



**OFFICIAL MEETING MINUTES OF THE  
PALM BEACH TRANSPORTATION PLANNING AGENCY (TPA)  
EXECUTIVE COMMITTEE**

**August 29, 2022**

301 Datura Street, West Palm Beach, FL 33401  
Meeting was also conducted virtually via Zoom.

*These minutes are a summary of the meeting events and may not reflect all discussion that occurred.  
PDF versions of the agenda, backup material and presentations as well as audio and video recordings are available for review  
at [PalmBeachTPA.org/Executive-Committee](http://PalmBeachTPA.org/Executive-Committee)*

**1. REGULAR ITEMS**

**1.A. Call to Order and Roll Call**

CHAIR WEINROTH called the meeting to order at 3:04 p.m.

The recording secretary called the roll. A quorum was present in-person as depicted in the table below.

<b>Member</b>	<b>Attendance</b>	<b>Member</b>	<b>Attendance</b>
Joel Flores	P	Chelsea Reed	P
Maria Marino	P	Robert Weinroth	P
Michael Napoleone	P		

P = Present A = Absent

**1.B. APPROVED: Modifications to the Agenda**

There were no modifications to the agenda.

**Modification to the Agenda approved by unanimous consent.**

**1.C. General Public Comments**

There were no general public comments received.

**1.D. Comments from the Chair and Member Comments**

There were no member comments received.

**1.E. Executive Director’s Report**

BRIAN RUSCHER, TPA Deputy Director of Multimodal, introduced himself to the committee.

CHAIR WEINROTH inquired on the Human Resources services request for proposals and contact for staff.

Member discussion ensued on the mural being painted at the TPA offices and catalytic converters being stolen from Palm Tran facilities.

**1.F. APPROVED Meeting Minutes from July 14, 2022**

**MOTION to Approve Meeting Minutes made by Mayor Flores, seconded by Commissioner Marino, and carried unanimously 5-0 as depicted in the table below.**

Member	Vote	Member	Vote
Joel Flores	Y	Chelsea Reed	Y
Maria Marino	Y	Robert Weinroth	Y
Michael Napoleone	Y		

Y = Yes N = No A = Absent ABST = Abstain

**2. ACTION ITEMS**

**2.A. RECOMMENDED APPROVAL: of the First Amendment to the Executive Director’s Employment Agreement Subject to Revision**

Paul Gougelman, TPA General Counsel, provided a brief overview of the first amendment.

CHAIR WEINROTH and Paul Gougelman, TPA General Counsel, confirmed the section regarding seeking outside employment while employed by the TPA had been removed from the effective employment agreement.

COUNCILMAN NAPOLEONE asked about any implications of paying a lump sum for severance pay, instead of monthly payments.

PAUL GOUGELMAN, TPA General Counsel, stated a revised Amendment would be provided to the TPA Governing Board at the September 15, 2022 meeting.

There were no general public comments on this item.

**MOTION to Recommend Approval of the First Amendment to the Executive Director’s Employment Agreement Subject to Revision made by Vice Chair Reed, seconded by Commissioner Marino, and carried unanimously 5-0 as depicted in the table below.**

Member	Vote	Member	Vote
Joel Flores	Y	Chelsea Reed	Y
Maria Marino	Y	Robert Weinroth	Y
Michael Napoleone	Y		

Y = Yes N = No A = Absent ABST = Abstain

**2.B. RECOMMENDED APPROVAL: of an Amendment to the TPA Operating Procedures Sections 1 and 2**

CHAIR WEINROTH confirmed the change to the Operating Procedures would allow the Executive Director to designate an Agency Clerk.

Member discussion ensued about staff hours spent on records requests and the proposed staff to fulfill Agency Clerk duties.

There were no public comments on this item.

**MOTION to Recommend Approval of an Amendment to the TPA Operating Procedures Sections 1 and 2 made by Vice Chair Reed, seconded by Mayor Flores, and carried unanimously 5-0 as depicted in the table below.**

Member	Vote	Member	Vote
Joel Flores	Y	Chelsea Reed	Y
Maria Marino	Y	Robert Weinroth	Y
Michael Napoleone	Y		

Y = Yes N = No A = Absent ABST = Abstain

**3. INFORMATION ITEMS**

**3.A. TPA Advisory Committee Membership**

Member discussion ensued on advisory committee attendance and grandfathered representatives on the Citizens Advisory Committee. Direction was given to amend the Operating Procedures per staff recommendation of the suggested approaches provided by TPA General Counsel.

There were no public comments on this item.

**3.B. TPA Governing Board Apportionment**

Member discussion ensued on additional Governing Board membership, representation for smaller municipalities, and at-large seats. No further action was requested on this item.

There were no public comments on this item.

**4. ADMINISTRATIVE ITEMS**

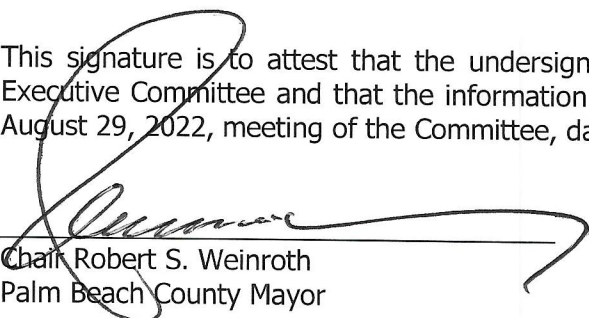
**4.A. Next Meeting – October 3, 2022**

**4.C. Adjournment**

There being no further business, the Chair declared the meeting adjourned at 4:14 p.m.

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This signature is to attest that the undersigned is the Chair, or a designated nominee, of the TPA Executive Committee and that the information provided herein is the true and correct Minutes for the August 29, 2022, meeting of the Committee, dated this 3rd day of October 2022.



Chair Robert S. Weinroth  
Palm Beach County Mayor

**EXHIBIT A**  
 TPA Executive Committee  
 Attendance Record

<b>Representative Local Government</b>	<b>Apr '22</b>	<b>May '22</b>	<b>Jun '22</b>	<b>July '22</b>	<b>Aug '22</b>
Robert Weinroth, Mayor – TPA CHAIR Palm Beach County	P	P	P	P	P
Chelsea Reed, Vice Mayor – TPA VICE CHAIR City of Palm Beach Gardens	P	P	E	P	P
Joel Flores, Mayor City of Greenacres	P	P	P	P	P
Maria Marino, Commissioner Palm Beach County	P	P	P	P	P
Michael Napoleone, Councilman Village of Wellington	P	P	P	P	P

\*\*\* New Appointment      P - Representative Present      ALT- Alternate Present      E - Excused      A - Absent

OTHERS PRESENT

Brian Ruscher  
 Melissa Murray  
 Valerie Neilson  
 Cassidy Sparks  
 Amanda Williams  
 Paul Gougelman

REPRESENTING

Palm Beach TPA  
 Palm Beach TPA  
 Palm Beach TPA  
 Palm Beach TPA  
 Palm Beach TPA  
 Palm Beach TPA – Weiss Serota et al.