPA Chief Financial Officer (CFO), provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/Board. He noted the UPWP is the 2-year business plan and budget for the TPA’s planning activities. The amendment:

- Adds activity and moves funds from Task 1 to Task 7 in FY 2023 to install building security equipment originally scheduled to occur in FY 2022.
- Adds clarifying details to Task 7 travel activity to support a TPA peer exchange.
- Reduces funds in Task 2 in FY 2024 due to an estimated carry-forward funding balance that cannot be included until close-out of the previous UPWP.
- Reallocates local funds in Task 9 to enhance staff performance with a corresponding reduction in the balance available to add to the TPA Reserve Fund.

There were no public or member comments on this item.

MOTION to Adopt a Resolution Approving the FY 24-28 LOPP made by Councilman Napoleone and seconded by Commissioner Sachs and passed unanimously 16-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Steve Wilson	Y	Reinaldo Diaz	Y	Shirley Lanier	Y
Yvette Drucker	Y	Joni Brinkman	Y	Fred Pinto	Y
Andy Thomson	Y	Katherine Waldron	A	Michael Napoleone	Y
Woodrow Hay (Alt)	Y	Melissa McKinlay	A	Christy Fox	Y
Shelly Petrolia	Y	Maria Marino	A	Joseph Peduzzi	Y
Joel Flores	A	Maria Sachs	Y	Chelsea Reed	Y
Jim Kuretski	Y	Greg Weiss	A	Robert Weinroth	Y

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3. INFORMATION ITEMS

3.A. DISCUSSED: Palm Beach County Engineering Update

DAVID RICKS, Palm Beach County Engineer, provided an update on the Board of County Commissioners 5 Year Road Program. The PowerPoint presentation can be viewed at PalmBeachTPA.org/Board.

There were no public comments on this item.

Member discussion ensued on Belle Glade Road grant opportunities, SR-80 resurfacing, county emphasis on safety issues in the 5 Year Road Program.

3.B. DISCUSSED: Palm Tran Update

CLINTON FORBES, Palm Tran Executive Director, and CHRISTIAN LONDONO, Palm Tran Sr. Manager of Performance Management, provided an update on their Zero Emission Transition Plan.

There were no public comments on this item.

Member discussion ensued about bus schedules, warranty availability, and shelter expansion plans.

MAYOR PETROLIA commented on train speed and horns in the City of Delray Beach.

Commissioner Fox, Commissioner Peduzzi, Councilwoman Lanier, and Mayor Pinto left the meeting.

4. ADMINISTRATIVE ITEMS

4.A.1. Routine TPA Reports – Public Involvement Activity Report – July and August 2022

4.A.2. Routine TPA Reports – FDOT Scheduling Report – September 2022

4.B.1 Financial Reports – FY 21 Auditor Cover Letter

4.B.2 Financial Reports – FY 21 Audited Financial Statements

There were no public comments or Board member discussion on these items.

4.C. Next Meeting – October 20, 2022

4.D. Adjournment

There being no further business, the Chair declared the meeting adjourned at 10:53 a.m.

 This signature is to attest that the undersigned is the Chair, or a designated nominee, of the TPA Governing Board and that the information provided herein is the true and correct Minutes for the September 15, 2022, meeting of the Board, dated this 20th day of October 2022.



 Chair Robert S. Weinroth
 Palm Beach County Mayor

EXHIBIT A
 Transportation Planning Agency Governing Board
 Attendance Record

Representative Alternate(s) Local Government	Oct '21	Nov '21	Dec '21	Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '22	Aug '22	Sep '22	
Robert Weinroth, Mayor – CHAIR Palm Beach County	P	P	P	NO MEETING HELD – SCHEDULED BREAK	P	P	P	P	P	P	NO MEETING HELD – SCHEDULED BREAK	P	
Chelsea Reed, Mayor – VICE CHAIR Marcie Tinsley, Councilmember City of Palm Beach Gardens	P	P	P		P	P	P	P	P	P		P	P
Steve B. Wilson, Mayor City of Belle Glade	E	P	E		P	E	P	P	E	P		P	P
Yvette Drucker, Councilmember Scott Singer, Mayor Monica Mayotte, Councilmember City of Boca Raton	P	P	P		P	ALT	ALT	P	P	P		P	P
Andy Thomson, Council Member Andrea O'Rourke, Deputy Mayor City of Boca Raton	P	P	P		P	P	ALT	P	P	P		ALT	P
Angela Cruz, Vice Mayor Woodrow Hay, Commissioner City of Boynton Beach	P	P	P		P	P	E	P	P	P		P	ALT
Shelly Petrolia, Mayor Juli Casale, Deputy Vice-Mayor City of Delray Beach	P	P	E		P	E	P	ALT	P	P		P	P
Joel Flores, Mayor Paula Bousquet, Commissioner City of Greenacres	P	P	P		P	E	P	ALT	P	P		P	E
Jim Kuretski, Mayor Cameron May, Vice Mayor Town of Jupiter	E	P	E		E	ALT	**P	E	E	E		E	P
Reinaldo Diaz, Commissioner Christopher McVoy, Commissioner City of Lake Worth Beach	P	P	P		P	P	**P	P	ALT	P		P	P
Joni Brinkman, Mayor Pro Tem Doug Gunther, Vice Mayor Village of Palm Springs	P	P	P		P	P	P	P	P	P		P	P
Katherine Waldron, Commissioner Port of Palm Beach	E	P	P		P	P	P	A	P	P		P	E
Melissa McKinlay, Commissioner Mack Bernard, Commissioner Dave Kerner, Commissioner Palm Beach County	P	ALT	P		P	P	P	ALT	P	P		P	E
Maria Marino, Commissioner Palm Beach County	P	P	P		P	P	P	P	P	P		E	E
Maria Sachs, Commissioner Mack Bernard, Commissioner Dave Kerner, Commissioner Palm Beach County	ALT	P	P	ALT	P	P	E	E	E	E	P		

** New Appointment P - Representative Present ALT- Alternate Present E - Excused A - Absent

