



TPA GOVERNING BOARD MEETING AGENDA

DATE: **Thursday, July 21, 2022**
TIME: **9:00 a.m.**
PLACE: **301 Datura Street, West Palm Beach, FL 33401**

Attendees may not enter the TPA workplace if in the previous 5 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19 and are unvaccinated.

To promote awareness of multimodal options for in-person attendance, a map of transportation facilities and services around the TPA Office is provided on page 4.

Members of the public can also join the meeting virtually in the following ways:

- Via Zoom app using Webinar ID: 831-9768-8075 and Password: 751935
- Via web browser at PalmBeachTPA.org/Board-Meeting
- Via phone at 1-646-558-8656 using the above Webinar ID and Password
- View a live simulcast at PalmBeachTPA.org/LIVE

Please call 561-725-0800 or e-mail info@PalmBeachTPA.org for assistance joining the virtual meeting.

1. REGULAR ITEMS

- A. Call to Order and Roll Call
- B. Invocation and Pledge of Allegiance
- C. Modifications to the Agenda
- D. General Public Comments

Members of the public are invited to offer general comments unrelated to agenda items at this time. Public comments related to agenda items will be heard following staff presentation of the item. Comments may be submitted in the following ways:

- A written comment may be submitted at PalmBeachTPA.org/comment at any time prior to the commencement of the relevant agenda item.
- A verbal comment may be provided by a virtual attendee using the raise hand feature in the Zoom platform.
- A verbal and/or written comment may be provided by an in-person attendee submitting a comment card available at the welcome table.

Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

- E. Comments from the Chair and Member Comments
- F. Interim Executive Director’s Report
- G. MOTION TO APPROVE Consent Agenda Items
 - 1. Meeting Minutes for June 16, 2022
 - 2. Receive and file TPA Executive Committee Meeting Minutes for June 6, 2022
 - 3. Appointments to TPA Advisory Committees through July 2025
 - a. Michael Corbit as Representative for the Workforce Development Board on the Palm Beach County Transportation Disadvantaged Local Coordinating Board (TD LCB). A summary of qualifications is attached.
 - b. Thomas Hernandez as Representative for the Town of Jupiter on the Technical Advisory Committee (TAC). A summary of qualifications is attached.
 - 4. Appointment renewals to TPA Advisory Committees through July 2025
 - a. Aaron Hoffman as Representative and Carl Baker as Alternate for the Port of Palm Beach on the TAC.
 - 5. Rescind Healthier Jupiter’s membership from the Vision Zero Advisory Committee (VZAC) as the agency ceased operations as of July 1, 2022.
 - 6. Adoption of the attached resolution ratifying Fiscal Year (FY) 2021-2022 Unified Planning Work Program (UPWP) Revision #4 Amendment. The attached amendment was executed per TPA Operating Procedures Section 6.3 to close out the FY 2021–2022 UPWP, which ended on June 30, 2022. The advisory committees unanimously recommended ratification.

2. ACTION ITEMS

- A. MOTION TO APPROVE the TPA Executive Director Employment Agreement

The Executive Committee completed interviews on July 14, 2022, and recommended appointment of Valerie Neilson as the new TPA Executive Director in a 4-1 vote. The Employment Agreement is attached.
- B. MOTION TO ADOPT a Resolution Approving the FY 24-28 List of Priority Projects (LOPP)

The LOPP guides development of the Florida Department of Transportation (FDOT) Five-Year Work Program and the TPA’s Transportation Improvement Program (TIP). Florida Statutes require the TPA to annually adopt and transmit the LOPP to FDOT. The TPA and FDOT have mutually agreed to a deadline of August 1. The list of projects is consistent with the TPA’s adopted Long Range Transportation Plan (LRTP) and its associated goals, objectives, and targets.

The draft FY 24-28 LOPP is organized into State Road Modifications, Local Initiatives Projects, and Transportation Alternative Projects. The list identifies the additional funding needs of those projects previously approved by the TPA and requests funding for several new projects. The draft resolution and the draft LOPP are attached.

TAC: Recommended adoption with friendly amendment to add language “and board direction” to project 18-1c. Motion passed 18-5 with dissention from West Palm Beach Representatives due to inclusion of State Road 7 extension projects, and Palm Beach County Representatives and the Jupiter Representative due concerns with the Okeechobee Blvd & State Road 7 Multimodal Corridor Study.

CAC: Recommended adoption unanimously.

VZAC: Recommended adoption 10-2 with dissention from Palm Beach County Representatives due to concerns with the Okeechobee Blvd & State Road 7 Multimodal Corridor Study.

C. MOTION TO APPROVE the FY 23 Strategic Plan

The TPA's Strategic Plan identifies specific and relevant actions that advance the TPA's mission and vision. The Plan is annually reviewed by the TPA's Executive Committee and updated for the upcoming fiscal year. TPA staff will highlight significant events in FY 22 and review proposed updates in the attached FY 23 Strategic Plan.

TAC/CAC/VZAC: Recommended approval unanimously.

3. INFORMATION ITEMS

A. Traffic Signal Priority Update

Palm Tran staff and their consultant will provide an update on the Transit Signal Priority Project. Palm Tran is the public transit system serving Palm Beach County with fixed route, paratransit, and on-demand transit services. The draft presentation is attached.

B. Partner Agency Updates

1. Palm Tran staff will present the attached report that provides highlights of its ridership, activities, and accomplishments during June and July 2022.
2. Agency staff from SFRTA/Tri-Rail, FDOT and/or Palm Beach County Engineering may provide brief updates on items relevant to the TPA.

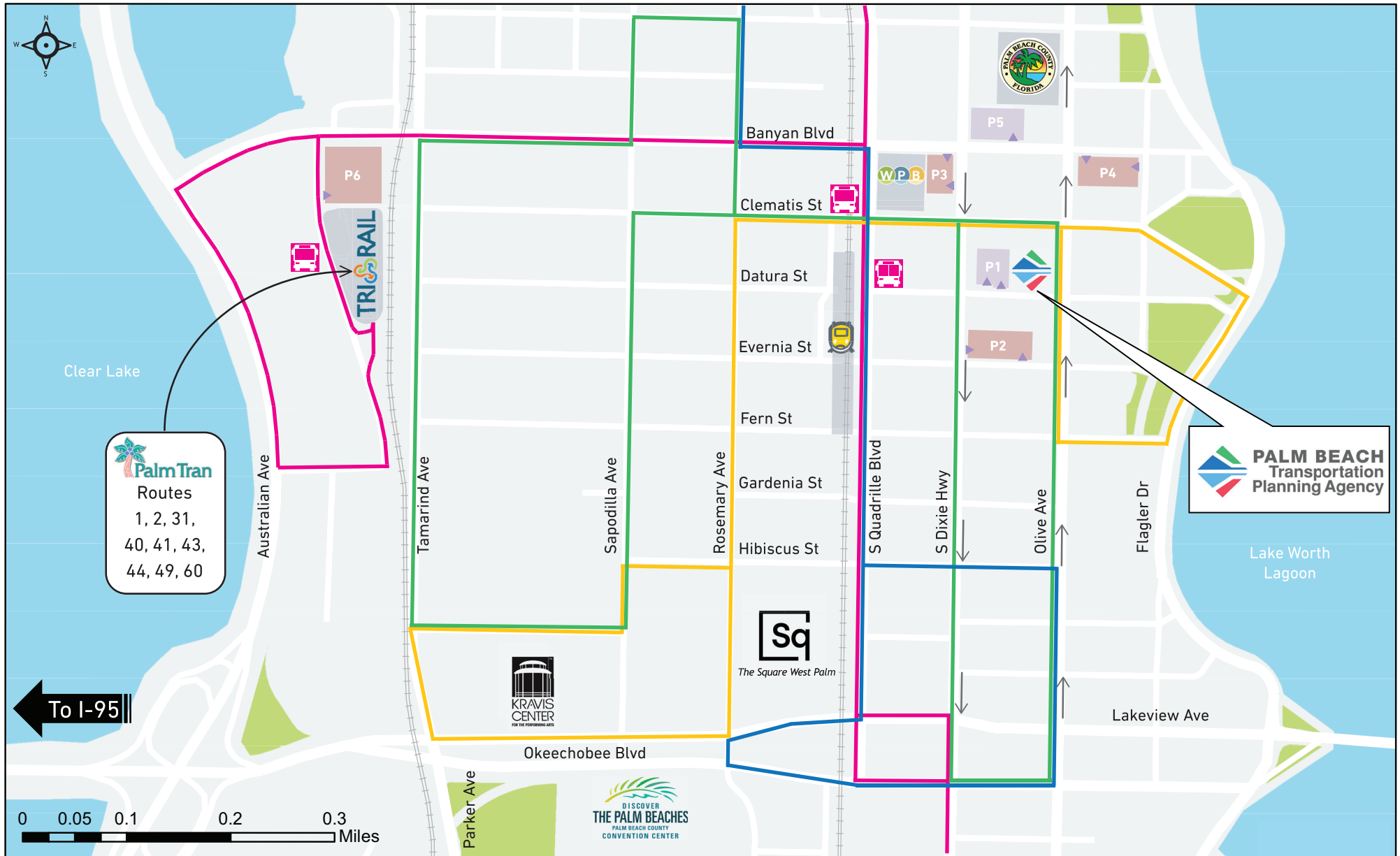
4. ADMINISTRATIVE ITEMS

A. Routine TPA Reports

1. Public Involvement Activity Reports – June 2022
2. FDOT Scheduling Report – July 2022
3. Ped/Bike Quarterly Fatal Crash Analysis
4. FY 22 Annual Report

B. Next Meeting – **September 15, 2022 (No August meeting)**

C. Adjournment



Palm Tran
Routes
1, 2, 31,
40, 41, 43,
44, 49, 60

PALM BEACH
Transportation
Planning Agency

TPA Office Location	Palm Tran PalmTran.org	WEST PALM BEACH DowntownWPB.com	TRI&RAIL Tri-Rail.com	CIRCUIT
Public Parking Private Parking	Palm Tran Bus Stop Palm Tran Route 1	Yellow Trolley Green Trolley Blue Trolley	brightline GoBrightline.com Brightline Station	<p>Free on-demand rides around West Palm Beach & Palm Beach 7 days a week. Download the app to ride.</p>

*Metered on-street parking available citywide (free with Handicap placard up to 4 hours)

CHAIR

Robert S. Weinroth, Mayor
Palm Beach County – District 4

Steve B. Wilson, Mayor
City of Belle Glade
Alternate: Michael C. Martin, Commissioner

Yvette Drucker, Council Member
City of Boca Raton

Andy Thomson, Council Member
City of Boca Raton

Boca Raton Alternates:
Scott Singer, Mayor
Andrea Levine O'Rourke, Deputy Mayor
Monica Mayotte, Council Member

Angela Cruz, Vice Mayor
City of Boynton Beach
Alternate: Woodrow L. Hay, Commissioner

Shelly Petrolia, Mayor
City of Delray Beach
Alternate: Juli Casale, Deputy Vice-Mayor

Joel Flores, Mayor
City of Greenacres
Alternate: Paula Bousquet, Councilwoman

Jim Kuretski, Mayor
Town of Jupiter
Alternate: Ron Delaney, Vice Mayor

Reinaldo Diaz, Commissioner
City of Lake Worth Beach
Alternate: Christopher McVoy, Vice Mayor

Joni Brinkman, Mayor Pro Tem
Village of Palm Springs
Alternate: Doug Gunther, Vice Mayor

Katherine Waldron, Commissioner
Port of Palm Beach

VICE CHAIR

Chelsea S. Reed, Mayor
City of Palm Beach Gardens
Alternate: Marcie Tinsley, Councilmember

Melissa McKinlay, Commissioner
Palm Beach County – District 6

Maria Marino, Commissioner
Palm Beach County – District 1

Maria Sachs, Commissioner
Palm Beach County – District 5

Gregg K. Weiss, Vice Mayor
Palm Beach County – District 2

Palm Beach County Alternates:
Mack Bernard, Commissioner
Dave Kerner, Commissioner

Shirley Lanier, Councilwoman
City of Riviera Beach
Alternate: Tradrick McCoy, Councilman

Fred Pinto, Mayor
Village of Royal Palm Beach
Alternate: Jeff Hmara, Councilman

Michael J. Napoleone, Councilman
Village of Wellington
Alternate: John T. McGovern, Vice Mayor

Christy Fox, Commissioner
City of West Palm Beach

Joseph A. Peduzzi, Commissioner
City of West Palm Beach

West Palm Beach Alternates:
Christina Lambert, Commissioner
Shalonda Warren, Commissioner

Gerry O'Reilly, District 4 Secretary
Florida Department of Transportation
Non-Voting Advisory Member

NOTICE

This is a meeting of the Palm Beach MPO doing business as the Palm Beach Transportation Planning Agency. In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require a printed copy of the agenda package, require special accommodations under the Americans with Disabilities Act or require translation services for a meeting (free of charge) must call 561-725-0800 or send email to Info@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



**OFFICIAL MEETING MINUTES OF THE
PALM BEACH TRANSPORTATION PLANNING AGENCY (TPA)
GOVERNING BOARD**

June 16, 2022

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at www.PalmBeachTPA.org/Board

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

CHAIR WEINROTH called the meeting to order at 9:00 a.m.

The Recording Secretary called the roll. A quorum was present in-person as depicted in the table below.

Member	Attendance	Member	Attendance	Member	Attendance
Steve Wilson	A	Christopher McVoy (Alt)	P	Shirley Lanier	A
Yvette Drucker	P	Joni Brinkman	P	Fred Pinto	P
Andy Thomson	A	Katherine Waldron	A	Michael Napoleone	P
Angela Cruz	P	Melissa McKinlay	A	Christy Fox	P
Shelly Petrolia	P	Maria Marino	P	Joseph Peduzzi	A
Joel Flores	P	Maria Sachs	A	Chelsea Reed	A
Jim Kuretski	A	Gregg Weiss	P	Robert Weinroth	P

P = Present A = Absent

1.B. Invocation and Pledge of Allegiance

Councilman Thomson led the invocation and pledge.

1.C. Modifications to the Agenda

The Recording Secretary stated the following members requested to join the meeting remotely:

- Commissioner Waldron was attending a meeting in Fort Lauderdale until 9:30 a.m. and would join the meeting immediately thereafter.
- Council Member Thomson was needed at home as a caregiver.
- Commissioner McKinlay and Councilwoman Lanier were under the weather.

There were no objections to the virtual participation and the members was permitted to join the meeting. Note: Commissioner Waldron and Councilwoman Lanier were not present virtually at this point.

The Recording Secretary also noted a staff request for the addition of Consent Agenda Item 1.H.7 for an updated resolution to approve the TPA to reimburse travel expenses for up to twelve (12) participants to attend a peer exchange on September 29-30 in Austin, TX to learn about their enhanced transit plans. It was noted the TPA received additional Board members requesting to attend and wanted to amend the resolution to reflect the number of approved members from five (5) to seven (7).

MOTION to Approve Modifications to the Agenda made by Commissioner Marino, seconded by Mayor Petrolia, and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Steve Wilson	A	Christopher McVoy (Alt)	Y	Shirley Lanier	A
Yvette Drucker	Y	Joni Brinkman	Y	Fred Pinto	Y
Andy Thomson	Y	Katherine Waldron	A	Michael Napoleone	Y
Angela Cruz	Y	Melissa McKinlay	Y	Christy Fox	Y
Shelly Petrolia	Y	Maria Marino	Y	Joseph Peduzzi	A
Joel Flores	Y	Maria Sachs	A	Chelsea Reed	A
Jim Kuretski	A	Gregg Weiss	Y	Robert Weinroth	Y

Y = Yes N = No A = Absent ABST = Abstain

1.D. General Public Comments

There were no general public comments received.

Vice Chair Chelsea Reed join the meeting in-person.

1.E.1 Special Presentation – Dump the Pump Day Proclamation

CHAIR WEINROTH presented and read the TPA’s Dump the Pump Day Proclamation in recognition of June 17, 2022 being the day the American Public Transportation Association annually brings together hundreds of transit providers to raise awareness and encourage everyone to Dump the Pump.

The Chair, Vice Chair, Interim Executive Director, Palm Tran representative and TPA Transit Coordinator participated in a photo opportunity.

1.E.2 Special Presentation – Executive Director Recruitment Update

BOB SLAVIN, TPA Consultant from Slavin Management Consultants, provided an update on the Executive Director job search. He noted that several candidates had applied, and he was working with Mayor Flores, at the direction of the Executive Committee, to create a short list for the committee to interview and make a final recommendation to the full Governing Board.

Member discussion ensued on the qualifications of candidates and emphasis on the need to wrap this up by the July 21, 2022 Governing Board meeting.

1.F. Comments from the Chair and Member Comments

There were no comments received.

1.G. Interim Executive Director’s Report

VALERIE NEILSON, TPA Interim Executive Director, reviewed the Report that can be viewed at PalmBeachTPA.org/Board.

There were no public comments on this item.

VICE MAYOR WEISS noted the County Commissioners had a conflict the morning of August 25 for the proposed Downtown Intermodal Coordination Plan workshop.

VICE CHAIR REED expressed her appreciation to TPA staff on the TPA Mobility Options video.

MAYOR PINTO expressed his appreciation to TPA staff on the TPA Mobility Options video and noted he would be sharing it among his contacts. He requested clarification on the Downtown Intermodal Coordination Plan workshop in relation to a potential tunnel project.

COMMISSIONER FOX expressed her appreciation to TPA staff on the TPA Mobility Options video and noted a new downtown mobility option of Rose Trolley Rides that mainly services the Northwood neighborhood.

VALERIE NEILSON noted the TPA’s plans to develop detailed videos on how to utilize the various mobility options in the County.

COMMISSIONER MCVOY noted the need to be inclusive of other modes such as scooters, electric unicycles, etc. for future videos.

Vice Mayor Angela Cruz and Mayor Shelly Petrolia left the meeting.

Commissioner Joseph Peduzzi joined the meeting in-person.

1.H. APPROVED: Consent Agenda Items

1. Meeting Minutes for May 19, 2022
2. Receive and file TPA Executive Committee Meeting Minutes for May 3, 2022
3. Appointments to TPA Advisory Committees through June 2025
 - a. Yash Nagal as Alternate for Palm Tran on the Technical Advisory Committee (TAC).
 - b. Bruce Guyton as Representative and Chris Walker as Alternate for Palm Tran on the Vision Zero Advisory Committee (VZAC).
4. Adoption of a resolution approving the TPA Financial Policies that codify the requirements, expectations, and reporting to be delivered by TPA staff and ensure compliance with all federal and state regulations for financial controls.
5. Adoption of a resolution amending the TPA Operating Procedures with modifications to the Executive Committee’s duties.
6. Approval of TPA Interim Executive Director Timesheets for the period of May 7 to June 3, 2022.
7. Adoption of a resolution to approve the TPA to reimburse travel expenses for up to twelve (12) participants to attend a peer exchange on September 29-30 in Austin, TX to learn about their enhanced transit plans.

There were no public comments or Board member discussion on this item.

MOTION to Approve the Consent Agenda made by Mayor Flores, seconded by Councilman Napoleone, and carried unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Steve Wilson	A	Christopher McVoy (Alt)	Y	Shirley Lanier	A
Yvette Drucker	Y	Joni Brinkman	Y	Fred Pinto	Y
Andy Thomson	Y	Katherine Waldron	A	Michael Napoleone	Y
Angela Cruz	A	Melissa McKinlay	Y	Christy Fox	Y
Shelly Petrolia	A	Maria Marino	Y	Joseph Peduzzi	Y
Joel Flores	Y	Maria Sachs	A	Chelsea Reed	Y
Jim Kuretski	A	Gregg Weiss	Y	Robert Weinroth	Y

Y = Yes N = No A = Absent ABST = Abstain

2. ACTION ITEMS

2.A. ADOPTED: a Resolution Approving Amendment #4 to the TPA’s Fiscal Year (FY) 22-26 Transportation Improvement Program (TIP)

JASON PRICE, TPA TIP Coordinator, provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/Board. Jason noted the TIP is the TPA’s five-year funding program for transportation projects in Palm Beach County. The amendment request included a modification to an existing project – I-95 at Belvedere Rd (FM# 444121-1), and addition of a new project – I-95 at PGA Blvd (FM# 449280-

1). Jason also noted that FDOT has been in coordination with the City of West Palm Beach since the TPA’s advisory committee meetings to address any concerns city staff may have. Jason stated the proposed amendment would only impact the presented projects and no other projects in the TIP.

There were no public comments on this item.

Member discussion ensued on the coordination efforts for the I-95 at Belvedere Rd project, clarification on how the amendment approval would impact other projects, and an emphasis for members to review the projects included in the TIP.

MOTION to Adopt a Resolution Approving Amendment #4 to the TPA’s FY 22-26 TIP made by Vice Chair Reed and seconded by Councilman Napoleone. A roll call vote was taken and passed unanimously 14-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Steve Wilson	A	Christopher McVoy (Alt)	Y	Shirley Lanier	A
Yvette Drucker	Y	Joni Brinkman	Y	Fred Pinto	Y
Andy Thomson	Y	Katherine Waldron	A	Michael Napoleone	Y
Angela Cruz	A	Melissa McKinlay	Y	Christy Fox	Y
Shelly Petrolia	A	Maria Marino	Y	Joseph Peduzzi	Y
Joel Flores	Y	Maria Sachs	A	Chelsea Reed	Y
Jim Kuretski	A	Gregg Weiss	Y	Robert Weinroth	Y

Y = Yes N = No A = Absent ABST = Abstain

2.B. ADOPTED: a Resolution Approving the TPA’s FY 23-27 TIP

JASON PRICE provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/Board. Jason noted the TIP is the TPA’s five-year funding program for transportation projects in Palm Beach County. This program was developed in collaboration with FDOT and various local agencies and includes transportation projects funded by federal, state, and local sources for all modes of transportation. The program reflects revenue expectations for the next five fiscal years and shows phases and funding sources by year for each project.

Vice Mayor Angela Cruz and Mayor Shelly Petrolia rejoined the meeting.

Commissioner Katherine Waldron was present virtually.

There were no public comments on this item.

Member discussion ensued on the budget allocated for car-oriented projects compared to those for multimodal projects.

MOTION to Adopt a Resolution Approving the TPA’s FY 23-27 TIP made by Commissioner Marino and seconded by Councilman Napoleone. A roll call vote was taken and passed 13-4 as depicted in the table below.

Vice Mayor Weiss, and Commissioners McVoy, Fox and Peduzzi dissented due to the inclusion of the State Road 7 extension projects.

Member	Vote	Member	Vote	Member	Vote
Steve Wilson	A	Christopher McVoy (Alt)	N	Shirley Lanier	A
Yvette Drucker	Y	Joni Brinkman	Y	Fred Pinto	Y
Andy Thomson	Y	Katherine Waldron	Y	Michael Napoleone	Y
Angela Cruz	Y	Melissa McKinlay	Y	Christy Fox	N
Shelly Petrolia	Y	Maria Marino	Y	Joseph Peduzzi	N
Joel Flores	Y	Maria Sachs	A	Chelsea Reed	Y
Jim Kuretski	A	Gregg Weiss	N	Robert Weinroth	Y

Y = Yes N = No A = Absent ABST = Abstain

Mayor Pro Tem Joni Brinkman, Commissioner Maria Marino, and Vice Mayor Gregg Weiss left the meeting.

3. INFORMATION ITEMS

3.A. DISCUSSED: Florida Rail Safety Initiatives

RICKEY FITZGERALD, FDOT Freight & Rail Office Manager, provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/Board. Rickey provided an overview of Florida Rail Safety Initiatives to identify and mitigate rail safety challenges, including implementation of engineering, enforcement, education, and emergency response strategies.

There were no public comments on this item.

Member discussion ensued on concerns with motorists being stuck at the track for extended periods of time and lack of east/west movement, potential block crossing technology, the TPA provided handout with rail contact information, emphasis to include western tracks for safety initiatives, update to the suicide prevention number to 988, and a request for FDOT to evaluate the data for block crossing and decoupling opportunities.

Vice Mayor Angela Cruz, Commissioner Katherine Waldron, and Council Member Andy Thomson left the meeting.

3.B. DISCUSSED: Environmental Research Paper

MICHAEL FITZPATRICK, a TPA Citizen's Advisory Committee (CAC) member, provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/Board. Michael stated the CAC made a motion during their June 1, 2022, meeting to provide the TPA Board with his Environmental Research Paper, which outlines research on environmental factors in transportation. The committee also requested TPA staff or TAC members to review the report and provide a summary of how it fits into the TPA's current mission and policies; and to review additional opportunities to fit initiatives identified in the paper into the current mission and policies. Michael provided an overview of key findings from his paper and potential next steps.

There were no public comments on this item.

Member discussion ensued on the TPA's electric vehicle (EV) and other modes initiatives, lack of justification to have this matter reviewed by a separate group, future changes to gas taxes, potential next steps, evaluating these concerns at a local level, and the desired end goal.

Mayor Joel Flores left the meeting. A physical quorum was no longer present.

CHAIR WEINROTH encouraged Mr. Fitzpatrick to work with individual Board members interested on this topic and with the TPA's Interim Executive Director.

Commissioner Joseph Peduzzi left the meeting.

3.C. DISCUSSED: TPA Operating Procedures Review

ANDREW UHLIR, TPA Deputy Director of Program Development, provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/Board. Andrew noted the TPA Board directed staff to provide an overview of TPA advisory committees, including committee charge, membership, and process for adding committee member items to a committee agenda and to a Governing Board agenda for review and action. The current TPA Operating Procedures are available at PalmBeachTPA.org/OperatingProcedures.

Mayor Shelly Petrolia left the meeting.

There were no public comments or Board member discussion on this item.

3.D. Partner Agency Updates

CLINTON FORBES and JOE HARRINGTON, Palm Tran representatives, provided an update on their operations and presented two new television spots that highlighted the easy way to pay onboard and the utilization of transit to avoid the high cost of gas.

4. ADMINISTRATIVE ITEMS

4.A.1. Routine TPA Reports – Public Involvement Activity Report – May 2022

There were no public comments or Board member discussion on this item.

4.A.2. Routine TPA Reports – FDOT Scheduling Report – June 2022

There were no public comments or Board member discussion on this item.

4.A.3. Routine TPA Reports – Quarterly Fiscal Report

There were no public comments or Board member discussion on this item.

4.A.2. Routine TPA Reports – Palm Beach TPA/FDOT Joint Certification Statement for Calendar Year 2021

There were no public comments or Board member discussion on this item.

4.B. Next Meeting – July 21, 2022

4.C. Adjournment

There being no further business, the Chair declared the meeting adjourned at 11:22 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the TPA Governing Board and that the information provided herein is the true and correct Minutes for the June 16, 2022, meeting of the Board, dated this 21st day of July 2022.

Chair Robert S. Weinroth
Palm Beach County Mayor

EXHIBIT A Transportation Planning Agency Governing Board Attendance Record

Representative Alternate(s) Local Government	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22		
Robert Weinroth, Mayor – CHAIR Palm Beach County	P	NO MEETING HELD – SCHEDULED BREAK	MEETING CANCELLED	P	P	P	NO MEETING HELD – SCHEDULED BREAK	P	P	P	P	P		
Chelsea Reed, Mayor – VICE CHAIR Marcie Tinsley, Councilmember City of Palm Beach Gardens	P			P	P	P		P	P					
Steve B. Wilson, Mayor City of Belle Glade	P			E	P	E		P	E	P	E			
Yvette Drucker, Councilmember Scott Singer, Mayor Monica Mayotte, Councilmember City of Boca Raton	E			P	P	P		P	P	P	ALT	ALT	P	P
Andy Thomson, Council Member Andrea O'Rourke, Councilmember City of Boca Raton	P			P	P	P		P	P	P	P	ALT	P	P
Angela Cruz, Vice Mayor City of Boynton Beach	P			P	P	P		P	P	P	P	E	P	P
Shelly Petrolia, Mayor Juli Casale, Deputy Vice-Mayor City of Delray Beach	P			P	P	E		P	E	P	E	P	ALT	P
Joel Flores, Mayor Paula Bousquet, Commissioner City of Greenacres	A			P	P	P		P	P	P	E	P	ALT	P
Jim Kuretski, Mayor Cameron May, Vice Mayor Town of Jupiter	P			E	P	E		E	E	E	ALT	**P	E	E
Reinaldo Diaz, Commissioner Christopher McVoy, Commissioner City of Lake Worth Beach	P			P	P	P		P	P	P	P	**P	P	ALT
Joni Brinkman, Mayor Pro Tem Doug Gunther, Vice Mayor Village of Palm Springs	P			P	P	P		P	P	P	P	P	P	P
Katherine Waldron, Commissioner Port of Palm Beach	P			E	P	P		P	P	P	P	P	A	P
Melissa McKinlay, Commissioner Mack Bernard, Commissioner Dave Kerner, Commissioner Palm Beach County	E			P	ALT	P		P	P	P	P	P	ALT	P
Maria Marino, Commissioner Palm Beach County	P			P	P	P		P	P	P	P	P	P	P
Maria Sachs, Commissioner Mack Bernard, Commissioner Dave Kerner, Commissioner Palm Beach County	P			ALT	P	P		P	P	ALT	P	P	E	E
Gregg Weiss, Vice Mayor Mack Bernard, Commissioner Palm Beach County	ALT			P	P	P		P	P	P	P	P	P	P

** New Appointment P - Representative Present ALT- Alternate Present E - Excused A - Absent

EXHIBIT A (cont'd)

Representative Alternate(s) Local Government	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22
Shirley Lanier, Councilwoman City of Riviera Beach	P	NO MEETING HELD – SCHEDULED BREAK	MEETING CANCELLED	A	P	P	NO MEETING HELD – SCHEDULED BREAK	P	A	P	P	A
Fred Pinto, Mayor Village of Royal Palm Beach	P			P	P	E		P	P	P	P	
Michael Napoleone, Councilman Village of Wellington	P			P	P	P		P	P	P		
Christy Fox, Commissioner City of West Palm Beach	P			P	P	P		**P	P	P		
Joseph Peduzzi, Commissioner City of West Palm Beach	P			A	P	P		P	P	P		

*** New Appointment P - Representative Present ALT- Alternate Present E - Excused A - Absent

OTHERS PRESENT

Milory Senat
 Kathy Lajo
 Georges Bayard
 Michael Morrow
 Shannel Gordon
 Thuha Nguyen
 Valentina Celis
 Abygale Hines
 Nancy Candemi
 Jacquelyn Burrows
 Rickey Fitzgerald
 Christine Fasiska
 Marsha Taylor
 Maria Fernandez
 Latrice Shannel
 Todd Bonlarron
 Motasem Al-Turk
 Richard Radcliffe
 Khurshid Mohyuddin
 Conor Campobasso
 Valentina Facuse
 Alaura Hart
 Matthew Komma
 Matthew Masa
 Valerie Neilson
 Margarita Pierce
 Jason Price
 Cassidy Sparks
 Andrew Uhler
 Amanda Williams

REPRESENTING

Agency for Persons with Disabilities
 BCC Engineering
 City of Greenacres
 City of Palm Beach Gardens
 City of Riviera Beach
 City of Westlake
 Colliers Engineering
 Colliers Engineering
 Colliers Engineering
 FDOT
 FDOT
 FDOT District 4
 FDOT District 4
 General Public
 General Public
 Palm Beach County Administration
 Palm Beach County Engineering
 Palm Beach County League of Cities
 Palm Beach County Planning
 Palm Beach TPA
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 Palm Beach TPA

EXHIBIT A (cont'd)

OTHERS PRESENT

Michael Fitzpatrick
Bob Slavin
Paul Gougelman
Clinton Forbes
Joe Harrington
Loraine Cargill
Vicki Gatanis
Kim DeLaney
Dorothy Gravelin

REPRESENTING

Palm Beach TPA – Citizen’s Advisory Committee
Palm Beach TPA – Slavin Management Consultants
Palm Beach TPA – Weiss Serota et al
Palm Tran
Palm Tran
SFRTA/Tri-Rail
SFRTA/Tri-Rail
TCRPC
Town of Cloud Lake

DRAFT



**OFFICIAL MEETING MINUTES OF THE
PALM BEACH TRANSPORTATION PLANNING AGENCY (TPA)
EXECUTIVE COMMITTEE**

June 6, 2022

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio and video recordings are available for review at PalmBeachTPA.org/Executive-Committee

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

CHAIR WEINROTH called the meeting to order at 2:00 p.m.

The recording secretary called the roll. A quorum was present in-person as depicted in the table below.

Member	Attendance	Member	Attendance
Joel Flores	P	Chelsea Reed	A
Maria Marino	A	Robert Weinroth	P
Michael Napoleone	P		

P = Present A = Absent

1.B. APPROVED: June 6, 2022 Agenda

CHAIR WEINROTH noted Commissioner Marino requested permission to participate remotely as she was under the weather.

There were no objections to her virtual participation.

CHAIR WEINROTH noted staff requested the agenda be reordered to hear Information Item 3.A before the action items to accommodate the presenter.

MOTION to Approve the Modified Agenda for June 6, 2022 made by Councilman Napoleone, seconded by Commissioner Marino, and carried unanimously 4-0 as depicted in the table below.

Member	Vote	Member	Vote
Joel Flores	Y	Chelsea Reed	A
Maria Marino	Y	Robert Weinroth	Y
Michael Napoleone	Y		

Y = Yes N = No A = Absent ABST = Abstain

1.C. Review the Committee’s Charge

CHAIR WEINROTH stated pursuant to TPA Operating Procedures Section 2.2.F.1, the Executive Committee shall meet annually to review and recommend updates to the TPA’s Strategic Plan for consideration by the Governing Board.

1.D. General Public Comments

There were no general public comments received.

1.E. Comments from the Chair and Member Comments

There were no comments received.

1.F. Interim Executive Director’s Report

VALERIE NEILSON, TPA Interim Executive Director, provided a presentation, which can be viewed at PalmBeachTPA.org/Executive-Committee.

COMMISSIONER MARINO stated she was available to participate in the Peer Exchange with Austin, TX.

1.G. APPROVED Meeting Minutes from May 3, 2022

MOTION to Approve Meeting Minutes made by Mayor Flores, seconded by Councilman Napoleone, and carried unanimously 4-0 as depicted in the table below.

Member	Vote	Member	Vote
Joel Flores	Y	Chelsea Reed	A
Maria Marino	Y	Robert Weinroth	Y
Michael Napoleone	Y		

Y = Yes N = No A = Absent ABST = Abstain

3. INFORMATION ITEMS

3.A. DISCUSSED: Executive Director Recruitment Update

BOB SLAVIN, TPA Consultant from Slavin Management Consultants, provided an update on the status of the Executive Director job search. He stated eight (8) applications had been received with seven (7) of them meeting the minimum standard to move forward with preliminary interviews.

There were no public comments on this item.

Member discussion ensued on a brief background of the individuals, next steps, and request for a volunteer to conduct preliminary virtual interviews to create a short list of applicants to move forward with more formal interviews before the full Executive Committee.

Mayor Flores self-nominated himself to participate in the preliminary interview process, seconded by Councilman Napoleone, and carried unanimously 4-0 as depicted in the table below.

Member	Vote	Member	Vote
Joel Flores	Y	Chelsea Reed	A
Maria Marino	Y	Robert Weinroth	Y
Michael Napoleone	Y		

Y = Yes N = No A = Absent ABST = Abstain

CHAIR WEINROTH directed Mr. Slavin to provide an update during the TPA Board’s June 16, 2022 meeting on the current status based on preliminary interviews. He expressed the committee’s desire to have this process closed out by the July 21, 2022 TPA Board meeting.

BOB SLAVIN requested Executive Committee approval to complete background checks on the potential applicants to help expedited the hiring process.

MOTION to Approve Slavin Management Consultants to execute background checks in an amount not to exceed \$500 per candidate made by Councilman Napoleone, seconded by Mayor Flores, and carried unanimously 4-0 as depicted in the table below.

Member	Vote	Member	Vote
Joel Flores	Y	Chelsea Reed	A
Maria Marino	Y	Robert Weinroth	Y
Michael Napoleone	Y		

Y = Yes N = No A = Absent ABST = Abstain

2. ACTION ITEMS

2.A. APPROVED: Authorization of the Interim Executive Director to fill Vacancy

VALERIE NEILSON requested authorization to hire a Planner I on the Program Development team to fill a recent vacancy that was promoted. She noted the job description was provided in the agenda packet.

There was no discussion or public comments on this item.

MOTION to Approve Authorization of the Interim Executive Director to fill Vacancy made by Councilman Napoleone, seconded by Mayor Flores, and carried unanimously 4-0 as depicted in the table below.

Member	Vote	Member	Vote
Joel Flores	Y	Chelsea Reed	A
Maria Marino	Y	Robert Weinroth	Y
Michael Napoleone	Y		

Y = Yes N = No A = Absent ABST = Abstain

2.B. RECOMMENDED UPDATES: for the TPA’s Fiscal Year (FY) 23 Strategic Plan

VALERIE NEILSON provided a presentation, which can be viewed at PalmBeachTPA.org/Executive-Committee. Valerie stated the Strategic Plan serves to focus the TPA’s priorities for the current year. She reviewed the progress made for the FY 22 cycle and the suggested updates for the FY 23 cycle. She noted the changes were reflected in strikethrough/underline format. She stated staff would take the committee’s feedback to refine the Plan and present it during the July meeting cycles for review and formal adoption.

There were no public comments on this item.

Member discussion ensued on the suggested updates to the Plan: Goal 1.C - clarification on what constituted as an event participant and respondent; Goal 1.E - staff was encouraged to proactively reach out to local municipalities and partner agencies to offer to present TPA initiatives; Goal 2.B - next steps for mobility vision multimodal corridor studies; Goal 3.B - edit to track status of discretionary grant applications supported; Goal 5.C - opportunities for mobility options instructional videos; and Goal 6.B - to provide a member training to supplement the proposed updated handbook and onboarding video.

CHAIR WEINROTH requested TPA General Counsel to compile a report for the next Executive Committee meeting on the maximum number of TPA Board members allowable and the next steps required if they wished to increase the membership.

MOTION to Recommend Updates for the TPA’s FY 23 Strategic Plan made by Mayor Flores, seconded by Commissioner Marino, and carried unanimously 4-0 as depicted in the table below.

Member	Vote	Member	Vote
Joel Flores	Y	Chelsea Reed	A
Maria Marino	Y	Robert Weinroth	Y
Michael Napoleone	Y		

Y = Yes N = No A = Absent ABST = Abstain

4. ADMINISTRATIVE ITEMS

4.A. Next Meeting – July 13, 2022

4.B. Adjournment

There being no further business, the Chair declared the meeting adjourned at 3:01 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the TPA Executive Committee and that the information provided herein is the true and correct Minutes for the June 6, 2022, meeting of the Committee, dated this 13th day of July 2022.

Chair Robert S. Weinroth
Palm Beach County Mayor

EXHIBIT A
 TPA Executive Committee
 Attendance Record

Representative Local Government	Dec '21	Mar '22	Apr '22	May '22	Jun '22
Robert Weinroth, Mayor – TPA CHAIR Palm Beach County	P	P	P	P	P
Chelsea Reed, Vice Mayor – TPA VICE CHAIR City of Palm Beach Gardens	P	P	P	P	E
Joel Flores, Mayor City of Greenacres	P	P	P	P	P
Maria Marino, Commissioner Palm Beach County	P	P	P	P	P
Michael Napoleone, Councilman Village of Wellington	P	P	P	P	P

*** New Appointment P - Representative Present ALT- Alternate Present E - Excused A - Absent

OTHERS PRESENT

Matthew Masa
 Melissa Murray
 Valerie Neilson
 Margarita Pierce
 Cassidy Sparks
 Andrew Uhlir
 Amanda Williams
 Bob Slavin
 Paul Gougelman

REPRESENTING

Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA – Slavin Management Consultants
 Palm Beach TPA – Weiss Serota et al.



June 14, 2022

Attn: Valerie Neilson
TPA Interim Executive Director
Palm Beach TPA
301 Datura St.
West Palm Beach, FL 33401

Dear Valerie,

I would like to serve on the Local Coordinating Board of the TPA of Palm Beach County. As a workforce development professional we have a focus on working with people with disabilities and special needs. I understand the Transportation Disadvantaged Local Coordinating Board is an advisory board that focuses on the needs of the transportation disadvantaged population of Palm Beach County which includes older adults, persons with disabilities, persons of low-income and children at-risk.

Thank you for considering me for this board position at the Palm Beach TPA.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Corbit", written over a white background.

Michael Corbit

Vice President

Michael Corbit is Vice President of Business Development for CareerSource Palm Beach County, our regional workforce board. Through CareerSource Michael collaborates with regional businesses, government, education & industry leaders to spur job growth and economic development. He represents CareerSource on a variety of boards and committees across South Florida including Palm Beach County League of Cities, City of West Palm Beach Mayor's Village Initiative, Miami Dade College Science and Biotechnology Advisory Board, Florida Makes, City of West Palm Beach Center for Arts & Technology, Business Development Board of PBC Business & Financial Services Committee, Tech Hub South Florida, Marine Industry Association of Palm Beach County, South Florida Manufacturers Association, South Florida Business Council Tourism Embassy, City of Boynton Beach Affordable Housing Advisory Council and numerous Hospitality & Tourism Task Forces.

Michael holds a BS Degree from Milligan College, TN and Executive Development Certificate from Nova Southeastern University, Davie FL



July 11, 2022

Valerie Neilson, AICP
Palm Beach Transportation Planning Agency
301 Datura Street
West Palm Beach, FL 33401

Subject: **TECHNICAL ADVISORY COMMITTEE APPOINTMENTS**

Ms. Neilson:

As you likely know, the Tom V. Driscoll, P.E. recently retired and his retirement left a vacancy in the Primary member role for the Technical Advisory Committee for the Town of Jupiter. I am writing to request appointment to fulfill the Primary member role on Technical Advisory Committee behalf of the Town of Jupiter. As an attachment to this letter, I am providing a copy of my résumé.

Chang-Jen "CJ" Lan will continue to fulfill the role as the Alternate member for the Town of Jupiter.

If you have any questions or require any additional information, please don't hesitate to contact me.

Sincerely,

Thomas Hernandez, P.E.
Director of Engineering and Public Works
210 Military Trail
Jupiter, FL 33458
Office: 561-741-2680
Work Cell: 561-246-9916
Fax: 561-741-2215
Email: thomash@jupiter.fl.us

THOMAS M. HERNÁNDEZ, P.E.

210 Military Trail
Email: thomash@jupiter.fl.us

Jupiter, FL 33458

(561)741-2680

PROFESSIONAL EXPERIENCE

- 2022 to Present **TOWN OF JUPITER**, Jupiter, FL
Director of Engineering and Public Works
Responsible for day to day supervision and operations of the Engineering and Public Works Department. Significant responsibilities of position include:
- * Supervises, directs, and evaluates an assigned staff of 22 people.
 - * Establishes Department strategies to support goals and objectives of the Town Council.
 - * Directs and coordinates projects involving capital program development/execution and private development.
 - * Reviews engineering plans and plats to ensure conformance with Town codes, development orders and site plans.
 - * Prepares project master plan and conceptual plans.
 - * Composes RFPs/contracts, advertises, prepares award recommendation, manages construction, and completes closeout paperwork for Town projects.
 - * Provides in-house engineering for various projects or coordinates preparation of plans/specifications by consultants, to construct capital projects.
 - * Manages facility preparation prior to hurricanes and directs in hurricane cleanup/debris management.
 - * Administers the Town of Jupiter's solid waste and recycling contract.
 - * Prepares plans specifications and performs construction project administration for Florida Department of Transportation Local Agency Program projects with the Town.
- 2013 to 2022 **TOWN OF JUPITER**, Jupiter, FL
Engineer
Responsible for management and supervision of Town of Jupiter development and restoration Community Investment Program (CIP) projects. Significant responsibilities of position include:
- * Assists in development/oversight of Division's operating budget.
 - * Provides engineering consultant management and design review.
 - * Composed contracts, advertised, prepared award recommendation, and managed construction for Town of Jupiter CIP projects.
 - * Provided in-house engineering design for roadway striping, sidewalk, minor structural, drainage, and site development.
 - * Managed facility preparation prior to hurricanes and assisted in hurricane cleanup/management of first push/first pass.
- 2011 to 2013 **US NAVY CIVIL ENGINEER CORPS**, Camp Pendleton, CA
Assistant Public Works Officer
Provided facilities engineering, utilities, planning, maintenance, and design for 10 small towns aboard the Base. Assisted in the programming of projects which maintain physical plant property for over 3800 facilities. Aided in the

management of a \$3.7B construction program. Significant responsibilities of the position also included:

- * Supervised ten personnel in charge of administration of minor facilities services and construction projects for the entire Base.
- * Monitored the budget, design, and construction of 11 physical training facilities valued at \$5.4M for 40K personnel.
- * Collaborated with the Base Environmental Security Division to obtain permits to ensure compliance with state/federal regulations.

2009 to 2011

US NAVY CIVIL ENGINEER CORPS, Port Hueneme, CA
Platoon Commander

Managed the daily performance, training, and tactical proficiency of 32 personnel in preparation for a deployment to Afghanistan. Significant responsibilities of the position also included:

- * Officer in Charge of 28 security personnel, 22 construction personnel, and \$15M of civil engineer support equipment.
- * Field Engineer who planned/executed missions for construction of roadways, combat outposts, traffic control points, and forward operating bases.
- * Action Officer who provided project management for six forward deployed construction teams.
- * Contracting Officer Representative for over \$4M in construction.

2005 to 2009

GENESIS GROUP, Gainesville, FL
CADD Technician and Engineer Intern

Drew construction documents in AutoCAD for various site civil projects. Assisted in design/engineering calculations for various projects under the direction of a Professional Engineer.

2004 and 2005

GENESIS GROUP, Tallahassee, FL
Rod Man and Instrument Man

Assisted in topographical, boundary, property, hydrographic, as-built, construction stake-out, property, and right-of-way surveys.

EDUCATION

2009 University of Florida, Gainesville, FL
Master of Engineering in Civil Engineering

2008 University of Florida, Gainesville, FL
Bachelor of Science in Civil Engineering

PROFESSIONAL LICENSES, ACHIEVEMENTS, AFFILIATIONS AND TRAINING

- * Licensed Professional Engineer in Florida - P.E. # 75960 – active since 2013.
- * Advanced Maintenance of Traffic, active since 2016.
- * Florida Department of Environmental Protection Stormwater, Erosion and Sedimentation Control Inspector, 2014.
- * Federal Emergency Management Agency, IS-100, IS-200, IS-700, 2014
- * Military Awards: Navy and Marine Corps Commendation Medal (2013), Navy and Marine Corps Achievement Medal (2011), Army Achievement Medal (2011), Valorous Unit Award Ribbon (2010), Afghan Campaign Medal (2011), Order of the Combat Spur (2010).
- * Eagle Scout, 2003.

TPA RESOLUTION 2022-XX

A RESOLUTION RATIFYING FISCAL YEAR (FY) 2021-2022 UNIFIED PLANNING WORK PROGRAM (UPWP) REVISION #4 AMENDMENT; MAKING FINDINGS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Palm Beach Metropolitan Planning Organization (MPO) doing business as the Palm Beach Transportation Planning Agency (TPA) is the designated and duly constituted body responsible for the urban transportation planning process for Palm Beach County; and

WHEREAS, the TPA has adopted a UPWP for FY 2021-2022 and now wishes to ratify Revision #4 Amendment to the FY 2021-2022 UPWP to reflect changed conditions and associated revenues and expenditures; and

WHEREAS, the TPA has prepared an amended FY 2021-2022 UPWP that reduced the revenue budget for FY 2021 by \$679,724 in reflection of actual expenditures incurred and increased the FY 2022 budget by \$679,724 and redistributed the additional funding to support consultant, staff, and direct expenses in the second year of the UPWP while maximizing the use of funds expiring at the conclusion of the two (2) year UPWP cycle; and

WHEREAS, the TPA desires to utilize the amended FY 2021-2022 UPWP as a basis for its budget for federal and/or state grant funds; and

WHEREAS, the TPA was required to complete this amendment pursuant to direction from the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and the Florida Department of Transportation (FDOT) on or before June 30, 2022 to be applicable to expenses incurred under the FY 2021-2022 UPWP; and

WHEREAS, pursuant to the TPA's adopted Operating Procedures, last revised on June 16, 2022, Section 6.3:

"In the event that the TPA is not able to conduct a board meeting consistent with these Operating Procedures or using communications media technology, and the TPA is required to take an immediate action approving or amending one of its essential documents (LRTP, Priority Project List, TIP, UPWP, etc.) or executing an implementing agreement or application for one of its essential documents, the TPA Chair (or Vice Chair in the absence of the Chair), upon consultation with the Executive Director and TPA General Counsel, is hereby authorized to approve or amend the essential document and/or execute the implementing agreement or application on behalf of the TPA.

The TPA Executive Director is authorized to submit any documents approved under this emergency authority to the Florida Department of Transportation, Federal Highway Administration, and/or Federal Transit Administration as necessary along with documentation of the TPA's inability to conduct a TPA Board meeting consistent with these Operating Procedures or using communications media technology.

Any documents approved under this emergency authority shall be presented to the TPA Board at its next Board meeting for endorsement or modification, provided that the action taken using the emergency authority is able to be modified. The TPA will also provide opportunity for public review and comment at that time in a manner consistent with the PPP.”

WHEREAS, the TPA Chair executed the required amendment after consultation with the TPA Interim Executive Director and TPA General Counsel.

NOW THEREFORE, BE IT RESOLVED BY THE PALM BEACH MPO, d/b/a PALM BEACH TRANSPORTATION PLANNING AGENCY, THAT:

SECTION 1. The foregoing recitals are hereby adopted and declared to be true and correct and are incorporated herein.

SECTION 2. The TPA Governing Board hereby:

1. Ratifies the FY 2021-2022 UPWP Revision #4 Amendment, attached hereto as “Exhibit A” and by reference is incorporated herein.

SECTION 3. This Resolution shall take effect upon adoption.

[Remainder of this page left blank intentionally]

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____, and upon being put to a vote, the motion passed. The Chair thereupon declared the Resolution duly adopted this 21st day of July 2022.

PALM BEACH METROPOLITAN PLANNING ORGANIZATION, d/b/a
PALM BEACH TRANSPORTATION PLANNING AGENCY

By: _____
Mayor Robert S. Weinroth, as its Chair

ATTEST:

Amanda Williams, TPA Executive Secretary

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Paul R. Gougelman, TPA General Counsel



FY 2021/2022 UPWP Revision #4 Amendment Summary

The TPA's FY 2021/2022 UPWP terminates on June 30, 2022 and an amendment is required to implement necessary budget adjustments during fiscal years 2021 and 2022.

During the FY 2021/2022 UPWP the TPA underwent several changes including staff expansion, filling vacancies, navigating a pandemic, and undergoing a leadership transition. These changes resulted in the need to amend the budget to reallocate consultant support and staffing expenses to accomplish UPWP tasks as described below:

- In FY 2022, TPA consultant efforts are concentrated in UPWP Task 2 (Plan the System) rather than divided among the other tasks as originally forecasted.
- The TPA is utilizing FHWA PL and SU funding to deliver the FY 2021/2022 UPWP. FHWA SU funding is restricted regarding its use and is a perishable source of funding. PL funds will carry to the next UPWP. The TPA has redistributed expenses between the PL and SU funds to expend the SU and preserve the PL funds to carry forward into the next UPWP.
- In FY 2022, the TPA is attributing more staff time than consultant efforts to FTA tasks.
- The TPA forecasted to fully expend FTA grant G1726 in FY 2021. These efforts are continuing into FY 2022 therefore the remaining budget must be transferred to FY 2022.
- In FY 2022, the TPA is making efforts to increase the reliability of online communications and upgrade to a dedicated fiber optic utility network. The change is within the scope of the UPWP and requires an amendment to the Facilities Expense budget.
- In FY 2022, the TPA will be recognizing online software services as direct expenses rather than consultant expenses to be more consistent with the TPA's internal accounting assignments. This modification requires additional budget for the operating supplies and equipment category.

This FY 2021/2022 UPWP amendment follows the TPA Operating Procedures as an emergency approval due to UPWP closure time constraints. The total UPWP budget remains unchanged.



Section 6. Emergency Powers

6.1 Applicability

In the event that an emergency prevents the TPA from conducting a board or committee meeting consistent with these Operating Procedures, the following emergency powers are established.

6.2 Virtual Meetings

If the TPA Governing Board, or any of its committees, is permitted by law, executive order, or similar action to conduct a meeting with a quorum of the Governing Board or TPA committee established virtually, the TPA shall conduct these meetings utilizing communications media technology.

Public notice of these meetings shall be provided consistent with the TPA's PPP and with state law, shall include instructions to access the public meeting via communications media technology and shall name locations, if any, where communications media technology shall be available for use by the public.

The public meeting shall provide the opportunity for public comment, and all comments, evidence, testimony, or written submissions shall be afforded equal consideration. The notice of the public meeting shall include instructions regarding how members of the public may submit written documents, written comments, written questions before the meeting or verbal comments or questions to be presented during the public meeting.

6.3 Emergency Approvals

In the event that the TPA is not able to conduct a board meeting consistent with these Operating Procedures or using communications media technology, and the TPA is required to take an immediate action approving or amending one of its essential documents (LRTP, Priority Project List, TIP, UPWP, etc.) or executing an implementing agreement or application for one of its essential documents, the TPA Chair (or Vice Chair in the absence of the Chair), upon consultation with the Executive Director and TPA General Counsel, is hereby authorized to approve or amend the essential document and/or execute the implementing agreement or application on behalf of the TPA.

The TPA Executive Director is authorized to submit any documents approved under this emergency authority to the Florida Department of Transportation, Federal Highway Administration, and/or Federal Transit Administration as necessary along with documentation of the TPA's inability to conduct a TPA Board meeting consistent with these Operating Procedures or using communications media technology.

Any documents approved under this emergency authority shall be presented to the TPA Board at its next Board meeting for endorsement or modification, provided that the action taken using the emergency authority is able to be modified. The TPA will also provide opportunity for public review and comment at that time in a manner consistent with the PPP.



PALM BEACH Transportation Planning Agency

FY 2021 & FY 2022 UNIFIED PLANNING WORK PROGRAM

Adopted May 2020

Maura G. Marino

TPA Chair

REVISION	TYPE	DATE
#1	Modification	11/05/2020
#2	Amendment	3/18/2021
#3	Modification	8/11/2021

CFDA Numbers

20.205 - Highway Planning and Construction
20.505 - Federal Transit Technical Studies Grant
(Metropolitan Planning)

FAP No. 0097-058-M

FM (FPN) No. 439325-3-14-01

FM (FPN) No. 439325-3-14-02

FM (FPN) No. 413735-3-14-01

This report was prepared in cooperation with our funding partners including United States Department of Transportation Federal Highway Administration, Federal Transit Administration, Florida Department of Transportation, Florida Commission on Transportation Disadvantaged, Palm Beach County and in coordination with other participating governments.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the American with Disabilities Act or translation services, free of charge, or for complaints, questions or concerns about civil rights, please contact: Melissa Murray at 561-725-0813 or email MMurray@PalmBeachTPA.org. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



PALM BEACH Transportation Planning Agency

FY 2021 & FY 2022 UNIFIED PLANNING WORK PROGRAM

Adopted May 2020

[Signature]

TPA Chair

REVISION	TYPE	DATE
#1	Modification	11/05/2020
#2	Amendment	3/18/2021
#3	Modification	8/11/2021
#4	Amendment	6/30/2022

CFDA Numbers

20.205 - Highway Planning and Construction
20.505 - Federal Transit Technical Studies Grant
(Metropolitan Planning)

FAP No. 0097-058-M

FM (FPN) No. 439325-3-14-01

FM (FPN) No. 439325-3-14-02

FM (FPN) No. 413735-3-14-01

This report was prepared in cooperation with our funding partners including United States Department of Transportation Federal Highway Administration, Federal Transit Administration, Florida Department of Transportation, Florida Commission on Transportation Disadvantaged, Palm Beach County and in coordination with other participating governments.

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	Activity	Deliverable(s)	Completion Date
G*	Conduct surveys, administer focus groups, and capture interactive electronic data to maximize public input	Surveys, Summaries, Data	As needed
H*	Monitor and update the TPA website with current events, meeting agendas, reports, etc.	Updated website	Biweekly
I*	Prepare outreach materials for various planning initiatives (i.e. videos, print material, etc.), including alternate formats upon request	Targeted outreach materials	As needed
J*	Participate and coordinate with SEFTC and partner agencies for regional public participation	Meeting attendance	As needed
K	Monitor countywide statistical data (race, color, national origin, sex, age, disability) of participants and beneficiaries of the TPA programs and activities	Data summaries	Annually
L	Attend Title VI, ADA and public involvement training	Completed training	Annually
M	Monitor ADA and Title VI compliance and process all complaints	Monitoring report	Annually

Responsible Agency: Palm Beach TPA

Participating Agencies: FHWA, FDOT, BMPO, MDTPO, TCRPC, SEFTC, School District

Task 1 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	95,942	70,276	48,468	2,096	216,782
Consultants	70,000	23,000	258,000	13,500	364,500
TOTAL	\$165,942	\$93,276	\$306,468	\$15,596	\$581,282

FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	114,684	149,181	53,366		317,231
Consultants		85,000	94,000		179,000
TOTAL	\$114,684	\$234,181	\$147,366		\$496,231

*TPA staff will utilize outside consultants to support the work performed on these activities up to the total amount shown for consultants in each fiscal year.



	Activity	Deliverable(s)	Completion Date
G*	Conduct surveys, administer focus groups, and capture interactive electronic data to maximize public input	Surveys, Summaries, Data	As needed
H*	Monitor and update the TPA website with current events, meeting agendas, reports, etc.	Updated website	Biweekly
I*	Prepare outreach materials for various planning initiatives (i.e. videos, print material, etc.), including alternate formats upon request	Targeted outreach materials	As needed
J*	Participate and coordinate with SEFTC and partner agencies for regional public participation	Meeting attendance	As needed
K	Monitor countywide statistical data (race, color, national origin, sex, age, disability) of participants and beneficiaries of the TPA programs and activities	Data summaries	Annually
L	Attend Title VI, ADA and public involvement training	Completed training	Annually
M	Monitor ADA and Title VI compliance and process all complaints	Monitoring report	Annually

Responsible Agency: Palm Beach TPA

Participating Agencies: FHWA, FDOT, BMPO, MDTPO, TCRPC, SEFTC, School District

Task 1 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	95,942	52,856	71,758	5,007	225,563
Consultants	70,000		121,295	227	191,522
TOTAL	\$165,942	\$52,856	\$193,053	\$5,234	\$417,085

FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	76,884	116,381	103,114	29	296,408
Consultants	37,800	7,500	30,524		75,824
TOTAL	\$114,684	\$123,881	\$133,638	\$29	\$372,232

*TPA staff will utilize outside consultants to support the work performed on these activities up to the total amount shown for consultants in each fiscal year.



Activity		Deliverable(s)	Completion Date
D**	Plan the non-motorized transportation system, including evaluating TPA's pedestrian and bicycle priority networks, upcoming resurfacing projects, and high crash locations to identify pedestrian and bicycle infrastructure improvements and collect pedestrian and bicycle count and safety data	Projects Identified	Annually in Priority Project List
		Ped/Bike Counts	Continuously
E**	Implement and monitor actions identified in Vision Zero Action Plan	Vision Zero Action Plan Report Card	Annually
F**	Conduct and assist local governments with multimodal plans and corridor studies to improve safety for users of all ages, abilities and transportation modes	Community plans and studies	As needed
G**	Update the freight system plan, participate on committees, and coordinate with stakeholders	Freight Plan	As needed
H**	Collect and analyze population and employment data, vehicular traffic, non-motorized activity, transit ridership data, intermodal freight statistics, and other data in order to maintain GIS datasets.	Updated GIS datasets	Annually
I**	Update and potentially automate population and employment projections and zonal allocations	Updated projections and allocations	June 2021

Responsible Agencies: Palm Beach TPA, Palm Tran for Task 2.B using FTA 5307 funds

Participating Agencies: FDOT, FHWA, SEFTC, SFRTA, SFRPC, TCRPC, BMPO, MDTPO, Freight Industry, FDEP, PBC, School District, PBCHD, Local Municipalities, Northern and Western MPOs/TPO, Palm Tran

Task 2 Budget for Fiscal Years 2021 and 2022*

FY 2021						
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	CTD	TOTAL FUNDS
Personnel	120,614	70,870	55,835	2,415	49,871	299,605
Consultants	400,000	440,000	65,000	8,125		913,125
TOTAL	\$520,614	\$510,870	\$120,835	\$10,540	\$49,871	\$1,212,730

FY 2022						
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	CTD	TOTAL FUNDS
Personnel	107,853	140,295	50,187		49,871	348,206
Consultants	140,000	150,000	45,000			335,000
TOTAL	\$247,853	\$290,295	\$95,187		\$49,871	\$683,206

*In addition to the funding shown above, Palm Tran intends to use approximately \$3.7M of FTA 5307 funds for transportation planning activities from FY 20 to FY 24.

**TPA staff will utilize outside consultants to support the work performed on these activities up to the total amount shown for consultants in each fiscal year.



Activity		Deliverable(s)	Completion Date
D**	Plan the non-motorized transportation system, including evaluating TPA's pedestrian and bicycle priority networks, upcoming resurfacing projects, and high crash locations to identify pedestrian and bicycle infrastructure improvements and collect pedestrian and bicycle count and safety data	Projects Identified	Annually in Priority Project List
		Ped/Bike Counts	Continuously
E**	Implement and monitor actions identified in Vision Zero Action Plan	Vision Zero Action Plan Report Card	Annually
F**	Conduct and assist local governments with multimodal plans and corridor studies to improve safety for users of all ages, abilities and transportation modes	Community plans and studies	As needed
G**	Update the freight system plan, participate on committees, and coordinate with stakeholders	Freight Plan	As needed
H**	Collect and analyze population and employment data, vehicular traffic, non-motorized activity, transit ridership data, intermodal freight statistics, and other data in order to maintain GIS datasets.	Updated GIS datasets	Annually
I**	Update and potentially automate population and employment projections and zonal allocations	Updated projections and allocations	June 2021

Responsible Agencies: Palm Beach TPA, Palm Tran for Task 2.B using FTA 5307 funds

Participating Agencies: FDOT, FHWA, SEFTC, SFRTA, SFRPC, TCRPC, BMPO, MDTPO, Freight Industry, FDEP, PBC, School District, PBCHD, Local Municipalities, Northern and Western MPOs/TPO, Palm Tran

Task 2 Budget for Fiscal Years 2021 and 2022*

FY 2021						
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	CTD	TOTAL FUNDS
Personnel	120,614	45,050	78,412	5,237	49,871	299,184
Consultants	400,000	396,660	16,995	2,124		815,779
TOTAL	\$520,614	\$441,710	\$95,407	\$7,361	\$49,871	\$1,114,963

FY 2022						
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	CTD	TOTAL FUNDS
Personnel	58,853	83,795	80,273	2	49,871	272,794
Consultants	327,500	944,190	6,650			1,278,340
TOTAL	\$386,353	\$1,027,985	\$86,923	\$2	\$49,871	\$1,551,134

*In addition to the funding shown above, Palm Tran intends to use approximately \$3.7M of FTA 5307 funds for transportation planning activities from FY 20 to FY 24.

**TPA staff will utilize outside consultants to support the work performed on these activities up to the total amount shown for consultants in each fiscal year.



Activity		Deliverable(s)	Completion Date
F*	Establish required performance measure targets and use performance measures to evaluate transportation system performance outcomes and create performance reports for TPA funded projects	System Performance Report Card, including Project performance reports	Annually
G*	Perform Efficient Transportation Decision Making (ETDM) screening, environmental justice, Title VI reviews for major TPA projects	ETDM Report	As required

Responsible Agency: Palm Beach TPA

Participating Agencies: FDOT, FDEP, PBC, Palm Tran, SFRTA, Local Municipalities, PBCHD

Task 3 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	123,614	67,870	55,835	2,415	249,734
Consultants	81,500	20,000			101,500
TOTAL	\$205,114	\$87,870	\$55,835	\$2,415	\$351,234

FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	107,853	140,295	50,187		298,335
Consultants	67,000				67,000
TOTAL	\$174,853	\$140,295	\$50,187		\$365,335

*TPA staff will utilize outside consultants to support the work performed on these activities up to the total amount shown for consultants in each fiscal year.



Activity		Deliverable(s)	Completion Date
F*	Establish required performance measure targets and use performance measures to evaluate transportation system performance outcomes and create performance reports for TPA funded projects	System Performance Report Card, including Project performance reports	Annually
G*	Perform Efficient Transportation Decision Making (ETDM) screening, environmental justice, Title VI reviews for major TPA projects	ETDM Report	As required

Responsible Agency: Palm Beach TPA

Participating Agencies: FDOT, FDEP, PBC, Palm Tran, SFRTA, Local Municipalities, PBCHD

Task 3 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	123,614	46,870	80,238	5,465	256,187
Consultants					
TOTAL	\$123,614	\$46,870	\$80,238	\$5,465	\$256,187

FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	58,853	85,095	79,555	4	223,507
Consultants	148,500				148,500
TOTAL	\$207,353	\$85,095	\$79,555	\$4	\$372,007

*TPA staff will utilize outside consultants to support the work performed on these activities up to the total amount shown for consultants in each fiscal year.



Task 4 - Implement Projects

Purpose

Ensure that implementation of projects and project scope details accomplish the vision, goals and objectives of the TPA Governing Board.

Previous Work

The TPA updated the Congestion Management Process (CMP) during the creation of the 2045 Long Range Transportation Plan. The performance measures now incorporate all federal performance measures and TPA created local measures.

TPA staff is working with the consultant to improve the TIP project management tool to provide more flexibility and efficiency.

TPA staff continued to participate actively in the design review process for state and local projects to ensure the final outcomes are consistent with the planning objectives.

Task 4 Activities for Fiscal Years 2021 and 2022

	Activity	Deliverable(s)	Completion Date
A	Monitor implementation of LRTP projects and programs	LRTP Report Card	Annually
B	Develop a TIP project management, prioritization and mapping tool	Prioritization tool	June 2021
C	Create a performance measures dashboard (inclusive of Congestion Management Process) to track progress and to serve as a resource for committees, stakeholders and the public	Performance measures dashboard	June 2021
D	Provide input on TIP projects constructed by partner agencies to encourage final design and construction plans to be consistent with the TPA's LRTP	Project reviews	As needed

Responsible Agency: Palm Beach TPA

Participating Agencies: FDOT, TCRPC, PBC, Local Municipalities

Task 4 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	61,807	33,935	27,918	1,207	124,867
Consultants		10,000			10,000
TOTAL	\$61,807	\$43,935	\$27,918	\$1,207	\$134,867

FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	53,926	70,147	25,093		149,166
Consultants					
TOTAL	\$53,926	\$70,147	\$25,093		\$149,166



Task 4 - Implement Projects

Purpose

Ensure that implementation of projects and project scope details accomplish the vision, goals and objectives of the TPA Governing Board.

Previous Work

The TPA updated the Congestion Management Process (CMP) during the creation of the 2045 Long Range Transportation Plan. The performance measures now incorporate all federal performance measures and TPA created local measures.

TPA staff is working with the consultant to improve the TIP project management tool to provide more flexibility and efficiency.

TPA staff continued to participate actively in the design review process for state and local projects to ensure the final outcomes are consistent with the planning objectives.

Task 4 Activities for Fiscal Years 2021 and 2022

	Activity	Deliverable(s)	Completion Date
A	Monitor implementation of LRTP projects and programs	LRTP Report Card	Annually
B	Develop a TIP project management, prioritization and mapping tool	Prioritization tool	June 2021
C	Create a performance measures dashboard (inclusive of Congestion Management Process) to track progress and to serve as a resource for committees, stakeholders and the public	Performance measures dashboard	June 2021
D	Provide input on TIP projects constructed by partner agencies to encourage final design and construction plans to be consistent with the TPA's LRTP	Project reviews	As needed

Responsible Agency: Palm Beach TPA

Participating Agencies: FDOT, TCRPC, PBC, Local Municipalities

Task 4 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	61,807	23,835	40,237	2,747	128,626
Consultants					
TOTAL	\$61,807	\$23,835	\$40,237	\$2,747	\$128,626

FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	32,426	52,247	46,697	3	131,373
Consultants					
TOTAL	\$32,426	\$52,247	\$46,697	\$3	\$131,373



	Activity	Deliverable(s)	Completion Date
F*	Promote regional transit connectivity through the establishment of an enhanced fare collection system for Palm Tran, regional fare interoperability, the advancement of public and/or private regional transit services, and other measures	Enhanced and Interoperable Fare System	June 2022
G*	Create a web-based platform to improve existing data, add new data, and share data among partners	Web-based Platform	Spring 2021

Responsible Agency: Palm Beach TPA

Participating Agencies: PBC, BMPO, MDTPO, SEFTC, Palm Tran, SFRTA, Local Municipalities, FDOT, TCRPC, SFRPC

Task 5 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	125,614	65,870	55,835	2,415	249,734
Consultants	80,000	122,000	175,000		377,000
TOTAL	\$205,614	\$187,870	\$230,835	\$2,415	\$626,734

FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	107,853	140,295	50,187		298,335
Consultants	34,000	25,000	41,000		100,000
TOTAL	\$141,853	\$165,295	\$91,187		\$398,335

*TPA staff will utilize outside consultants to support the work performed on these activities up to the total amount shown for consultants in each fiscal year.



	Activity	Deliverable(s)	Completion Date
F*	Promote regional transit connectivity through the establishment of an enhanced fare collection system for Palm Tran, regional fare interoperability, the advancement of public and/or private regional transit services, and other measures	Enhanced and Interoperable Fare System	June 2022
G*	Create a web-based platform to improve existing data, add new data, and share data among partners	Web-based Platform	Spring 2021

Responsible Agency: Palm Beach TPA

Participating Agencies: PBC, BMPO, MDTPO, SEFTC, Palm Tran, SFRTA, Local Municipalities, FDOT, TCRPC, SFRPC

Task 5 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	125,614	47,610	80,921	5,550	259,695
Consultants	80,000	42,620	199,707	3,088	325,415
TOTAL	\$205,614	\$90,230	\$280,628	\$8,638	\$585,110

FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	61,853	83,995	79,794	24	225,666
Consultants	12,000				12,000
TOTAL	\$73,853	\$83,995	\$79,794	\$24	\$237,666

*TPA staff will utilize outside consultants to support the work performed on these activities up to the total amount shown for consultants in each fiscal year.



	Activity	Deliverable(s)	Completion Date
G*	Procure services, supplies and equipment (RFPs, contracts, etc.)	Executed contracts	As needed
H*	Establish and update, as needed, agreements, operating procedures and COOP for compliance with state and federal rules/laws	Executed Agreements Operating Procedures Updated COOP	Jun 2020 (MPO) Dec 2020 (Transit) Annually (TD) As needed
I	Monitor the release of 2020 U.S. Census results, including any re-designation or re-affirmation process conducted pursuant to Section 339.175, Florida Statutes	Redesignated/ Reaffirmed TPA	Following 2020 Census
J*	Obtain legal services to support the TPA's administration of the federal planning process and defend the TPA against any and all claims	Legal Review of Agendas, Documents, etc. Legal Defense Documents	Monthly As Needed
K	Monitor DBE participation and report payments	Monitoring report	Annually

Responsible Agency: Palm Beach TPA

Participating Agencies: FHWA, FTA, PBC, Local Municipalities, FDOT, TCRPC, SFRPC BMPO, MDTPO

Task 6 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	211,438	110,932	94,000	4,065	420,435
Travel/Training	25,000				25,000
Consultants	69,500	102,500	105,257	3,482	280,739
Direct Expenses					
Facilities	157,000	152,000			309,000
Prof Services	41,000	44,000			85,000
Admin Services	35,000	21,500			56,500
Graphics + Legal Ads	17,000	27,750	2,000	250	47,000
Operational Supplies + Equip	44,235	32,497	10,000	1,250	87,982
Capital Equip + Improvements	9,500				9,500
TOTAL	\$609,673	\$491,179	\$211,257	\$9,047	\$1,321,156



	Activity	Deliverable(s)	Completion Date
G*	Procure services, supplies and equipment (RFPs, contracts, etc.)	Executed contracts	As needed
H*	Establish and update, as needed, agreements, operating procedures and COOP for compliance with state and federal rules/laws	Executed Agreements Operating Procedures Updated COOP	Jun 2020 (MPO) Dec 2020 (Transit) Annually (TD) As needed
I	Monitor the release of 2020 U.S. Census results, including any re-designation or re-affirmation process conducted pursuant to Section 339.175, Florida Statutes	Redesignated/ Reaffirmed TPA	Following 2020 Census
J*	Obtain legal services to support the TPA's administration of the federal planning process and defend the TPA against any and all claims	Legal Review of Agendas, Documents, etc. Legal Defense Documents	Monthly As Needed
K	Monitor DBE participation and report payments	Monitoring report	Annually

Responsible Agency: Palm Beach TPA

Participating Agencies: FHWA, FTA, PBC, Local Municipalities, FDOT, TCRPC, SFRPC BMPO, MDTPO

Task 6 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	211,438	77,712	142,977	10,187	442,314
Travel/Training	25,000				25,000
Consultants	49,500	28,450	53,349		131,299
Direct Expenses					
Facilities	157,000	89,300			246,300
Prof Services	41,000	24,640			65,640
Admin Services	35,000	6,400			41,400
Graphics + Legal Ads	17,000	1,390	658	82	19,130
Operational Supplies + Equip	21,235	31,717	11,358	1,420	65,730
Capital Equip + Improvements	9,500				9,500
TOTAL	\$566,673	\$259,609	\$208,342	\$11,689	\$1,046,313



FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	201,262	261,801	93,653		556,716
Travel/Training	78,000				78,000
Consultants	12,000	82,000	87,572		181,572
Direct Expenses					
Facilities	140,000	180,000			320,000
Prof Services	30,000	49,000			79,000
Admin Services	16,000	20,000			36,000
Graphics + Legal Ads	10,000	10,800			20,800
Operational Supplies + Equip	38,021	54,686			92,707
Capital Equip + Improvements	10,000				10,000
TOTAL	\$535,283	\$658,287	\$181,225		\$1,374,795

*TPA staff will utilize outside consultants to support the work performed on these activities up to the total amount shown for consultants in each fiscal year.



FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	148,762	250,601	218,882	24	618,269
Travel/Training	78,000				78,000
Consultants	32,000	133,650			165,650
Direct Expenses					
Facilities	163,000	196,500			359,500
Prof Services	30,000	42,300			72,300
Admin Services	33,500	8,200			41,700
Graphics + Legal Ads	10,000	7,150			17,150
Operational Supplies + Equip	73,021	46,786			119,807
Capital Equip + Improvements	10,000				10,000
TOTAL	\$578,283	\$685,187	\$218,882	\$24	\$1,482,376

*TPA staff will utilize outside consultants to support the work performed on these activities up to the total amount shown for consultants in each fiscal year.



Fiscal Year 2021 Agency Participation and Funding Sources by Task

BUDGET CATEGORY	FHWA		FTA 5305(d)		FDOT			Local 10% Soft Match to FTA FFY 19	CTD	TPA Local Funds	Total less Soft Matches
	PL	SU	FFY 20 & 21	FFY 19	18.07 % Soft match to FHWA	18.07% Soft match to FTA FFY 20/21	10% Cash Match to FTA FFY 19				
TASK 1. ENGAGE THE PUBLIC											
Personnel & Benefits	95,942	70,276	31,700	16,768	36,660	7,925	2,096	2,096			216,782
Consultant Services	70,000	23,000	150,000	108,000	20,512	37,500	13,500	13,500			364,500
TASK TOTAL	\$ 165,942	\$ 93,276	\$ 181,700	\$ 124,768	\$ 57,172	\$ 45,425	\$ 15,596	\$ 15,596			\$ 581,282
TASK 2. PLAN THE SYSTEM											
Personnel & Benefits	120,614	70,870	36,518	19,317	42,233	9,130	2,415	2,415	49,871		299,605
Consultant Services	400,000	440,000		65,000	185,265		8,125	8,125			913,125
TASK TOTAL	\$ 520,614	\$ 510,870	\$ 36,518	\$ 84,317	\$ 227,498	\$ 9,130	\$ 10,540	\$ 10,540	\$ 49,871		\$ 1,212,730
TASK 3. PRIORITIZE FUNDING											
Personnel & Benefits	123,614	67,870	36,518	19,317	42,233	9,130	2,415	2,415			249,734
Consultant Services	81,500	20,000			22,386						101,500
TASK TOTAL	\$ 205,114	\$ 87,870	\$ 36,518	\$ 19,317	\$ 64,619	\$ 9,130	\$ 2,415	\$ 2,415			\$ 351,234
TASK 4. IMPLEMENT PROJECTS											
Personnel & Benefits	61,807	33,935	18,259	9,659	21,116	4,565	1,207	1,207			124,867
Consultant Services		10,000			2,206						10,000
TASK TOTAL	\$ 61,807	\$ 43,935	\$ 18,259	\$ 9,659	\$ 23,322	\$ 4,565	\$ 1,207	\$ 1,207			\$ 134,867
TASK 5. COLLABORATE WITH PARTNERS											
Personnel & Benefits	125,614	65,870	36,518	19,317	42,233	9,130	2,415	2,415			249,734
Consultant Services	80,000	122,000	175,000		44,552	43,750					377,000
TASK TOTAL	\$ 205,614	\$ 187,870	\$ 211,518	\$ 19,317	\$ 86,785	\$ 52,880	\$ 2,415	\$ 2,415			\$ 626,734
TASK 6. ADMINISTER THE AGENCY											
Personnel & Benefits	211,438	110,932	61,479	32,521	71,100	15,370	4,065	4,065			420,435
Travel/Training	25,000				5,514						25,000
Consultant Services	69,500	102,500	77,398	27,859	37,935	19,350	3,482	3,482			280,739
Direct Expenses											
Facilities	157,000	152,000			68,151						309,000
Professional Services	41,000	44,000			18,747						85,000
Administrative Services	35,000	21,500			12,461						56,500
Graphics + Legal Advertising	17,000	27,750		2,000	9,870		250	250			47,000
Operational Supplies and Equip.	44,235	32,497		10,000	16,924		1,250	1,250			87,982
Capital Equipment + Improvements	9,500				2,095						9,500
TASK TOTAL	\$ 609,673	\$ 491,179	\$ 138,877	\$ 72,380	\$ 242,797	\$ 34,720	\$ 9,047	\$ 9,047			\$ 1,321,156
TOTAL PLANNING FUNDS USED	\$ 1,768,764	\$ 1,415,000	\$ 623,390	\$ 329,758	\$ 702,193	\$ 155,850	\$ 41,220	\$ 41,220	\$ 49,871		\$ 4,228,003
TASK 7. TRANSFERS TO OTHER AGENCIES											
Transfer to FDOT D4											
Transfer to BROWARD MPO		20,000			4,411						20,000
Transfer to MIAMI DADE TPO		65,000			14,336						65,000
TOTAL TRANSFERS		\$ 85,000			\$ 18,747						\$ 85,000
TASK 8. AGENCY EXPENDITURES WITH LOCAL FUNDS											
Non-reimbursable Expenses										140,750	140,750
TASK TOTAL										\$ 140,750	\$ 140,750
TOTAL EXPENDITURES	\$ 1,768,764	\$ 1,500,000	\$ 623,390	\$ 329,758	\$ 720,940	\$ 155,850	\$ 41,220	\$ 41,220	\$ 49,871	\$ 140,750	\$ 4,453,753



Fiscal Year 2021 Agency Participation and Funding Sources by Task

BUDGET CATEGORY	FHWA		FTA 5305(d)		FDOT			Local 10% Soft Match to FTA FFY 19	CTD	TPA Local Funds	Total less Soft Matches
	PL	SU	FFY 20 & 21	FFY 19	18.07 % Soft match to FHWA	18.07% Soft match to FTA FFY 20/21	10% Cash Match to FTA FFY 19				
TASK 1. ENGAGE THE PUBLIC											
Personnel & Benefits	95,942	52,856	31,700	40,058	32,818	7,925	5,007	5,007			225,563
Consultant Services	70,000		119,480	1,815	15,439	29,870	227	227			191,522
TASK TOTAL	\$ 165,942	\$ 52,856	\$ 151,180	\$ 41,873	\$ 48,257	\$ 37,795	\$ 5,234	\$ 5,234			\$ 417,085
TASK 2. PLAN THE SYSTEM											
Personnel & Benefits	120,614	45,050	36,518	41,894	36,538	9,130	5,237	5,237	49,871		299,184
Consultant Services	400,000	396,660		16,995	175,707		2,124	2,124			815,779
TASK TOTAL	\$ 520,614	\$ 441,710	\$ 36,518	\$ 58,889	\$ 212,245	\$ 9,130	\$ 7,361	\$ 7,361	\$ 49,871		\$ 1,114,963
TASK 3. PRIORITIZE FUNDING											
Personnel & Benefits	123,614	46,870	36,518	43,720	37,601	9,130	5,465	5,465			256,187
Consultant Services											
TASK TOTAL	\$ 123,614	\$ 46,870	\$ 36,518	\$ 43,720	\$ 37,601	\$ 9,130	\$ 5,465	\$ 5,465			\$ 256,187
TASK 4. IMPLEMENT PROJECTS											
Personnel & Benefits	61,807	23,835	18,259	21,978	18,889	4,565	2,747	2,747			128,626
Consultant Services											
TASK TOTAL	\$ 61,807	\$ 23,835	\$ 18,259	\$ 21,978	\$ 18,889	\$ 4,565	\$ 2,747	\$ 2,747			\$ 128,626
TASK 5. COLLABORATE WITH PARTNERS											
Personnel & Benefits	125,614	47,610	36,518	44,403	38,205	9,130	5,550	5,550			259,695
Consultant Services	80,000	42,620	175,000	24,707	27,044	43,750	3,088	3,088			325,415
TASK TOTAL	\$ 205,614	\$ 90,230	\$ 211,518	\$ 69,110	\$ 65,249	\$ 52,880	\$ 8,638	\$ 8,638			\$ 585,110
TASK 6. ADMINISTER THE AGENCY											
Personnel & Benefits	211,438	77,712	61,479	81,498	63,773	15,370	10,187	10,187			442,314
Travel/Training	25,000				5,514						25,000
Consultant Services	49,500	28,450	53,349		17,192	13,337					131,299
Direct Expenses											
Facilities	157,000	89,300			54,322						246,300
Professional Services	41,000	24,640			14,477						65,640
Administrative Services	35,000	6,400			9,131						41,400
Graphics + Legal Advertising	17,000	1,390		658	4,056		82	82			19,130
Operational Supplies and Equip.	21,235	31,717		11,358	11,679		1,420	1,420			65,730
Capital Equipment + Improvements	9,500				2,095						9,500
TASK TOTAL	\$ 566,673	\$ 259,609	\$ 114,828	\$ 93,514	\$ 182,239	\$ 28,707	\$ 11,689	\$ 11,689			\$ 1,046,313
TOTAL PLANNING FUNDS USED	\$ 1,644,264	\$ 915,110	\$ 568,821	\$ 329,084	\$ 564,480	\$ 142,207	\$ 41,134	\$ 41,134	\$ 49,871		\$ 3,548,284
TASK 7. TRANSFERS TO OTHER AGENCIES											
Transfer to FDOT D4											
Transfer to BROWARD MPO		20,000			4,411						20,000
Transfer to MIAMI DADE TPO		65,000			14,336						65,000
TOTAL TRANSFERS		\$ 85,000			\$ 18,747						\$ 85,000
TASK 8. AGENCY EXPENDITURES WITH LOCAL FUNDS											
Non-reimbursable Expenses										140,750	140,750
TASK TOTAL										\$ 140,750	\$ 140,750
TOTAL EXPENDITURES	\$ 1,644,264	\$ 1,000,110	\$ 568,821	\$ 329,084	\$ 583,227	\$ 142,207	\$ 41,134	\$ 41,134	\$ 49,871	\$ 140,750	\$ 3,774,034



Fiscal Year 2022 Agency Participation and Funding Sources by Task

BUDGET CATEGORY	FHWA		FTA 5305(d)		FDOT			Local 10% Soft Match to FTA FFY 19	CTD	TPA Local Funds	Total less Soft Matches
	PL	SU	FFY 20 & 21	FFY 19	18.07 % Soft match to FHWA	18.07% Soft match to FTA FFY 20/21	10% Cash Match to FTA FFY 19				
TASK 1. ENGAGE THE PUBLIC											
Personnel & Benefits	114,684	149,181	53,366		58,197	13,342					317,231
Consultant Services		85,000	94,000		18,747	23,500					179,000
TASK TOTAL	\$ 114,684	\$ 234,181	\$ 147,366		\$ 76,944	\$ 36,842					\$ 496,231
TASK 2. PLAN THE SYSTEM											
Personnel & Benefits	107,853	140,295	50,187		54,730	12,547		49,871			348,206
Consultant Services	140,000	150,000	45,000		63,961	11,250					335,000
TASK TOTAL	\$ 247,853	\$ 290,295	\$ 95,187		\$ 118,691	\$ 23,797		\$ 49,871			\$ 683,206
TASK 3. PRIORITIZE FUNDING											
Personnel & Benefits	107,853	140,295	50,187		54,730	12,547					298,335
Consultant Services	67,000				14,777						67,000
TASK TOTAL	\$ 174,853	\$ 140,295	\$ 50,187		\$ 69,507	\$ 12,547					\$ 365,335
TASK 4. IMPLEMENT PROJECTS											
Personnel & Benefits	53,926	70,147	25,093		27,365	6,273					149,166
Consultant Services											
TASK TOTAL	\$ 53,926	\$ 70,147	\$ 25,093		\$ 27,365	\$ 6,273					\$ 149,166
TASK 5. COLLABORATE WITH PARTNERS											
Personnel & Benefits	107,853	140,295	50,187		54,730	12,547					298,335
Consultant Services	34,000	25,000	41,000		13,013	10,250					100,000
TASK TOTAL	\$ 141,853	\$ 165,295	\$ 91,187		\$ 67,743	\$ 22,797					\$ 398,335
TASK 6. ADMINISTER THE AGENCY											
Personnel & Benefits	201,262	261,801	93,653		102,130	23,413					556,716
Travel/Training	78,000				17,203						78,000
Consultant Services	12,000	82,000	87,572		20,732	21,893					181,572
Direct Expenses											
Facilities	140,000	180,000			70,577						320,000
Professional Services	30,000	49,000			17,424						79,000
Administrative Services	16,000	20,000			7,940						36,000
Graphics + Legal Advertising	10,000	10,800			4,588						20,800
Operational Supplies and Equip.	38,021	54,686			20,447						92,707
Capital Equipment + Improvements	10,000				2,206						10,000
TASK TOTAL	\$ 535,283	\$ 658,287	\$ 181,225		\$ 263,247	\$ 45,306					\$ 1,374,795
TOTAL PLANNING FUNDS USED	\$ 1,268,452	\$ 1,558,500	\$ 590,245		\$ 623,497	\$ 147,562			\$ 49,871		\$ 3,467,068
TASK 7. TRANSFERS TO OTHER AGENCIES											
Transfer to FDOT D4		6,500			1,434						6,500
Transfer to BROWARD MPO		20,000			4,411						20,000
Transfer to MIAMI DADE TPO		65,000			14,336						65,000
TOTAL TRANSFERS		\$ 91,500			\$ 20,181						\$ 91,500
TASK 8. AGENCY EXPENDITURES WITH LOCAL FUNDS											
Non-reimbursable Expenses										143,180	143,180
TASK TOTAL										\$ 143,180	\$ 143,180
TOTAL EXPENDITURES	\$ 1,268,452	\$ 1,650,000	\$ 590,245		\$ 643,678	\$ 147,562		\$ 49,871	\$ 143,180		\$ 3,701,748



Fiscal Year 2022 Agency Participation and Funding Sources by Task

BUDGET CATEGORY	FHWA		FTA 5305(d)		FDOT			Local 10% Soft Match to FTA FFY 19	CTD	TPA Local Funds	Total less Soft Matches
	PL	SU	FFY 20 & 21	FFY 19	18.07 % Soft match to FHWA	18.07% Soft match to FTA FFY 20/21	10% Cash Match to FTA FFY 19				
TASK 1. ENGAGE THE PUBLIC											
Personnel & Benefits	76,884	116,381	102,886	228	42,625	25,722	29	29			296,408
Consultant Services	37,800	7,500	30,524		9,991	7,631					75,824
TASK TOTAL	\$ 114,684	\$ 123,881	\$ 133,410	\$ 228	\$ 52,616	\$ 33,353	\$ 29	\$ 29			\$ 372,232
TASK 2. PLAN THE SYSTEM											
Personnel & Benefits	58,853	83,795	80,261	12	31,462	20,065	2	2	49,871		272,794
Consultant Services	327,500	944,190	6,650		280,480	1,663					1,278,340
TASK TOTAL	\$ 386,353	\$ 1,027,985	\$ 86,911	\$ 12	\$ 311,942	\$ 21,728	\$ 2	\$ 2	\$ 49,871		\$ 1,551,134
TASK 3. PRIORITIZE FUNDING											
Personnel & Benefits	58,853	85,095	79,525	30	31,748	19,881	4	4			223,507
Consultant Services	148,500				32,752						148,500
TASK TOTAL	\$ 207,353	\$ 85,095	\$ 79,525	\$ 30	\$ 64,500	\$ 19,881	\$ 4	\$ 4			\$ 372,007
TASK 4. IMPLEMENT PROJECTS											
Personnel & Benefits	32,426	52,247	46,675	22	18,675	11,669	3	3			131,373
Consultant Services											
TASK TOTAL	\$ 32,426	\$ 52,247	\$ 46,675	\$ 22	\$ 18,675	\$ 11,669	\$ 3	\$ 3			\$ 131,373
TASK 5. COLLABORATE WITH PARTNERS											
Personnel & Benefits	61,853	83,995	79,603	191	32,167	19,901	24	24			225,666
Consultant Services	12,000				2,647						12,000
TASK TOTAL	\$ 73,853	\$ 83,995	\$ 79,603	\$ 191	\$ 34,814	\$ 19,901	\$ 24	\$ 24			\$ 237,666
TASK 6. ADMINISTER THE AGENCY											
Personnel & Benefits	148,762	250,601	218,690	192	88,080	54,673	24	24			618,269
Travel/Training	78,000				17,203						78,000
Consultant Services	32,000	133,650			36,535						165,650
Direct Expenses											
Facilities	163,000	196,500			79,289						359,500
Professional Services	30,000	42,300			15,946						72,300
Administrative Services	33,500	8,200			9,197						41,700
Graphics + Legal Advertising	10,000	7,150			3,783						17,150
Operational Supplies and Equip.	73,021	46,786			26,424						119,807
Capital Equipment + Improvements	10,000				2,206						10,000
TASK TOTAL	\$ 578,283	\$ 685,187	\$ 218,690	\$ 192	\$ 278,663	\$ 54,673	\$ 24	\$ 24			\$ 1,482,376
TOTAL PLANNING FUNDS USED	\$ 1,392,952	\$ 2,058,390	\$ 644,814	\$ 675	\$ 761,210	\$ 161,205	\$ 86	\$ 86	\$ 49,871		\$ 4,146,788
TASK 7. TRANSFERS TO OTHER AGENCIES											
Transfer to FDOT D4		6,500			1,434						6,500
Transfer to BROWARD MPO		20,000			4,411						20,000
Transfer to MIAMI DADE TPO		65,000			14,336						65,000
TOTAL TRANSFERS		\$ 91,500			\$ 20,181						\$ 91,500
TASK 8. AGENCY EXPENDITURES WITH LOCAL FUNDS											
Non-reimbursable Expenses										143,180	143,180
TASK TOTAL										\$ 143,180	\$ 143,180
TOTAL EXPENDITURES	\$ 1,392,952	\$ 2,149,890	\$ 644,814	\$ 675	\$ 781,391	\$ 161,205	\$ 86	\$ 86	\$ 49,871	\$ 143,180	\$ 4,381,468



Five-Year Business Plan

The transportation planning process creates several required documents and undergoes mandatory certifications on a regular basis. The TPA is required to produce and adopt a Priority Project List and a TIP every year, a UPWP every two years and a major update to the LRTP every five years. The TPA is certified by FDOT annually and by FHWA/FTA every four years.

To accommodate these differing schedules for work products, the TPA has created a five-year business plan to demonstrate funding availability to accomplish all required planning activities. The revenues and expenditures are approximate in the outer three years.

Five-Year Business Plan

Grant Funded Activities					
Revenue Source	FY21	FY 22	FY 23	FY 24	FY 25
Federal Highway Administration (FHWA) PL Funds	\$1,768,764	\$1,268,452	\$1,268,452	\$1,268,452	\$1,268,452
Federal Highway Administration (FHWA) SU Funds	\$1,500,000	\$1,650,000	\$1,733,000	\$1,820,000	\$1,911,000
Federal Transit Administration (FTA) Funds	\$953,148	\$590,245	\$590,245	\$590,245	\$590,245
FDOT Cash Match for FTA Funds	\$41,220				
FL Commission for Transportation Disadvantaged (CTD)	\$49,871	\$49,871	\$49,871	\$49,871	\$49,871
TOTAL FUNDING	\$4,313,003	\$3,558,568	\$3,641,568	\$3,728,568	\$3,819,568
Expenditures					
Personnel & Benefits (15FT and 1 Intern)	\$1,561,157	\$1,967,989	\$2,066,387	\$2,169,707	\$2,278,192
Travel/Training	\$25,000	\$78,000	\$81,900	\$86,000	\$90,300
Consultant Services and Transfers to Other Agencies	\$2,131,864	\$954,072	\$911,302	\$866,425	\$819,153
Direct Expenses	\$594,982	\$558,507	\$581,979	\$606,437	\$631,923
TOTAL GRANT EXPENDITURES	\$4,313,003	\$3,558,568	\$3,641,568	\$3,728,568	\$3,819,568
Locally Funded Activities					
Revenue Source	FY21	FY 22	FY 23	FY 24	FY 25
TPA Member Dues	\$140,750	\$143,180	\$146,044	\$148,965	\$151,944
Expenditures					
Maximize Agency Effectiveness	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Improve Public Engagement	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Enhance Staff Performance	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Balance to TPA Reserve Fund	\$40,750	\$43,180	\$46,044	\$48,965	\$51,944
TOTAL LOCAL EXPENDITURES	\$140,750	\$143,180	\$146,044	\$148,965	\$151,944



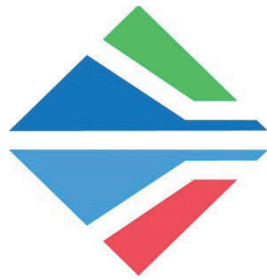
Five-Year Business Plan

The transportation planning process creates several required documents and undergoes mandatory certifications on a regular basis. The TPA is required to produce and adopt a Priority Project List and a TIP every year, a UPWP every two years and a major update to the LRTP every five years. The TPA is certified by FDOT annually and by FHWA/FTA every four years.

To accommodate these differing schedules for work products, the TPA has created a five-year business plan to demonstrate funding availability to accomplish all required planning activities. The revenues and expenditures are approximate in the outer three years.

Five-Year Business Plan

Grant Funded Activities					
Revenue Source	FY21	FY 22	FY 23	FY 24	FY 25
Federal Highway Administration (FHWA) PL Funds	\$1,644,264	\$1,392,952	\$1,268,452	\$1,268,452	\$1,268,452
Federal Highway Administration (FHWA) SU Funds	\$1,000,110	\$2,149,890	\$1,733,000	\$1,820,000	\$1,911,000
Federal Transit Administration (FTA) Funds	\$897,905	\$645,489	\$590,245	\$590,245	\$590,245
FDOT Cash Match for FTA Funds	\$41,134	\$86			
FL Commission for Transportation Disadvantaged (CTD)	\$49,871	\$49,871	\$49,871	\$49,871	\$49,871
TOTAL FUNDING	\$3,633,284	\$4,238,288	\$3,641,568	\$3,728,568	\$3,819,568
Expenditures					
Personnel & Benefits (15FT and 1 Intern)	\$1,611,569	\$1,768,017	\$1,856,418	\$1,949,239	\$2,046,701
Travel/Training	\$25,000	\$78,000	\$81,900	\$86,000	\$90,300
Consultant Services and Transfers to Other Agencies	\$1,549,015	\$1,771,814	\$1,051,770	\$1,009,275	\$964,311
Direct Expenses	\$447,700	\$620,457	\$651,480	\$684,054	\$718,257
TOTAL GRANT EXPENDITURES	\$3,633,284	\$4,238,288	\$3,641,568	\$3,728,568	\$3,819,568
Locally Funded Activities					
Revenue Source	FY21	FY 22	FY 23	FY 24	FY 25
TPA Member Dues	\$140,750	\$143,180	\$146,044	\$148,965	\$151,944
Expenditures					
Maximize Agency Effectiveness	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Improve Public Engagement	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Enhance Staff Performance	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Balance to TPA Reserve Fund	\$40,750	\$43,180	\$46,044	\$48,965	\$51,944
TOTAL LOCAL EXPENDITURES	\$140,750	\$143,180	\$146,044	\$148,965	\$151,944



PALM BEACH Transportation Planning Agency

FY 2021 & FY 2022 UNIFIED PLANNING WORK PROGRAM

Adopted May 2020

TPA Chair

REVISION	TYPE	DATE
#1	Modification	11/05/2020
#2	Amendment	3/18/2021
#3	Modification	8/11/2021
#4	Amendment	6/30/2022

CFDA Numbers

20.205 - Highway Planning and Construction
20.505 - Federal Transit Technical Studies Grant
(Metropolitan Planning)

FAP No. 0097-058-M

FM (FPN) No. 439325-3-14-01

FM (FPN) No. 439325-3-14-02

FM (FPN) No. 413735-3-14-01

This report was prepared in cooperation with our funding partners including United States Department of Transportation Federal Highway Administration, Federal Transit Administration, Florida Department of Transportation, Florida Commission on Transportation Disadvantaged, Palm Beach County and in coordination with other participating governments.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the American with Disabilities Act or translation services, free of charge, or for complaints, questions or concerns about civil rights, please contact: Melissa Murray at 561-725-0813 or email MMurray@PalmBeachTPA.org. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



Placeholder for FDOT D4 COST ANALYSIS CERTIFICATION



Executive Summary

The Palm Beach Metropolitan Planning Organization, doing business as the Palm Beach Transportation Planning Agency (TPA), is responsible for administering the federal transportation planning process in all of Palm Beach County. The TPA is part of a larger South Florida urbanized area referred to as the Miami FL Urbanized Area (UZA) that also includes the Miami-Dade Transportation Planning Organization (TPO) and the Broward Metropolitan Planning Organization (MPO).

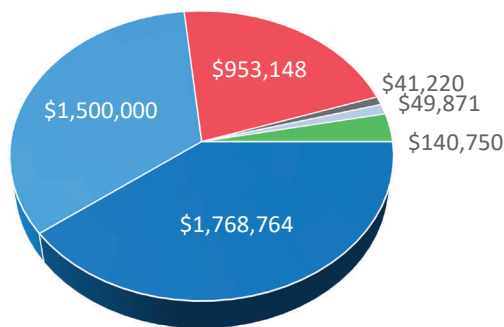
The TPA’s foundation for the transportation planning process is based largely on the development of a Long Range Transportation Plan (LRTP) that is updated every five years. The LRTP seeks to accommodate projected transportation demands by allocating anticipated revenues to projects and programs as guided by community values. The LRTP is implemented through adoption of a five-year Transportation Improvement Program (TIP) that is updated annually. The TIP allocates funds to projects by Fiscal Year (FY). The TPA Governing Board adopted the current 2045 LRTP on December 12, 2019 and the FY 2020-2024 TIP on June 20, 2019.

The Unified Planning Work Program (UPWP) is a statement of work identifying the planning activities to be carried out by the TPA and other agencies. The program is guided by the TPA’s vision, the goals, objectives and targets set forth in the LRTP, the federal planning factors and state Planning Emphasis Areas (PEAs). The UPWP includes a description of the planning work and resulting products, responsible agencies, schedules, costs and funding sources for the two-year period. Throughout the document, FY 21 refers to the period from July 1, 2020 to June 30, 2021 and FY 22 refers to the period from July 1, 2021 to June 30, 2022.

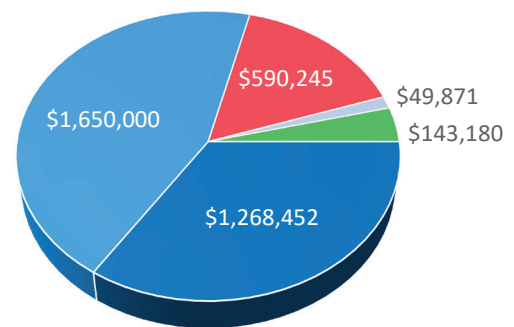
The TPA receives 95 percent of its planning funds through grants from the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). FHWA and FTA planning grant funds not expended in prior fiscal years are carried forward into the current fiscal year. FHWA planning funds require an 18.07% non-cash match and FTA funds designated for transit-supportive planning activities require a 20% match, both of which are primarily provided by the Florida Department of Transportation (FDOT) in the form of toll revenue expenditures on a statewide basis. The Florida Commission for Transportation Disadvantaged (CTD) provides funding for the TPA to plan transit service for the transportation disadvantaged. The TPA also receives local funds from the members on the TPA Governing Board for activities and expenses ineligible for grant reimbursement.

The projected revenues by funding source for FY 2021 and FY 2022 are shown below.

FY 2021 Revenues - \$4,453,753



FY 2022 Revenues - \$3,701,748



FHWA PL FHWA SU FTA FDOT CTD TPA

Note: Funds shown above represent only cash funds available to the TPA and do not include FDOT non-cash (soft) match to FHWA and FTA funds or local non-cash (soft) match to FTA Funds



Table of Contents

- Introduction 5**
 - Planning Area..... 7
 - Planning Priorities, Emphasis Areas and Factors: 7
 - Public Participation Process 11

- Organization and Management 12**
 - Required Certification Statements and Assurances 13
 - Available Funding..... 13

- Work Program..... 14**
 - Task 1 - Engage the Public 15
 - Task 2 - Plan the System 17
 - Task 3 - Prioritize Funding 19
 - Task 4 - Implement Projects 21
 - Task 5 - Collaborate with Partners 22
 - Task 6 - Administer the Agency 24
 - Task 7 - Transfers to Other Agencies 27
 - Task 8 - Agency Expenditures with Local Funds 29

- Summary Budget Tables 30**
 - Fiscal Year 2021 Agency Participation and Funding Sources by Task..... 31
 - Fiscal Year 2022 Agency Participation and Funding Sources by Task..... 32
 - Five-Year Business Plan..... 33

- Appendices 34**
 - Appendix A - Glossary 34
 - Appendix B - Map of Miami Urbanized Area 35
 - Appendix C - UPWP Statements, Assurances and Policies..... 36
 - Appendix D - FDOT D-4 Planning Activities 42
 - Appendix E - Comments and Responses..... 44



Introduction

The Unified Planning Work Program (UPWP) identifies the Palm Beach Transportation Planning Agency's (TPA) transportation planning activities for the two-year period starting July 1, 2020 through June 30, 2022, using the state of Florida's fiscal year (FY) timeframes. The UPWP is guided by the TPA's vision of a safe, efficient, connected and multimodal transportation system. The UPWP includes a description of planning work and resulting products, responsible agencies, schedules, costs and funding sources. The development of the UPWP included a "call for ideas" on work activities from stakeholders, partners and citizens through the TPA's advisory committees.

The TPA's mission to collaboratively plan, prioritize and fund transportation is carried out pursuant to 23 U.S.C. §134, 49 U.S.C. §5303, 23 C.F.R. §450 Subpart C, and Section 339.175, Florida Statutes. Please note that all eligible expenses will be reimbursed on an actual cost basis and therefore an indirect rate will not be utilized. The TPA is in an air quality attainment area and does not anticipate completing any non-attainment planning activities.

FHWA provides funding for transportation planning activities with a required investment of local matching funds. 23 U.S.C. §120 permits a State to use certain toll revenue expenditures as a credit toward the non-Federal matching share of all programs authorized by Title 23, (with the exception of Emergency Relief Programs) and for transit programs authorized by Chapter 53 of Title 49, U.S.C. This is in essence a "soft-match" provision that allows the Federal share to be increased up to 100% to the extent credits are available. The "soft match" amount being utilized to match the FHWA PL and SU funding in the UPWP is 18.07% of FHWA program funds for a total of \$1,364,619 and the "soft match" amount being utilized to match the FTA funding in the UPWP is 20% of FTA program funds for a total of \$303,412.

A small amount of FTA funding has been carried forward from federal fiscal year 2019. FDOT is providing a 10% cash match for these funds in the UPWP for a total of \$41,220 and local stakeholders are providing a 10% in-kind (soft) match in the form of TPA Governing Board and committee participation in the planning process. The TPA also receives funding from the Florida Commission on Transportation Disadvantaged (CTD) to implement transportation disadvantaged planning activities.

Continuing

Many TPA planning activities are continuing from previous efforts, as highlighted below.

- The TPA performs continuing public engagement activities;
- The current LRTP was adopted by the TPA in December 2019 and amended in February 2020. The TPA monitors and updates the LRTP as necessary in coordination with participating agencies, stakeholders and the public;
- The TPA assists local government agencies in evaluating, identifying and prioritizing funds for multimodal infrastructure projects that increase safety and access for all users;
- The TPA coordinates with Palm Tran and SFRTA in planning transit services and performing updates to their Transit Development Plans (TDP) in order to select projects for inclusion in the Transportation Improvement Program (TIP);
- The TPA continuously monitors all federally required and supplement local performance measures and identifies potential projects and strategies to achieve selected targets;
- The TPA reviews the Strategic Intermodal System (SIS) cost feasible plan for consistency and potential inclusion in the TPA's LRTP and TIP;
- The TPA reviews transportation projects using the Efficient Transportation Decision Making (ETDM), Electronic Review Comments (ERC), Multimodal Checklist and other processes.



Comprehensive

The planning activities of the TPA are comprehensive in addressing all modes of transportation (including walking, biking, transit, commercial vehicles, personal vehicles, etc.) and the manner in which they serve users of all ages and abilities.

Cooperative

The TPA cooperates with many participating agencies within Palm Beach County (PBC) and on a regional and statewide level to establish a safe, efficient, connected and multimodal transportation system. The following are a list of entities that the TPA interacts with throughout the year:

- Federal Agencies: Federal Highway Administration, Federal Transit Administration
- State Agencies: Florida Department of Transportation, Florida Commission on Transportation Disadvantaged, Florida Department of Environmental Protection, Florida Department of Economic Opportunity
- MPO Agencies: Florida MPOAC, Southeast Florida Transportation Council, Miami-Dade TPO, Broward MPO, Martin County MPO, St. Lucie, TPO, and Indian River County MPO
- Local Governments: Palm Beach County and PBC Municipalities
- Transit Agencies: Palm Tran, South Florida Regional Transportation Authority
- Airports and Seaports: Port of Palm Beach District, PBC Airports, Boca Raton Airport Authority
- Regional Planning Councils: TCRPC, SFRPC
- Education Agencies: School District of Palm Beach County, FAU, PBSC, PBAU, Lynn University, Keiser University
- Private Transportation Companies: FEC Railway, Brightline/Virgin Trains USA, CSX Railway, Tropical Shipping, Uber, Lyft, Bird, Lime, Jump, etc.
- Private Business Organizations: Economic Council, Business Development Board, Chambers of Commerce



Planning Area

The TPA is part of the Miami FL UZA/TMA with the primary planning area being the whole of Palm Beach County as identified in Figure 1. For context, a map of the entire Miami UZA/TMA is included in Appendix B.

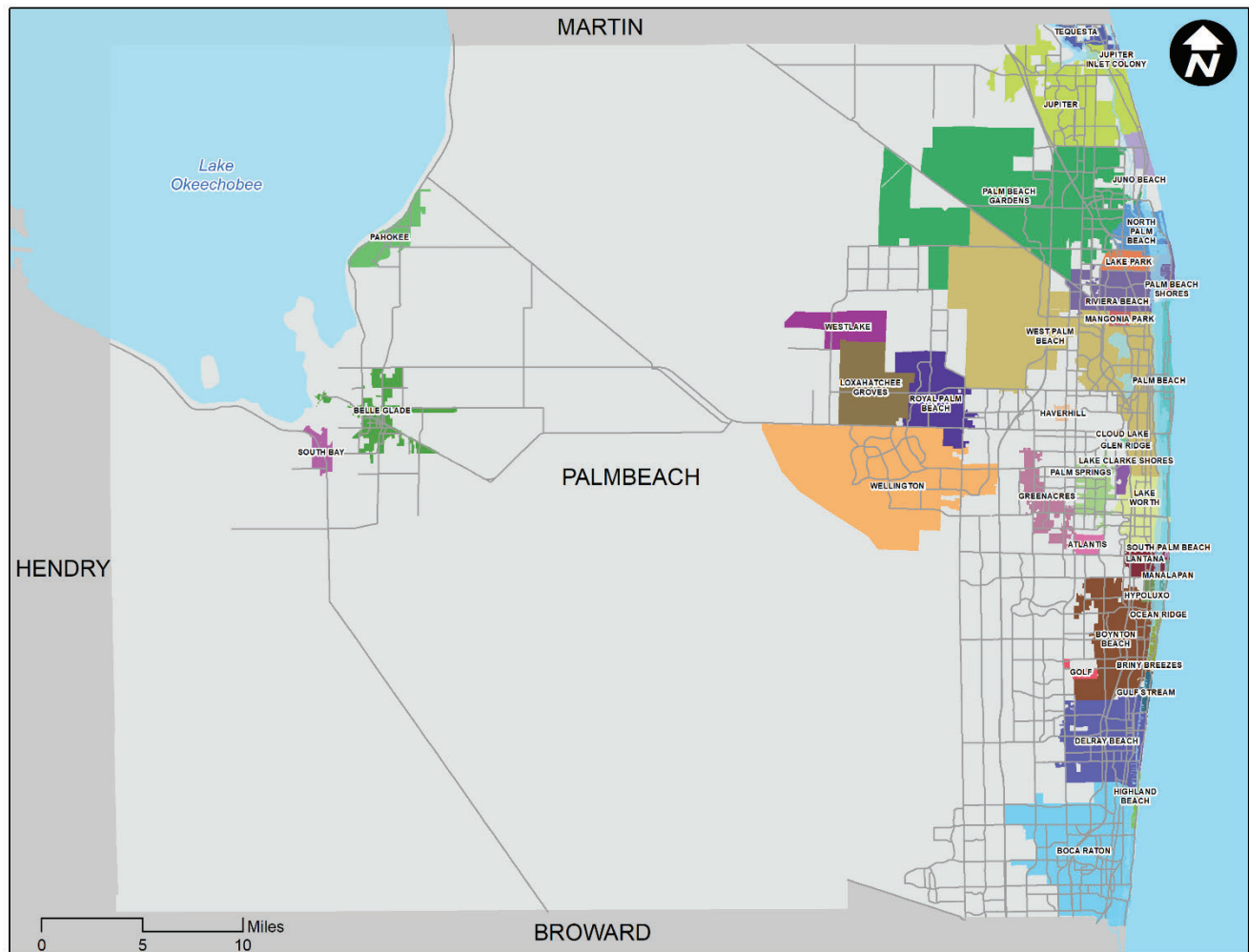


Figure 1 - Palm Beach TPA Planning Area

Planning Priorities, Emphasis Areas and Factors:

The prime objective of the UPWP is to aid in the development and maintenance of a coordinated transportation system plan. The UPWP is further designed to produce required work products to serve several purposes:

- To progress toward selected performance measure targets through guided transportation decision making for desired transportation system performance outcomes;
- To aid federal and FDOT modal agencies in reviewing, monitoring and evaluating the transportation planning process in metropolitan areas;
- To aid in advancing multimodal transportation planning on a regional and system wide level;
- To improve the effectiveness of transportation decision making by guiding various jurisdictions in their individual planning efforts to ensure the efficient use of resources; and



- To develop a regional approach to transportation planning that guides the various transportation planning participants and ensures an integrated transportation analysis.

To facilitate this end, the TPA has oriented the UPWP around its vision statement:

- A safe, efficient, and connected multimodal transportation system

FDOT Planning Emphasis Areas:

In addition, FDOT has issued the following Planning Emphasis Areas (PEAs):

- Safety - As stated within the FAST Act planning factors, metropolitan areas should “increase safety for motorized and non-motorized users.” The state of Florida has expanded on this concept further by becoming a Vision Zero area, with a stated goal within the Florida Transportation Plan of zero fatalities across the state’s transportation system. FDOT adopted their Strategic Highway Safety Plan in 2016, which provides more information about how the state intends to address transportation safety in the coming years. The UPWP commits the TPA to report on and monitor their progress against our adopted safety performance measures, and to consider how to expand upon the level of analysis and reporting required by the performance measurement process to further study their our safety challenges. The TPA is working actively to identify safety needs in its priority list, TIP and LRTP, it is conducting and partnering on stand-alone safety studies for areas or corridors, or it is raising safety considerations within modal planning elements.
- System Connectivity - Within the FAST Act, one of the ten planning factors states, “enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.” Within the Florida Transportation Plan, system connectivity is addressed within four different goals.
 1. Make our economy more competitive
 2. Increase opportunities for access to transit and other modes
 3. Provide a more efficient and mobile transportation system
 4. Meet the needs of a growing and changing population

A connected system is often more cost-effective and better able to address natural and manmade constraints.

The TPA emphasizes connectivity to serve the unique needs of its urban and non-urban jurisdictions by coordinating with member jurisdictions on both infrastructure and future land use planning to augment connectivity. The TPA also works to ensure continuity on those facilities that link to other metropolitan and non-urban or rural areas. Finally, the TPA highlights multimodal linkages that are supportive of both passengers and freight because a connected network supports users traveling by a variety of modes, including first and last mile linkages.

- Resilience - With the passage of the FAST Act, resilience was introduced as a federal planning factor: “Improve the resilience and reliability of the transportation system and mitigate stormwater impacts of surface transportation.” Resilience is defined as the ability to adapt to changing conditions and prepare for, withstand, and recover from disruption. These conditions can encompass a wide variety of environmental, technological, economic, or social impacts.

The TPA considers both the FHWA Resilience and Transportation Planning guide and the FDOT Quick Guide: Incorporating Resilience in the LRTP in administering the planning process. The TPA also addresses resilience as a consideration within all of its planning documents. The TPA coordinates with agency partners responsible for natural disaster risk



reduction, or who may be developing local resilience planning initiatives. Finally, the TPA considers the additional costs associated with reducing vulnerability of the existing transportation infrastructure to ensure that its planning documents are ultimately more realistic and cost-effective.

- ACES (Automated/Connected/Electric/Shared-use) Vehicles - According to FHWA, “Transportation is in the midst of disruptive change from new technologies (automated and connected vehicles); new institutions (shared mobility firms); and changing attitudes (reduced car ownership). Across the nation, transportation planners are under pressure to develop performance-oriented policies, plans, and investment decisions that consider an increasingly complex transportation landscape. In the process, planners need to consider, but cannot yet reliably predict, the potential impact of disruptive and transformational Connected Vehicle (CV) and Automated Vehicle (AV) technologies on safety, vehicle ownership, road capacity, VMT, land-use, roadway design, future investment demands, and economic development, among others. While some forms of CV and AV are already being deployed across the United States, significant unknowns exist regarding the rate of technology adoption, which types of technologies will prevail in the marketplace, the interaction between CV/AV vehicles and various forms of shared mobility services, and the impacts of interim and widespread levels of CV/ AV usage.”

The TPA supports innovative technologies and business practices to advance the Florida Transportation Plan and the federal planning factors found in the FAST Act. ACES may lead to great improvements in safety, transportation choices, and quality of life for Floridians, our visitors, and the Florida economy. Though there is a great deal of speculation and uncertainty of the potential impacts these technologies will have, the TPA is working to address the challenges and opportunities presented by ACES vehicles.

Figure 2 provides a matrix of how the PEAs are reflected in the TPA’s UPWP work activities.

UPWP Work Task	Safety	System Connectivity	Resilience	ACES (Automated/ Connected/ Electric/ Shared-Use) Vehicles
1. Engage the Public	●	●	●	●
2. Plan the System	●	●	●	●
3. Prioritize Funding	●	●	●	●
4. Implement Projects	●	●	●	●
5. Collaborate with Partners	●	●	●	●
6. Administer the Agency	●	●	●	●
7. Transfers to Other Agencies	●	●	●	●

Figure 2 - State Planning Emphasis Areas Matrix



Federal Planning Factors:

Finally, the FAST Act identified the following 10 planning factors to be considered by the TPA in developing the tasks and activities of the UPWP:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and freight;
5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

Figure 3 below shows a matrix of how the 10 Federal Planning Factors are integrated into the UPWP work tasks.

UPWP Work Task	Federal Planning Factors									
	1	2	3	4	5	6	7	8	9	10
1. Engage the Public	●	●	●	●	●	●	●	●	●	●
2. Plan the System	●	●	●	●	●	●	●	●	●	●
3. Prioritize Funding	●	●	●	●	●	●	●	●	●	●
4. Implement Projects	●	●	●	●	●	●	●	●	●	●
5. Collaborate with Partners	●	●	●	●	●	●	●	●	●	●
6. Administer the Agency	●	●	●	●	●	●	●	●	●	●
7. Transfers to Other Agencies	●	●	●	●	●	●	●	●	●	●

Figure 3 - Federal Planning Factors Matrix



Public Participation Process

The TPA continues to prioritize an increased emphasis on public engagement to promote greater awareness of TPA functions and increase information and analysis of TPA projects and programs. The TPA presents at public meetings, participates in outreach events, and provides comprehensive information on the TPA's website (www.PalmBeachTPA.org).

The TPA's Public Participation Plan (PPP) guides the process to provide complete information, timely public notice, full public access to key decisions, and support for early and continued involvement.

The UPWP was developed in cooperation with federal, state and regional transportation agencies, county departments and local municipalities and considers input gathered from the public during the continuing, comprehensive and coordinated (3-C) transportation planning process.



Organization and Management

The TPA's Governing Board consists of twenty-one (21) members: five (5) county commissioners, fifteen (15) elected officials from the thirteen (13) largest municipalities and (1) commissioner from the Port of Palm Beach. The TPA Governing Board is responsible for providing overall policy and direction for transportation planning and serves as the coordination mechanism with various state agencies for transportation and land use plans.

The TPA's Operating Procedures facilitate efficient conduct by the Palm Beach TPA Governing Board and its advisory committees as it collaboratively plans, prioritizes, and funds the transportation system for Palm Beach County. The TPA Governing Board also coordinates with all MPO's in the state through the Florida Metropolitan Planning Organization Advisory Council (MPOAC) and its committees. The MPOAC is composed of an elected official and staff director from each MPO in the state and serves as a forum to discuss transportation issues and provide advice and input into FDOT plans and programs. Interaction with the local municipalities occurs through the TPA Governing Board, advisory committees as well as through comprehensive planning activities.

In performing these functions, the TPA Governing Board is served by three advisory committees. FDOT has non-voting members on the TPA Governing Board and advisory committees.

- Technical Advisory Committee (TAC) - Comprised of representatives with technical expertise in transportation from state, county and municipal departments who are involved in transportation planning and engineering.
- Citizens Advisory Committee (CAC) - Comprised of citizens reflecting a broad cross-section of local residents including minorities, elderly, and handicapped individuals with an interest in the development of a safe, efficient and cost-effective transportation system.
- Bicycle Trailways Pedestrian Advisory Committee (BTPAC) - Comprised of county and municipal planners; school district; health department; disabled community; and bicycle advocacy groups selected from a variety of disciplines in order to address the comprehensive effort in implementing bicycle and pedestrian infrastructure and initiatives.

The TPA is the Designated Official Planning Agency (DOPA) for the Palm Beach County Transportation Disadvantaged (TD) program. The TPA administers the TD Local Coordinating Board (LCB), an advisory body to the Florida Commission for TD (CTD), and identifies local service needs, provides information, advice and direction to the PBC Community Transportation Coordinator (CTC) on coordination of services to be provided to the transportation disadvantaged through the Florida Coordinated Transportation System.

The TPA Governing Board is also a member of the Southeast Florida Transportation Council (SEFTC), overseeing regional transportation planning activities for the Palm Beach TPA, Broward MPO and the Miami-Dade TPO in Southeast Florida.

The TPA has executed the following required agreements to facilitate the transportation planning process.

- MPO Interlocal Agreement between all voting members of the TPA Governing Board and FDOT - October 9, 2015 (creates the TPA and apportions membership)
- Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement between the TPA, FDOT, TCRPC, SFRTA, the Port of Palm Beach and Palm Beach County - April 21, 2008 (coordination of multimodal transportation planning and comprehensive plans)
- MPO Agreement between the TPA and FDOT - June 23, 2020 (provides FHWA planning funds from July 1, 2020 to June 30, 2022)



- Public Transportation Grant Agreement between the TPA and FDOT - April 1, 2019 (provides FTA planning funds from April 1, 2019 to December 31, 2023, with a new agreement anticipated to be executed no later than June 30, 2021).
- TD Planning Grant Agreement between the TPA and the CTD - July 1, 2020 (provides state CTD planning funds to accomplish the duties and responsibilities of the DOPA as set forth in Chapter 427, F.S., Rule 41-2 from July 1, 2020 to June 30, 2021, with a new agreement anticipated to be executed no later than July 31, 2021).
- SEFTC Interlocal Agreement as amended - January 9, 2006 (regional transportation planning and coordination in South Florida)
- SEFTC Memorandum of Understanding - October 4, 2019 through December 31, 2024 (coordination of Southeast Regional Planning model related activities)

Required Certification Statements and Assurances

In response to relevant laws and regulations governing the use of federal and state grants, the TPA has included the following certification statements and/or assurances:

- Federal and/or state funds are not being used for lobbying.
- Federal funds are not being used for procurement from persons who have been debarred or suspended, in accordance with the provisions of 49 Code of Federal Regulations Part 29, subparts A through E.
- The TPA provides an opportunity for disadvantaged business enterprises to participate in the performance of transportation planning contracts.
- The TPA has adopted and maintains a Title VI - Nondiscrimination Policy and program.

The certification statements and assurances are included in Appendix C.

Available Funding

To accomplish the tasks and activities identified in the UPWP, the TPA has identified the following available funding sources by fiscal year.

Funding Source	FY 21	FY 22
FHWA PL Carry Forward Funds	\$312	-
FHWA PL Deobligation Funds from FY 20	\$500,000	-
FHWA PL New Allocations	\$1,268,452	\$1,268,452
FHWA SU Funds for Planning	\$1,500,000	\$1,650,000
FTA 5305(d) encumbered but unspent prior year funds	\$329,758	-
FTA 5305(d) New Allocations	\$623,390	\$590,245
FDOT 10% Cash Match for prior year FTA funds	\$41,220	-
Florida CTD Funds	\$49,871	\$49,871
TPA Member Dues	\$140,750	\$143,180
Total Funds Available:	\$4,453,753	\$3,701,748



Work Program

The Work Program consists of tasks required to carry out the 3-C transportation planning process, guided by the TPA’s adopted mission and vision statements.

Mission
To collaboratively plan, prioritize, and fund the transportation projects and services

Vision
A safe, efficient, and connected multimodal transportation system

Annual and multi-year activities, deliverables and estimated completion dates are identified within each task. Each task is budgeted individually with funding amounts identified by source.

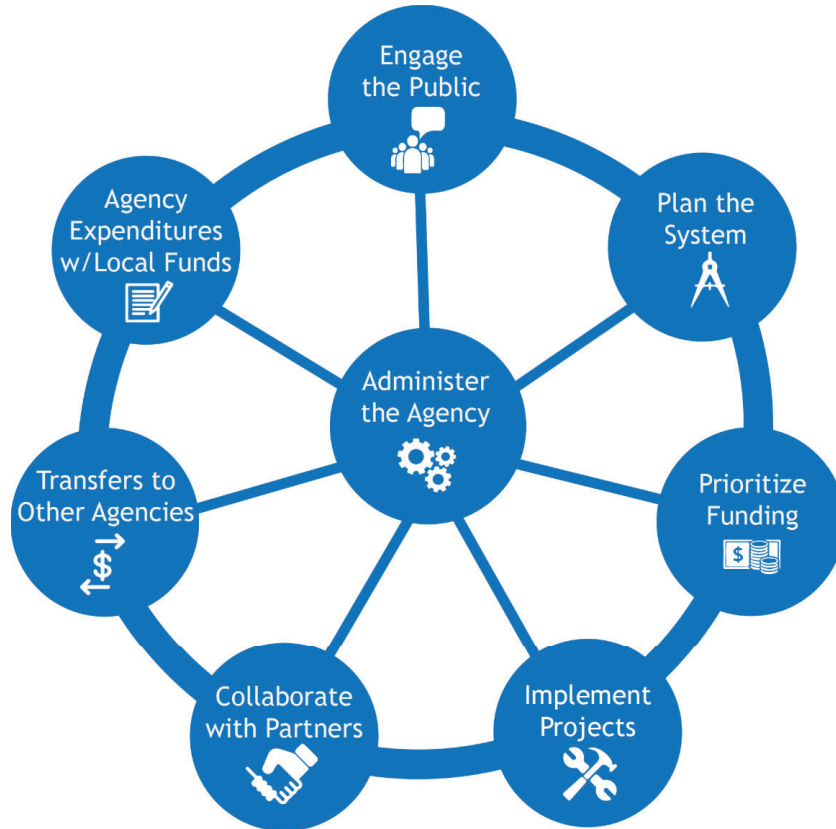


Figure 4 - Work Program Tasks

Additionally, the planning activities to be performed by FDOT in District 4 are shown in Appendix D. Please note that FDOT has elected not to identify deliverables, completion dates, funding sources or amounts for their planning activities. Instead, FDOT noted that the list is representative of (but shall not constrain) the typical planning activities that are performed by FDOT District Four on either a continuous basis, or intermittently as needed, using State and Federal funds authorized for Planning purposes. Finally, FDOT noted that their activities may be undertaken at any time during the two-year UPWP cycle at the discretion of District Four based on identified need.



Task 1 - Engage the Public

Purpose

Enable and encourage public awareness and input into the transportation planning and project prioritization process.

Previous Work

Staff routinely presents to and gathers feedback from local community groups, business organizations, and conferences; conducts educational workshops; and participates in community outreach events, local project outreach activities, and events and initiatives to promote safety and alternative modes of transportation. Examples include Vision Zero workshops, safety fairs and events; Florida Mobility Week; Walk-to-School Day; Bike to-Work Week/Day events; and a free bike valet service to encourage safe bicycling and reduce traffic congestion during the region’s largest festival.

Continuing activities include creation and distribution of an e-newsletter, *Transportation Matters*. Issues are directly distributed by email and additionally posted to the TPA website to enhance accessibility and to allow use of the website’s font size adjustment and Google Translate features. The e-newsletter includes announcements of news items, events, public review and comment opportunities for draft documents, and public meetings of the TPA and partner agencies including those for specific projects. Additional activities include maintenance and enhancements to the TPA website, use of the TPA social media platforms, creation and distribution of online and print publications, and Title VI and disadvantaged business enterprise (DBE) monitoring.

Task 1 Activities for Fiscal Years 2021 and 2022

Activity		Deliverable(s)	Completion Date
A	Monitor public participation at TPA Board and advisory committee meetings and other outlets	Public Involvement Activity Report	Monthly
B*	Present information and seek input from local governments, chambers of commerce, civic organizations, neighborhood associations, etc. to ascertain infrastructure and service needs to support economic development, promote community health, enhance safety and grow travel and tourism	Presentations	As needed
C*	Distribute concise and relevant TPA information electronically	Email Newsletters	Twice monthly
D*	Solicit public input via social media	Social media postings	Weekly
E	Monitor public participation plan performance measures and targets	Report Card	Annually
F	Advertise the LRTP, TIP, etc. in accordance with federal regulations, state guidelines and the PPP	Advertisements	As required



Activity		Deliverable(s)	Completion Date
G*	Conduct surveys, administer focus groups, and capture interactive electronic data to maximize public input	Surveys, Summaries, Data	As needed
H*	Monitor and update the TPA website with current events, meeting agendas, reports, etc.	Updated website	Biweekly
I*	Prepare outreach materials for various planning initiatives (i.e. videos, print material, etc.), including alternate formats upon request	Targeted outreach materials	As needed
J*	Participate and coordinate with SEFTC and partner agencies for regional public participation	Meeting attendance	As needed
K	Monitor countywide statistical data (race, color, national origin, sex, age, disability) of participants and beneficiaries of the TPA programs and activities	Data summaries	Annually
L	Attend Title VI, ADA and public involvement training	Completed training	Annually
M	Monitor ADA and Title VI compliance and process all complaints	Monitoring report	Annually

Responsible Agency: Palm Beach TPA

Participating Agencies: FHWA, FDOT, BMPO, MDTPO, TCRPC, SEFTC, School District

Task 1 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	95,942	52,856	71,758	5,007	225,563
Consultants	70,000		121,295	227	191,522
TOTAL	\$165,942	\$52,856	\$193,053	\$5,234	\$417,085

FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	76,884	116,381	103,114	29	296,408
Consultants	37,800	7,500	30,524		75,824
TOTAL	\$114,684	\$123,881	\$133,638	\$29	\$372,232

*TPA staff will utilize outside consultants to support the work performed on these activities up to the total amount shown for consultants in each fiscal year.



Task 2 - Plan the System

Purpose

Plan for a safe, efficient, connected multimodal transportation system for all users. To provide the necessary data and analysis tools in order to support and perform the multimodal planning processes for the TPA region, including:

- Planning and evaluation for all modes and services including pedestrian, bicycle, transit, freight, automobile, airport, seaport, intermodal and non-emergency transportation services, and evaluate CV/AV impacts
- Providing technical support to coordinate land use with the transportation system

Previous Work

The TPA adopted a Vision Zero Action Plan in April 2019, including 25 actions that seek to influence policy, funding and culture to improve safety for all transportation users. The TPA began working on these actions and presented a progress report to its Board and committees in February 2020.

The TPA adopted the 2045 LRTP in December 2019. The LRTP includes a network of enhanced transit corridors, priority pedestrian and bicycle facility networks, and a lump sum line item dedicated to state roadway modifications to advance safety, complete streets, enhanced transit, transportation system management & operations, and environmental resiliency.

Following the completion of the US-1 Multimodal Corridor Study, the TPA worked with Palm Tran and local municipalities on next steps, including initiating several lane elimination studies with local communities and prioritizing funds for Transit Signal Priority and enhanced transit shelters. The TPA also worked with local communities and Palm Tran to conduct Complete Streets studies to provide access to transit and improve safety for all roadway users.

The TPA collaborated with Palm Tran and SFRTA on TDP updates, evaluating new transit service, and conducting transportation planning activities for the transportation disadvantaged program.

The TPA continued to evaluate upcoming projects for Complete Streets improvements and working with local municipalities, Palm Tran and roadway owners to move these projects forward. The TPA also worked with FDOT and the County to collect and evaluate pedestrian and bicycle counts.

Task 2 Activities for Fiscal Years 2021 and 2022

Activity		Deliverable(s)	Completion Date
A**	Process amendments to the adopted LRTP as needed.	Amendments	As needed
B**	Plan the fixed route transit system, including multimodal corridor studies to improve access to transit service, amenities, transit-supportive land uses, and health impact assessments; TDP updates; and analysis of rail crossing safety and quiet zone eligibility	Corridor Studies TDP Updates Quiet Zones	Annually Annually Brightline Phase 2 completion
C	Plan the TD system, including TD Service Plan updates, CTC evaluations, LCB meeting coordination, and review of 5310 applications	TDSP update CTC Evaluation LCB Meetings	Annually Annually Quarterly



Activity		Deliverable(s)	Completion Date
D**	Plan the non-motorized transportation system, including evaluating TPA's pedestrian and bicycle priority networks, upcoming resurfacing projects, and high crash locations to identify pedestrian and bicycle infrastructure improvements and collect pedestrian and bicycle count and safety data	Projects Identified Ped/Bike Counts	Annually in Priority Project List Continuously
E**	Implement and monitor actions identified in Vision Zero Action Plan	Vision Zero Action Plan Report Card	Annually
F**	Conduct and assist local governments with multimodal plans and corridor studies to improve safety for users of all ages, abilities and transportation modes	Community plans and studies	As needed
G**	Update the freight system plan, participate on committees, and coordinate with stakeholders	Freight Plan	As needed
H**	Collect and analyze population and employment data, vehicular traffic, non-motorized activity, transit ridership data, intermodal freight statistics, and other data in order to maintain GIS datasets.	Updated GIS datasets	Annually
I**	Update and potentially automate population and employment projections and zonal allocations	Updated projections and allocations	June 2021

Responsible Agencies: Palm Beach TPA, Palm Tran for Task 2.B using FTA 5307 funds

Participating Agencies: FDOT, FHWA, SEFTC, SFRTA, SFRPC, TCRPC, BMPO, MDTPO, Freight Industry, FDEP, PBC, School District, PBCHD, Local Municipalities, Northern and Western MPOs/TPO, Palm Tran

Task 2 Budget for Fiscal Years 2021 and 2022*

FY 2021						
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	CTD	TOTAL FUNDS
Personnel	120,614	45,050	78,412	5,237	49,871	299,184
Consultants	400,000	396,660	16,995	2,124		815,779
TOTAL	\$520,614	\$441,710	\$95,407	\$7,361	\$49,871	\$1,114,963

FY 2022						
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	CTD	TOTAL FUNDS
Personnel	58,853	83,795	80,273	2	49,871	272,794
Consultants	327,500	944,190	6,650			1,278,340
TOTAL	\$386,353	\$1,027,985	\$86,923	\$2	\$49,871	\$1,551,134

*In addition to the funding shown above, Palm Tran intends to use approximately \$3.7M of FTA 5307 funds for transportation planning activities from FY 20 to FY 24.

**TPA staff will utilize outside consultants to support the work performed on these activities up to the total amount shown for consultants in each fiscal year.



Task 3 - Prioritize Funding

Purpose

Prioritize funding to maximize implementation of projects that support the Plan. Ensure that anticipated revenues are allocated to projects and programs in the five-year TIP consistent with the LRTP and according to the project priorities set forth by the TPA Governing Board.

Previous Work

The TPA coordinated annually with FDOT on development of the Tentative Work Program and adoption of the TPA's TIP and processing of TIP amendments, as necessary. All TIP projects are available on the TPA's web map at PalmBeachTPA.org/map.

The TPA identified major projects from the LRTP to be advanced for funding in the TIP, created a lump sum for the identification of state road modifications, developed and administered a prioritization process for projects to be funded via the Local Initiatives (LI) Program established by the LRTP, administered the Transportation Alternatives (TA) Program, participated in project implementation through review comments entered in the ERC system, and participated in Project Development & Environment (PD&E) studies associated with specific projects in the TIP.

TPA staff refined the schedule and scoring system for the LI & TA programs and video recorded the training workshop to allow agencies to view it at their convenience.

Task 3 Activities for Fiscal Years 2021 and 2022

Activity		Deliverable(s)	Completion Date
A*	Develop an annual List of Priority Projects including State Roadway Modifications, Local Initiatives, Transportation Alternatives and Safety Projects	Priority Project List	Annually
B*	Administer the TPA's annual competitive funding programs, update scoring system, review applications and associated activities	Program Guidance	Annually
C	Review FDOT Draft Work Program for consistency with the LRTP and adopted priorities of the TPA Governing Board	Review Letter	Annually
D*	Prepare the TIP, including a project map and interactive online database, and process required TIP amendments	TIP	Annually
E	Prepare the annual list of projects for which Federal funds (FHWA and FTA) were obligated in the previous fiscal year	List of Federally Funded Projects	Annually



Activity		Deliverable(s)	Completion Date
F*	Establish required performance measure targets and use performance measures to evaluate transportation system performance outcomes and create performance reports for TPA funded projects	System Performance Report Card, including Project performance reports	Annually
G*	Perform Efficient Transportation Decision Making (ETDM) screening, environmental justice, Title VI reviews for major TPA projects	ETDM Report	As required

Responsible Agency: Palm Beach TPA

Participating Agencies: FDOT, FDEP, PBC, Palm Tran, SFRTA, Local Municipalities, PBCHD

Task 3 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	123,614	46,870	80,238	5,465	256,187
Consultants					
TOTAL	\$123,614	\$46,870	\$80,238	\$5,465	\$256,187

FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	58,853	85,095	79,555	4	223,507
Consultants	148,500				148,500
TOTAL	\$207,353	\$85,095	\$79,555	\$4	\$372,007

*TPA staff will utilize outside consultants to support the work performed on these activities up to the total amount shown for consultants in each fiscal year.



Task 4 - Implement Projects

Purpose

Ensure that implementation of projects and project scope details accomplish the vision, goals and objectives of the TPA Governing Board.

Previous Work

The TPA updated the Congestion Management Process (CMP) during the creation of the 2045 Long Range Transportation Plan. The performance measures now incorporate all federal performance measures and TPA created local measures.

TPA staff is working with the consultant to improve the TIP project management tool to provide more flexibility and efficiency.

TPA staff continued to participate actively in the design review process for state and local projects to ensure the final outcomes are consistent with the planning objectives.

Task 4 Activities for Fiscal Years 2021 and 2022

Activity		Deliverable(s)	Completion Date
A	Monitor implementation of LRTP projects and programs	LRTP Report Card	Annually
B	Develop a TIP project management, prioritization and mapping tool	Prioritization tool	June 2021
C	Create a performance measures dashboard (inclusive of Congestion Management Process) to track progress and to serve as a resource for committees, stakeholders and the public	Performance measures dashboard	June 2021
D	Provide input on TIP projects constructed by partner agencies to encourage final design and construction plans to be consistent with the TPA's LRTP	Project reviews	As needed

Responsible Agency: Palm Beach TPA

Participating Agencies: FDOT, TCRPC, PBC, Local Municipalities

Task 4 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	61,807	23,835	40,237	2,747	128,626
Consultants					
TOTAL	\$61,807	\$23,835	\$40,237	\$2,747	\$128,626

FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	32,426	52,247	46,697	3	131,373
Consultants					
TOTAL	\$32,426	\$52,247	\$46,697	\$3	\$131,373



Task 5 - Collaborate with Partners

Purpose

Work with and provide technical assistance to transportation partners to establish and implement policies, programs and projects consistent with the LRTP.

Previous Work

The TPA worked with FDOT and South Florida Commuter Services to encourage local participation in Florida Mobility Week, coordinated with the Broward MPO and Miami-Dade TPO to host the annual Safe Streets Summit, and began planning for a Southeast Florida Transportation Summit.

The TPA participated in a Vision Zero Peer exchange with other MPOs and conducted a Vision Workshop for local governments. The TPA also hosted a Transit Peer Exchange with FHWA, FTA, Palm Tran, SFRTA, several in-state and out-of-state transit agencies.

Through SEFTC, the TPA coordinated regionally to develop the 2045 Regional LRTP and adopt a prioritized Transportation Regional Incentive Program project list and coordinating with FHWA, FTA, FDOT and other stakeholders in the development and implementation of performance-based planning.

Additionally, the TPA participated in partner agency committees and statewide efforts for the Florida Transportation Plan and Strategic Intermodal System Plan.

Task 5 Activities for Fiscal Years 2021 and 2022

Activity		Deliverable(s)	Completion Date
A*	Develop, implement and update (as needed) the regional transportation plan and all supporting content, including a freight element, a regional travel demand model (SERPM 8 maintenance and SERPM 9 development), local model development and Travel Data Collection	Regional plan Regional model Local model Travel Data	Fall 2020 June 2022 Fall 2020 Summer 2021
B	Adopt a prioritized Transportation Regional Incentive Program (TRIP) project list through SEFTC	TRIP Priority List	Annually
C	Serve on partner agency committees and/or provide input into development of transportation planning documents as appropriate (e.g. Florida Transportation Plan, SIS Plan, Community Traffic Safety Team, SFRTA, Palm Tran, etc.)	Meeting attendance	As needed
D*	Conduct ad-hoc work groups, workshops, peer exchanges or other events to educate and learn from stakeholders regarding various transportation topics	Work groups, workshops, peer exchanges or other events	As needed
E*	Collaborate with partners agencies to evaluate existing and proposed transportation Projects	Projects Evaluated	As needed



Activity		Deliverable(s)	Completion Date
F*	Promote regional transit connectivity through the establishment of an enhanced fare collection system for Palm Tran, regional fare interoperability, the advancement of public and/or private regional transit services, and other measures	Enhanced and Interoperable Fare System	June 2022
G*	Create a web-based platform to improve existing data, add new data, and share data among partners	Web-based Platform	Spring 2021

Responsible Agency: Palm Beach TPA

Participating Agencies: PBC, BMPO, MDTPO, SEFTC, Palm Tran, SFRTA, Local Municipalities, FDOT, TCRPC, SFRPC

Task 5 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	125,614	47,610	80,921	5,550	259,695
Consultants	80,000	42,620	199,707	3,088	325,415
TOTAL	\$205,614	\$90,230	\$280,628	\$8,638	\$585,110

FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	61,853	83,995	79,794	24	225,666
Consultants	12,000				12,000
TOTAL	\$73,853	\$83,995	\$79,794	\$24	\$237,666

*TPA staff will utilize outside consultants to support the work performed on these activities up to the total amount shown for consultants in each fiscal year.



Task 6 - Administer the Agency

Purpose

Provide the staff and resources necessary to administer the 3-C transportation planning process and to provide a fair and impartial setting for effective regional decision-making.

Previous Work

The TPA staff performed required on-going activities including supporting the TPA Board and committee meetings; updated necessary documents, assisted in audits and submitted quarterly/monthly progress reports and reimbursement requests.

The TPA executed four Interlocal Agreements for Administrative Services and Advanced Funding with municipalities to provide working capital funds for agency operating costs. This allowed the TPA to operate as a fully independent agency beginning in October 2019.

The TPA executed a lease for Office and Meeting Space at 301 Datura Street in West Palm Beach, built out and furnished the space, and began operating out of the new space in November 2019.

The TPA adopted a Personnel Handbook based on current TPA member and Florida MPO best practices. The Handbook contains General Information (purpose, applicability and authority), TPA Employment Policies established and amendable by the TPA Board, and TPA Employment Procedures established and amendable by the TPA Executive Director. All current employees as of October 2019 were transitioned to the new agency and operate under this Handbook. The TPA also executed an Employment Agreement for the Executive Director for an initial period of two years with renewal provisions.

Task 6 Activities for Fiscal Years 2021 and 2022

	Activity	Deliverable(s)	Completion Date
A*	Administer TPA Governing Board and advisory committee meetings	Agendas, minutes, presentations	Monthly
B*	Monitor the two-year UPWP for FY 21-22, process modifications and amendments, coordinate tasks with participating agencies, submit progress reports and invoices to FDOT, and adopt the FY 23-24 UPWP	Progress Reports and Invoices FY 23-24 UPWP	At least quarterly May 2022
C*	Monitor, update and implement the Strategic Plan	Strategic Plan	Annually
D*	Provide training for TPA staff and TPA Governing Board members at conferences, workshops, etc. Attend business meetings as required	Training, conference and meeting attendance	As needed
E*	Perform financial tasks including grant reimbursements, audit reports, budget, supporting FDOT audit(s), grant reconciliations, timekeeping, inventory, contract management, invoice payments	Audit report FDOT audit(s)	Annually Semi-Annually
F	Participate in joint FDOT/TPA annual certification reviews	Responses to certification questions	Annually



Activity		Deliverable(s)	Completion Date
G*	Procure services, supplies and equipment (RFPs, contracts, etc.)	Executed contracts	As needed
H*	Establish and update, as needed, agreements, operating procedures and COOP for compliance with state and federal rules/laws	Executed Agreements Operating Procedures Updated COOP	Jun 2020 (MPO) Dec 2020 (Transit) Annually (TD) As needed
I	Monitor the release of 2020 U.S. Census results, including any re-designation or re-affirmation process conducted pursuant to Section 339.175, Florida Statutes	Redesignated/ Reaffirmed TPA	Following 2020 Census
J*	Obtain legal services to support the TPA's administration of the federal planning process and defend the TPA against any and all claims	Legal Review of Agendas, Documents, etc. Legal Defense Documents	Monthly As Needed
K	Monitor DBE participation and report payments	Monitoring report	Annually

Responsible Agency: Palm Beach TPA

Participating Agencies: FHWA, FTA, PBC, Local Municipalities, FDOT, TCRPC, SFRPC BMPO, MDTPO

Task 6 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	211,438	77,712	142,977	10,187	442,314
Travel/Training	25,000				25,000
Consultants	49,500	28,450	53,349		131,299
Direct Expenses					
Facilities	157,000	89,300			246,300
Prof Services	41,000	24,640			65,640
Admin Services	35,000	6,400			41,400
Graphics + Legal Ads	17,000	1,390	658	82	19,130
Operational Supplies + Equip	21,235	31,717	11,358	1,420	65,730
Capital Equip + Improvements	9,500				9,500
TOTAL	\$566,673	\$259,609	\$208,342	\$11,689	\$1,046,313



FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Personnel	148,762	250,601	218,882	24	618,269
Travel/Training	78,000				78,000
Consultants	32,000	133,650			165,650
Direct Expenses					
Facilities	163,000	196,500			359,500
Prof Services	30,000	42,300			72,300
Admin Services	33,500	8,200			41,700
Graphics + Legal Ads	10,000	7,150			17,150
Operational Supplies + Equip	73,021	46,786			119,807
Capital Equip + Improvements	10,000				10,000
TOTAL	\$578,283	\$685,187	\$218,882	\$24	\$1,482,376

*TPA staff will utilize outside consultants to support the work performed on these activities up to the total amount shown for consultants in each fiscal year.



Task 7 - Transfers to Other Agencies

Purpose

To describe the regional planning responsibilities and funding sources for the maintenance and further development of the Southeast Regional Planning Model (SERPM) to forecast regional travel patterns and for the acquisition of big data to support the validation and calibration of SERPM in support of the metropolitan planning process.

Previous Work

The region has collaborated in the development and maintenance of previous versions of SERPM, a modeling tool which uses scenario forecasting to prepare for new socioeconomic environments and potential planning challenges within Southeast Florida. SERPM is updated every five years to support the development of regional and local transportation plans and other regional planning efforts.

Memorandums of Understanding (MOU) have been entered jointly by the Miami-Dade TPO, Broward MPO, Palm Beach TPA, and FDOT Districts Four and Six, to develop an effective travel demand modeling tool and transportation data collection methods within the region. The MOUs address each of the activities identified below.

Task 7 Activities for Fiscal Years 2021 and 2022

Activity		Deliverable(s)	Completion Date
A	SERPM 8 Maintenance/Support (by FDOT D4), including training, documentation, and other maintenance services	SERPM 8 updates Training workshops Model Performance Measures Report	Quarterly As Needed June 2021
B	Acquisition of a big data set (by Broward MPO) including Origin/Destination, travel time, travel speed, travel volumes or other transportation-related data	Big Data set	December 2021
C	SERPM 9 Development (by Miami-Dade TPO) using a 2020 base to predict travel demand patterns and markets for regional transit and highway projects and to analyze future trends	SERPM 9 development, calibration/validation plan, and user guide	June 2022



Financial participation by the TPA is shown below along with a regional table showing the lead agency, various funding sources, and amounts by fiscal year for each of the shared regional tasks.

Task 7 Budget for Fiscal Years 2021 and 2022

FY 2021					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Transfer to D4					
Transfer to BROWARD MPO		20,000			20,000
Transfer to Miami Dade TPO		65,000			65,000
TOTAL		\$85,000			\$85,000

FY 2022					
CATEGORY	FHWA PL	FHWA SU	FTA 5305(d)	FDOT CASH MATCH	TOTAL FUNDS
Transfer to D4		6,500			6,500
Transfer to BROWARD MPO		20,000			20,000
Transfer to Miami Dade TPO		65,000			65,000
TOTAL		\$91,500			\$91,500

Activity 7.A: SERPM 8 Maintenance/Support - Lead Agency: FDOT D4											
Funding Agency	PL		5305(d)		SU		State Funds		Local Funds		Total
	FY 21	F22	FY 21	FY 22	FY 21	F22	FY 21	F22	FY 21	F22	
FDOT D4								\$12,500			\$12,500
FDOT D6								\$12,500			\$12,500
Broward MPO						\$8,500					\$8,500
Miami-Dade TPO		\$8,000								\$2,000	\$10,000
Palm Beach TPA						\$6,500					\$6,500
TOTALS	\$0	\$8,000	\$0	\$0	\$0	\$15,000	\$0	\$25,000	\$0	\$2,000	\$50,000

Activity 7.B: Acquisition of a Big Data Set - Lead Agency: Broward MPO											
Funding Agency	PL		5305(d)		SU		State Funds		Local Funds		Total
	FY 21	F22	FY 21	FY 22	FY 21	F22	FY 21	F22	FY 21	F22	
FDOT D4							\$37,500	\$37,500			\$75,000
FDOT D6							\$37,500	\$37,500			\$75,000
Broward MPO					\$12,500	\$12,500					\$25,000
Miami-Dade TPO	\$24,000					\$30,000			\$6,000		\$60,000
Palm Beach TPA					\$20,000	\$20,000					\$40,000
Broward County									\$12,500	\$12,500	\$25,000
TOTALS	\$24,000	\$0	\$0	\$0	\$32,500	\$62,500	\$75,000	\$75,000	\$18,500	\$12,500	\$300,000

Activity 7.C: SERPM 9 Development - Lead Agency: Miami-Dade TPO											
Funding Agency	PL		5305(d)		SU		State Funds		Local Funds		Total
	FY 21	F22	FY 21	FY 22	FY 21	F22	FY 21	F22	FY 21	F22	
FDOT D4							\$125,000	\$125,000			\$250,000
FDOT D6							\$125,000	\$125,000			\$250,000
Broward MPO					\$85,000	\$85,000					\$170,000
Miami-Dade TPO			\$80,000			\$100,000	\$10,000		\$10,000		\$200,000
Palm Beach TPA					\$65,000	\$65,000					\$130,000
TOTALS	\$0	\$0	\$80,000	\$0	\$150,000	\$250,000	\$260,000	\$250,000	\$10,000	\$0	\$1,000,000

Denotes transfer to the lead agency as identified per regional task (in italics)

**All Federal funds, including fund transfers, apply the required non-federal match



Task 8 - Agency Expenditures with Local Funds

Purpose

Authorize local fund expenditures for items that are not reimbursable from state and federal grant sources or used as a local match.

- **Maximize Agency Effectiveness:** Influence laws, policies and discretionary funding decisions at the state and national levels to implement TPA priority transportation projects. Conduct peer exchanges with other MPOs around the country to inform better decision-making by Governing Board members and TPA staff. Support informed decision-making by TPA Board members. This task may include professional lobbyist assistance.
- **Improve Public Engagement:** Purchase and distribute items to promote the TPA programs and solicit feedback, conduct targeted outreach events, and provide subsidy awards for transportation related activities, initiatives and events that align with the mission and purpose of the TPA.
- **Enhance Staff Performance:** Fund staff professional certification and licensing dues, professional society memberships and other staff enhancement expenses, provide refreshments at meetings to maximize productivity.
- **Balance to TPA Reserve:** The balance of this account will be added to the TPA Reserve Account.

Task 8 Activities for Fiscal Years 2021 and 2022

Activity		Estimated 2021 Expenditures	Estimated 2022 Expenditures
A	Maximize Agency Effectiveness: Advocacy activities, including TPA travel expenses, TPA staff time, consultant fees, peer exchanges, board member briefings, etc.	\$60,000	\$60,000
B	Improve Public Engagement: Promotional items, activities and sponsorships	\$25,000	\$25,000
C	Enhance Staff Performance: Certification and licensing dues and other staff enhancement expenses, professional memberships, meeting refreshments	\$15,000	\$15,000
D	Balance to TPA Reserve Fund	\$40,750	\$43,180
Total Expenditure of Local Funds		\$140,750	\$143,180



Summary Budget Tables

The FY 2021 and 2022 UPWP is funded by various federal, state and local sources in the form of grants, cash match and non-cash (soft) match services. An estimate of the costs associated with the individual tasks and the source of funding is listed in the following tables.



Fiscal Year 2021 Agency Participation and Funding Sources by Task

BUDGET CATEGORY	FHWA		FTA 5305(d)		FDOT			Local 10% Soft Match to FTA FFY 19	CTD	TPA Local Funds	Total less Soft Matches
	PL	SU	FFY 20 & 21	FFY 19	18.07% Soft match to FHWA	18.07% Soft match to FTA FFY 20/21	10% Cash Match to FTA FFY 19				
TASK 1. ENGAGE THE PUBLIC											
Personnel & Benefits	95,942	52,856	31,700	40,058	32,818	7,925	5,007	5,007			225,563
Consultant Services	70,000		119,480	1,815	15,439	29,870	227	227			191,522
TASK TOTAL	\$ 165,942	\$ 52,856	\$ 151,180	\$ 41,873	\$ 48,257	\$ 37,795	\$ 5,234	\$ 5,234			\$ 417,085
TASK 2. PLAN THE SYSTEM											
Personnel & Benefits	120,614	45,050	36,518	41,894	36,538	9,130	5,237	5,237	49,871		299,184
Consultant Services	400,000	396,660		16,995	175,707		2,124	2,124			815,779
TASK TOTAL	\$ 520,614	\$ 441,710	\$ 36,518	\$ 58,889	\$ 212,245	\$ 9,130	\$ 7,361	\$ 7,361	\$ 49,871		\$ 1,114,963
TASK 3. PRIORITIZE FUNDING											
Personnel & Benefits	123,614	46,870	36,518	43,720	37,601	9,130	5,465	5,465			256,187
Consultant Services											
TASK TOTAL	\$ 123,614	\$ 46,870	\$ 36,518	\$ 43,720	\$ 37,601	\$ 9,130	\$ 5,465	\$ 5,465			\$ 256,187
TASK 4. IMPLEMENT PROJECTS											
Personnel & Benefits	61,807	23,835	18,259	21,978	18,889	4,565	2,747	2,747			128,626
Consultant Services											
TASK TOTAL	\$ 61,807	\$ 23,835	\$ 18,259	\$ 21,978	\$ 18,889	\$ 4,565	\$ 2,747	\$ 2,747			\$ 128,626
TASK 5. COLLABORATE WITH PARTNERS											
Personnel & Benefits	125,614	47,610	36,518	44,403	38,205	9,130	5,550	5,550			259,695
Consultant Services	80,000	42,620	175,000	24,707	27,044	43,750	3,088	3,088			325,415
TASK TOTAL	\$ 205,614	\$ 90,230	\$ 211,518	\$ 69,110	\$ 65,249	\$ 52,880	\$ 8,638	\$ 8,638			\$ 585,110
TASK 6. ADMINISTER THE AGENCY											
Personnel & Benefits	211,438	77,712	61,479	81,498	63,773	15,370	10,187	10,187			442,314
Travel/Training	25,000				5,514						25,000
Consultant Services	49,500	28,450	53,349		17,192	13,337					131,299
Direct Expenses											
Facilities	157,000	89,300			54,322						246,300
Professional Services	41,000	24,640			14,477						65,640
Administrative Services	35,000	6,400			9,131						41,400
Graphics + Legal Advertising	17,000	1,390		658	4,056		82	82			19,130
Operational Supplies and Equip.	21,235	31,717		11,358	11,679		1,420	1,420			65,730
Capital Equipment + Improvements	9,500				2,095						9,500
TASK TOTAL	\$ 566,673	\$ 259,609	\$ 114,828	\$ 93,514	\$ 182,239	\$ 28,707	\$ 11,689	\$ 11,689			\$ 1,046,313
TOTAL PLANNING FUNDS USED	\$ 1,644,264	\$ 915,110	\$ 568,821	\$ 329,084	\$ 564,480	\$ 142,207	\$ 41,134	\$ 41,134	\$ 49,871		\$ 3,548,284
TASK 7. TRANSFERS TO OTHER AGENCIES											
Transfer to FDOT D4											
Transfer to BROWARD MPO		20,000			4,411						20,000
Transfer to MIAMI DADE TPO		65,000			14,336						65,000
TOTAL TRANSFERS		\$ 85,000			\$ 18,747						\$ 85,000
TASK 8. AGENCY EXPENDITURES WITH LOCAL FUNDS											
Non-reimbursable Expenses										140,750	140,750
TASK TOTAL										\$ 140,750	\$ 140,750
TOTAL EXPENDITURES	\$ 1,644,264	\$ 1,000,110	\$ 568,821	\$ 329,084	\$ 583,227	\$ 142,207	\$ 41,134	\$ 41,134	\$ 49,871	\$ 140,750	\$ 3,774,034



Fiscal Year 2022 Agency Participation and Funding Sources by Task

BUDGET CATEGORY	FHWA		FTA 5305(d)		FDOT			Local 10% Soft Match to FTA FFY 19	CTD	TPA Local Funds	Total less Soft Matches
	PL	SU	FFY 20 & 21	FFY 19	18.07% Soft match to FHWA	18.07% Soft match to FTA FFY 20/21	10% Cash Match to FTA FFY 19				
TASK 1. ENGAGE THE PUBLIC											
Personnel & Benefits	76,884	116,381	102,886	228	42,625	25,722	29	29			296,408
Consultant Services	37,800	7,500	30,524		9,991	7,631					75,824
TASK TOTAL	\$ 114,684	\$ 123,881	\$ 133,410	\$ 228	\$ 52,616	\$ 33,353	\$ 29	\$ 29			\$ 372,232
TASK 2. PLAN THE SYSTEM											
Personnel & Benefits	58,853	83,795	80,261	12	31,462	20,065	2	2	49,871		272,794
Consultant Services	327,500	944,190	6,650		280,480	1,663					1,278,340
TASK TOTAL	\$ 386,353	\$ 1,027,985	\$ 86,911	\$ 12	\$ 311,942	\$ 21,728	\$ 2	\$ 2	\$ 49,871		\$ 1,551,134
TASK 3. PRIORITIZE FUNDING											
Personnel & Benefits	58,853	85,095	79,525	30	31,748	19,881	4	4			223,507
Consultant Services	148,500				32,752						148,500
TASK TOTAL	\$ 207,353	\$ 85,095	\$ 79,525	\$ 30	\$ 64,500	\$ 19,881	\$ 4	\$ 4			\$ 372,007
TASK 4. IMPLEMENT PROJECTS											
Personnel & Benefits	32,426	52,247	46,675	22	18,675	11,669	3	3			131,373
Consultant Services											
TASK TOTAL	\$ 32,426	\$ 52,247	\$ 46,675	\$ 22	\$ 18,675	\$ 11,669	\$ 3	\$ 3			\$ 131,373
TASK 5. COLLABORATE WITH PARTNERS											
Personnel & Benefits	61,853	83,995	79,603	191	32,167	19,901	24	24			225,666
Consultant Services	12,000				2,647						12,000
TASK TOTAL	\$ 73,853	\$ 83,995	\$ 79,603	\$ 191	\$ 34,814	\$ 19,901	\$ 24	\$ 24			\$ 237,666
TASK 6. ADMINISTER THE AGENCY											
Personnel & Benefits	148,762	250,601	218,690	192	88,080	54,673	24	24			618,269
Travel/Training	78,000				17,203						78,000
Consultant Services	32,000	133,650			36,535						165,650
Direct Expenses											
Facilities	163,000	196,500			79,289						359,500
Professional Services	30,000	42,300			15,946						72,300
Administrative Services	33,500	8,200			9,197						41,700
Graphics + Legal Advertising	10,000	7,150			3,783						17,150
Operational Supplies and Equip.	73,021	46,786			26,424						119,807
Capital Equipment + Improvements	10,000				2,206						10,000
TASK TOTAL	\$ 578,283	\$ 685,187	\$ 218,690	\$ 192	\$ 278,663	\$ 54,673	\$ 24	\$ 24			\$ 1,482,376
TOTAL PLANNING FUNDS USED	\$ 1,392,952	\$ 2,058,390	\$ 644,814	\$ 675	\$ 761,210	\$ 161,205	\$ 86	\$ 86	\$ 49,871		\$ 4,146,788
TASK 7. TRANSFERS TO OTHER AGENCIES											
Transfer to FDOT D4		6,500			1,434						6,500
Transfer to BROWARD MPO		20,000			4,411						20,000
Transfer to MIAMI DADE TPO		65,000			14,336						65,000
TOTAL TRANSFERS		\$ 91,500			\$ 20,181						\$ 91,500
TASK 8. AGENCY EXPENDITURES WITH LOCAL FUNDS											
Non-reimbursable Expenses										143,180	143,180
TASK TOTAL										\$ 143,180	\$ 143,180
TOTAL EXPENDITURES	\$ 1,392,952	\$ 2,149,890	\$ 644,814	\$ 675	\$ 781,391	\$ 161,205	\$ 86	\$ 86	\$ 49,871	\$ 143,180	\$ 4,381,468



Five-Year Business Plan

The transportation planning process creates several required documents and undergoes mandatory certifications on a regular basis. The TPA is required to produce and adopt a Priority Project List and a TIP every year, a UPWP every two years and a major update to the LRTP every five years. The TPA is certified by FDOT annually and by FHWA/FTA every four years.

To accommodate these differing schedules for work products, the TPA has created a five-year business plan to demonstrate funding availability to accomplish all required planning activities. The revenues and expenditures are approximate in the outer three years.

Five-Year Business Plan

Grant Funded Activities					
Revenue Source	FY21	FY 22	FY 23	FY 24	FY 25
Federal Highway Administration (FHWA) PL Funds	\$1,644,264	\$1,392,952	\$1,268,452	\$1,268,452	\$1,268,452
Federal Highway Administration (FHWA) SU Funds	\$1,000,110	\$2,149,890	\$1,733,000	\$1,820,000	\$1,911,000
Federal Transit Administration (FTA) Funds	\$897,905	\$645,489	\$590,245	\$590,245	\$590,245
FDOT Cash Match for FTA Funds	\$41,134	\$86			
FL Commission for Transportation Disadvantaged (CTD)	\$49,871	\$49,871	\$49,871	\$49,871	\$49,871
TOTAL FUNDING	\$3,633,284	\$4,238,288	\$3,641,568	\$3,728,568	\$3,819,568
Expenditures					
Personnel & Benefits (15FT and 1 Intern)	\$1,611,569	\$1,768,017	\$1,856,418	\$1,949,239	\$2,046,701
Travel/Training	\$25,000	\$78,000	\$81,900	\$86,000	\$90,300
Consultant Services and Transfers to Other Agencies	\$1,549,015	\$1,771,814	\$1,051,770	\$1,009,275	\$964,311
Direct Expenses	\$447,700	\$620,457	\$651,480	\$684,054	\$718,257
TOTAL GRANT EXPENDITURES	\$3,633,284	\$4,238,288	\$3,641,568	\$3,728,568	\$3,819,568
Locally Funded Activities					
Revenue Source	FY21	FY 22	FY 23	FY 24	FY 25
TPA Member Dues	\$140,750	\$143,180	\$146,044	\$148,965	\$151,944
Expenditures					
Maximize Agency Effectiveness	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Improve Public Engagement	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Enhance Staff Performance	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Balance to TPA Reserve Fund	\$40,750	\$43,180	\$46,044	\$48,965	\$51,944
TOTAL LOCAL EXPENDITURES	\$140,750	\$143,180	\$146,044	\$148,965	\$151,944



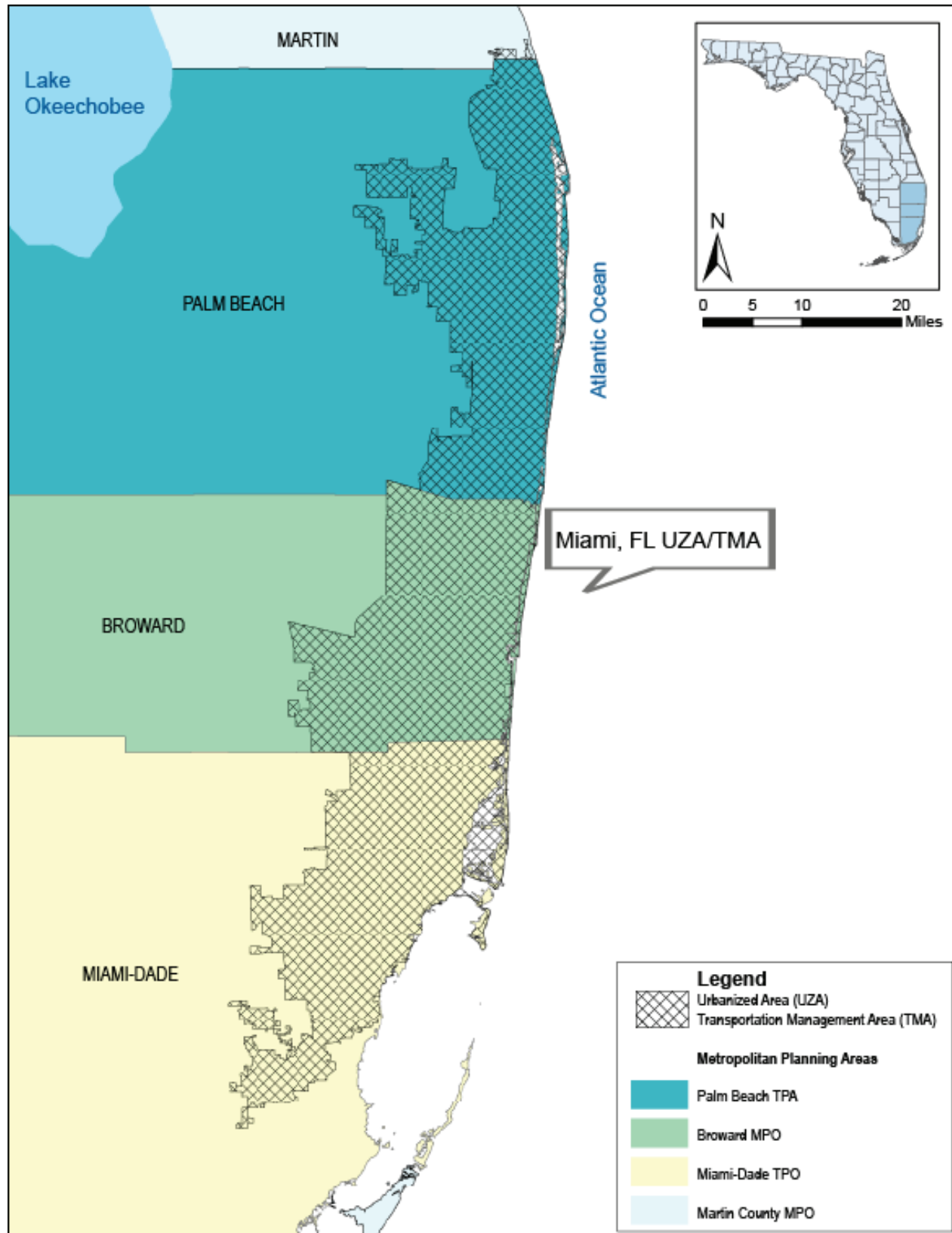
Appendices

Appendix A - Glossary

BMPO	Broward Metropolitan Planning Organization
BTPAC	Bicycle Trailways Pedestrian Advisory Committee
CAC	Citizens Advisory Committee
CMP	Congestion Management Process
COOP	Continuity of Operations Emergency Recovery Plan
CTC	Community Transportation Coordinator
CTD	Florida Commission for the Transportation Disadvantaged
ERC	Electronic Review and Comment
ETDM	Efficient Transportation Decision Making
FAST Act	Fixing America's Surface Transportation Act
FDOT	Florida Department of Transportation
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FTP	Florida Transportation Plan
FY	Fiscal Year
GIS	Geographic Information System
JPA	Joint Participation Agreement
L RTP	Long Range Transportation Plan
MAP-21	Moving Ahead for Progress in the 21 st Century
MDTPO	Miami-Dade Transportation Planning Organization
MDT	Miami-Dade Transit Agency
MPO	Metropolitan Planning Organization
MPOAC	Florida Metropolitan Planning Organization Advisory Council
PBC	Palm Beach County
PBIA	Palm Beach International Airport
PD&E	Project Development and Environment
PEA	Planning Emphasis Area
PPP	Public Participation Plan
PL Funds	FHWA Urban Transportation Planning Funds
RTTAC	Regional Transportation Technical Advisory Committee
SEFTC	Southeast Florida Transportation Council
SFCS	South Florida Commuter Services
SFRPC	South Florida Regional Planning Council
SFRTA	South Florida Regional Transportation Authority
SIS	Strategic Intermodal System
STIP	State Transportation Improvement Program
SU	Surface Transportation Program Funds
SUN Trail	Shared Use Network Trail program
TAC	Technical Advisory Committee
TCRPC	Treasure Coast Regional Planning Council
TDLCB	Transportation Disadvantaged Local Coordinating Board
TDP	Transit Development Plan
TDSP	Transportation Disadvantaged Service Plan
TIP	Transportation Improvement Program
TRIP	Transportation Regional Incentive Program
TSM&O	Transportation System Management and Operations
USDOT	United States Department of Transportation
UPWP	Unified Planning Work Program
UZA	Urbanized Area



Appendix B - Map of Miami Urbanized Area





Appendix C - UPWP Statements, Assurances and Policies

FLORIDA DEPARTMENT OF TRANSPORTATION
**UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES**

525-010-08
POLICY PLANNING
05/18

DEBARMENT and SUSPENSION CERTIFICATION

As required by the USDOT regulation on Governmentwide Debarment and Suspension at 49 CFR 29.510

- (1) The Palm Beach TPA hereby certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and
 - (d) Have not, within a three-year period preceding this certification, had one or more public transactions (federal, state or local) terminated for cause or default.
- (2) The Palm Beach TPA also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the U.S.D.O.T.

Name: Nick Uhren, P.E.
Title: Palm Beach TPA Executive Director

May 21, 2020
Date



FLORIDA DEPARTMENT OF TRANSPORTATION
**UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES**

525-010-08
POLICY PLANNING
05/18

LOBBYING CERTIFICATION for GRANTS, LOANS and COOPERATIVE AGREEMENTS

In accordance with Section 1352 of Title 31, United States Code, it is the policy of the Palm Beach TPA that:

- (1) No Federal or state appropriated funds have been paid or will be paid by or on behalf of the Palm Beach TPA, to any person for influencing or attempting to influence an officer or employee of any Federal or state agency, or a member of Congress or the state legislature in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The Palm Beach TPA shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts and subcontracts under grants, subgrants, loans, and cooperative agreement), which exceeds \$100,000, and that all such subrecipients shall certify and disclose accordingly.
- (4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

Name: Nick Uhren, P.E.
Title: Palm Beach TPA Executive Director

May 21, 2020
Date



FLORIDA DEPARTMENT OF TRANSPORTATION
**UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES**

525-010-08
POLICY PLANNING
05/18

DISADVANTAGED BUSINESS ENTERPRISE POLICY

It is the policy of the Palm Beach TPA that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of MPO contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise Policy are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.

The Palm Beach TPA and its consultants shall take all necessary and reasonable steps to ensure that disadvantaged businesses have an opportunity to compete for and perform the contract work of the Palm Beach TPA in a non-discriminatory environment.

The Palm Beach TPA shall require its consultants to not discriminate on the basis of race, color, national origin and sex in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code

Name: Nick Uhren, P.E.
Title: Palm Beach TPA Executive Director

May 21, 2020
Date



FLORIDA DEPARTMENT OF TRANSPORTATION
**UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES**

525-010-08
POLICY PLANNING
05/18

TITLE VI/ NONDISCRIMINATION ASSURANCE

Pursuant to Section 9 of US DOT Order 1050.2A, the Palm Beach TPA assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Palm Beach TPA further assures FDOT that it will undertake the following with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient’s Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient’s organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of Appendices A and E of this agreement in every contract subject to the Acts and the Regulations
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency’s programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Name: Nick Uhren, P.E.
Title: Palm Beach TPA Executive Director

May 21, 2020
Date



FLORIDA DEPARTMENT OF TRANSPORTATION
**UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES**

525-010-08
POLICY PLANNING
05/18

APPENDICES A and E

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- (1) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the Florida Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the Contractor under the contract until the Contractor complies, and/or
 - b. Cancellation, termination or suspension of the contract, in whole or in part.



FLORIDA DEPARTMENT OF TRANSPORTATION
**UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES**

525-010-08
POLICY PLANNING
05/18

- (6) **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (7) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the Florida Department of Transportation to enter into such litigation to protect the interests of the Florida Department of Transportation, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.
- (7) **Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970,(42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973,(29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended,(42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended,(prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq)



Appendix D - FDOT D-4 Planning Activities

The following list is representative of (but shall not constrain) the typical planning activities that are performed by FDOT District Four on either a continuous basis, or intermittently as needed, to serve the needs of the public and FDOT's partner agencies using State and Federal funds authorized for Planning purposes.

Activities listed below may be undertaken at any time by FDOT during the two-year UPWP cycle at the discretion of District Four based on identified need.

- MPO Planning Support activities
- Alternative Fuel Corridor Planning
- GIS Application Development and System Maintenance
- Travel Demand Model Development and maintenance activities in partnership with other FDOT District(s) and/or MPO agencies**
- Systems Planning and Reviews
- Interchange Reviews
- Strategic Intermodal System (SIS) Planning
- ETDM/Community Impact Assessment
- Transportation Statistics Development
- Federal Functional Classification
- Administer Traffic Counts Program
- Modal Development Technical Support
- Transportation Alternatives Program Development
- Commuter Services
- State Highway System Corridor Studies
- Complete Streets Studies
- Growth Management Impact Reviews
- Regional Transit and Express Bus Planning
- Multi-modal Operations Analysis
- Concept of Operations Development
- Transit/Roadway ITS Planning
- Access Management
- Freight Planning and Reviews
- Florida Transportation Plan Updates
- Promoting and coordinating Safety for all modes of transportation, including bicycle and pedestrian
- Congestion Management and Managed Lanes Planning
- Consistency Review (Coastal Zone Management & Policy)
- Context Classification
- Corridor Network Connectivity Planning
- Corridor Preservation
- Mobility Planning
- Multimodal Level of Service (LOS) Planning
- Park & Ride Planning
- Transit Oriented Development
- TSM&O Planning Support
- Transportation Disadvantaged (access to mobility)
- Transportation Resilience/Sustainability
- Data Driven and Sketch Planning Model Development
- Multi-modal Corridor Studies
- Data collection and Analysis to support Multi-modal Planning
- Community Outreach and Support Planning
- Travel Forecasting

**A detailed summary of the transfer and receipt of funds supporting regional modeling activities are specific to each Planning Organization and is provided in more detail in Task 7 of this UPWP.



The representative list of Planning Activities provided above may be undertaken by District Four consistent with support of the following directives:

- The Seven goals of the current Florida Transportation Plan (FTP), as may be amended during this UPWP cycle:
 - Safety & Security
 - Infrastructure
 - Mobility
 - Transportation Choices
 - Economic Competitiveness
 - Quality Places
 - Environment & Energy
- The FDOT secretary's "vital few":
 - Safety
 - Mobility
 - Innovation
 - Fostering Talent
- The UPWP emphasis areas published from Office of Policy Planning
 - Safety
 - System Connectivity
 - Resilience
 - ACES (Automated/Connected/Electric/Shared-use) Vehicles

This list of District Four Planning Activities includes both highways and other modes (e.g. airports, seaports, rail, freight/passenger terminals, urban fixed guideway, etc.).



Appendix E - Comments and Responses

 <p>Federal Highway Administration Florida Division Office 3500 Financial Plaza, Suite 400 Tallahassee, Florida 32312 (850) 553-2201 www.fhwa.dot.gov/fldiv</p>		<p>Federal Transit Administration Region 4 Office 230 Peachtree St, NW, Suite 1400 Atlanta, Georgia 30303 (404) 865-5600</p>	
<p>Planning Comments</p>			
<p>Document Name: Draft 20/21-21/22 UPWP</p>		<p>MPO: Palm Beach TPA</p>	
<p>Date of Document:</p>	<p>Date Received: 3/15/2020</p>	<p>Date Reviewed: 4/13-14/2020</p>	<p>District: 4</p>
<p>Reviewed by: Stacie Blizzard and Rob Sachnin</p>			

COMMENTS:

Page #	Comment Type	Comment Description	TPA Response
General	Critical	For the Final UPWP Reminder: All Certifications including Debarment and Suspension, Contracts, Grants, and Cooperative Agreements, Title VI Nondiscrimination Policy Statement and Disadvantaged Business Enterprise (DBE) statements should be signed and dated, and included in the final copy of the document.	All statements will be signed and dated in the final UPWP
General	Critical	The tasks do not provide enough information in sufficient detail to determine costs of nor eligibility of the activities. More attention is provided in the previous work sections than in the required activities for the new UPWP time period. Please relook at the tasks and expand this information. Additionally, the task tables should provide a more general	The activities in each task have been expanded to provide additional detail. The TPA executes consultant work orders for specific activities, allowing for clear identification of activity costs.



		breakdown on the activities/products (e.g. freight plan activities, data collection activities, maintain travel demand models). It is difficult to tell how much each of the efforts costs and since everything is so broad, how does the TPA evaluate level of effort vs costs for these activities?	The TPA has found that allocating staff costs at the task level allows staff to spend more time completing activities and less time documenting hours expended by activity.
General	Critical	Each task must link activities and end products as well as to identify <u>milestones</u> and end product due dates. If an activity is ongoing – please identify is it monthly, quarterly, annually and which years. Some of these are provided but many are not. If an end product will not be completed during this UPWP, then it must be identified when it will be completed as well. Please review all tasks for this requirement.	All tasks and activities have been reviewed. Completion of interim milestones are documented through monthly progress reports. Ongoing tasks by their nature do not lend themselves to establishment of periodic schedules.
General	Critical	Please note that any equipment/capital asset (this includes software) purchases with unit costs equal to or greater than \$5,000 must have prior review and approval from FHWA unless the UPWP contains sufficient detailed information for this review. Currently as drafted, this UPWP does not and will require this information to be submitted to FHWA for approval.	Noted.
General	Critical	As written it is very difficult to determine consultant participation and does not provide enough detail – such as the scope of work, work to be accomplished, anticipated completion dates, products produced and scope or work costs. As written every scope or work and work order will be required to be submitted for review and prior approval since this information is not provided in the UPWP. If it is provided in the final UPWP with sufficient detail, then the scopes will not need to be sent separately for review and approval to FDOT and FHWA Consultant Services. This includes the General Planning Consultant contracts mentioned in the Organization and Management M PO Administration section of the UPWP.	Noted.
General	Critical	If planning activities are proposed for funding under the 49 USC 5307 program or any other FTA program, please ensure they are listed and programmed in the UPWP	Additional 5307 funding used by Palm Tran for transportation planning has been added to Task 2.
General	Critical	If funding is being carried over from the prior-year UPWP, carryover amounts and activities should be listed in the document. Please identify any incomplete work elements or activities financed with Federal planning assistance awarded in previous fiscal years as carryover activities.	The TPA is processing a simultaneous FY 19-20 UPWP amendment to deobligate \$500K of FWHA PL funds and has proposed to include these funds in FY 21 of this UPWP.



			Per FDOT District 4 preference, the TPA is not permitted to deobligate the FHWA SU funds in FY 20 in order to include them in FY 21.
General	Critical	If any programmed 5305(d) funds are estimates, coordination with the State DOT may be required for UPWP modification or amendment after review of FTA apportionments.	Noted. The UPWP uses the FY 20 values as estimates for 5305(d) funds in FY 21 and FY 22.
General	Critical	The metropolitan transportation planning process should provide for the establishment and use of a performance-based approach, with related activities noted in the UPWP accordingly. Please note that in addition to TAM, there is an upcoming deadline for MPO PTASP target setting that will occur during the next UPWP cycle.	Noted. Task 3.F addresses performance measures and target setting.
General	Critical	Activities using FTA 5305d and 5307 Planning for transit related activities needs to be included in the UPWP. Please set up a separate task for transit related activities.	Thank you for this suggestion. Tasks 2.B and 2.C focus specifically on transit planning.
General	Critical	Please include activities under the appropriate task to review and update the MPO's COOP to consider pandemic scenarios. Additionally, it is suggested that the MPO review and consider what alternative operational and alternative public involvement outreach strategies may be required for these type of events (particularly if it is long term). This review may entail updating operational documents such as PPPs, bylaws, and others.	Thank you for this suggestion. The updating of the COOP and TPA operating procedures is included in Task 6.H
General	Critical	Please include in the appropriate Task an activity to capture the MPO's activities to monitor and prepare for the release of 2020 U.S. Census results.	Thank you for this suggestion. Task 6.I has been added to address this.
General	Critical	For TMAs, all major transportation planning efforts/studies within the MPO boundaries should be described in the UPWP (including corridor and sub-area studies in accordance with 23 CFR 450.318) regardless of source of funding or entity undertaking the work.	Noted.
General	Critical	When submitting the final UPWP for approval, please include a copy of all the reviewing agencies' comments and how the MPO addressed each comment. This can be included as an appendix in the UPWP	The comments and responses are included as Appendix E.
General	Critical	If the MPO will be contributing any federal funds to another MPO or entity for regional coordination work and end products (or the MPO is receiving federal funds from other MPOs or entities for the same or any purpose), those funds	The TPA is contributing FHWA SU funds to the Miami Dade TPO for travel demand model development and to FDOT District 4 for travel demand model maintenance and



		and activities must be reflected in the all the participating MPOs' UPWPs consistently. Please coordinate with the District and FHWA to ensure the proper format to reflect these funds are being used, as some should be included in the total PL funds being requested and in other circumstances those funds should not be included. Please also provide the FHWA with a copy of any Memorandum of Understandings (MOUs) for these types of activities.	support. These transfers are included in Task 7.A and 7.B. The TPA will provide an executed copy of the travel demand model MOU under separate cover.
Cover Page	Critical	Federal Aid Project Number (FAP) will be 0098-058	This has been updated.
Executive Summary	Editorial	Excellent overall discussion on the planning process and priorities for the Metropolitan Planning area. The Revenue graphics was particularly appreciated for the readers quick reference to the funding source discussion.	Thank you for this comment.
Executive Summary/ Introduction	Critical	Soft Match Definition – Please ensure you identify the soft match ratio for PL Funds of 80:20 and please check to ensure all the match amounts in the Executive Summary, Introduction and all the Task and Summary Budget Tables are identified correctly using this ratio. SU funds still use the sliding scale and need to be calculated using that ratio of 81.93:18.07 The SU match should also be discussed in the Executive Summary and Introduction and the amount identified. A column for the SU soft match amount Also needs to be included in the Task and Summary Budget Tables as well. (Please note – showing the soft match is optional in the individual task tables if you would like to remove it for the PL and SU funds - but it is required in the Executive Summary, Introduction and Summary Budget Tables)	Thank you for this clarification. The appropriate soft match amounts have been shown in the introduction and summary budget tables. As the executive summary is a TPA-created element in the UPWP that focuses on cash funds available to the TPA to administer the planning process, soft match funds are not included in the summary.
Introduction	Critical	First Paragraph – the UPWP is effective July 1, 2020 through June 30, 2022	This has been updated.
Introduction	Editorial	Continuing – Were the public involved and other stakeholders in the development of the 2045 LRTP?	Yes.
Introduction	Editorial	Good discussion on the State Planning Emphasis Areas	Thank you for this comment.
Organization and Management	Critical	<ul style="list-style-type: none"> • Agreements – The new MPO agreement should be listed here – not the prior (2018/19-2019/20) UPWP Agreement. • Please include the activities needed to update those agreements that will be expiring during this UPWP time period in the appropriate tasks 	<p>This has been updated.</p> <p>The execution of new agreements is included in Task 6.H</p>



Task 1	Editorial	Monitor DBE participation and report payments – how is this being accomplished? Does the TPA have its own system? How often is this being performed?	The TPA monitors DBE participation on each of its consultant contracts using an internal tracking system. The TPA reports this information to FDOT annually.
Task 2	Critical	Is the software licensing new – or is this an ongoing annual cost since previous UPWPs? Information about this cost should be included in the task activity list	The reference to software licenses has been removed because individual license costs do not exceed \$5,000.
Task 3	Critical	Please identify the funds and amount set aside for the competitive funding programs and please identify what are the activities involved for this.	The TPA conducts an annual call for projects to be designed and constructed with its apportioned amount of FHWA TA and SU funding. Additionally, the TPA conducts an annual call for projects on state highways to be constructed with state gas tax revenues. Additional details are available at www.palmbeachtpa.org/funding
Task 5	Critical	Are any of these activities and end products associated with the shared regional projects in Task 7? What is their relationship? Please clarify this. Perhaps the first item A should be moved to Task 7.	Task 5 represents all activities to be performed by TPA staff and consultants. Task 5.A represents the TPA's supporting work to develop the regional products and participate in meetings, etc. Task 7 represents the TPA's financial contribution to other agencies as those other agencies incur expenses to lead the development of the regional products.
Task 7	Editorial	This is very helpful information and it is appreciated that this is shown in this manner – see note above for Task 5 and general note about shared regional tasks	Thank you for this comment.
Summary Budget Tables	Critical	Do not include the transfer funds in the total fud budget requested for the UPWP. It is suggested the Task 7 lines be shifted UNDER the total expenditures line so it is not included OR add a line under the total expenditure line and note the subtraction of these funds and add a new total UPWP Expenditure line. Any funds transferred to another entity for shared regional tasks must be reported in the UPWP but are not part of the UPWP expenditures since these funds are taken out of the TPA's "bank account" before being obligated in the UPWP for the TPAs spending.	Thank you for this suggestion. Task 7 has been relocated under the total expenditures line.
Summary Budget Tables	Critical	<ul style="list-style-type: none"> Please ensure that the match for PL funds is calculated correctly it is an 80/20 ratio and not the sliding scale for PL funds 	1. FDOT soft match funds for both PL (at 20%) and SU (at 18.07%) funds



		<ul style="list-style-type: none">• Please include a column for the SU Match – which does use the sliding scale ratio• There are no TPA Local Funds shown in the Summary Budget Tables. How are the legislative and other non-eligible activities being paid for? Please include these funds in the individual Task Tables and the Summary Budget Tables.• As of today, the PL funds are over programmed in year 1 and in year 2 PL funds are over programmed from what is available in the allocation Please ensure all funds identified are currently available for the MPO to use in this UPWP. Please verify funding levels available to the MPO prior to the final UPWP submission. If funding is overprogrammed, the UPWP will be approved only for the levels of funding available and verified from the Central Office PL fund Coordinator and the Districts' Work programs for STBG levels.	<p>are included in the summary budget table.</p> <ol style="list-style-type: none">2. TPA local funds are included in Task 8 which provides funding for legislative and other non-eligible activities.3. PL funds match the FDOT work program allocation amounts for FY 21 and FY 22. SU funds for planning are less than the FDOT work program allocation amounts for FY 21 and FY 22. Additionally, the TPA is de-obligating \$500K of PL funds from FY 20 and adding them to the available PL funds in FY 21.
Business Plan	Editorial	Multi-Year Business Plan - Inclusion of a five-year forecasting of funding in the UPWP remains a best practice.	Thank you for this comment.



Palm Beach TPA Draft UPWP Review
FDOT Comments

Page # / Topic	Comment Type	Department	Comment Description	TPA Response
General		PLEMO	<p>Generally, it is very difficult to see how the UPWP ties together core documents (LRTP, TIP, UPWP, LOPP) and the studies or collaborative efforts that will be used to support them. The tasks seem very disjointed and are not clearly tied together. It would be preferable that this UPWP be reorganized such that the Tasks relate to core functions of the MPO, and subsequently relate to the work products that support them, with linkages between the work products being denoted in the purpose.</p> <p>Regarding UPWP development, the TPA should expand what they are prepared to do when developing this core document (based on FHWA language): “Prepare a Unified Planning Work Program (UPWP) consistent with the MPO Agreement and listing the transportation studies and tasks to be performed by the MPO staff or consultants planned for completion within the two-year UPWP period (State Fiscal Years 2023/24 and 2024/25). The UPWP will include the following elements –</p> <ul style="list-style-type: none"> • A schedule of planning activities resulting in the completion of core MPO deliverable and supporting studies, • A listing of all federally funded studies, as well as all relevant state and local planning activities conducted without federal funds and within the boundary of the MPO, • Agency administration, • Agency reporting and certification requirements, • Identification of the agency responsible for each task or study, and • The funding sources identified for each project.” 	<p>The UPWP makes a clear connection between tasks and core documents, as outlined below:</p> <p>Engage the Public = Public Participation Plan Plan the system = LRTP and corridor studies Prioritize Funding = LOPP and TIP Implement Projects = project scoping, design comments, field reviews, etc. Collaborate with Partners = SERPM, TRIP priority list Administer the agency = UPWP</p> <p>All federally required elements are present in the final document (schedule of activities, deliverables, lead agency, funding sources, administration, certification, etc.).</p>



General	Critical	Program Management	Kindly ensure the UPWPs match the existing programming in the work program and not be exceeding it.	The FY 21 and 22 PL funding amounts match the values in the draft FY 21-25 work program for FM 439325.3. The FY 21 and 22 SU funding amounts are less than the values in the draft work program.
General	Critical	PLEMO	TPA's intentions to spend SU dollars in FY 21 requires clarification (maybe elsewhere in the UPWP) to reflect that they agree to comply with the 80/20 rule prior to accessing SU funds.	The "80/20 rule" exists in the FDOT Work Program Instructions, which are developed by FDOT staff to guide FDOT staff conducts. It is unclear why the TPA would agree to comply with this document.
General	Critical	PLEMO	Updated/new data and urbanized areas (UZAs) will become available through the 2020 U.S. Census. It may or may not take two years, as it did after the 2000 and 2010 censuses, for release of the UZAs delineated based on census results. If past practice holds, activity of interest to MPOs will precede release of the UZAs (e.g., promulgation of federal regulations governing criteria to be used in delineating UZAs). Suggest including a census-related activity, such as the following, in the UPWP: <ul style="list-style-type: none"> Monitor and prepare for the release of 2020 U.S. Census results, including in anticipation of participating in the post-census re-designation/re-affirmation process for metropolitan planning organizations conducted under state law (Section 339.175, Florida Statutes). 	Task 6.I was added to address this.
General	Enhancement	PLEMO	As there were no corrective actions arising from the recent State certification (in progress as of 04/15/2020), we recommend the enhancement of their stakeholder engagement activities. UPWP Task 8 includes a line item to "Improve Public Engagement: Promotional items, activities and sponsorships" which we can recommend be expanded to include enhanced effort toward stakeholder engagement. This should also be expanded on in Task 5 as a function of partner engagement.	Thank you for the suggestion on how to utilize local TPA member dues pursuant to task 8.B Task 5.D includes meetings with stakeholders to both educate them on the TPA planning process and to receive input from them in the development of core TPA documents. Additionally, all planning products developed in Task 2 and Task 3 include ample opportunities for stakeholder input.
General	Critical	PLEMO	Include "FDOT District 4 Planning Activities FY 20/21 to FY 21/22" to UPWP document.	Thank you for providing this document. It will be included as Appendix D



1	Critical & Editorial	PLEMO	<ol style="list-style-type: none"> 1. Replace “TBD” with “20.205” for Highway Planning and Construction. 2. Replace “TBD” with “20.505” for Federal Transit Technical Studies Grant (Metropolitan Planning). 3. Replace “TBD” with “0098-058-M”. 	This information has been used in the final document.
3	Critical	PLEMO	<ol style="list-style-type: none"> 1. <i>Executive Summary, second sentence in third paragraph:</i> Since there are no federal PEAs for this UPWP cycle, would make this change: “The program is guided...and the federal <u>planning factors</u> and state Planning Emphasis Areas (PEAs).” 2. <i>Dollar amounts subject to change.</i> Amounts may need to be reconciled with programmed amounts (see Program Management. comment above). 	<ol style="list-style-type: none"> 1. The recommended change has been included in the final document. 2. This note seems unnecessary given that the UPWP serves as the TPA’s application for federal funding and the amounts utilized in the document are consistent with the FDOT work program. Please notify the TPA if FDOT elects to change the work program amounts.
4,10, 15,17,20, 22,23,25, 27, 28	Editorial	PLEMO	<p>“Work Program” section of the Table of Contents and “UPWP Work Task” Titles for the Tasks need to be revised/renamed to include (maybe as subtitles) the following:</p> <ol style="list-style-type: none"> i. Administration ii. Data Collection iii. Transportation improvement Program iv. Long Range Transportation Plan v. Special Project Planning vi. Public Involvement <p>As some of the activities in the different tasks appear to overlap/repeat, revising the Task to match the above listed topics may assist in organizing and centralizing the tasks.</p>	<p>Thank you for this suggestion. The TPA’s UPWP task titles were established by the TPA Governing Board through a strategic planning process. The following crosswalk is provided to assist your review:</p> <p>Administration: Task 7 – Administer the Agency Data Collection: Included in Plan the System Transportation Improvement Program: Task 3 – Prioritize Funding Long Range Transportation Plan: Task 2 – Plan the System Special Project Planning: Included in Task 2 and Task 4 Public Involvement: Task 1 – Engage the Public</p>
5, Introduction	Critical	PLEMO	<ol style="list-style-type: none"> 1. Clarify and define the purpose of the TPA. 2. In paragraph 4 update sentence “The soft match...” to include the following language per MPO Liaison Handbook Section 3.7.2.: <p>“Section 120 of Title 23, U.S.C., permits a State to use certain toll revenue expenditures as a credit toward the non-Federal matching share of all programs authorized by Title 23, (with the</p>	<ol style="list-style-type: none"> 1. The TPA’s mission statement and references to relevant federal and state regulations have replaced the purpose statement. 2. The requested paragraph from section 3.7.2 of the MPO Liaison Handbook has been included in the final document. Also, all calculations have been updated



			<p>exception of Emergency Relief Programs) and for transit programs authorized by Chapter 53 of Title 49, U.S.C. This is in essence a "soft-match" provision that allows the Federal share to be increased up to 100% to the extent credits are available. The "soft match" amount being utilized to match the FHWA <u>PL</u> funding in the UPWP is 20% of FHWA program funds for a total of \$_____. The "soft match" amount being utilized to match the FHWA <u>SU</u> funding in the UPWP is 18.07% of FHWA program funds for a total of \$_____."</p> <p>Please note: PL funds does not use the sliding scale; revise the percentage throughout the document to read 20%.</p> <p>3. Also include: "To receive FTA Section 5305(d) grants, FDOT and Palm Beach County provide a matching share for those funds. FDOT will provide cash and technical support services as the state's matching share of FTA Section 5305(d) funds. Support services will include guidance and technical assistance to the TPA staff and attendance at meetings. FY 2020/21 \$ _____ FY 2021/22 \$ _____"</p>	<p>to use 20% as the match ratio for PL funds.</p> <p>3. The requested paragraph has been included. The UPWP assumes that FDOT will continue to provide matching funds at 10% of the FTA program funds.</p>
12	Editorial	PLEMO	<ol style="list-style-type: none"> 1. Include the language "MPO Agreement expires and is replaced every two years. The next agreement is anticipated to be executed no later than June 30, 2020." 2. There are agreements listed that will be expiring in 2020. Ensure there are activities included to the work on preparing and executing new agreements. 	<ol style="list-style-type: none"> 1. Added the language and similar language for the FTA agreement. 2. The execution of new agreements is included in Task 6.H
15-28, Tasks	Critical	PLEMO	<ol style="list-style-type: none"> 1. No Transit Tasks were identified. If there are Transit funds if needs to be defined. 2. The TPA has only included completion dates; there are no mentions of milestones or benchmarks throughout the document. I suggest adding a 	<ol style="list-style-type: none"> 1. Task 2 contains a myriad of transit planning activities. 2. The UPWP includes a schedule of planning activities <u>resulting in the</u>



			<p>column to the task lists indicating the probable/intended start date where applicable, and relevant milestones along the way, particularly for TPA core documents such as TIP, LRTP (even if no update is due), Annual LOPP, UPWP, etc.</p> <p>Also, individual planning studies should spell out the anticipated schedule for the project. This might be best if spelled-out on a quarterly basis. Overall, while this UPWP seemingly addresses the Task headings adequately, there seems to be too little detail in the individual tasks to outline a plan stating whom will perform the work, the schedule for completing the work, or clearly defined products resulting from the work performed.</p>	<p><u>completion</u> of core MPO deliverable and supporting studies. Completion of milestones and benchmarks are provided in monthly progress reports.</p> <p>3. Providing schedules for planning studies creates too much specificity for the UPWP and requires unnecessary amendments and/or modifications.</p>
15-25, Previous Work	Critical	PLEMO	<p>The section on Previous Work should highlight any major milestones achieved should reflect the accomplishments completed under the prior UPWP, which should serve as a benchmark. For example: Percentage of meetings successfully completed, percentage of on-time adoptions of core documents are key metrics. Should reflect the completion or progression of prior UPWP required activities as a brief summary.</p>	<p>Thank you for this suggestion. The previous work section highlights those tasks and/or portions of tasks recently completed or continuing into the current UPWP.</p>
15-16, Task 1 – Engage the Public	Enhancement	PLEMO	<p>Suggest using the following text, based on FHWA language: Purpose: “To ensure that the MPO's public involvement process meets all federal and state regulations and actively engages a well-informed public, inclusive of individuals or organized groups residing in, having an interest in, doing business in, or interacting with the transportation network within the MPO area that is/are potentially affected by transportation decisions to contribute input into the transportation planning and decision-making processes.”</p>	<p>Thank you for this suggestion.</p>



<p>17-19, Task 2 – Plan the System</p>	<p>Critical</p>	<p>OMD</p>	<p>This task does not address regional connectivity in the Metropolitan Area. Regarding transit connectivity it should address:</p> <ul style="list-style-type: none"> a. The barrier to regional transit connectivity in Southeast Florida due to the lack of a universal fare and transfer policy, and plan. This effort is not mentioned in the UPWP and the three MPOs should have a policy effort for this matter. b. Any efforts with Palm Tran and FDOT on Express Bus Services from the Gatlin Blvd park-and-ride lot (St. Lucie County) to West Palm Beach intermodal center. 	<p>Thank you for this suggestion. Task 5.F was added to address this.</p>
<p>18, Task 2 – Plan the System</p>	<p>Enhancement</p>	<p>PLEMO</p>	<p><i>Activity H:</i> Given the evolving body of data and tools, suggest adding “and other” to the list of types of data to be collected and analyzed (e.g., to include data relating vulnerability/resilience of transportation and other (e.g., stormwater management) infrastructure).</p>	<p>Thank you for this suggestion, this text was added to Task 2.H</p>
<p>20-21, Task 3 – Prioritize Funding</p>	<p>Critical</p>	<p>PLEMO</p>	<p>1. Task 3 should be revised. This task is very disjointed, and in some cases seems like it does not address planning issues. The role of the MPO is to develop the core planning products, which includes prioritization of a projects and programs as part of a cost feasible long-range plan. The title of the Task, and the purpose, suggest otherwise; that the TPA is seeking to prioritize the funding applied to the projects and/or programs rather than prioritizing the projects and/or programs within the foreseeable revenues. This is an incorrect approach, as the TPA does not program funding (OWPB does to the greatest extent feasible each cycle). Likewise, Local Funding priorities are at the discretion of the local agencies that control those funds under statute or local ordinance. While it is a statutory requirement that all agency planning activities be listed in the UPWP, it is not a function of the UPWP to grant oversight of these funds to the MPO.</p>	<p>1. Thank you for this comment. The TPA is required by state law to develop a priority project list which seeks to prioritize funding to the selected projects. Additionally, the TPA is required by federal law to adopt a transportation improvement program (TIP) which programs funding to the highest priority projects and programs from the TPA’s adopted LRTP. The creation of these two core products amounts to prioritizing funding.</p> <p>2. Pursuant to s. 339.134(4)(d), F.S., FDOT must annually present the draft work program to the TPA “to determine the necessity of making any changes to projects included or to be included in the district work program and to hear requests for new projects to be added to, or existing projects to be deleted from, the district work program.” The review</p>



			2. Activity C: What is the “Review Letter”? When exactly is this done? Is annually enough?	letter identifies any changes requested by the TPA following that presentation.
22, Task 4 – Implement Projects	Critical	PLEMO	<p>This task seems to invert the normal role of the TPA and its partners. For example, Activity E indicates that local partners should be aligning to the planning document. Rather, the planning document should be aligning to the local partner agencies as they address their identified needs using the revenues available to them.</p> <p>Also, the necessity of Activity A and Activity B require further explanation. Particularly Activity B, in which it is not readily apparent why an additional project-level tracking method is needed for the TIP, or what it is supposed to include (unless this is in support of building an interactive TIP accessible through the TPA website?).</p>	<p>Task 4.A monitors the implementation of the LRTP to ensure that each group of projects advances in a similar fashion.</p> <p>Task 4.B seeks to make the real-time status of projects accessible to the public, as the current FDOT project management system exists behind a firewall and cannot be shared with the public.</p> <p>Task 4.D encourages local agencies to build projects consistent with the TPA’s LRTP, which is adopted by representatives of these local agencies.</p>
23-24, Task 5 – Collaborate with Partners	Enhancement	PLEMO	<p>This task duplicates part of Task 7 and seems like it should be a self-evident component of every other Task in the UPWP that requires consistency with the PPP, which is not otherwise monitored or updated via the activities in this UPWP. It is suggested that the activities in this task be redistributed among the other tasks and tied to the activities they support.</p> <p>Another suggestion for this task is that the administration of FTA programs should be detailed here, and the interaction with transit service provider agencies be detailed here with activities structured to collaboratively support their planning activities. The “ongoing” nature of this activity should be refined to demonstrate monthly, quarterly, or otherwise regularly scheduled meetings occur, and should define the TPAs deliverable(s) that arise from participating in those agency committees.</p>	<p>Task 5 describes efforts by TPA staff and consultants to collaborate on regional tasks.</p> <p>Under Task 5.D, the TPA meets quarterly with SFRTA and bi-monthly with Palm Tran. These coordination meetings are captured in monthly progress reports.</p> <p>Task 7 transfers funding to and from other agencies. The use of funding received by the other agency must be described in the receiving agency’s UPWP.</p>
23-24, Task 5 – Collaborate with Partners	Enhancement	PLEMO	<p>Suggest adding activities on:</p> <ol style="list-style-type: none"> (1) Development and implementation of and amendments to the 2045 Regional Transportation Plan (including a freight 	<ol style="list-style-type: none"> 1. Task 5.A was modified to address this. 2. Task 5.C was modified to address this. 3. Task 5.G was added to address this.



			<p>element) in coordination with the Broward MPO and the Miami-Dade TPO;</p> <p>(2) TPA participation in the update of the Florida Transportation Plan (FTP) scheduled to conclude in December 2020 and FTP implementation, also planning and implementation efforts for the Strategic Intermodal System; and</p> <p>(3) Promotion of informed and well-coordinated acquisition and use of data by multiple partners.</p>	
25-26, Task 6 – Administer the Agency	Enhancement	PLEMO	<p>Suggest using the following text, based on FHWA language:</p> <p>Purpose: “To administer and manage the transportation planning process in the Palm Beach TPA component of the Miami FL Urbanized Area (UZA). The TPA must ensure that existing and future expenditures for transportation projects and programs are based on a continuing, cooperative, and comprehensive (3-C) planning process. The MPO is responsible to establish and manage a fair and impartial setting for effective regional decision-making in the metropolitan area.”</p> <p>Note: The intent of administering the agency is to facilitate the transportation planning process in a deliberative setting with input from partners, stakeholders, advisory committees, and the public. The way Task 6 is currently written implies that the TPA staff <i>leads</i> the process rather than <i>facilitates</i> the process. The characterization of this relationship should be clarified in the purpose. Likewise, the TPA’s purpose should not focus solely on implementing plans of the Board; it should face outward rather than inward.</p> <p>To help match the Boards plans with the vision of the community, emphasis on creating the fair & impartial setting should create a better focus on the TPAs true purpose. We may want to consider adding a</p>	The Task 6 purpose statement was modified based on the suggested text.



			component to this purpose that illustrates the need to build consensus between community partners.	
27, Task 7		PLEMO	No comment.	Noted.
28, Task 8	Critical	PLEMO	Estimated Expenditures amount for both Fiscal Years in activity table does not match the “TPA Local Funds” amount in Funding Table.	The totals have been modified to match.
30 & 31, Summary Budget Tables	Critical & Editorial	PLEMO	<ol style="list-style-type: none"> 1. Summary Budget Tables to be separated for a total of four (4) tables: <ol style="list-style-type: none"> i. Two (2) “Table 1 – Agency Participation” for representing each fiscal year. ii. Two (2) “Table 2 – Funding Source” for representing each fiscal year. Clarify the fiscal years to read FY 2020/2021 and FY 2021/2022. 2. For our clarification, which budget category covers “equipment rentals and leases”? Document may need to include this wording to clarify. 3. We suggest separating Supplies and Equipment from “Operational Supplies and Equipment”. 4. Task 7 amounts should not be included in the Total Expenditures amount. Suggestion is to revise the Total Expenditures amount and have a note added advising that Task 7 is not included; or have Task 7 moved to the end of the Table. 5. There is no “Transfer to FDOT D4” amount for FY 21, is this correct? Verify. 	<ol style="list-style-type: none"> 1. All of the information requested in the summary budget table examples from the MPO Program Management is included in the two tables provided. 2. The lease payments for the TPA’s copy machine are included in Task 6 as a direct expense in the Operational Supplies and Equipment subcategory. 3. Noted. 4. The row for Total Planning Funds Used has been moved above Task 7 and the Task 7 amounts are excluded from the totals in this row. 5. Pursuant to the second MOU for SERPM related activities that was adopted by SEFTC on October 4, 2019, FDOT D4 does not receive model maintenance funding until FY 22.
32, Multi-Year Business Plan	Enhancement & Editorial Critical	PLEMO	<p>Including a five-year forecasting of funding in the UPWP remains a best practice.</p> <ol style="list-style-type: none"> a. For clarity, write fiscal year as “FY 2020/2021 and FY 2021/2022”. b. Verify amounts for each fiscal year, e.g. PL Funds for FY 21 & 22 is higher than amount allocated. Check these and future fiscal years for accuracy/consistency. 	<ol style="list-style-type: none"> 1. Thank you for the comment. 2. The UPWP clearly states that it addresses a state fiscal year calendar with FY 2021 beginning on July 1, 2020 and ending on June 30, 2021. 3. The PL funding amounts in each fiscal year do not exceed FDOT program amounts.

EMPLOYMENT AGREEMENT – EXECUTIVE DIRECTOR

THIS AGREEMENT is made and entered into this ____ day of _____, 2022, between the Palm Beach MPO, d/b/a the Palm Beach Transportation Planning Agency (herein: the “TPA”), an agency created pursuant to federal and state law, through its Governing Board ((herein: the “Governing Board”) whose address is 301 Datura Street, West Palm Beach, Florida, 33401, and Valerie Neilson, whose address is 6022 Night Heron Court, Greenacres, Florida 33415 (herein: the “Director”). This Agreement implements the desire of the TPA to employ Valerie Neilson as its Executive Director, and Valerie Neilson's desire to accept such employment with the TPA. This Agreement sets out the parties' understanding of the general terms and conditions of such employment.

IN WITNESS WHEREOF, IT IS AGREED AS FOLLOWS:

1. TERM.

a. Initial Term. The TPA hereby employs Valerie Neilson as its Executive Director, and Valerie Neilson hereby accepts such employment, for a period of three (3) years beginning on August 1, 2022, and expiring on July 29, 2025 (herein: the “Initial Term”).

b. Renewal. Upon completion of the Initial Term specified in Section 1.a above, including any extensions, the TPA shall have the option to renew this Agreement for one subsequent two (2) year term, unless either party provides ninety (90) day advance written notice of intent not to renew the Agreement for a subsequent term. In the event either party gives notice of nonrenewal pursuant to this Section 1.b, this Agreement will expire at the end of the Initial Term. The effect of this renewal provision is that the TPA and the Director shall have an ongoing agreement for a total five (5) year Agreement.

2. DUTIES.

a. General Duties. The Director shall be responsible to the Executive Committee and the Governing Board to supervise the TPA staff in performing or to perform:

(1) The general duties and responsibilities outlined in and consistent with the mission of the TPA, its adopted Unified Planning Work Program, TPA Strategic Plan, and all relevant federal, state and local laws:

(2) All duties and responsibilities as set forth in the Interlocal Agreement for Creation of the Metropolitan Planning Organization recorded on October 26, 2015, in Official Records Book 27885, Page 1538, Public Records of Palm Beach, Florida, as amended or superseded from time to time;

(3) All duties and responsibilities as set forth in TPA Operating Procedures adopted on May 19, 2022, as amended or superseded from time to time;

(4) All duties and responsibilities as set forth in TPA Personnel Handbook adopted on July 18, 2019, as amended or superseded from time to time;

(5) All duties and responsibilities as set forth in TPA Procurement Policy adopted on December 14, 2017, as amended or superseded from time to time;

(6) All duties and responsibilities as set forth in TPA Financial Policies adopted on June 16, 2022, as amended or superseded from time to time;

(7) Such additional tasks as may be assigned to the Director from time to time by the TPA; and

(8) The job duties set forth in the Executive Director Job Description, attached hereto as Exhibit "A" and incorporated herein by this reference. The Executive Director Job Description may be revised from time to time at the discretion of the TPA. At the request of the Director, issues such as compensation may be re-opened for further negotiation by the TPA operating through its Executive Committee and the Director, if the job description is materially amended or amended to add additional job duties.

b. Supervision and Discipline of the Director. The Governing Board by virtue of this Agreement delegates to the TPA Executive Committee the authority to supervise the Director, to approve the Director's time sheets, to evaluate the Director from time to time, to recommend to the Governing Board pay adjustments, to recommend to the Governing Board amendments to this Agreement, and to suspend or discipline the Executive Director, all as may be appropriate from time to time. Extension of this Agreement, termination of this Agreement, or termination of the Director, shall be powers reserved to the Governing Board, as may be appropriate.

Director to Serve as Chief Executive Officer. The Director shall serve as the chief executive officer of the TPA with authority to hire, evaluate, promote, discipline, demote, and/or terminate any TPA employee. The Director shall be employed to perform work pursuant to this Agreement, as a salaried/full-time employee routinely performing at least forty (40) hours of work, usually Monday through Friday, TPA holidays excluded. The Director is responsible for conducting the transportation planning process to enhance the transportation network of Palm Beach County over the short and long-term future, which includes engaging the public, planning the system, prioritizing funding, implementing projects, and collaborating with partners. Additionally, the Director shall perform such other duties customary to the position and as may be reasonably designated by the Governing Board, the Executive Committee, and/or the TPA Chair, from time to time; provided, that such other duties do not constitute a material departure from the general duties and responsibilities set forth and referenced in this Section 2. Except as otherwise provided herein with regard to preparation of the annual evaluation of the Director, the Executive Committee and the Governing Board shall be the sole judge of the performance of the Director; provided, that the Governing Board may from time to time delegate its powers to the TPA Executive Committee.

c. Devotion to Duty. The Director shall remain in exclusive employment of the TPA until termination of this Agreement and shall not accept or become employed by any other employer until said termination. The term "employed" shall not be construed to include occasional teaching, writing, or consulting performed on the Director's time off, not in excess of ten (10) hours per week in a non-conflicting capacity in accordance with the provisions of Section 112.311, *et seq.*, Florida Statutes, and other applicable laws and regulations. During the term of this Agreement, the Director shall not participate in any political campaign or hold office in any political party or organization.

3. SALARY AND BENEFITS.

a. Base Salary. The TPA shall pay the Director an initial gross base salary of \$183,750.00 annually, payable in regular installments each year. Any Cost of Living Adjustments (herein: "COLA") approved by the Governing Board for all TPA employees shall also be applied to the Director's base salary, which upon approval shall become the new base salary of the Director. Payment of the foregoing annual salary shall be made in substantially equal installments on a monthly or bi-weekly basis, in the same manner as paid to general employees of the TPA. If the Director is ever terminated, terminates this Agreement, or is suspended without pay, further payments of wages are terminated or suspended, except as otherwise provided in this Agreement. The foregoing sentence shall survive the termination of this Agreement.

b. Merit Increases. The TPA Executive Committee will conduct an annual performance review and determine if a merit increase is to be recommended to the Governing Board based upon performance and considering national and Florida MPO Executive Director compensation data as well as pay for comparable community positions. A merit increase may be a percentage increase applied to the base salary, as adjusted from time to time, and/or a one-time incentive award, at the discretion of the TPA. The parties recognize that a supplemental one-time payment, at the sole discretion of the TPA Governing Board, is a reasonable manner of recognition for the Director's value to the TPA and superior performance. The parties further recognize that one-time, lump-sum performance bonuses shall be paid consistent with Section 215.425, Florida Statutes, as amended from time to time, and subject to the standards and requirements set forth in any personnel management system prepared from time to time for the TPA, all as amended from time to time or superseded. The Executive Committee will present the proposed merit increase, if any, to the TPA Governing Board for its approval or disapproval in its absolute discretion. Documentation of the performance review shall be placed in the Director's personnel file.

c. Deferred Income. In addition to the base salary, the Director shall earn \$13,750.00 annually in deferred income while employed under this Agreement. The deferred income contribution shall be made in prorated payments during each pay period to a Deferred Income Account chosen jointly by the Director and the TPA. All contributions to and interest earned by this account are governed by and subject to federal and state statutes. The Director's right to such account shall not be affected by the termination of employment with the TPA for any reason whatsoever. The Director shall also accrue benefits pursuant to the Florida Retirement System as a TPA employee.

e. Benefits. The Director shall be entitled to all benefits accruing to TPA employees pursuant to the TPA's Personnel Handbook, as amended from time to time, except to the extent modified by this Agreement. In the event that a new fringe benefit is made available to other similarly situated TPA employees, at the request of the Director, this Agreement may be re-opened for negotiation of a possible extension of that benefit to the Director.

4. RULES OF CONDUCT. The Director shall be governed by the policies adopted by the TPA and included in the TPA's Personnel Handbook, as amended or revised from time to time.

5. PAID LEAVE. The Director shall be entitled to Paid Leave in accordance with the TPA's Personnel Handbook, except that Vacation Leave shall be accrued at a rate of 18 days earned per year at 6+ years of agency employment (5.5 hours of vacation leave per pay period) until the Director reaches 10+ years of agency employment at which time Vacation Leave shall be accrued at a rate of 24 days earned (7.4 hours of vacation leave per pay period). The Director shall also be provided an initial Sick Leave balance calculated at 5% of the employee's scheduled hours per pay period, not to exceed four (4) hours prepay period (*i.e.* maximum accumulation of 480 hours). The Director shall be allowed annually to sell back to the TPA a maximum of four (4) weeks of accumulated Vacation Leave in excess of the maximum accumulated amount specified in the TPA's Personnel Handbook, at the hourly salary rate at the time of the sale. The Director shall be permitted to carry over any existing paid leave and sick leave earned but unused while serving as the Interim Executive Director.

6. PROFESSIONAL DEVELOPMENT. In support of the TPA's interests, the Director shall attend and participate in appropriate professional meetings, conferences, and seminars at the local, state, and national levels with the reasonable expenses for such attendance borne by the TPA in accordance with the TPA's policies and state and federal law. The TPA shall pay membership fees and dues as funded in the discretion of the Governing Board by the annual TPA budget for the Director. Said professional meetings, conferences, and seminars shall be for the purpose of improving the Director's performance of required duties, and to maintain professional knowledge and skills. The Director may hold offices or accept responsibilities in professional organizations in professional organization; provided, that such responsibilities do not interfere with the performance of the required duties as Director.

7. TERMINATION AND SEVERANCE PAY.

a. Termination of Director for Cause. The TPA may terminate the Director "for cause." In the event that the TPA terminates the Director for cause as set forth above, the Director shall receive no severance payment from the TPA. In the event the TPA terminates the Director for cause then the Director will be given a written copy of the particulars and shall have the right to appear in public before the Governing Board and present evidence and argument concerning said allegations. After such hearing, if a majority of the entire Governing Board finds there is cause to terminate the Director and terminates the Director, then the Director shall not be entitled to severance pay. Said hearing shall be held within sixty (60) days of the notice of termination, unless the TPA and the Director agree to a later date.

For the purpose of this Section 7. a., the term "for cause" shall include any of the following: (i) Malfeasance; (ii) Misfeasance; (iii) Neglect of duty; (iv) Conviction for, or admission to having committed the crime of a misdemeanor or a felony. A plea of *nolo contendere* shall for the purposes of this Agreement be construed to be the admission to having committed the crime of a misdemeanor or a felony. A determination by a court of

law withholding judgment for the purposes of this Agreement shall be construed to be the conviction of a misdemeanor or a felony; (v) Unprofessional, unethical, immoral, or fraudulent conduct, if said conduct has a material adverse effect on the TPA's business or reputation; (vi) Engaging in sexual harassment as admitted to by the Director or as determined by a governmental body or a judicial or administrative forum, after a hearing at which the Director was given an opportunity to be heard in her defense; (vii) a material failure or refusal by the Director to comply with the TPA policies and procedures or directives of the TPA Governing Board or Executive Committee, which failure or refusal is not cured by the Director within thirty (30) days after written notice to the Director from the TPA Governing Board, or Executive Committee, of such failure or refusal; (viii) The Director's sanctioning of conduct by any TPA employee under the Director's authority that constitutes a material violation of the TPA policies, procedures, or directives, that is not reprovved by the Director in a reasonable manner within a reasonable period of time after notice to the Director by the TPA Governing Board or Executive Committee; (ix) A material failure or refusal by the Director to faithfully and diligently perform the usual and customary duties of the Director's employment and to adhere to the provisions of this Agreement, which failure or refusal is not cured by the Director within thirty (30) days after written notice to the Director from the TPA Governing Board, or Executive Committee, of such failure or refusal; (x) Misconduct as defined in Section 443.036(29), Florida Statutes (2022), as amended from time to time. "Misconduct" is defined in Section 443.036(29), as:

irrespective of whether the misconduct occurs at the workplace or during working hours, includes, but is not limited to, the following, which may not be construed *in pari materia* with each other:

(a) Conduct demonstrating conscious disregard of an employer's interests and found to be a deliberate violation or disregard of the reasonable standards of behavior which the employer expects of his or her employee. Such conduct may include, but is not limited to, willful damage to an employer's property that results in damage of more than \$50, or theft of employer property or property of a customer or invitee of the employer.

(b) Carelessness or negligence to a degree or recurrence that manifests culpability or wrongful intent, or shows an intentional and substantial disregard of the employer's interests or of the employee's duties and obligations to his or her employer.

(c) Chronic absenteeism or tardiness in deliberate violation of a known policy of the employer or one or more unapproved absences following a written reprimand or warning relating to more than one unapproved absence.

(d) A willful and deliberate violation of a standard or regulation of this state by an employee of an employer licensed or certified by this state, which violation would cause the employer to be sanctioned or have its license or certification suspended by this state.

(e)1. A violation of an employer's rule, unless the claimant can demonstrate that:

a. He or she did not know, and could not reasonably know, of the rule's requirements;

b. The rule is not lawful or not reasonably related to the job environment and performance; or

c. The rule is not fairly or consistently enforced.

2. Such conduct may include, but is not limited to, committing criminal assault or battery on another employee, or on a customer or invitee of the employer or committing abuse or neglect of a patient, resident, disabled person, elderly person, or child in her or his professional care.

b. Termination of Director without Cause and for TPA's Convenience. The TPA, by a majority of the entire Governing Board membership at a properly noticed meeting, may terminate the employment of Director without cause by directing written notice of termination to Director by certified U.S. mail, return receipt requested and postage prepaid or by hand delivery to the Director. Such termination may be accomplished without a disciplinary hearing other than for name clearing purposes.

In the event of such termination while the Director is ready, willing and able to perform the duties of TPA Executive Director, and although the TPA does not need cause for termination as provided in sub-section b., the TPA shall pay Director a sum equal to 20 weeks of severance pay (*i.e.*, calculated based on the then current annual rate of pay divided by 52 weeks times 20 weeks) that the Director would earn for employment pursuant to this Agreement. Consistent with Section 215.425, Florida Statutes (2022), as used in this Section 7.b., the term "severance pay" means the actual or constructive compensation, including salary, benefits, or perquisites, for employment services yet to be rendered which is provided to an employee who has recently been or is about to be terminated. The term does not include compensation for:

1. Earned and accrued annual, sick, compensatory, or administrative leave;
2. Early retirement under provisions established in an actuarially funded pension plan subject to part VII of Chapter 112, Florida Statutes; or
3. Any subsidy for the cost of a group insurance plan available to an employee upon normal or disability retirement that is by policy available to all employees of the unit of government pursuant to the unit's health insurance plan. This subparagraph may not be construed to limit the ability of the TPA to reduce or eliminate such subsidies.

Payment of the severance pay shall be paid to the Director after deductions for income tax, social security, and other applicable payments due, if any. This termination or severance pay shall be paid in lump sum within forty-five (45) days from the notice of termination. Upon termination and payment of the severance pay, it is agreed by the Director and the TPA that the TPA shall be relieved of any further liability to the Director for pay, charges, penalties, damages, compensation or otherwise. Pursuant to Section 215.425(4), Florida Statutes, the Director may not receive severance pay when the Director has been fired for misconduct as defined in Section 443.036(29), Florida Statutes, by the TPA.

c. Termination by Director. In the event that the Director voluntarily resigns before the expiration of the term of the Agreement, the Director shall provide the TPA with ninety (90) days written notice of such resignation. Upon receipt of such notice, the TPA may, at its option, require the Director to terminate employment at an earlier date than set forth in the resignation notice, but the Director shall be entitled to receive the remaining

salary and benefits provided for herein during the aforesaid ninety (90) day notice period. The Director may terminate employment with the TPA by directing *written* notice of termination to the Chairman of the Governing Board by personal, hand delivery or by certified U.S. mail, return receipt requested and postage prepaid. In the event of such termination, the Director shall not be entitled to receive the severance pay. The Director agrees to give at least sixty (60) calendar days written notice from the date of dispatch of the afore-mentioned notice prior to termination, unless the Governing Board waives all or part of said time period. If the Director gives less than sixty (60) calendar days' notice of her intent to terminate employment, the TPA shall be entitled to retain as liquidated damages any sums that would otherwise be due to the Director as termination compensation or severance pay under Section 5. of this Agreement. This section shall survive the termination of this Agreement.

d. Suspension. The Governing Board or the TPA Executive Committee, reserves the right to suspend the Director with or without compensation under the conditions of the Personnel Policy of the TPA, as amended from time to time. In an emergency situation, the Chair may temporarily suspend the Director until further action may be undertaken by the Executive Committee or the Governing Board. A copy of the TPA regulations relating to discipline and applicable to the Director is Section 3.6 of the Personnel Handbook, as amended from time to time. Notwithstanding the foregoing and in addition thereto, the Director may be temporarily suspended with or without pay from employment while the Governing Board or the Executive Committee, investigates any facts or circumstances which might constitute a basis for a "for cause" termination, for malfeasance, for misfeasance, or for neglect of duty. In the event of any suspension, the TPA shall give the Director written notice thereof stating in reasonable detail the nature of such facts or circumstances it is investigating. Although a suspension pursuant hereto may take place immediately, the Director may contest the suspension and has a right to a prompt hearing within a reasonable period of time before the Governing Board, the Executive Committee, or either bodies' designee, as determined by the TPA.

e. Permanent Disability. If the Director is permanently disabled or is otherwise unable to perform the Director's duties because of sickness, accident, injury, mental incapacity or health for a period of thirty (30) days beyond any accrued sick leave and annual leave, the TPA shall have the option to terminate this Agreement. The Director shall be compensated upon termination as provided in Section 5. b. above. Upon payment of said compensation, the TPA shall be free of all liability to the Director.

f. This section shall survive the termination of this Agreement.

8. AUTOMOBILE AND EQUIPMENT.

a. The TPA shall provide the Director with a laptop computer for business use. Upon termination of this Agreement, the laptop computer shall be returned to the TPA in the same condition as when the computer was issued, normal wear and tear accepted.

b. The DIRECTOR shall receive no automobile reimbursement, but the DIRECTOR is eligible to receive travel reimbursement for TPA-related business travel

subject to applicable Federal, State of Florida, and TPA policy requirements and provided that funds have been budgeted in the TPA's annual budget document.

9. INSURANCE COVERAGE. The TPA shall make all life, accidental death, health and short and long term disability insurance coverage which is generally available to the TPA staff available to the Director upon the same terms and conditions; provided, that the meets all health, insurance, and other screening criteria routinely applied to similarly situated employees.

10. INDEMNIFICATION. To the extent permitted by Section 111.07, Florida Statutes, the TPA will provide an attorney to defend any civil action arising from a complaint for damages or injury suffered as a result of any act or omission of action by or of the Director for an act or omission arising out of and in the scope of its employment or function, unless, the Director has acted in bad faith, with malicious purpose, or in a manner exhibiting wanton and willful disregard of human rights, safety, or property. Defense of such civil action includes, but is not limited to, any civil rights lawsuit seeking relief personally against the Director for an act or omission under color of state law, custom, or usage, wherein it is alleged that the Director has deprived another person of rights secured under the Federal Constitution or laws. Any attorney's fees paid from public funds for the Director who is later found to be personally liable by virtue of acting outside the scope of its employment, or was acting in bad faith, with malicious purpose, or in a manner exhibiting wanton and willful disregard of human rights, safety, or property, are subject to recovery by the TPA in a civil action against the Director, or as a provision of this Agreement must be promptly remunerated to the TPA by the Director. This section shall survive the termination of this Agreement.

11. NOTICE. Notices, invoices, communications, and payments, hereunder shall be deemed made if given in any of the following forms:

a. By certified U.S. Mail, return receipt requested, postage prepaid, and addressed to the party to receive such notice, invoice, or communication, as set forth below; or

b. By hand delivery to the office of the party to whom such notice, invoice, or communication is being given. All notices, invoices, or communications shall be addressed to a party at the address given below or such other address as may hereafter be designated by notice in writing.

If to the TPA: Chairman
Palm Beach Transportation Planning Agency
301 Datura Street
West Palm Beach, FL 33401

If to the Director: Valerie Neilson
6022 Night Heron Court
Greenacres, Florida 33415

c. A notice or communication, under this Agreement, from one party to another party shall be sufficiently given or delivered if dispatched to the party's individual listed in Section 11.b. by hand delivery, or by U.S. certified mail, postage prepaid, return receipt requested.

d. Notices; Addresses; Time. Either party may unilaterally change its addressee or address, by giving written notice thereof to the other party pursuant to this Section 11., but the change is not effective until the change notice is actually received by the other party.

e. Notice given by certified mail, return receipt requested, properly addressed and with postage fully prepaid, is deemed given when deposited in the United States mails within the continental United States, if the notice is thereafter delivered in due course at the address to which properly sent. Notice given by overnight courier, service prepaid, properly addressed is deemed given when deposited with the courier within the continental United States, if the notice is thereafter delivered in due course at the address to which properly sent. Notice given by manual delivery is deemed given only when actually received by the recipient.

12. GENERAL CONTRACTUAL PROVISIONS.

a. The text of this document shall constitute the entire agreement between the parties. This Agreement shall become effective when signed by the last party to the Agreement.

b. The invalidity or unenforceability of any provision of this Agreement shall in no way affect the validity or enforceability of any other provision. Said invalid or unenforceable word, sentence, or term, shall be stricken from this Agreement, and this Agreement shall be read as if said invalid or unenforceable word, sentence, or term, does not exist.

c. This Agreement shall be construed in accordance with the laws of the State of Florida.

d. This Agreement shall not be read or construed more harshly against either party hereto, because both parties have participated in the wording and negotiation of the terms of this Agreement.

e. Venue and the forum for any legal proceedings on this Agreement shall be in the Circuit Court, 15th Circuit, in and for Palm Beach County, Florida, or the U.S. District Court, Southern District of Florida.

e. The paragraph headings are for reference and convenience only and shall have no effect in any construction of this Agreement.

g. This Agreement supersedes all other agreements, either oral or written, between the parties regarding the subject matter hereof. All rights granted to the Director under this Agreement are personal, and neither this Agreement nor any of the rights arising hereunder may be transferred or assigned by the Director, voluntarily or

involuntarily, without the consent of the TPA. Notwithstanding the foregoing, the TPA may assign any or all of the duties, responsibilities, rights, or privileges in this Agreement, through legal constructs, including Interlocal Agreements to other agencies of its choosing, contingent on compliance with applicable federal and state laws.

13. PUBLIC ENTITY CRIMES. In accordance with Sections 287.132 and 287.133, Florida Statutes, by entering into this Agreement or performing any Work in furtherance hereof, the Director certifies that said Director, the Director's affiliates, suppliers, and subcontractors who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty-six (36) months immediately preceding the effective date of this Agreement.

14. DISCRIMINATORY VENDOR LIST. The Director hereby certifies that it has not been placed on Florida's Department of Management Services' Discriminatory Vendor List as provided under Section 287.134, Florida Statutes.

15. TITLE VI – NONDISCRIMINATION POLICY STATEMENT. During the performance of this Agreement, the Director agrees for the Director, the Director's assignees and successors in interest states and affirms as follows:

a. Compliance with Regulations. The Director shall comply with the nondiscrimination regulations applicable to federally assisted programs of the U.S. Department of Transportation ("DOT") set forth at 49 CFR Part 21, as they may be amended from time to time (referred to hereinafter as the "Regulations"). Said Regulations are hereby incorporated into and made a part of this Agreement by reference. As required by 49 CFR 26.13, the Director is advised that the TPA shall not discriminate on the basis of race, color, national origin, religion, gender, age or disability in the award and performance of any DOT-assisted contract or in the administration of its DBE ("Disadvantage Business Enterprise") program or the requirements of 49 CFR Part 26. The TPA shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts.

b. Nondiscrimination. The Director, with regard to the work performed during this Agreement, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or familial status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Director shall not participate either directly or indirectly in the discrimination prohibited by the Regulations established at 49 CFR 21, as they may be amended from time to time, including employment practices, if this Agreement covers a program set forth in Appendix B of the Regulations.

c. Solicitations for Subcontractors, including Procurements of Materials and Equipment. In all solicitations made by the Director, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Director of the Director's obligations under this Agreement and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or familial status.

d. Information and Reports. The Director shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Florida Department of Transportation (“FDOT”), Federal Highway Administration (“FHWA”), Federal Transit Administration (“FTA”), Federal Aviation Administration (“FAA”), and/or the Federal Motor Carrier Safety Administration (“FMCSA”) to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of the Director is in the exclusive possession of another who fails or refuses to furnish this information, the Director shall so certify to FDOT, FHWA, FTA, FAA, and/or FMCSA as appropriate, and shall set forth what efforts it has made to obtain the information.

e. Sanctions for Noncompliance. In the event of the Director’s noncompliance with the nondiscrimination provisions of this Agreement, FDOT may impose such contract sanctions as it or FHWA, FTA, FAA, and/or FMCSA may determine to be appropriate, including, but not limited to: 1. Withholding of payments to the Director until the Director complies; and/or 2. Cancellation, termination or suspension of the Agreement, in whole or in part.

f. Incorporation of Provisions. The Director shall include the provisions of paragraphs a. through e. of this Section in every subcontract, including procurements of materials and leases of equipment, the Director personally enters into as opposed to as an official of the TPA, unless exempted by the Regulations, or directives issued pursuant thereto. This provision does not authorize a subcontract. The Director shall take such action with respect to any subcontract or procurement as FDOT, FHWA, FTA, FAA, and/or FMCSA may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event the Director becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Director may request FDOT to enter into such litigation to protect the interests of FDOT, and, in addition, the Director may request the United States to enter into such litigation to protect the interests of the United States.

g. The Director does hereby represent and certify that it will comply with all the requirements imposed by Title VI of the Civil Rights Acts of 1964 and Title VII of the Civil Rights Act of 1968, as they have been and may be modified from time to time (42 U.S.C. 2000d, *et seq.* and 3601 *et seq.*), and all applicable implementing regulations of the U.S.DOT and its agencies.

h. The Director does hereby represent and certify that the Director will comply with all the requirements of the Americans with Disabilities Act (42. U.S.C. 12102, *et seq.*) and all applicable implementing regulations of the U.S.DOT and its agencies.

i. The Director shall report to the Executive Committee all grievance or complaints pertaining to the Director’s actions and obligations under this Section to the TPA.

16. CONFLICT OF INTEREST.

a. The Director represents that the Director presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance or services required hereunder, as provided for in Section 112.311 *et seq.*, Florida Statutes. The Director further represents that no person having any such interest shall be employed to assist in the performance of this Agreement.

b. The Director shall promptly notify the TPA Governing Board's Chair, in writing, by U.S. certified mail, return receipt requested or by hand delivery, of all potential conflicts of interest for any prospective business association, interest, or other circumstance which may influence or appear to influence the Director's judgment or the quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest, or circumstance, the nature of work that the Director may undertake and advise the TPA as to whether the association, interest, or circumstance would constitute a conflict of interest if entered into by the Director. The TPA Board Chair may notify the Director of its opinion as to whether a conflict exists under the circumstances identified by the Director. If, in the opinion of the TPA Governing Board Chair or the TPA's Executive Committee, the prospective business association, interest or circumstance would constitute a conflict of interest by the Director, then the Director shall immediately act to resolve or remedy the conflict. If the Director shall fail to do so, the TPA may terminate this Agreement for cause.

c. The Director shall not enter into any contract, subcontract, or arrangement personal to the Director in connection with its work with the TPA or any property included or planned to be included in the TPA work, with any officer, agent or employee of the TPA or any business entity of which the officer, agent, or employee or the officer's, agent's or employee's spouse or child is an officer, partner, agent, or proprietor or in which such officer, agent or employee or the officer's, agent's or employee's spouse or child, or any combination of them, has a material interest. "Material Interest" means direct or indirect ownership of one percent (1%) or more of the total assets or capital stock of any business entity.

d. The Director shall not enter into any contract or arrangement personal to the Director in connection with the TPA's work, with any person or entity that was represented before the TPA by any person, who at any time during the immediately preceding two (2) years, was an officer, agent, or employee of the TPA.

e. The Director agrees for itself in the Director's personal capacity and shall insert in all contracts entered into in connection with the TPA work or any property included or planned to be included in the TPA work, and shall require its contractors to insert in each of their subcontracts, the following provision:

"No member, officer, or employee of the TPA during his tenure or for two (2) years thereafter shall have any interest, direct or indirect, in this Agreement or the proceeds thereof."

17. CONTINGENT FEES. The Director warrants that it has not employed or retained any company or person, to solicit or secure this Agreement, and that it has not

paid or agreed to pay any person, company, corporation, individual, or firm, other than a *bona fide* employee working solely for the Director, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement.

18. MEMBERS OF CONGRESS. No member or delegate to the Congress of the United States shall be admitted to any share or part of the Agreement or any benefit arising therefrom.

a. The Director agrees that no federal appropriated funds have been paid or will be paid by or on behalf of the TPA, to any person for influencing or attempting to influence any officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement.

b. If any funds other than federal appropriated funds have been paid to the Director for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Work, the Director shall complete and submit Standard Form-LLL "Disclosure Form to Report Lobbying," in accordance with its instructions or provide notification to the TPA in any other manner the TPA may allow.

c. The Director shall include the two (2) above-stated clauses modified to show the particular contractual relationship, in all subcontracts personal to the Director that it enters into related to the Work.

19. RESTRICTIONS, PROHIBITIONS, CONTROLS, AND LABOR PROVISIONS.

a. Federal Participation. It is understood and agreed that, in order to permit TPA participation in the expenditure of Federal PL Funds, this Agreement may be subject to the approval of FHWA or FDOT. It is understood and agreed that, in order to permit TPA participation in the expenditure of Federal PL Funds, no supplemental agreement of any nature may be entered into by the parties hereto with regard to the Work to be performed hereunder without the approval of FHWA or as otherwise provided for in this section.

b. Inspection, Review, Approval, and Audit. It is understood and agreed that all rights of the FDOT or FHWA relating to inspection, review, approval, and audit of the work, tracings, plans, specifications, maps, data, and cost records relating to this Agreement shall also be reserved and held by authorized representatives of the United States of America.

c. Record-keeping and documentation retention. The DOT and the TPA shall prepare and retain all records in accordance with the federal and state requirements,

including but not limited to 2 CFR Part 200, 23 CFR Part 420, 49 CFR Part 18, 49 CFR 18.42, and Chapter 119, Florida Statutes, all as amended from time to time.

d. Prohibited Interests. Neither the TPA nor any of its contractors or their subcontractors shall enter into any contract, subcontract, or arrangement in connection with this Agreement, in which a member, officer, or employee of the TPA, either during his or her tenure or for one year thereafter, has any interest, direct or indirect. If any such present or former member, officer, or employee involuntarily acquired or had acquired prior to the beginning of his or her tenure any such interest, and if such interest is immediately disclosed to the TPA and such disclosure is entered in the minutes of the TPA, the TPA may waive the prohibition contained in this paragraph; provided, that any such present member, officer, or employee shall not participate in any action by the TPA or the locality relating to such contract, subcontract, or arrangement.

20. NO GOVERNMENT OBLIGATION TO THIRD PARTIES.

a. The Director agrees, absent express written consent of the Federal Government, that the Federal Government is not a party to this Agreement and shall not be subject to any obligations or liabilities to any third party contractor, or any sub-recipient, or any other party pertaining to any matter resulting from this Employment Agreement or purchase order related thereto. The Director agrees to include a similar provision in each subcontract (if any) which must be approved by the TPA and which is financed in whole or in part with federal assistance provided by FTA. The foregoing sentence does not authorize a subcontract.

b. Program Fraud and False or Fraudulent Statements. The Director acknowledges that the provisions of the program Fraud Civil Remedies Act of 1986, as amended, 31 USC §3801, *et seq.*, and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR Part 31, apply to its activities in connection with this Agreement. Upon execution of this Agreement, the Director certifies and affirms the truthfulness and accuracy of any statement it has made, causes to be made, makes, or may make pertaining to the Agreement or the underlying FTA assisted project for which this Agreement or any Work Order is being performed. In addition to other penalties that may apply, the Director acknowledges that if he makes a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on it to the extent the Federal Government may deem appropriate. The Director also acknowledges that if the Director makes or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government in connection with an urbanized area formula project financed with federal assistance authorized for 49 USC §5307, the Federal Government reserves the right to impose the penalties of 18 USC §1001 and 49 USC §5307(n) (1), to the extent the Federal Government deems appropriate. The Director agrees to include the above stated provisions in each subcontract financed in whole or in part with federal assistance provided by the FTA. The Director shall not modify the above stated provisions except to identify the subcontractor who will be subject to the provision.

c. Federal Changes. The Director shall at all times comply with all applicable FTA regulations, policies, procedures, and directives, as they may be promulgated or amended from time to time during the term of this Agreement. The Director's failure to so comply shall constitute a material breach of this Agreement. The Director agrees to include the above stated provision in each subcontract; provided, that this provision shall not be interpreted to authorize a subcontract.

d. Incorporation of FHWA and FTA Terms. This Agreement shall be deemed to include and does hereby incorporate by reference all standard terms and conditions required by the U.S. DOT, FHWA, and FTA, regardless of whether expressly set forth in this Agreement and include, but are not limited to, all of the duties, obligations, terms and conditions applicable to the work arising from this Agreement as described in FTA Circular 4220.1F, and applicable federal law. Anything to the contrary herein notwithstanding, all FHWA and FTA mandated terms shall be deemed to control in the event of a conflict with any other provisions contained in this Agreement. The Director shall not perform any act, fail to perform any act, or refuse to comply with any requirement which would cause the TPA to be in violation of its Joint Planning Agreement with FDOT or any FHWA or FTA terms and conditions applicable to this Agreement. The Director agrees to include the above stated provision in each subcontract financed in whole or in part with FTA assisted funding; provided, that this provision shall not be construed to authorize any subcontract without TPA approval.

e. No Intended Third Party Beneficiaries. The parties acknowledge that this Agreement is not intended to be a third party beneficiary contract, either express or implied, and confers no rights on anyone other than the TPA and the Director, but the Florida Department of Transportation and the U.S. Department of Transportation shall be a beneficiary hereunder.

SECTION 21. UNAUTHORIZED ALIEN WORKERS. The TPA will not intentionally award publicly-funded contracts to any contractor who knowingly employs unauthorized alien workers, constituting a violation of the employment provisions contained in 8 U.S.C. Section 1324a (Section 274a of the Immigration and Nationality Act "INA"). Upon a contractor's employment of unauthorized aliens, the TPA may immediately terminate this Agreement. The Director hereby affirms and represents to the TPA, that the Director is not unauthorized alien worker operating in violation of 8 U.S.C. Section 1324a (Section 274a of the Immigration and Nationality Act "INA").

SECTION 22. CIVIL RIGHTS. The following requirements apply to this Agreement:

a. Nondiscrimination. In accordance with Title VI of the Civil Rights Act, as amended, 42 USC §2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 USC §6102, section 202 of the Americans with Disabilities Act of 1990, as amended, 42 USC §12132, and Federal transit law at 49 USC §5332, as each may be amended from time to time, the Director agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Director agrees to comply with all applicable federal implementing regulations and any other implementing requirements FTA may issue.

The TPA does not discriminate on the basis of race, color, national origin, sex, age, religion, disability and family status. Those with questions or concerns about nondiscrimination, those requiring special assistance under the Americans with Disabilities Act (ADA), or those requiring language assistance (free of charge) should contact [enter Title VI/Nondiscrimination Coordinator or Public Information Office] at (561) 475-2981 or Info@PalmBeachTPA.org.

b. Equal Employment Opportunity:

(1) Race, Color, Creed, National Origin, Sex. In accordance with Title VII of the Civil Rights Act, as amended, 42 USC §2000e, and Federal transit laws at 49 USC §5332, the Director agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 CFR Parts 60, *et seq.*, (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 USC §2000e note), and with any other applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the project. The Director agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age.

Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Director agrees to comply with any implementing requirements Federal Transit Administration may issue.

(2) Age. In accordance with Section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 USC §623 and federal transit law at 49 USC §5332, the Director agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Director agrees to comply with any implementing requirements FTA may issue.

(3) Disabilities. In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 USC §12112, the Director agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 CFR Part 1630, pertaining to employment of persons with disabilities. In addition, the Director agrees to comply with any implementing requirements FTA may issue.

SECTION 23. GOVERNMENT-WIDE DEBARMENT AND SUSPENSION. If this Agreement has a value of \$25,000 or more, this procurement is a covered transaction for purposes of 49 CFR Part 29. As such, the Director is required to verify that it nor its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, is excluded or disqualified as defined at 49 CFR 29.940 and 29.945 and does so hereby certify. The Director agrees to comply with and does hereby assure and certify the

compliance of each third-party contractor and sub-recipient at any tier, with 49 CFR 29, Subpart C, while its proposal, offer or bid is pending and throughout the period that any agreement arising out of such offer, proposal or bid is in effect. The Director further agrees to include a provision requiring such compliance in its subcontracts or any lower tier covered transaction it enters into.

SECTION 24. CLEAN AIR. The Clean Air requirements apply to all contracts exceeding \$100,000, including indefinite quantities where the amount is expected to exceed \$100,000 in any year. The Director agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 USC §7401, *et seq.* The Director agrees to report each violation to the TPA and agrees that the TPA will, in turn, report each violation as required to assure notification to FTA and the appropriate EPA regional office. The Director further agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with federal assistance provided by FTA.

SECTION 25. CLEAN WATER. If this Agreement is valued at \$100,000 or more, the Director agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 USC 1251 *et seq.* The Director agrees to report each violation to the TPA and agrees that the TPA will, in turn, report each violation as required to assure notification to the FTA and the appropriate EPA regional office. The Director also agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with federal assistance provided by FTA.

SECTION 26. ENERGY CONSERVATION. The Director agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

SECTION 27. SEAT BELTS. The Director will use and promote on-the-job seat belt use policies and programs for itself and other personnel that operate Director-owned, rented or personally operated vehicles, to adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging, and to address each in every sub-agreement it enters into related to this Agreement. Specifically, the Director is will to comply with: (a) Executive Order No. 13513, "Federal Leadership on Reducing Text Messaging While Driving," October 1, 2009, 23 U.S.C. § 402 note; (b) U.S. DOT Order 3902.10, "Text Messaging While Driving," December 30, 2009; (c) U.S. DOT provisions pertaining to Distracted Driving as set forth in said orders; and Section 316.614, Florida Statutes, as amended from time to time.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this day and year.

PALM BEACH MPO, d/b/a Palm Beach
Transportation Planning Agency

By: _____
Robert Weinroth, its Chair

Date: _____, 2022

DIRECTOR:

Valerie Neilson

WITNESS FOR TPA:

Margarita Pierce, TPA
Executive Assistant

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

Weiss Serota Helfman Cole
& Bierman, P.L.

By: _____
Paul R. Gougelman, Esq.
TPA General Counsel

WITNESS FOR DIRECTOR:

EXECUTIVE DIRECTOR

FLSA Classification	Exempt (Administrative)
Reports to	Palm Beach TPA Governing Board
Type	Regular, Full-time
Date Prepared	INSERT DATE
Date Modified	N/A

General Statement of Position:

The Executive Director is responsible to the 21-member Palm Beach TPA Governing Board (the "Governing Board") to coordinate closely with partner agencies such as the Florida Department of Transportation (FDOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and other statewide organizations on issues of importance to the transportation community. The Executive Director serves as the chief executive officer of the TPA and implements the mission of the TPA as detailed in its adopted Strategic Plan and Unified Planning Work Program (UPWP).

The Executive Director serves as the face of the TPA and assists the Governing Board in creating and then implementing policy decisions which affect the transportation community in Florida, through engaging partners, making presentations, and participating in a wide variety of public forums. They have direct oversight of the leadership team and the authority to hire, evaluate, promote, discipline, demote and/or terminate TPA employees. The Executive Director is responsible for conducting the transportation planning process to enhance the transportation network of Palm Beach County over the short and long-term future, including engaging the public, planning systems, prioritizing funding, implementing projects, collaborating with partners, and administering the agency.

This work is performed in a highly visible public arena, and it requires frequent evening and weekend work.

The Executive Director receives general oversight from the Governing Board. Self-direction and self-motivation are essential attributes for this position.

Position duties include:

- Provide overall staffing and management of the TPA’s leadership team and indirectly supervise and support all TPA staff.
- Organize meetings, prepare agendas and supporting materials.
- Provide technical and administrative support in response to decisions resulting from Governing Board meetings.
- Provide leadership through the Governing Board to refine and implement the TPA’s transportation vision.
- Advance the TPA’s Strategic Plan goals through specific actions and achievement of targeted outcomes.
- Maintain the TPA’s Long Range Transportation Plan (LRTP), List of Priority Projects (LOPP) and Transportation Improvement Program (TIP).

- Educate and inform the Governing Board about transportation planning and funding issues and opportunities.
- Develop effective working relationships with local elected officials, MPO staffs, State legislative staffs and elected officials, FDOT, FHWA and FTA staff, Florida League of Cities, Florida Association of Counties, Florida Public Transportation Association, and other state agencies.
- Facilitate the continued evolution of the organization consistent with the vision of the Governing Board.
- Monitor and review proposed Federal and State legislation that may affect transportation, providing comments as needed in writing or verbally
- Act as a resource for the Florida Legislature regarding transportation planning.
- Provide recommendations and drafts legislation as necessary.
- Attends relevant workshops, meetings, and conferences to update the TPA on the latest developments on issues affecting transportation.
- Serves as the principal policy advisor to the TPA on Federal and State transportation planning activities.
- Reviews legislative and policy issues from the perspective of the transportation community.
- Collaborate with regional partners (FDOT, MPOs, transit agencies, county and municipal governments, etc.) to achieve common goals through consensus.
- Administer the day-to-day operations of the TPA pursuant to Governing Board policies and applicable laws and regulations.
- Leads staff conducting a wide range of activities including the development and implementation of various plans, transportation planning research, transportation safety practices and transportation performance measures.
- Monitor legislation and follow transportation related issues, report to the membership and partners on the status of legislation and actively work to support or oppose bills as needed.
- Counsel board members equally and thoroughly to support informed decisions.
- Serve as a contract manager and oversees the administrative and technical details associated with the oversight of contracts. Coordinate with staff and consultants and contractors to ensure the delivery of quality products, the timely execution of tasks and the appropriate use of funds.
- Coordinate and provide presentations on a wide range of transportation policy and planning issues.
- Serve as a technical resource for FDOT, FHWA, FTA, and MPOs.

Minimum Qualifications:

To perform this job successfully, an individual must be able to perform each of the aforementioned essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and Experience:

Seven (7) or more years of progressively responsible supervisory experience in a transportation planning organization combined with a bachelor's degree in transportation planning or engineering, urban or regional planning, public or business administration, or an equivalent combination of education and experience. MPO experience, a master's degree and an AICP or P.E. are preferred.

Certificates, Licenses, Registrations

Must have or maintain a valid Florida Driver's License and maintenance of clean driving record.

Knowledge

- Knowledge and understanding of federal and state transportation planning processes and programs
- State statutes related to transportation planning and programming
- Governmental budgeting and fiscal policy
- Multimodal Transportation Systems

Skills

- Preparing and giving oral presentations.
- Understanding the political aspects of the job while remaining nonpolitical
- Public sector management including oversight of budgeting, finance, and human resources

Abilities

- Build strong relationships with others in the transportation community, government, and interest groups
- Anticipate needs of the membership and proactively initiate solutions while keeping the Governing Board informed
- Manage, lead, and supervise staff
- Function as policy advisor on federal and statewide transportation planning activities
- Responsibly manage multiple and diverse programs and planning activities with a variety of government and private agencies
- Awareness of proposed legislation and rulemaking notices and understanding of their impacts on transportation and work with lobbyists towards the mission and vision of the TPA
- Explain complex issues in "plain speak"
- Lead, encourage and empower employees to achieve at their highest level

Benefits

The TPA offers a competitive salary and excellent benefits package including paid leave and TPA-funded insurance, retirement, transportation, and tuition reimbursements.

Working Conditions

While performing the duties of this job, the employee is subject to the following conditions:

- Environment:
 - The work is generally performed within an office environment.
 - Lighting and temperatures are typically adequate, and there are little hazardous or unpleasant conditions caused by noise levels, atmospheric levels, etc.
 - The noise level in the work environment is typically quiet to moderate.
- Physical Demands:

- The employee is generally sedentary, but may occasionally be required to stand, walk, stoop, kneel or bend at the waist.
- The ability to lift and carry 20 pounds as occasionally required.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.
- Specific hearing abilities required by this job include the ability to hear and speak to communicate in person, before groups, and over the telephone.
- Work Authorization/Security Clearance
 - The employee must successfully pass a criminal and credit background.
 - The TPA will also verify the identity and employment authorization of individuals hired so the proper completion of Form I-9 is required, which includes the employee providing documents evidencing identity and employment authorization.
 - The TPA is a drug-free workplace as provided in Section 440.101 *et seq.*, Florida Statutes so the employee may be subject to drug and alcohol screens, as permitted by law.

Other Duties

The above information is intended to indicate the general nature and level of work performed by the employee in this position. This description is not intended to contain or be interpreted as a comprehensive inventory of all duties and qualifications required of employees assigned to this position. Duties, responsibilities and activities may change at any time with or without notice.

ACKNOWLEDGEMENT:

By signing below, employee acknowledges receipt of this position description.

PRINTED NAME OF EMPLOYEE

SIGNATURE OF EMPLOYEE

 (Date)

TPA RESOLUTION 2022-XX

A RESOLUTION APPROVING THE FISCAL YEAR (FY) 24-28 LIST OF PRIORITY PROJECTS

WHEREAS, the Palm Beach Metropolitan Planning Organization (MPO) doing business as the Palm Beach Transportation Planning Agency (TPA), created in accordance with and operating pursuant to 23 U.S.C. §134, 49 U.S.C. §5303-5305, and §163.01 and §339.175, Florida Statutes (“F.S.”), is the designated and duly constituted body responsible for the metropolitan transportation planning process for Palm Beach County; and

WHEREAS, pursuant to §339.175(8), F.S., the TPA is responsible for developing, annually, a list of priority projects and submitting the list to District 4 of the Florida Department of Transportation (FDOT) by August 1 of each year for; and

WHEREAS, the list of priority projects serves as the TPA’s priorities for the upcoming creation of FDOT’s Draft Work Program, and ultimately, the TPA’s Transportation Improvement Program; and

WHEREAS, the FY 24-28 List of Priority Projects is based upon project selection criteria that consider the TPA’s adopted Long Range Transportation Plan, the Strategic Intermodal System plan, the Transportation Regional Incentive Program (TRIP) priorities, the results of the TPA’s transportation management system, and the TPA’s public involvement procedures; and

WHEREAS, the FY 24-28 List of Priority Projects has been formally reviewed and recommended for approval by the TPA’s advisory committees.

NOW THEREFORE, BE IT RESOLVED BY THE PALM BEACH MPO, d/b/a PALM BEACH TRANSPORTATION PLANNING AGENCY, THAT:

SECTION 1. The foregoing recitals are hereby adopted and declared to be true and correct and are incorporated herein.

SECTION 2. The TPA Governing Board hereby:

- a. Approves the FY 24-28 List of Priority Projects, attached hereto as “Exhibit A” and by this reference incorporated herein; and
- b. Authorizes the TPA Executive Director to submit the FY 24-28 List of Priority Projects to FDOT District 4.

SECTION 3. This Resolution shall take effect upon adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____, and upon being put to a vote, the motion passed. The Chair thereupon declared the Resolution duly adopted this 21st day of July 2022.

PALM BEACH METROPOLITAN PLANNING ORGANIZATION,
d/b/a PALM BEACH TRANSPORTATION PLANNING AGENCY

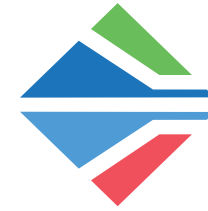
By: _____
Mayor Robert Weinroth, as its Chair

ATTEST:

Amanda Williams, TPA Executive Secretary

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Paul R. Gougelman, TPA General Counsel



PALM BEACH
Transportation
Planning Agency

2.B.2

LIST OF PRIORITY PROJECTS

FY 2024-2028

Anticipated Adoption on
July 21, 2022

PalmBeachTPA.org/priorities

Overview

The Palm Beach Transportation Planning Agency (TPA) Transportation Improvement Program (TIP) for Fiscal Years 2024 through 2028 begins with TPA Board approval of a List of Priority Projects (LOPP). Pursuant to s. 339.175(8), F.S., the TPA must transmit the project list to the Florida Department of Transportation (FDOT) by August 1 of each year to accommodate an accelerated Florida Legislative session schedule. FDOT uses the List of Priority Projects to develop their Five-Year Work Program and the TPA uses the list to develop the TIP.

Existing Priority Projects that have not yet been implemented continue to be shown on the project list. If the lead agency for a Priority Project cannot complete the programmed phase and advance the project to the next logical phase, it is incumbent upon the agency to provide an explanation to the Palm Beach TPA. Changes to the priority list from the previous adopted priority list are provided in underline in the following tables.

The Priority Projects are divided into three programs: State Road Modifications, Local Initiatives, and Transportation Alternatives. These programs are consistent with the TPA's adopted Long Range Transportation Plan (LRTP) and the funding sources assumed in the financial plan of the LRTP. The TPA Board also adopted Resolution TPA 2015-04 on June 18, 2015 to further clarify the funding expectations for implementation of TPA Priority Projects as summarized below. The resolution noted that Strategic Intermodal System (SIS) Projects identified by FDOT are to be funded primarily with SIS revenue, other minor projects (e.g. local projects, FDOT safety projects, etc.) are to be funded with discretionary resources, and the implementation of these projects shall create no adverse impacts on implementation of TPA Priority Projects.

- State Road Modifications are to be funded with a portion of District Dedicated Revenue (DDR) Funds, DS Funds and State Public Transportation Office (DPTO) Funds. The portion of funding available for State Road Modification projects is expected to be the remaining revenue from these sources after satisfying operations and maintenance requirements, district-managed SIS commitments, and statutory obligations to other modes of transportation.
- Local Initiative Projects are to be funded with the TPA's sub-allocated share of Surface Transportation Program funds (SU) and supplemented with statewide Surface Transportation Program funds (SA) where possible. Some SU and/or SA funds may occasionally be used for State Road Modification projects when state revenues are inadequate to fully fund those projects.
- Transportation Alternative Projects are to be funded with the federal Transportation Alternative (TA) revenue.

The projects in each program are consistent with the Goals, Objectives and Values of the LRTP. Eligible projects were evaluated and ranked pursuant to the LRTP and the scoring systems for the individual programs, as applicable. Projects are ordered by the year the project was first prioritized followed by the prioritization in that specific year. For example, 20-1 indicates the year 2020 and the top ranking (first) priority project from 2020.

The TPA prepared the following List of Priority Projects that is multimodal in nature and provides overall direction to FDOT in allocating funds. The public involvement process includes presentation and discussion of the project list at meetings open to the public; agendas for these meetings are posted on the TPA website. The advisory committees will review the Priority Project list on July 6-7, 2022 and the TPA Board is expected to adopt the Annual List of Priority Projects at its July 16, 2022 meeting.

State Road Modifications

Project Selection Process

Larger projects are selected from line-item Cost Feasible projects in the adopted 2045 Long Range Transportation Plan (LRTP). Smaller non-regionally significant projects are identified by TPA staff and stakeholder groups and include state road modifications that advance the TPA’s vision, Complete Streets policy, and Vision Zero commitment. Projects incorporate safety, complete streets, infrastructure to construct enhanced transit corridors, transportation system management & operations, and environmental resiliency. When possible, this program provides supplemental funding for resurfacing and bridge replacement/rehab projects to advance the objectives noted above.

Project Funding

State Road Modifications are funded with a portion of:

- State Comprehensive Enhanced Transportation System (SCETS) funds, identified using the District Dedicated Revenue (DDR) fund code, to be expended within Palm Beach County pursuant to s. 206.608(2), F.S.;
- State fuel sales tax funds, including State Primary funds for highways and public transit (DS fund code) and State Public Transportation Office funds (DPTO fund code) to be expended for any legitimate state transportation purpose, with a required minimum for public transportation;
- Highway Safety Improvement Program (HSIP or SS fund codes) funds on identified safety projects; and
- Federal Surface Transportation Program Funds (SU and/or SA fund codes) when state revenues are inadequate to fully fund projects.

Funding available for State Road Modifications is expected to be the remaining revenue from these sources after satisfying operations and maintenance requirements, district-managed SIS commitments, and statutory obligations to other modes of transportation. Projects that are new to the list are typically programmed in the new 5th year – Fiscal Year 2028.

Programmed Funding in Adopted FY 23-27 TIP (State Funds Only): ~\$71M (additional \$47M from other fed/local sources)

Anticipated 5-YR Funding from LRTP (State Funds Only): ~\$101M (\$20.4M/yr)

Amount needed to fund all phases of remaining priorities: ~\$222M

The TPA requests the following for the FY 24-28 State Road Modifications Project List:

- **Atlantic Avenue from west of Lyons Road to Jog Road (4405751):** The TPA requests accelerated funding for right-of-way (ROW) acquisition and funding for construction and to reduce the amount of ROW required in order to minimize impacts and reduce costs.
- **US 1 enhanced transit service with associated multimodal corridor facilities:** The TPA requests:
 - Construction funding for the lane repurposing project in Boca Raton (4383865);

- Construction funding for complete streets reconstruction project in West Palm Beach (4383866);
- Design funding for lane repurposing project in Lake Worth Beach (priority 17-1g), pending FDOT approval of design.
- **Okeechobee Blvd enhanced transit service with associated multimodal corridor facilities:** The TPA requests:
 - Funding for roadway feasibility study administered by FDOT based on TPA planning study recommendation (priority 18-1c)
 - Construction funding for enhanced transit shelters (4417583)
- **Lake Worth Rd enhanced transit service with associated multimodal corridor facilities (20-1):** The TPA requests funding of transit signal prioritization to coincide with the transit signal prioritization on US 1 and Okeechobee Blvd.
- **Federal Hwy at Spanish River Blvd (4482641):** The TPA requests construction funding.
- **Traffic Signal Improvements:** The TPA requests construction funding for traffic signal upgrades and supporting infrastructure for Palm Beach County and Boca Raton signals, including priority projects 20-2, 20-3, and 20-4.
- **SR-715 sidewalk construction (4479451):** The TPA requests construction funding.

Table 1: State Road Modifications

Projects are predominantly on state roadways using state funding sources, including but not limited to District Dedicated Revenue (DDR) and Primary Highways & Public Transportation Funds (DS).
 Projected funding availability is approximately \$20.4 Million/year. FDOT requests the TPA "oversubscribe" to ensure programming of all available funds.

Shown in \$1,000s

Year - Rank	Applicant /Lead	Proj. No.	Location	Description	Total Cost	<FY 23	Current FY 2023-2027 TIP					Requested Funding	Notes			
							FY23	FY24	FY25	FY 26	FY 27					
04-1	FDOT	2296643	SR-7 from 60th St to Northlake Blvd	Construct new 4L road	\$72,772	\$68,727	CEI	\$109	PE	\$29	CST	\$737		Pending litigation		
		PE					\$228	ROW	\$100	ENV	\$2,841					
04-2	FDOT	2296644 2296647	SR-7 from Okeechobee Blvd to 60th St	Widen from 2L to 4L	\$24,897	\$24,793	CEI	\$104						Pending litigation		
14-1	FDOT/ SFRTA	4170317	Tri-Rail: West Palm Beach to Jupiter	Extend commuter rail service onto the FEC corridor via the Northwood Crossover and construct 5 new stations – 45th St, 13th St, Park Ave, PGA Blvd, and Toney Penna Dr	\$109,507	\$1,157				PDE	\$1,350	\$107,000	FEC easement/ access fee and O&M commitment required for PDE			
14-3	FDOT	2296584	Atlantic Ave from SR-7 to E of Lyons Rd	Widen from 2L to 4L, including buffered 7' bike lanes and 6' sidewalks	\$27,887	\$4,816	ROW	\$6,580	ROW	\$12						
16-1	FDOT	4405755	Atlantic Ave from W of Lyons Rd to Jog Rd	Widen from 4L to 6L, including 10'+ shared-use pathway	\$103,303	\$6,633			ROW	\$2,808	ROW	\$13,757	ROW	\$2,174	\$58,942	Reduce ROW impacts at Jog Rd. See TPA Reso 2021-15
								PE	\$94	PE	\$94		CST	\$4,099		
16-3	Lake Worth Beach/ FDOT	4400461	Lake Worth Rd from Erie St to A St	Construct Pedestrian enhancements, reconfigure traffic circle	\$1,792	\$536	CST	\$1,255								
17-1	FDOT/ Palm Tran	4383861	US-1: Camino Real Rd to Indiantown Rd	561 Plan Transit Corridor: New enhanced transit service with associated multimodal facilities												
17-1a	Palm Tran	4383863	US-1: Palmetto Park Rd to Northlake Blvd	Implement Transit Signal Prioritization for entire corridor	\$2,000		CST	\$2,000								
17-1b	Palm Tran/ FDOT	4383864 4464431	US-1: Palmetto Park Rd to Northlake Blvd	Construct 14 enhanced transit shelters within existing ROW	\$6,400		PE	\$938	PE	\$238		CST	\$5,225			
17-1c	Boca Raton/ FDOT	4383865	US-1: Camino Real to NE 8th St/Mizner Blvd in Boca Raton	Lane Repurposing from 6L to 4L between Camino Real and SE Mizner Blvd; associated multimodal facilities	\$5,418				PE	\$652	PE	\$1,533	\$3,233			

Table 1: State Road Modifications

Shown in \$1,000s

Year - Rank	Applicant /Lead	Proj. No.	Location	Description	Total Cost	<FY 23	Current FY 2023-2027 TIP					Requested Funding	Notes
							FY23	FY24	FY25	FY 26	FY 27		
17-1d	WPB/ FDOT	4383866	US-1: 25th St to 45th St in West Palm Beach	Reconstruct roadway to include pedestrian and bicycle facilities and safety enhancements	\$13,008			PE \$558	PE \$58	PE \$1,500		\$10,893	WPB coordinating with FDOT on revised concept
17-1e	TPA/ FDOT	4383862	US-1: 59th St to Northlake Blvd in Riviera Beach and Lake Park	Reconstruct as 4L, add bike lanes and medians; move barrier wall on bridge to protect bike lanes;-add street lights/ped-scale lights where feasible	\$6,869	\$1,520			CST \$5,349				
17-1g	Lake Worth Beach/ FDOT	TBD	US-1: Dixie/Federal Junction to Gregory Rd in Lake Worth Beach	Lane Repurposing from 4L to 3L; associated multimodal facilities	\$5,674							\$5,674	Lane repurposing evaluation underway
17-2	Boynton Beach/ FDOT	4440791	Boynton Beach Blvd from I-95 to US-1	Reconstruct to narrow vehicle lanes, construct 9' sidewalk on N, 15' shared use path on S, pedestrian lighting	\$7,489	\$884		CST \$6,577	CST \$29				
17-5	FDOT	4416321	Lake Worth Rd from Raulerson Dr to Palm Beach St College Ent	Resurfacing with separated bike lanes, new mid-block crossings, enhanced crosswalks	\$8,628	\$797	CST \$26						CST September 2022
18-1	TPA & Palm Tran /FDOT	4417581	Okeechobee Blvd from SR-7 to US-1; SR-7 from Forest Hill Blvd to Okeechobee Blvd	561 Plan Transit Corridor: New enhanced transit service with associated multimodal facilities									
18-1a	Palm Tran	4417582	Okeechobee Blvd from SR-7 to US-1; SR-7 from Forest Hill Blvd to Okeechobee Blvd	Implement Transit Signal Prioritization for entire corridor	\$1,000			CAP \$1,000					
18-1b	Palm Tran/ FDOT	4417583	Okeechobee Blvd from SR-7 to US-1; SR-7 from Forest Hill Blvd to Okeechobee Blvd	Construct 36 enhanced transit shelters within existing ROW	\$7,979				PE \$742	PE \$37		\$7,200	Details to be confirmed with Palm Tran
18-1c	TPA/ FDOT	TBD	Okeechobee Blvd from SR-7 to US-1; SR-7 from Forest Hill Blvd to Okeechobee Blvd	Roadway feasibility study based on TPA planning study recommendation	\$1,000							\$1,000	Next step after TPA planning study & Board direction
18-2	TPA/ FDOT	4417561 4417562	SR-80 from SR-15 to CR-880	Add street lighting	\$24,639	\$1,639	CST \$15,268			CST \$7,732			
18-3	TPA/ FDOT	4417571	US-27 Connector from US-27 to SR-715	Construct new 2L road	\$250	\$250							Alternative Corridor Evaluation (ACE) underway
19-1	TPA & Palm Tran /FDOT	TBD	Lake Worth Rd from SR-7 to US-1; SR-7 from Lake Worth Rd to Forest Hill Blvd	561 Plan Transit Corridor: New enhanced transit service with associated multimodal facilities									
19-1a	Palm Tran	TBD	Lake Worth Rd from SR-7 to US-1; SR-7 from Lake Worth Rd to Forest Hill Blvd	Implement Transit Signal Prioritization	\$1,000							\$1,000	

Table 1: State Road Modifications

Shown in \$1,000s

Year - Rank	Applicant /Lead	Proj. No.	Location	Description	Total Cost	<FY 23	Current FY 2023-2027 TIP					Requested Funding	Notes
							FY23	FY24	FY25	FY 26	FY 27		
20-1	Boca Raton/ FDOT	4482641	Federal Hwy at Spanish River Blvd	Convert EB to SB right turn only to right/through with bike lane and mast arm conversion	\$1,715					PE \$279	PE \$21	\$1,415	
20-2 & 20-4	Palm Beach County/ FDOT	4479441	Atlantic Ave at Military Trl; Belvedere at Military Trl; Forest Hill Blvd at I-95	Replace span wire traffic signals with mast arms and steel strain pole span wires and upgrade supporting infrastructure. Upgrade to mast arm signals; enhanced pedestrian signals and detection; upgrade ITS elements and roadway lighting; curb ramp and sidewalk upgrades to meet ADA.	\$11,095					PE \$147	PE \$18	\$9,985	
		4480731	US-1 at Silver Beach Rd, Military at Investment Ln, Okeechobee at Quadrille Blvd, Lakeview Ave at Quadrille Blvd							PE \$287	PE \$21		
		4481071	US-1 at SE 1st St, 7th Ave N, 10th Ave N, 13th Ave N; Boynton Beach Blvd at US-1, Congress Ave, Seacrest Blvd, Military Trl, Hagen Ranch Rd; Congress Ave at Dolan Rd; Atlantic Ave at Hamlet Dr; Lake Ave at SR-A1A (include w/ FM 4476631)							PE \$609	PE \$27		
20-3	Boca Raton/ FDOT	4480641	Glades Rd/SR-808 at Town Center Blvd; I-95 NB off ramp at W Palmetto Park Rd; I-95 SB off ramp at Palmetto Park Rd; US-1 at Royal Palm Way; US-1 at Hidden Valley Blvd	Replace span wire traffic signals with mast arms and upgrade supporting infrastructure	\$5,827					PE \$458	PE \$21	\$4,994	
		4481351	US-1 at Glades Rd, NE 15th Ter, and NE 24th Ter							PE \$329	PE \$24		
20-5	Palm Beach County/ FDOT	4479451	SR-715 from Hatcher Rd to Paul Rardin Park SR-715 from Airport Rd to SW 14th St	Construct 6' sidewalk on W side of roadway.	\$752					PE \$229	PE \$17	\$507	
20-6	TPA/ FDOT	4398451	SR-715 from SR-80 to W of Canal St South	Modify resurfacing project to add buffered bicycle lanes, missing sidewalk connections to SR-80 and to PB State College entrance, and roadway lighting.	\$5,661	\$983	CST \$4,678						\$1.16M added to supplement resurfacing
20-8	Lake Worth Beach/ FDOT	4461041	Lake Ave/Lucerne Ave/SR-802 from E of A St to E of Golfview Rd	Modify resurfacing project to add stamped concrete crosswalks, replacement of sidewalk pavers, and improved stormwater drainage.	\$5,548	\$324		CST \$5,224					\$200K added to supplement resurfacing

Table 1: State Road Modifications

Shown in \$1,000s

Year - Rank	Applicant /Lead	Proj. No.	Location	Description	Total Cost	<FY 23	Current FY 2023-2027 TIP					Requested Funding	Notes
							FY23	FY24	FY25	FY 26	FY 27		
21-1	TPA/ FDOT	4498771	Forest Hill Blvd from W of Jog Rd to Military Trl	Add roadway lighting on N side and pedestrian lighting, bus bay layover facility, enhanced crosswalks at three signalized intersections, green markings in bicycle conflict zones	\$2,616						PE \$700	\$1,916	
21-2	TPA/ FDOT	4498791	Congress Ave from Lake Worth Rd to Forest Hill Blvd	Add pedestrian lighting, enhanced crosswalks at six signalized intersections, and bus stop amenities	\$2,966						PE \$464	\$2,502	
21-3	Boca Raton/ FDOT	4495531 4498751	SR-A1A at Spanish River Blvd and Camino Real (include w/ FM 4476611); US-1 at Jeffery St, NE 32nd St, NE 20th St, Fire Station #1, NE Mizner Blvd, SE Mizner Blvd, and Camino Real; Yamato Rd at NW 2nd Ave (include w/ FM 447657.1); Glades Rd at NW 2nd Ave and Pinehurst Ln; I-95 NB Ramp at Peninsula Corp Dr; I-95 SB Ramp at Peninsula Corp Dr	Replace span wire traffic signals with mast arms and steel strain pole span wires and upgrade supporting infrastructure	\$5,090						PE \$880	\$4,210	
21-4	TPA/ FDOT	4476701	SR-7 from Glades Rd to Bridgebrook Dr	Modify resurfacing project to add shared-use pathway on W side, sidewalk on E side), pedestrian lighting, and green markings in bicycle conflict zones	\$7,549				CST \$7,549				FDOT able to incorporate sidewalk on E side
21-5	TPA/ FDOT	4358041 4476671	Boynton Beach Blvd from Congress Ave to E of I-95	Modify resurfacing project and interchange capacity project to provide wider sidewalks and separated buffered bike lanes on both sides of roadway	\$57,807		ROW \$5,746	ROW \$12,898 CST \$2,300	CST \$36,705	CST \$159			FDOT incorporated requests as feasible
21-6	FDOT	TBD	Indiantown Rd at Central Blvd	Conduct PD&E to evaluate congestion mitigation alternatives with minimal adverse impacts to pedestrians, bicycles, and local businesses	\$2,000							\$2,000	FDOT request. Recommended alternative to be endorsed by TPA prior to funding additional phases.
Cost Summary					\$540,139	\$113,058	\$37,083	\$48,819	\$70,743	\$19,165	\$20,995	\$222,469	

Local Initiative Projects

Project Selection Process

The Local Initiatives Program was created in the 2040 LRTP and is structured to identify and fund non-regionally significant transportation projects off the state highway system. Local Initiative projects are selected from an annual competitive application process based on the Goals, Objectives and Values in the adopted LRTP; these projects are then approved by the advisory committees and the TPA Board. Applications for Local Initiative projects were solicited from transportation service providers as well as county and municipal staff. The project scores and subsequent ranking for the 2021 application cycle are attached as Exhibit A.

Project Funding

The adopted LRTP anticipates funding these projects at around \$22.8 million per year, primarily funded with federal Surface Transportation Program Funds sub-allocated to the Palm Beach TPA. Around \$2 million is programmed towards TPA planning activities. Projects that are new to the list are typically programmed in the new 5th year – Fiscal Year 2028.

Programmed Funding in Adopted FY 23-27 TIP (Federal Funds Only): ~\$84M (additional \$41 million of state & local funding)

Anticipated 5-YR Funding from LRTP available for projects: ~\$114M (\$22.8 M/yr)

Amount needed to fund all phases of remaining priorities: ~\$22.8M

The TPA requests the following for the FY 22-26 Local Initiative Priority Project List:

- Update programming of SU funding to support TPA planning and administration consistent with the FY 23-24 UPWP.
- Program construction/implementation of seven (7) projects submitted from the 2022 Local Initiatives application cycle.

Table 2: Local Initiatives Program

This program is for projects on non-state roadways that are federal-aid eligible. Sources of funding are from the approximately \$22.8 Million/year of the federal Surface Transportation Block Grant (STBG) program, known locally as SU funds, that is allocated to the TPA for prioritization. STGB funds allocated to FDOT, known as SA, sometimes supplement the projects.

Year - Rank	Applicant/ Lead Agency	Proj. No.	Location	Description	Total Cost	< FY 23	DTWP FY 2023-2027					Requested Funding	Notes
							FY 23	FY 24	FY 25	FY 26	FY 27		
--	Palm Beach TPA	4393253 4393254	Surface Transportation (SU) funds to support TPA Planning & Administration as outlined in greater detail in the UPWP		\$18,829		PL \$1,852 SU \$1,733	PL \$1,852 SU \$1,820	PL \$1,852 SU \$1,911	PL \$1,852 SU \$2,006	PL \$1,852 SU \$2,100	\$2,150	
14-6	SFRTA	4297671	Tri Rail Northern Layover Facility: CSX tracks E of I-95 in Mangonia Park/WPB	Construct new facility to enhance O&M for existing system and support Jupiter extension	\$40,733	\$36,150	DSB \$4,583						Tri-Rail advertised for Design. Proposals due in June 2022
15-2	West Palm Beach	4383901	West Palm Beach: 25th St to Tri-Rail Station to SR 80	Purchase seven (7) vehicles to support new N/S trolley service	\$1,505	\$1,505							Implementation in FY 2023
15-3	Palm Tran	4383921	Various locations along existing Palm Tran bus routes	Construct 30 transit shelters	\$600	\$600							Implementation in FY 2023
15-4	West Palm Beach	4383961	Various locations along existing WPB trolley lines	Construct seven (7) trolley shelters	\$571	\$571							Implementation in FY 2023
17-1	West Palm Beach/ FDOT	4415701	36th St & bridge from Australian Ave to Poinsettia Ave in West Palm	Construct buffered bike lanes, pedestrian enhancements and	\$6,523	\$1,323		CST \$5,183	CEI \$17				
17-2	Delray Beach	4415331	Lindell Blvd from Linton Blvd to Federal Hwy/US 1	Construct sidewalks and separated bike lanes	\$12,143		CST \$12,143						
17-4	Palm Tran	4415711	Various Palm Tran bus stops	Replace 40 transit shelters	\$800								Implementation in FY 2023
17-6	Delray Beach	4415321	Barwick Rd from Atlantic Ave to Lake Ida Rd	Construct sidewalks and separated bike lanes	\$10,446		CST \$10,446						
17-7	Delray Beach	4415861	Brant Bridge connector from Lindell Blvd to Brant Bridge	Construct sidewalks and separated bike lanes	\$2,540	\$5			CST \$2,535				
18-1	Westgate CRA/ Palm Beach County	4443711	Westgate Ave from Wabasso Dr to Congress Ave	Lane repurposing from 5L to 3L to add designated bike lanes and widen sidewalks	\$4,832								Anticipated to be Withdrawn
18-2	West Palm Beach	4443761	Parker Ave from Forest Hill Blvd to Nottingham Blvd	Construct buffered/separated bicycle lanes and pedestrian lighting	\$7,408	\$5	CST \$5,760	CST \$1,642					
18-3	Palm Beach County	4443701	Lyons Rd/ Sansbury Way from Forest Hill Blvd to Okeechobee Blvd	Construct separated bicycle lanes	\$6,096								CST Summer 2022
18-5	Boca Raton	4443791	Yamato Rd: W of Jog to I-95, and 16 Intersections in the downtown area	Install Adaptive Traffic Control Systems	\$2,625								CST Summer 2022
18-6	Delray Beach	4443771	Germantown Rd from Old Germantown Rd to Congress Ave	Construct sidewalks and separated bike lanes	\$11,635	\$5		CST \$500	CST \$9,994	CST \$1,136			

Table 2: Local Initiatives Program

Year - Rank	Applicant/Lead Agency	Proj. No.	Location	Description	Total Cost	< FY 23	DTWP FY 2023-2027					Requested Funding	Notes
							FY 23	FY 24	FY 25	FY 26	FY 27		
19-1	Palm Tran	4460981	Palm Tran electric buses and Palm Tran Maintenance Facility (Electronics Way) charging stations	Purchase 3 electric buses and install electric charging at maintenance facility	\$4,336			CAP \$4,336					
19-2	Palm Beach County	4460861	Cresthaven Blvd from S Jog Rd to S Military Trl	Construct 7' buffered bike lanes and three intersection modifications	\$4,603		PE \$5		CST \$4,598				
19-4	West Palm Beach	4460901	25th St from Australian Ave to Broadway Ave	Lane Repurposing from 4 lanes to 3, construct R/R gate enhancements, ADA upgrades, buffered bike lane/ designated bike lane, lighting improvements, sidewalks	\$7,038		PE \$5		CST \$7,033				
19-5	Loxahatchee Groves/Palm Beach County	4460921	Okeechobee Blvd at Folsom Rd	Construct roundabout and sidewalks/lighting	\$1,438				CST \$1,438				Anticipated to be Withdrawn
19-6	Wellington	4460821	Greenview Shores Blvd from Binks Forest Dr to Wellington Tr	Construct 4' designated bike lanes	\$1,258		PE \$5		CST \$1,253				
20-1	Palm Tran	4482951	Palm Tran electric buses and Palm Tran Maintenance Facility (Electronics Way) charging stations	Purchase 4 electric buses and install electric charging at maintenance facility	\$5,000						CAP \$5,000		
20-2	SFRTA	4481031	SFRTA - Tri-Rail Service	Purchase one (1) passenger rail car	\$5,000						CAP \$5,000		
20-3	Lake Worth Beach	4483541	South East Coast Street and S. H Street	Reconstruct roadways to one-way pair with 4' designated bike lanes	\$7,889				PE \$5		CST \$7,884		
20-4	Wellington	4482991	Greenbriar Blvd from Aero Club Drive to Greenview Shored Blvd.	Construct 4' designated bike lanes	\$2,453			PE \$5		CST \$2,421			
20-5	Wellington	4483061	C-2 Canal from Greenview Shores Blvd to Bent Creek Rd	Construct 10' shared use pathway	\$616			PE \$5		CST \$549			
20-6	Royal Palm Beach	4483051	Various Locations - Residential Roads	Construct ADA Improvements - Sidewalks and Curb Ramps	\$671			PE \$5		CST \$666			
21-1	SFRTA	4498501	SFRTA - Tri-Rail Service	Purchase one (1) passenger rail car	\$2,500						CAP \$2,500		\$2.5M of LI Funds seeking additional \$2.5M TRIP funds
21-2	Palm Beach County	4498471	Prosperity Farms from 800' N of Northlake Blvd to Donald Ross Rd	Construct 4' designated bike lanes	\$7,700			PE \$5		CST \$2,447	CST \$3,528		

Table 2: Local Initiatives Program

Year - Rank	Applicant/Lead Agency	Proj. No.	Location	Description	Total Cost	< FY 23	DTWP FY 2023-2027					Requested Funding	Notes
							FY 23	FY 24	FY 25	FY 26	FY 27		
<u>22-1</u>	<u>Boca Raton</u>	<u>TBD</u>	<u>SW 18th Street from Military Trail to Addison Ave</u>	<u>Construct 10' shared use paths and missing crosswalks and sidewalks</u>	<u>\$1,659</u>							<u>\$1,494</u>	
<u>22-2</u>	<u>SFRTA</u>	<u>TBD</u>	<u>SFRTA - Tri-Rail Service</u>	<u>Purchase one (1) passenger rail car</u>	<u>\$3,500</u>							<u>\$3,500</u>	Seeking additional \$2.5M in TRIP funds
<u>22-3</u>	<u>Palm Beach Gardens</u>	<u>TBD</u>	<u>Gardens Parkway from Alternate A1A to Prosperity Farms Road</u>	<u>5' designated bike lane and 8' sidewalk</u>	<u>\$4,634</u>							<u>\$3,610</u>	
<u>22-4</u>	<u>Palm Tran</u>	<u>TBD</u>	<u>Palm Tran electric buses and Palm Tran Maintenance Facility (Electronics Way) charging stations</u>	<u>Purchase 4 electric buses and install electric charging at maintenance facility</u>	<u>\$5,000</u>							<u>\$5,000</u>	
<u>22-5</u>	<u>Delray Beach</u>	<u>TBD</u>	<u>Barwick Rd from Lake Ida Rd to Sabal Lakes Rd (N)</u>	<u>10' shared use path and new sidewalk</u>	<u>\$2,531</u>							<u>\$1,659</u>	
<u>22-6</u>	<u>Palm Tran</u>	<u>TBD</u>	<u>Countywide</u>	<u>Bus Stop Improvements</u>	<u>\$5,000</u>							<u>\$5,000</u>	
<u>22-7</u>	<u>ITID</u>	<u>TBD</u>	<u>Temple Blvd, Hall Blvd, 140th Ave</u>	<u>Seminole Speed Tables</u>	<u>\$627</u>							<u>\$442</u>	
Cost Summary					\$200,739	\$40,164	\$36,533	\$16,792	\$29,197	\$16,077	\$22,864	\$22,855	

Transportation Alternative Projects

Project Selection Process

Transportation Alternative projects are selected from an annual competitive application process based on the Goals, Objectives and Values in the adopted LRTP; these projects are then ranked by the Vision Zero Advisory Committee (VZAC) and approved by the TPA Governing Board. The VZAC ranking and project scores for the 2022 application cycle are attached as Exhibit A.

Project Funding

Construction of Transportation Alternative Projects proposed for inclusion in the TIP is funded with federal Surface Transportation Block Grant (STBG) Transportation Alternative (TA) set-aside funds on a cost reimbursement basis for eligible expenses and supplemented with local funds. Design of the project is funded by the applicant no less than two years prior to construction funding availability. Projects that are new to the list are typically programmed in the 3rd year – Fiscal Year 2026.

Programmed Funding in Adopted FY 23-27 TIP (Federal Funds Only): ~\$10.4M (additional \$6.3 million of local funding)

Anticipated 3-Year Funding Level from LRTP: ~\$9.3M (\$3.1M/yr)

Amount needed to fund all phases of remaining priorities: ~\$3.35M

The TPA requests the following for the FY 23-27 Transportation Alternatives Priority Project List:

- Program construction/implementation of four (4) new 2022 projects from 2022 Transportation Alternatives application cycle.

Table 3: Transportation Alternatives Program

This program is for non-motorized projects on or off the federal-aid eligible network. Sources of funding are from the approximately \$3.1 Million/year of the federal STBG Transportation Alternatives (TA) set-aside program, known locally as TA, that is allocated to the TPA for prioritization.

Shown in \$1,000s

Year - Rank	Applicant/ Lead Agency	Proj. No.	Location	Description	Total Cost	< FY 23	Current FY 2023-2027 TIP					Requested Funding	Notes
							FY 23	FY 24	FY 25	FY 26	FY 27		
16-2	West Palm Beach/ FDOT	4400151	North Shore Bridge in West Palm Beach	Construct pedestrian bridge west of existing roadway bridge	\$1,289	\$423		CST \$927					
17-1	West Palm Beach	4415271	Northmore neighborhood	Construct sidewalks and shared use pathways	\$1,325	\$1,325							Construction late 2022
18-1	West Palm Beach	4443501	Trailway on NW side of Clear Lake connecting Okeechobee Blvd to Palm Beach Lakes Blvd	Construct 10' shared use path on west side of Clear Lake	\$1,998	\$1,998							Construction Sept 2022
18-2	Greenacres	4443591	Dillman Trail from Forest Hill Blvd to Dillman Rd	Construct 12' shared use path	\$723	\$723							Construction Sept 2022
18-4	Palm Beach County	4443661	CR A1A/Ocean Dr from Donald Ross Rd to Indiantown Rd	Install 24 pedestrian activated flashers and ADA crossing enhancements	\$869	\$869							Construction late Summer 2022
19-1	Westgate CRA/ Palm Beach County	4460771	Seminole Blvd from Okeechobee Blvd to Oswego Ave	Construct 10-12' shared use paths, high visibility crosswalks, and pedestrian lighting	\$1,645	\$5	CST \$1,640						
19-2	Boynton Beach	4460781	SE 1st St from Boynton Beach Blvd to Woolbright Rd	Construct 10' shared use path on western side of roadway	\$3,247	\$5	CST \$3,242						
19-3	Loxahatchee Groves/Palm Beach County	4460801	Okeechobee Blvd from A Rd to Folsom Rd	Construct 6' unpaved path with fence on south side of roadway	\$190	\$5		CST \$1,185					Anticipated to be withdrawn
19-4	Palm Beach Gardens	4460841	Various existing pedestrian crossings	Install pedestrian activated flashers at 12 existing crossings	\$412	\$5	CST \$407						
20-1	Lake Worth Beach	4483011	Various Locations - Local Roads	Construct ADA Curb Ramps and Sidewalk	\$1,095	\$5		CST \$1,090					
20-2	Palm Beach Gardens	4483021	Kyoto Gardens Drive from Military Trail to Alt A1A	Construct 5' bike lane and 8' pathway on north side of roadway	\$120	\$105	CST \$1,015						
20-3	Westgate CRA/ Palm Beach County	4483031	Cherry Rd from Military Trl to Quail Dr	Construct 10-12' shared use path and pedestrian lighting on north side of roadway	\$1,889	\$5		CST \$1,889					
20-4	Palm Tran	4483041	Countywide - 110 bus stops	Install 5' sidewalk connections and ADA bus stop enhancements	\$281			CAP \$281					

Table 3: Transportation Alternatives Program

Shown in \$1,000s

Year - Rank	Applicant/Lead Agency	Proj. No.	Location	Description	Total Cost	< FY 23	Current FY 2023-2027 TIP					Requested Funding	Notes
							FY 23	FY 24	FY 25	FY 26	FY 27		
21-1	Palm Beach Gardens	4490051	Burns Rd from Military Trl to Alt A1A	Construct 9.5' separated two-way bicycle track	\$1,405		PE	\$5		CST	\$1,400		
21-2	Boca Raton	4489991	El Rio Trail from Glades Rd to Yamato Rd	Install lighting	\$1,274		PE	\$5		CST	\$1,269		
21-3	ITID	4490021	Grapeview Blvd from Key Lime Blvd to 60th St and Key Lime Blvd from Hall to M-1 Canal	Construct 10' shared use path and 8' pathway	\$1,663		PE	\$5		CST	\$1,658		
21-4	Wellington	4490061	C-8 Canal from Forest Hill Blvd to Stribling Way	Construct 10' shared use path	\$739		PE	\$5		CST	\$734		
<u>22-1</u>	<u>ITID</u>	<u>TBD</u>	<u>Hamlin Blvd from Hall Blvd to Grapeview Blvd; Grapeview Blvd from Hamlin Blvd to Citrus Grove Blvd; Citrus Grove Blvd from Hall Blvd to Avocado Blvd</u>	<u>Construct 10' shared use path and expand existing sidewalk to 8'</u>	<u>\$1,530</u>							<u>\$985</u>	
<u>22-2</u>	<u>Palm Beach Gardens</u>	<u>TBD</u>	<u>Fairchild Ave from Fairchild Gardens Ave to Campus Dr</u>	<u>Construct buffered bicycle lanes and 8' pathway on south side of roadway</u>	<u>\$1,556</u>							<u>\$1,000</u>	
<u>22-3</u>	<u>West Palm Beach</u>	<u>TBD</u>	<u>49th St from Greenwood Ave to North Flagler Drive</u>	<u>Construct ADA curb ramps and sidewalks, traffic calming speed humps and sharrow</u>	<u>\$1,052</u>							<u>\$594</u>	
<u>22-4</u>	<u>Royal Palm Beach</u>	<u>TBD</u>	<u>Various Locations - Local Roads</u>	<u>Install pedestrian and bicycle network wayfinding signage</u>	<u>\$934</u>							<u>\$773</u>	
Cost Summary					\$25,236	\$5,474		\$6,324	\$5,372	\$5,061		\$3,353	

Exhibit A: 2022 TPA Grant Funding Cycle Applications

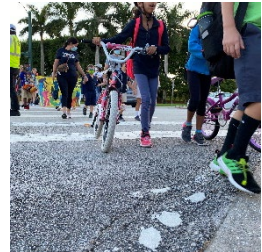
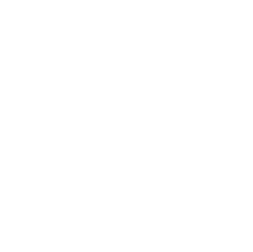
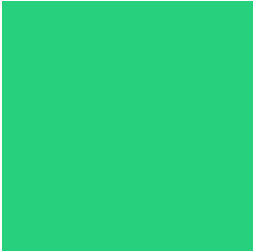
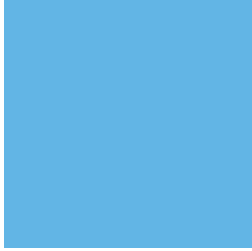
2022 Local Initiatives Applications

TPA SCORE	APPLICANT	LOCATION	DESCRIPTION	FUNDING REQUEST	STATUS
25.2	Boca Raton	SW 18 th Street from Military Trail to Addison Avenue	Construct 10' shared use pathway and missing crosswalks	\$1,494,478	Eligible
25.0	SFRTA - Tri-Rail Service	SFRTA - Tri-Rail Service	Purchase one (1) passenger rail car	\$3,500,000	Eligible
24.5	Palm Beach Gardens	Gardens Parkway from Alternate A1A to Prosperity Farms Road	5' designated bike lane and 8' sidewalk	\$3,609,720	Eligible
20.0	Palm Tran	Palm Tran electric buses and Palm Tran Maintenance Facility (Electronics Way) charging stations	Purchase 4 electric buses and install electric charging at maintenance facility	\$5,000,000	Eligible
17.8	Delray Beach	Barwick Rd from Lake Ida Rd to Sabal Lakes Rd (N)	10' shared use path and new sidewalk	\$1,658,549	Eligible
15.0	Palm Tran	Countywide	Bus Stop Improvements	\$5,000,000	Eligible
11.6	Indian Trail Improvement District	Temple Blvd, Hall Blvd, 140th Ave	Seminole Speed Tables	\$441,971	Eligible

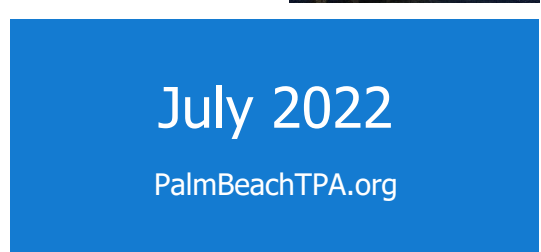
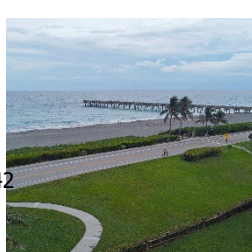
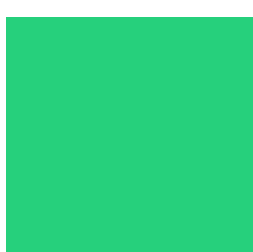
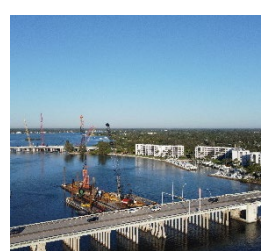
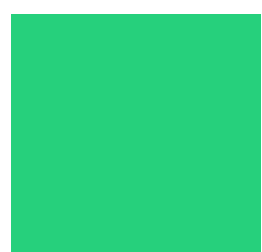
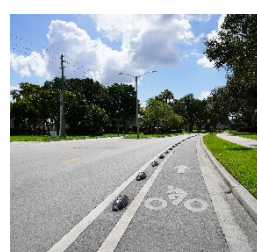
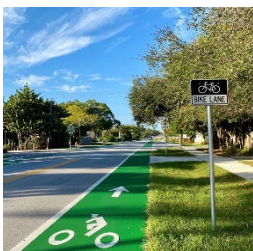
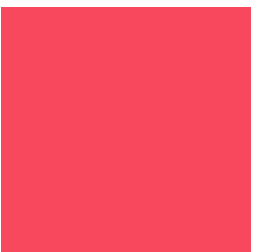
2022 Transportation Alternatives Applications

VZAC RANK	TPA SCORE	APPLICANT	LOCATION	DESCRIPTION	FUNDING REQUEST	STATUS
1	44.2	Indian Trails Improvement District	Hamlin Blvd from Hall Blvd to Grapeview Blvd; Grapeview Blvd from Hamlin Blvd to Citrus Grove Blvd; Citrus Grove Blvd from Hall Blvd to Avocado Blvd	Construct 10' shared use path and expand existing sidewalk to 8'	\$985,319	Eligible
2	42.3	City of Palm Beach Gardens	Fairchild Ave from Fairchild Gardens Ave to Campus Dr	Construct buffered bicycle lanes and 8' pathway on south side of roadway	\$1,000,000	Eligible
3	27.8	Village of Royal Palm Beach	Various Locations - Local Roads	Install pedestrian and bicycle network wayfinding signs	\$594,197	Eligible
4	26.5	City of West Palm Beach	49th St from Greenwood Ave to North Flagler Dr	Construct ADA curb ramps and sidewalks, traffic calming speed humps and sharrows	\$773,475	Eligible

2.C



PALM BEACH TPA FY 23 STRATEGIC PLAN



July 2022

PalmBeachTPA.org

GOVERNING BOARD MEMBERSHIP

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Mayor Robert S. Weinroth
Palm Beach County

TPA Vice Chair

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City of Palm Beach Gardens

City of

Belle Glade

Mayor Steve B. Wilson

City of

Boca Raton

Council Member Andy Thomson
Council Member Yvette Drucker

City of

Boynton Beach

Vice Mayor Angela Cruz

City of

Delray Beach

Mayor Shelly Petrolia

City of

Greenacres

Mayor Joel Flores

Town of

Jupiter

Mayor Jim Kuretski

City of

Lake Worth Beach

Commissioner Reinaldo Diaz



PALM BEACH Transportation Planning Agency

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Palm Beach County

Vice Mayor Gregg K. Weiss
Commissioner Maria Marino
Commissioner Maria Sachs
Commissioner Melissa McKinlay

Village of

Palm Springs

Mayor Pro Tem Joni Brinkman

City of

Riviera Beach

Councilwoman Shirley Lanier

Village of

Royal Palm Beach

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Village of

Wellington

Councilman Michael J. Napoleone

City of

West Palm Beach

Commissioner Christy Fox
Commissioner Joseph Peduzzi

Port of Palm Beach

Commissioner Katherine Waldron

Florida Department of Transportation

(non-voting advisory member)
District Four Secretary Gerry O'Reilly

CONTENTS

STRATEGIC PLAN

PURPOSE

4

GOALS, ACTIONS AND OUTCOMES

5

MONITORING AND ANNUAL REPORT CARDS

7

STRATEGIC PLAN PURPOSE

Strategic planning is an organization's process of defining its strategy, or direction, and then directing its resources to pursue this strategy. The Palm Beach Transportation Planning Agency (TPA) established and annually updates its Strategic Plan as a measurable guide toward executing its mission and achieving its long-term vision. The Strategic Plan defines specific and incremental steps that will be initiated, monitored for timely progress, and annually reported to the TPA Governing Board and the public.

The mission and vision statements concisely communicate the agency's overall purpose and direction. Crafted by the Governing Board, Advisory Committees, Executive Director and staff, the Palm

Beach TPA's mission and vision statements are intended to be inspirational while also providing a focus and direction for the organization. Together, they guide the Governing Board in making decisions consistent with the established priorities of the TPA.

Several benefits are derived from developing and implementing the Strategic Plan. Governing Board priorities are clearly communicated for the TPA Executive Director and staff to follow. Metrics are established for measuring progress on each action and making adjustments to achieve the strategic outcomes efficiently & cost-effectively. Transparency and accountability are provided to the public, the partnering organizations, and the member agencies of the TPA.

MISSION



To collaboratively plan, prioritize and fund the transportation system.

VISION



A safe, efficient and connected multimodal transportation system.

GOALS, ACTIONS AND OUTCOMES

Six goals, aligned with the TPA’s Unified Planning Work Program, frame the approach to achieving the Strategic Plan and provide clarity of purpose and direction. The goals are further defined and supported

by specific actions and measurable outcomes to monitor progress and promote accountability.



ENGAGE THE PUBLIC

Action	Outcome(s)
Promote interactive comment map	
A <u>Collect public comments via online map, surveys and other platforms to inform transportation planning efforts</u>	500 comments
Expand social media following	4,000 followers and 25,000 impressions/month
B <u>Increase social media engagement</u>	<u>4,500 followers</u> <u>30,000 impressions/month</u>
C Conduct or support outreach events and campaigns	500 respondents 2,000 participants
D Increase Public Awareness of the TPA	40-75 TPA-related media stories
E Present TPA initiatives to partner agencies and groups	15-20 presentations



PLAN THE SYSTEM

Action	Outcome(s)
A Refine countywide mobility vision and funding plan	Refined Vision Plan
B Commence multimodal studies on transit plan corridors	2 new studies
C <u>B</u> Conduct pedestrian and bicycle safety field reviews	5 locations
D <u>C</u> Implement and update Vision Zero Action Plan	Updated Plan <u>Status Update</u>
E Update Complete Streets Design Guidelines	Updated Design Guidelines
F Analyze impacts of pandemic on current and future travel patterns	Report



PRIORITIZE FUNDING

Action	Outcome(s)
Create State Road Modifications (SRM) scoring system	New scoring system
A <u>Identify and prioritize safety projects on high-crash corridors and Tier 1 Pedestrian & Bicycle Network</u>	<u>5 safety projects prioritized</u>
B Support <u>and track</u> applications for discretionary grants	3 applications <u>Tracking system</u>
C Establish application process for safety projects	New application process
Advocate for TPA adopted legislative and policy positions	Amended laws and policies
D <u>C Participate in the creation of MPOAC Legislative Priorities and Policy Positions</u>	<u>Adopted MPOAC Legislative Priorities and Policy Positions</u>



IMPLEMENT PROJECTS

Action	Outcome(s)
A Engage stakeholders in FDOT, County and City project reviews to promote TPA vision and priorities and consider local preferences	50 projects
B Publish Annual System Report Card	Report Card
Support accelerated project delivery by partner agencies	
C <u>Assist municipalities with project identification and grant application submittals</u>	<u>4 projects submittals</u>
D Monitor the collection and use of SCETS tax revenue, managed lane revenue, and construction funds allocated for plant materials per s. 334.044(26), F.S.	Report



GOAL
5

COLLABORATE WITH PARTNERS

Action	Outcome(s)
A Assist local governments with transportation and mobility studies and plans	3-4 local studies/plans
B Conduct events on topics of interest	4 events
C Create mobility options video <u>Create "How to Ride" Mobility Options videos</u>	<u>5 videos</u>
D Facilitate discussion of LRTP projects and their inclusion in local comprehensive plans	Summary Report
E <u>Conduct mobile tours with partner agencies to experience local transportation facilities and services</u>	<u>4 tours</u>



GOAL
6

ADMINISTER THE AGENCY

Action	Outcome(s)
A Provide board member and staff training (MPOAC Institute, national conferences, local workshops)	40 trainings
B Modify TPA Committees to support TPA Initiatives <u>Update Board and Committee onboarding resources</u>	Revised Operating Procedures <u>Updated handbook, video, and workshop</u>
C Pursue distinguished workplace designations	1 <u>new</u> designation
D Provide quarterly financial summaries and audited annual comprehensive financial report	Summaries FY- 21 <u>22</u> Financial Report
E Provide Strategic Plan Report	Report

MONITORING AND ANNUAL REPORT CARDS

Monitoring progress toward the desired outcomes informs the day-to-day administrative decisions and actions of the Executive Director, influencing the allocation of agency resources and the prioritization of board agenda items and collaborative discussions with key stakeholders and partners.

Annual reporting of outcomes allows the TPA Governing Board to fully realize and leverage the value of the TPA and informs future TPA Board decisions regarding appropriate revisions to the Strategic Plan.






To support annual review of progress, the TPA has created "report cards" that summarize the TPA's prior performance in relation to achieving TPA Board objectives. The annual report cards for FY 2022 and FY 2021 are provided on the following pages.

FY 22 STRATEGIC PLAN REPORT CARD

Goals, Actions and Outcomes









ENGAGE THE PUBLIC

Action	Outcome(s)	Status
A. Promote interactive comment map	Received 194 comments	
B. Expand social media following	4,084 followers as of 6/28/22 Avg. 32,261 impressions/month	
C. Conduct or support outreach events and campaigns	632 respondents 3,198 participants	
D. Increase public awareness of the TPA	44 TPA-related media stories	
E. Present TPA initiatives to partner agencies and groups	31 presentations	







PLAN THE SYSTEM

Action	Outcome(s)	Status
A. Refine countywide mobility vision and funding plan	Refining transit projects Drafting LRTP scope	
B. Commence multimodal studies on transit plan corridors	Tri-Rail Coastal Link, Okeechobee Blvd. & SR 7, US 1 & Lake Worth Beach CS	
C. Conduct pedestrian and bicycle safety field reviews	5 locations	
D. Implement and update Vision Zero Action Plan	Updated Action Plan adopted	
E. Update Complete Streets Design Guidelines	Work order issued 12/21	
F. Analyze impacts of pandemic on current and future travel patterns	Report published 12/21	







PRIORITIZE FUNDING

Action	Outcome(s)	Status
A. Create State Road Modifications (SRM) scoring system	Board adopted policy 11/21	
B. Support applications for discretionary grants	Supported 12 applications	
C. Establish application process for safety projects	Integrated safety scoring in SRM	
D. Advocate for TPA adopted legislative and policy positions	MPOAC Leg. Priorities and Policy Positions adopted May 2022	







IMPLEMENT PROJECTS

Action	Outcome(s)	Status
A. Engage stakeholders in FDOT, County and City project reviews to promote TPA vision and priorities and consider local preferences	Engaged stakeholders and reviewed 64 projects	
B. Publish annual system report card	Presented report card in February and March 2021	
C. Support accelerated project delivery by partner agencies	I-95 at PGA Blvd. and private local bus operating assistance	
D. Monitor the collection and use of SCETS tax revenue, managed lane revenue, and construction funds allocated for plant materials per s. 334.044(26), F.S.	Report in TIP document to be adopted June 2022	








COLLABORATE WITH PARTNERS

Action	Outcome(s)	Status
A. Assist local governments with transportation and mobility studies & plans	Assisted with 3 active local studies	
B. Conduct events on topics of interest	Conducted 11 events	
C. Create mobility options video	Video completed June 2022	
D. Facilitate discussion of LRTP projects and their inclusion in local comprehensive plans	Collecting comprehensive plans and starting outreach for LRTP	



ADMINISTER THE AGENCY

Action	Outcome(s)	Status
A. Provide board member and staff training (MPOAC Institute, national conferences, local workshops)	Provided >60 trainings	
B. Modify TPA Committees to support TPA initiatives	Vision Zero Advisory Committee approved in February 2022	
C. Pursue distinguished workplace designations	1 designation	
D. Provide quarterly financial summaries and audited Comprehensive Annual Financial Report (CAFR)	Provided quarterly reports CAFR to be completed by 6/22	
E. Provide Strategic Plan report	Provided annual report card	

MET  | IN PROCESS  | NOT MET 

FY 21 STRATEGIC PLAN REPORT CARD

Goals, Actions and Outcomes



ENGAGE THE PUBLIC

Action	Outcome(s)	Status
A. Promote interactive comment map	Received <50 comments	
B. Expand social media outreach	Posted ~50 items per month	
C. Conduct or support outreach events and campaigns	>2,000 event participants <150 respondents	
D. Update video explaining role of the TPA	Finalized video in June 2021	
E. Provide live online access to Board meetings	Provided access in January 2021	



PLAN THE SYSTEM

Action	Outcome(s)	Status
A. Commence multimodal studies on transit plan corridors	Okeechobee Blvd / SR-7 & US-1	
B. Conduct pedestrian and bicycle safety field reviews	Delray, RPB, PBG, & Jupiter	
C. Publish Long Range Transportation Plan implementation report	Published in FY 21-25 TIP adopted in July 2020	
D. Create Smart Palm Beach website to improve existing data, add new data, and share data	PalmBeachTPA.org/Data website created in June 2021	
E. Create Complete Streets Opportunities Plan	Draft plan completed June 2021	
F. Analyze impacts of pandemic on current and future travel patterns	Draft analysis coming Fall 2021	



PRIORITIZE FUNDING

Action	Outcome(s)	Status
A. Notify partners of funding opportunities	Notified via website, reports, social media, e-news	
B. Update LI/TA Scoring System to ensure projects advance TPA Priorities	Updated scoring system in October 2020 and March 2021	
C. Support applications for discretionary grants	Supported 5 discretionary grant applications supported	
D. Identify safety projects within TPA priority list	TPA staff is working on application process with FDOT	
E. Advocate for law and policy changes to allow multimodal projects to compete evenly with road capacity projects	Fed reauthorization underway, some State changes passed	



IMPLEMENT PROJECTS

Action	Outcome(s)	Status
A. Engage stakeholders in FDOT, County and City project reviews to promote TPA vision and priorities and consider local preferences	Engaged with stakeholders and reviewed >60 projects	
B. Publish annual system report card	Presented report card in February and March 2021	
C. Provide TPA Priority Projects status report	Provided monthly as of February 2021	
D. Support accelerated project delivery by partner agencies	Advanced Palm Beach signal interconnect to FY 22 and Kyoto Gardens Dr to FY 23	
E. Monitor the collection and use of SCETS tax revenue, managed lane revenue, and MCORES project impacts on TPA Priority Projects	Reported in TIP document adopted in June 2021	



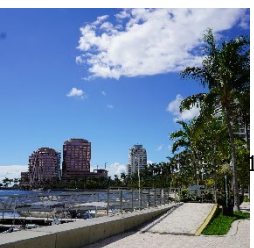
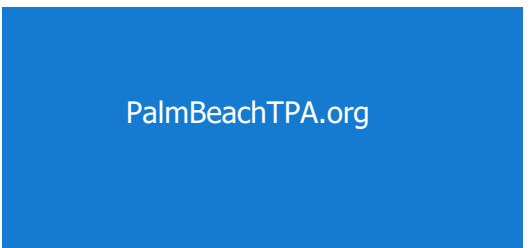
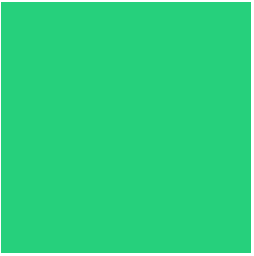
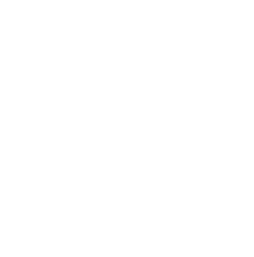
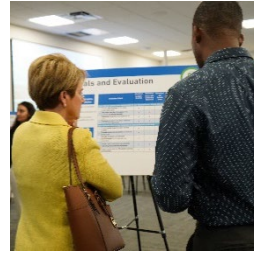
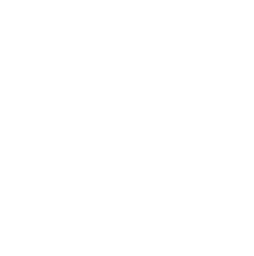
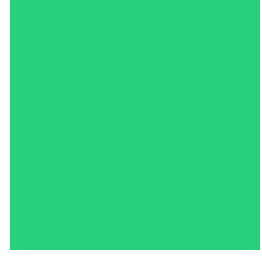
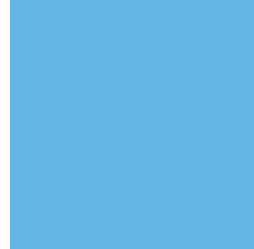
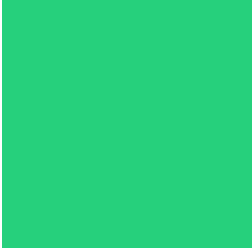
COLLABORATE WITH PARTNERS

Action	Outcome(s)	Status
A. Collect ped/bike activity counts	9 sites active in June 2021	
B. Assist local governments with transportation studies & plans	Assisted with 7 local studies	
C. Conduct workshops on topics of interest	Conducted 9 workshops	
D. Create Complete Streets project video	Draft video in June 2021	
E. Facilitate discussion of LRTP projects and their inclusion in local comprehensive plans	Draft report coming in Fall 2021	



ADMINISTER THE AGENCY

Action	Outcome(s)	Status
A. Provide board member training (MPOAC Institute, national conferences, local workshops)	Provided 19 trainings	
B. Provide TPA Staff Training	Provided >40 trainings	
C. Pursue distinguished workplace designations	Achieved 2 designations	
D. Provide quarterly and comprehensive annual financial reports	Provided reports & draft CAFR	
E. Provide Strategic Plan report	Provided annual report card	



3.A

Palm Tran Transit Signal Priority (TSP) Update

TPA Governing Board
July 21, 2022

1

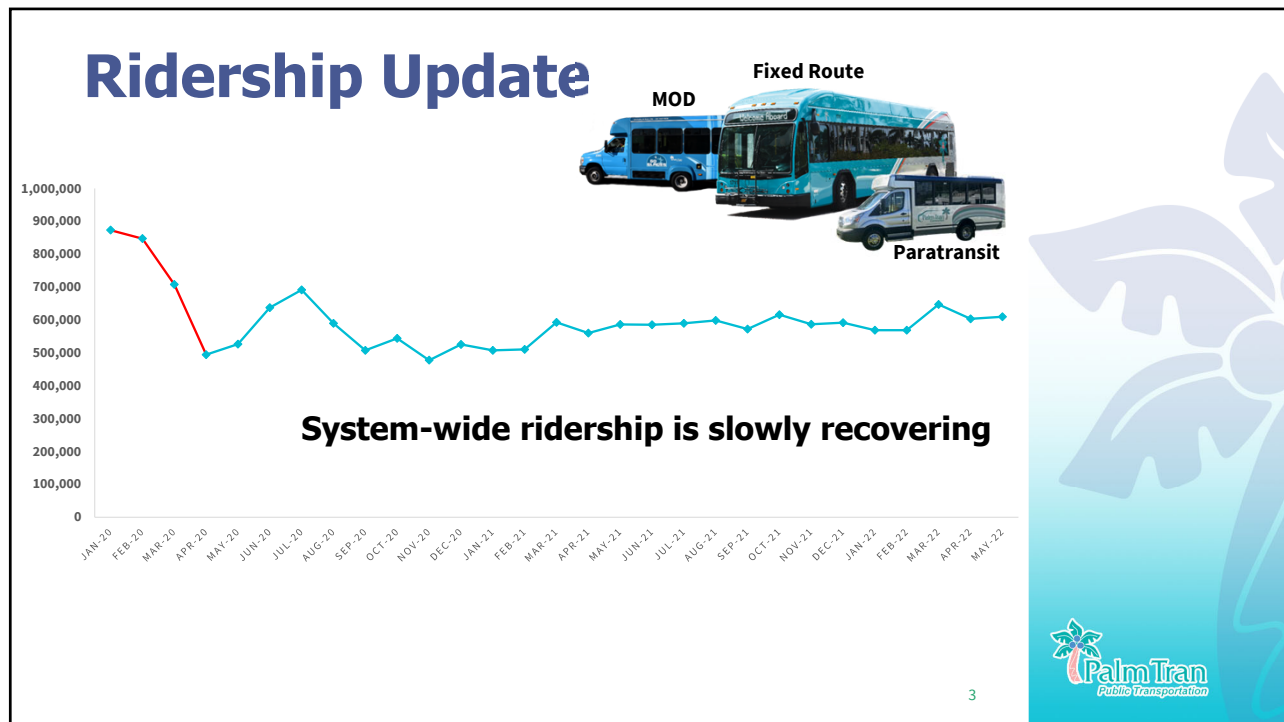
Ridership Update

Ridership is trending positively year-over-year

May 2022 609,685	vs	May 2021 586,112	↗ +4%	FY 2022 vs FY 2021	↗ +11.5%
<i>Each fiscal year starts in October.</i>					
May 2022 609,685	vs	April 2022 603,278	↗ +1%	COVID-19 Comparison May 2022 vs May 2019	↘ -28.5%
				609,685	852,157

2

2



3

Transit Signal Priority Overview

Definition

- Special treatment to transit vehicles at signalized intersections

Benefits (TCRP Synthesis 149)

- Reduces travel times (San Francisco – up to 7%)
- Reduces intersection delays (San Francisco – up to 50%)
- Improves schedule adherence (King County – up to 30%)
- Fewer buses needed (Rhode Island – 13 to 12 on R-Line)
- Possible schedule adherence improvement – 80% to >90%

4

4

Priority vs Preemption

	Transit Priority	Fire Rescue Preemption
Extends green lights	✓	
Interrupts signal timing		✓
Corridor application	✓	
County-wide application		✓
Cloud-based technology	✓	✓
Vendor availability	✓	✓

5



5

TPA-Funded Corridors

US 1

- Palmetto Park Rd to Northlake Blvd
- \$2M with construction in FY23
- Route 1 with 20-minute headway



Okeechobee Blvd

- SR 7 to US 1 / SR 7 from Forest Hill Blvd to Okeechobee Blvd
- \$1M with capital available in FY24
- Route 43 with 20-minute headway

6



6

Study Goals

- Identify stakeholders for engagement and coordination
- Methodology for screening signalized intersections
- Framework for concept of operations
- Update minimum technical requirements
- Develop request for proposal



7



7

Existing Technologies

Palm Tran

- 159 on-board units for bus-to-bus communications
- Near real-time vehicle position updates every 30 seconds

Palm Beach County Traffic

- Discontinued emergency vehicle preemption system
- Signal timing optimization performed monthly
- Adaptive signal priority

8



8

Existing Technologies

Palm Beach County Fire Rescue

- On-board units communicate every second during calls
- No dynamic routing or rerouting capability

Boca Raton Traffic Engineering

- No existing transit signal priority
- Emergency vehicle preemption system
- Signal timing optimization performed weekly
- Adaptive signal priority

9



9

Priority Application

Passive Priority

- Signal timing optimization

Active Priority

- Schedule based – headways greater than 10 minutes
- Trigger – 3 minutes or greater than scheduled arrival time
- Emergency vehicle preemption
- Headway adherence – less than 10 minutes (future)
- Onboard ridership (future)

10



10

Functional Requirements

Intelligent priority control & preemption-intersection interface

- Advanced traffic management system
- Traffic controller
- Preemption/priority control equipment

Intelligent priority control and preemption application-vehicle interface

- Accept TSP and emergency vehicle preemption requests
- Accept vehicle data

11



11

Next Steps & Target Timeline

- Ongoing coordination with Palm Beach TPA/FDOT D4
- Finalize request for proposal – July to August 2022
- Amend TIP to increase allocated capital cost – October 2022
- Technology Pilot – November to December 2022
- Issue solicitation – January to February 2023



12



12



Palm Tran

Administrative Offices

100 N. Congress Avenue
Delray Beach, FL 33445
(561) 841-4200
FAX: (561) 841-4291

Palm Tran Connection

50 South Military Trail
Suite 101
West Palm Beach, FL 33415-3132
(561) 649-9838
FAX: (561) 656-7156
www.palmtran.org



**Palm Beach County
Board of County
Commissioners**

Robert S. Weinroth, Mayor
Gregg K. Weiss, Vice Mayor
Maria G. Marino
Dave Kerner
Maria Sachs
Melissa McKinlay
Mack Bernard

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

Official Electronic Letterhead

MEMORANDUM Palm Beach County

DATE: July 7, 2022
TO: Chair and Members, Transportation Planning Agency
FROM: Clinton B. Forbes, Executive Director
RE: Transmittal Memo – Palm Tran Partner Update

I am pleased to share my monthly Executive Update with the Transportation Planning Agency Board. The attached report provides highlights of Palm Tran's ridership, activities and accomplishments during the month of June 2022. I, or my designee, will be glad to answer any questions that you may have regarding its contents.



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**MEMORANDUM
Palm Beach County**

DATE: July 18, 2022

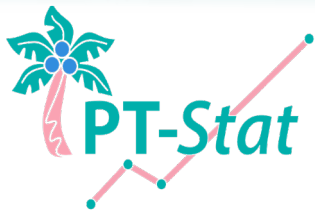
TO: Chair and Members, Transportation Planning Agency

FROM: Clinton B. Forbes, Executive Director

RE: Transmittal Memo – Palm Tran Partner Update

I am pleased to share my monthly Executive Updates with the Transportation Planning Agency Board. The attached report provides highlights of Palm Tran's ridership, activities and accomplishments during the month of June and July 2022. I, or my designee, will be glad to answer any questions that you may have regarding its contents.

DEPARTMENT HEAD EXECUTIVE UPDATE



Includes Fixed-Route, Connection, & Go Glades service modes.

May 2022 vs May 2021
609,685 vs 586,112 ↑ 4%

May 2022 vs April 2022
609,685 vs 603,278 ↑ +1%

FY 2022 vs FY 2021 ↑ +11.5%
Each fiscal year starts in October.

COVID-19 Comparison ↓ -28.5%
May 2022 vs May 2019
609,685 vs 852,157



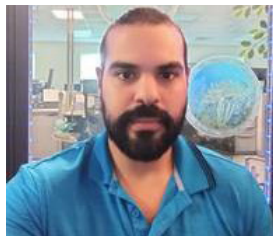
June 17 is National Dump the Pump Day

It's official — June 17 is National Dump the Pump Day! Mayor Robert S. Weinroth presented the proclamation to Palm Tran, the Palm Beach Transportation Planning Agency (TPA), and Tri-Rail at the June 7 Palm Beach County Board of County Commissioners meeting. On June 17, riders can use the promo code "VALUE" to add \$6 to their Paradise Pass account. The code is only available on Dump the Pump Day, but riders can redeem the ride whenever they choose.



Board of County Commissioners Celebrates Pride Month

In recognition of Pride Month, the Board of County Commissioners gathered together to celebrate with Palm Tran. Pictured are the Palm Beach County Commissioners and County Administrator in front of our "Proud Together" wrapped bus. Be on the look out for the Pride bus as it travels throughout the county.



Welcome New Hires

Welcome aboard Dwayne Grondin Jr. (left), our new Operations Manager, and Json Deltoro (right), our new Paratransit Operations Supervisor! Dwayne comes from CT Transit where he was the Safety & Training Supervisor and Json comes from HART Transit where he was the ADA Coordinator & Operations Supervisor. If you see them around, make sure you welcome them and say hello!



2022 Palm Beach County Economic Summit

This past month, local leaders gathered at the Palm Beach County 2022 Economic Summit to discuss the state of our community's economy, housing and transportation. Paul Skoutelas, President and CEO of APTA, was the keynote speaker. In addition, Executive Director Clinton B. Forbes was invited as panelist and spoke about all the innovative programs Palm Tran has been implementing to align us closer to our vision.



FFTA Diversity in the Workplace Presentation

Executive Director and Chair of the FFTA Board Clinton B. Forbes led a presentation for the Florida Public Transportation Association (FFTA) titled "Diversity in the Workplace." The audience learned about Palm Tran's various initiatives to attract, hire, and retain a diverse set of employees and how we became the 2021 Public Agency of the Year for our commitment to providing opportunities to minorities.



PSA on Gas Prices

Capitalizing off the record-high gas prices across South Florida, our new ad is airing on local television. The video features our frontline bus operators and showcases the ease of using a Paradise Pass. Our new promotion also offers \$5 free when riders load \$5 on their account. Let's encourage riders use promo code "SAVE5" to "Save on gas; get your paradise pass!"



Service on Independence Day

We wish everyone a safe and happy Independence Day! As a reminder, all Fixed-Route, Connection, and Go Glades services modes will be in operation Monday, July 4, 2022. Administrative offices will be closed.

DEPARTMENT HEAD EXECUTIVE UPDATE



Includes Fixed-Route, Connection, & Go Glades service modes.

June 2022 vs June 2021 ▲ -1.3%
578,100 vs 586,112

June 2022 vs May 2022 ▲ -5.1%
578,100 vs 609,685

FY 2022 vs FY 2021 ▲ +10%
Each fiscal year starts in October.

COVID-19 Comparison ▲ -24.1%
June 2022 vs June 2019
578,100 vs 684,744



City of Riviera Beach Juneteenth Parade

On Saturday, June 18, Palm Tran celebrated Juneteenth at the City of Riviera Beach's Juneteenth and Centennial Parade. Over 20 Palm Tran employees joined in on the fun by walking the parade route, handing out single day Paradise Passes, and dancing to the music! During the parade, we featured our Martin Luther King Jr. bus that reads "The time is always right to do what is right."



MV Transportation Names Felecia Lane Transit Operator of the Year

Felecia Lane won the Katherine McClary Operator of the Year Award out of 10,000 MV Transportation drivers nationwide. MV Transportation is one of two contracted operators for our Connection paratransit service. As one of 150 Palm Tran drivers from MV Transportation, Lane has a perfect driving record - no preventable accidents, no risky driving and no passenger complaints. Her reputation for being kind, courteous and always smiling, earned her the nickname 'Smiley' and a leadership role within MV.



New Hire and Promotions!

Welcome aboard Alan Spencer (left), our new Special Projects Coordinator! Alan comes to us from Jamaica Urban Transit where he gained experience in supervision, operations and staff management. Also, join us in congratulating Frank Stassi (right) on his promotion to Systems Architecture Analyst. Working his way up since he started with Palm Tran in 2015, we're confident in his leadership overseeing the IT Section.



Dump the Pump

On June 17, 2022, Palm Beach County Administrator Verdenia C. Baker, Palm Tran Executive Director Clinton B. Forbes and Transit Ambassador Nicky Brown participated in Dump the Pump Day. Along with 21,000 average daily riders, they boarded a clean and very cool, air-conditioned bus on Route 1 to The Gardens Mall in Palm Beach Gardens. Over 400 people used the value code to get \$6 off their ride!



Black History Tour

In partnership with Palm Beach County's Community Service Department, Palm Tran provided transportation for residents during a Black History Tour of Palm Beach County. The event was a success and enjoyed by all who attended. Thank you Bruce Guyton, Charlie Boettiger, Joe Harrington, Jorge Torres, Michael Wells, Roderick E. Owens, and Terrance Baker for your efforts organizing this event!



Parks and Recreation Month

In recognition of Parks and Recreation Month, the Board of County Commissioners gathered together to celebrate with Palm Tran and Parks and Recreation. This year is especially significant as Palm Beach County's Parks and Recreation department celebrates 50 years of service. Be on the look out for Park's "Celebrating 50 years" bus as it travels throughout the county.



Conference of Minority Transportation Officials (COMTO)

Congratulations to our Palm Tran team on another award! At the 2022 Conference of Minority Transportation Officials (COMTO), Palm Tran was recognized with the Industry Innovation Award for our significant contribution towards improving mobility and public safety through the use of technology and innovative approaches.

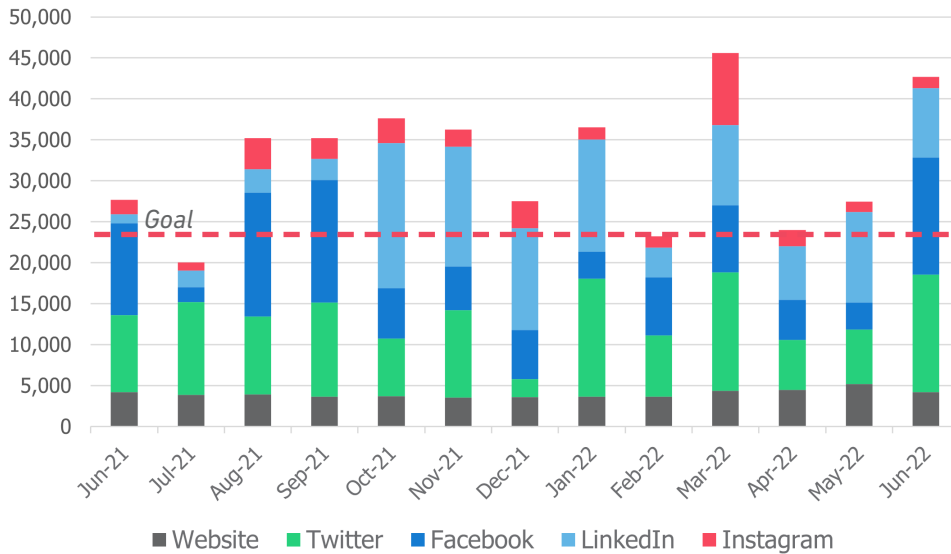
Public Involvement Activity Report

June 2022

4.A.1

FY 22 Strategic Plan Goal 1.B Expand Social Media Following

Social Media Impressions



FY 22 Strategic Plan Goal 1.D:

Increase public awareness of the TPA

Goal: 40 TPA-related media stories

Current: 44 TPA-related media stories

Total June Media Coverage

Audience: Represents the number of people who likely viewed a story.

Publicity Value: Represents the cost to advertise during that specific time, program and/or platform multiplied by the number of people who viewed the story.

Total National TV Audience
250,024

Total National TV Publicity
USD \$61,872

Total Online News Audience
1,026,206

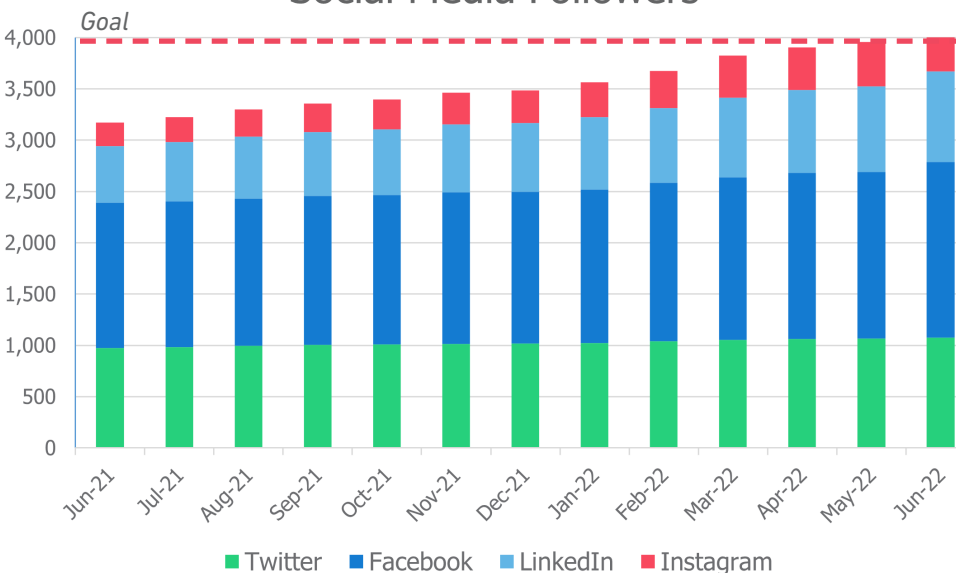
Total Online News Publicity
USD \$17,233

Total Local TV Audience
250,024

Total Local TV Publicity
USD \$61,872

FY 22 Strategic Plan Goal 1.B Expand Social Media Following

Social Media Followers



[View this month's media report](#)

WPTV: Light Rail Proposal for Okeechobee Blvd. & State Road 7



Project Scheduling Report –July 2022
Phases occurring within the next 90 days
Palm Beach TPA & FDOT District 4

4.A.2

The purpose of this report is to ensure stakeholders are aware of upcoming activities for each project to allow for increased input. The TPA has consolidated the FDOT report to focus on TPA priorities and scheduling activities that are occurring within the next 90 days. The full list of scheduling activities is described below.

Scheduled Activity	Description
Multimodal Scoping Checklist (MMSC)	FDOT’s Office of Modal Development (OMD) notifies impacted agencies to enter comments about the project scope. The local agency can confirm or discuss context class, minor comments about multimodal features.
Resolution from Agency (for Off-System Projects Only)	If an off-system project is administered by FDOT, the local agency’s governing board must pass a resolution endorsing FDOT’s delivery of the project.
Review of Scope with Agency	Meet with local agency to review and confirm scope prior to FDOT advertising for consultant acquisition.
Execution Date (Design)	FDOT Design starts.
Project Kickoff Meeting	FDOT Design Team coordinates with local agency. Contact the FDOT project manager for date/time/location of the meeting.
Initial Field Review	Field Review meeting. Typically occurs at the project site.
Initial Engineering	30% plans to reviewers. Stakeholders provide review and feedback on the approved Typical Section.
Public Information Workshop	FDOT conducts public information workshop.
Constructability Plans	60% plans to reviewers. At this time most of the Design is complete, no scope discussion, review focuses on items to be constructed, their construction impacts, and materials to be used.
Plans Specification and Estimates (PSE) Meeting	FDOT PM arranges field review with all reviewers to evaluate the final engineering plans with respect to actual field conditions.
Biddability Plans to Reviewers	90% plans. At this time, Design is complete. Verifying quantities and pay items.
Production	100% plans. Plans are complete.
Local Agency Program (LAP) Commitment	Agency and FDOT commits the project funds and budget to the Legislature and the Governor’s office.
Letting	Bids are opened and the apparent low bid contract is determined. Construction typically begins 4 to 6 months after letting.
Construction Notice to Proceed (NTP)	Construction starts. Construction dates for FDOT administered projects can be found through the FDOT Operations Center.

For more information on a project, please contact the FDOT District 4 office at 954.486.1400 and ask to be transferred to the FDOT Project Manager for the specific project. For the FDOT copy of the report with the full project schedule, contact Larry Wallace at larry.wallace@dot.state.fl.us or 954.777.4208.

Please note, the dates shown in this report are a snapshot and dates can change frequently. Updated reports are requested monthly from FDOT.

FM #	Location	Type of Work	Lead Agency	Phase Milestone	Date
SIS Capacity					
4435901	I-95 AT PGA BLVD	ADD SPECIAL USE LANE	FDOT	Construction Notice to Proceed (NTP)	7/13/2022
4192511	BEELINE HWY/SR-710 FROM NORTHLAKE BLVD TO BLUE HERON BLVD/SR-708	ADD LANES & RECONSTRUCT	FDOT	Production	8/1/2022
4397581	I-95 AT INDIANTOWN RD	INTERCHANGE - ADD LANES	FDOT	Biddability	8/4/2022
4132601	I-95 AT PALM BEACH LAKES BLVD	INTERCHANGE - ADD LANES	FDOT	Execution Date (Design)	8/5/2022
4475471	FOREST HILL BLVD/SR-882 AT I-95 INTERCHANGE	INTERSECTION IMPROVEMENT	FDOT	Initial Field Review	8/22/2022
4397591	I-95 AT BELVEDERE RD NB	INTERCHANGE - ADD LANES	FDOT	Letting	9/2/2022
4369631	I-95 AT 6TH AVE S	INTERCHANGE - ADD LANES	FDOT	Production	9/6/2022
4365191	I-95 AT 45TH ST	INTERCHANGE - ADD LANES	FDOT	Public Information Workshop	9/19/2022
State Road Modifications					
4405755	ATLANTIC AVE/SR-806 FROM CUMBERLAND DR TO JOG RD	ADD LANES & RECONSTRUCT	FDOT	Initial Engineering	*7/5/2022
4416321	LAKE WORTH RD/SR-802 FR RAULERSON DR TO PALM BEACH STATE COLLEGE ENT	RESURFACING	FDOT	Construction Notice to Proceed (NTP)	7/23/2022
4400461	LAKE WORTH RD/SR-802 ROUNDABOUT PEDESTRIAN IMPROVEMENTS	PEDESTRIAN SAFETY IMPROVEMENT	FDOT	PSE Meeting	8/16/2022
4400461	LAKE WORTH RD/SR-802 ROUNDABOUT PEDESTRIAN IMPROVEMENTS	PEDESTRIAN SAFETY IMPROVEMENT	FDOT	Biddability	8/25/2022
Local Initiatives Program					
4460921	OKEECHOBEE BLVD AT FOLSOM RD	ROUNDABOUT	PALM BEACH COUNTY	Kickoff Meeting	9/19/2022
Transportation Alternatives Program					
4460841	VARIOUS LOCATIONS ALONG HOLLY DRIVE	SIGNING/PAVEMENT MARKINGS	PALM BEACH GARDENS	Production	8/1/2022
4460771	SEMINOLE BLVD FROM OSWEGO AVE TO OKEECHOBEE BLVD	SIDEWALK	PALM BEACH COUNTY	LAP Commitment	9/2/2022
4460781	SE 1ST ST FROM BOYNTON BEACH BLVD TO WOOLBRIGHT RD	BIKE PATH/TRAIL	BOYNTON BEACH	LAP Commitment	9/2/2022
4400151	WEST PALM BEACH - NORTH SHORE PEDESTRIAN BRIDGE	PEDESTRIAN BRIDGE	FDOT	Constructability Plans	9/15/2022
4460801	OKEECHOBEE BLVD FROM A RD TO FOLSOM RD	BIKE PATH/TRAIL	PALM BEACH COUNTY	Kickoff Meeting	9/19/2022
Other FDOT & Local Projects					
4378781	MILITARY TRAIL/SR 809 AT FOREST HILL BLVD	INTERSECTION IMPROVEMENT	FDOT	Construction Notice to Proceed (NTP)	7/6/2022
4456231	I-95 FROM SOUTH OF PALM BEACH LAKES BLVD TO NORTH OF 45TH ST	LIGHTING	FDOT	Production	8/1/2022
4475511	I-95 FROM 12TH AVE S TO 10TH AVE N	LIGHTING	FDOT	Initial Field Review	8/4/2022
4475491	FOREST HILL BLVD/SR-882 FROM OLIVE TREE BLVD TO JOG RD	LIGHTING	FDOT	Initial Field Review	8/5/2022
4331093	I-95 FROM BROWARD COUNTY LINE TO LINTON BLVD - EXPRESS LANES	LANDSCAPING	FDOT	Biddability	8/18/2022
4475451	OKEECHOBEE BLVD/SR-704 FROM EAST OF MILITARY TRL TO I-95	LIGHTING	FDOT	Initial Field Review	8/22/2022
4475531	US-1/DIXIE HWY FROM NORTH OF LUCERNE AVE TO WPB CANAL	LIGHTING	FDOT	Initial Field Review	8/22/2022

*Atlantic Ave design team awaiting final preferred alternative from Project, Development & Environmental (PD&E) phase.

FM #	Location	Type of Work	Lead Agency	Phase Milestone	Date
4458821	SR-7/US-441 AT LAKE WORTH RD	INTERSECTION IMPROVEMENT	FDOT	Initial Engineering	8/23/2022
4492551	I-95 AT DONALD ROSS RD	LANDSCAPING	FDOT	Agency Scope Review	9/14/2022
4492791	OKEECHOBEE BLVD/SR-704 FROM RIVERWALK BLVD TO N JOG ROAD	LIGHTING	FDOT	Execution Date (Design)	9/16/2022
4492801	I-95 AT PGA BLVD/SR-786 NB TO WB OFF-RAMP	SKID HAZARD OVERLAY	FDOT	Kickoff Meeting	9/21/2022
Major Maintenance					
4414661	SPANISH RIVER BLVD/SR-800 OVER ICWW	BRIDGE-REPAIR/REHABILITATION	FDOT	Biddability	7/1/2022
4484151	US-1/SR-5 FROM BELVEDERE RD TO SR-704/LAKEVIEW AVE	RESURFACING	FDOT	Agency Scope Review	7/6/2022
4460991	US-1 FROM N QUADRILLE BLVD TO PALM BEACH LAKES BLVD	RESURFACING	FDOT	Biddability	7/7/2022
4461031	MILITARY TRAIL FROM SOUTH OF DEVONS RD TO NORTH OF FLAG DR	RESURFACING	FDOT	Biddability	7/7/2022
4463741	SR-700/CONNERS HWY FROM NORTH OF 1ST ST TO WEST OF SR-80	RESURFACING	FDOT	Public Information Workshop	8/4/2022
4484361	LAKE WORTH RD/SR-802 FROM W OF CYPRESS EDGE DR TO W OF CYPRESS ISLES WAY	RESURFACING	FDOT	Execution Date (Design)	8/5/2022
4484371	BOYNTON BCH BLVD/SR-804 FROM ORCHID GROVE TRAIL TO W OF PALM ISLES DR	RESURFACING	FDOT	Execution Date (Design)	8/5/2022
4484151	US-1/SR-5 FROM BELVEDERE RD TO SR-704/LAKEVIEW AVE	RESURFACING	FDOT	Execution Date (Design)	8/5/2022
4476571	YAMATO RD/SR-794 FROM WEST OF I-95 TO US-1/FEDERAL HWY	RESURFACING	FDOT	Initial Engineering	8/8/2022
4461001	SR-80 FROM SR-25/US-27 TO EAST OF GLADES GLEN DR	RESURFACING	FDOT	Public Information Workshop	8/9/2022
4398451	SR-715 FROM SR-80 TO W OF CANAL ST SOUTH	RESURFACING	FDOT	Public Information Workshop	8/11/2022
4463741	SR-700/CONNERS HWY FROM NORTH OF 1ST ST TO WEST OF SR-80	RESURFACING	FDOT	PSE Meeting	8/11/2022
4476611	A1A FROM SE 31ST TO SOUTH OF GRAND BAY CT	RESURFACING	FDOT	Initial Engineering	8/12/2022
4476691	E OCEAN AVE/SR-804 FROM SR-5/US-1 TO A1A	RESURFACING	FDOT	Initial Field Review	8/15/2022
4461001	SR-80 FROM SR-25/US-27 TO EAST OF GLADES GLEN DR	RESURFACING	FDOT	PSE Meeting	8/16/2022
4476631	A1A FROM SOUTH OF LAKE AVE TO N OF IBIS WAY	RESURFACING	FDOT	Initial Engineering	8/16/2022
4461021	SR-15 FROM N OF 1ST ST TO PALM BEACH/MARTIN COUNTY LINE	RESURFACING	FDOT	Public Information Workshop	8/18/2022
4398451	SR-715 FROM SR-80 TO W OF CANAL ST SOUTH	RESURFACING	FDOT	PSE Meeting	8/18/2022
4461051	STATE MARKET RD FROM SR-15 TO US-441/E MAIN ST	RESURFACING	FDOT	Constructability Plans	8/24/2022
4461761	A1A FROM S OF JOHN D MACARTHUR ENTRANCE TO PORTAGE LANDING NORTH	RESURFACING	FDOT	Constructability Plans	8/24/2022
4461021	SR-15 FROM N OF 1ST ST TO PALM BEACH/MARTIN COUNTY LINE	RESURFACING	FDOT	PSE Meeting	8/25/2022
4461001	SR-80 FROM SR-25/US-27 TO EAST OF GLADES GLEN DR	RESURFACING	FDOT	Biddability	8/25/2022
4398451	SR-715 FROM SR-80 TO W OF CANAL ST SOUTH	RESURFACING	FDOT	Biddability	8/29/2022
4460971	BEELINE HWY/SR-710 FROM E OF PRATT & WHITNEY TO E OF RAILROAD TRACKS	RESURFACING	FDOT	Letting	9/2/2022
4484351	SR-811 FROM SOUTH OF RCA BLVD TO NORTH OF DONALD ROSS RD	RESURFACING	FDOT	Execution Date (Design)	9/2/2022
4463741	SR-700/CONNERS HWY FROM NORTH OF 1ST ST TO WEST OF SR-80	RESURFACING	FDOT	Biddability	9/6/2022

FM #	Location	Type of Work	Lead Agency	Phase Milestone	Date
4457691	A1A / BLUE HERON BLVD OVER INTRACOASTAL WATERWAY	BRIDGE-REPAIR/REHABILITATION	FDOT	Production	9/6/2022
4461021	SR-15 FROM N OF 1ST ST TO PALM BEACH/MARTIN COUNTY LINE	RESURFACING	FDOT	Biddability	9/20/2022
4476621	A1A FROM LINTON BLVD TO E ATLANTIC AVE	RESURFACING	FDOT	Initial Engineering	9/26/2022

Pedestrian and Bicycle Quarterly Fatal Crash Analysis

January –March 2022

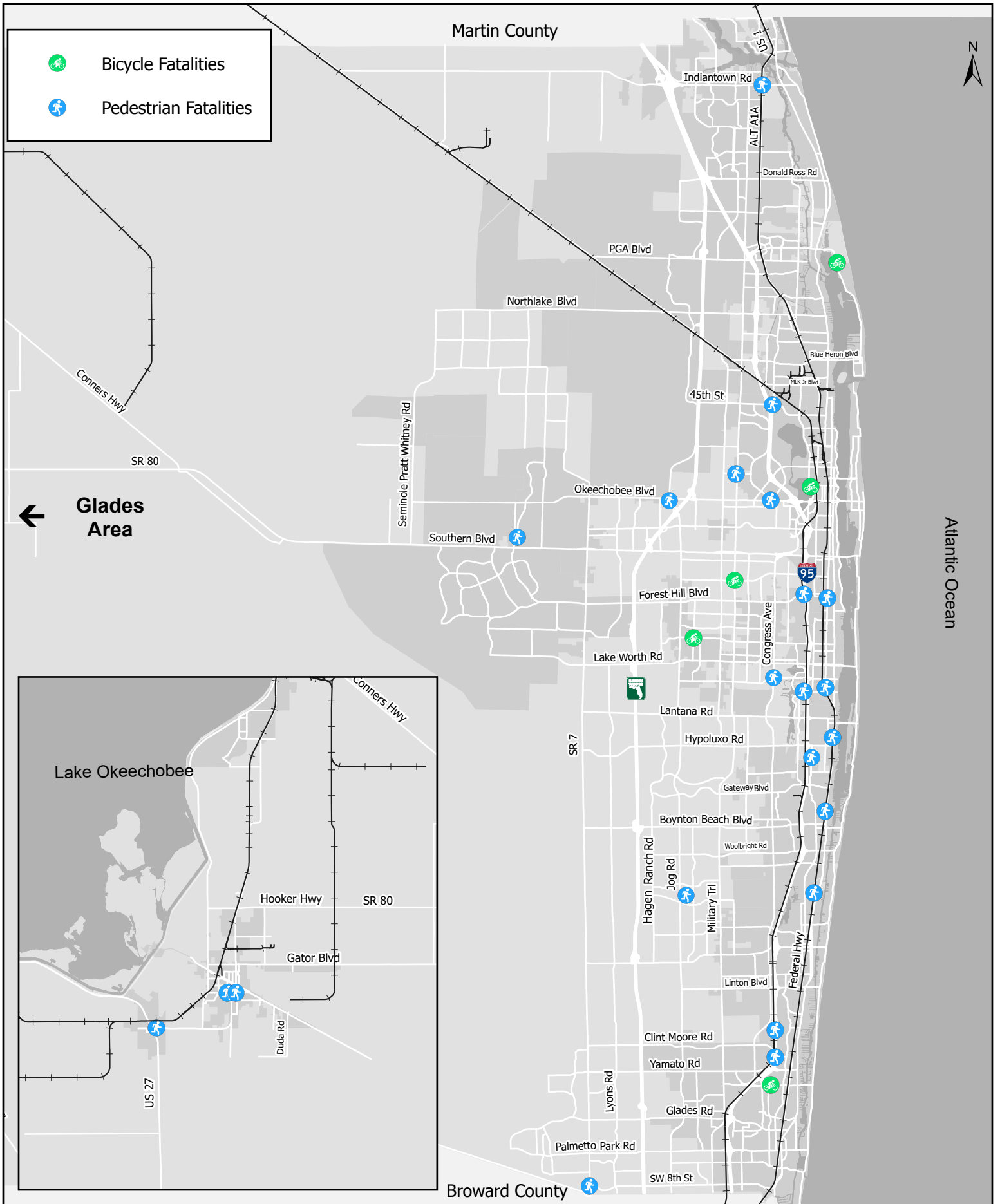
The general information, individual information and crash diagram were taken from crash reports downloaded from the Signal Four Analytics – University of Florida GeoPlan Center website and the Federal Railroad Administration Office of Safety Analysis data portal and reformatted for this analysis. The crash summary and potential actions were compiled by TPA staff and consultants.

Some key tips for understanding the summaries are included below:

- **Posted Speed:** Data for Posted Speed (Major Road) is always included; data for Posted Speed (Minor Road) is only included when the crash takes place at an intersection.
- **Harmful Event:** Identifies the first injury-producing event that characterizes the traffic crash type.
- **Person:** “V” stands for Vehicle; “P” stands for Person; “NM” stands for Non-Motorist. Either “P” or “NM” may be used to reference a pedestrian or bicyclist.
- **Contributing Action:** Identifies the actions/circumstances of the driver or non-motorist that may have contributed to the crash.
- **Vision:** Identifies whether or not the driver’s vision was obstructed by environmental, roadway or built environment conditions.
- **Alcohol/Drugs:** Identifies suspected drug or alcohol use.
- **Severity:** Identifies the severity of injuries sustained by persons involved in the traffic crash.
- **Potential Actions:** Identify possible engineering, enforcement or education actions that roadway owners or relevant stakeholders could explore as countermeasures. Resources to identify potential actions include, but are not limited to, the Highway Safety Manual, Crash Modification Factor Clearinghouse, Federal Highway Administration, U.S. Department of Transportation Highway Safety Improvement Program Manual, Florida Department of Transportation Design Manual, Manual on Uniform Traffic Control Devices, the Signal Timing Manual and the TPA’s Vision Zero Action Plan.

Please note that the crash summary and potential actions are preliminary and do not represent any formal conclusions, legal or otherwise. The potential actions are TPA recommendations to stakeholders.

Fatal Ped/Bike Crashes - Jan 1 to Mar 31, 2022

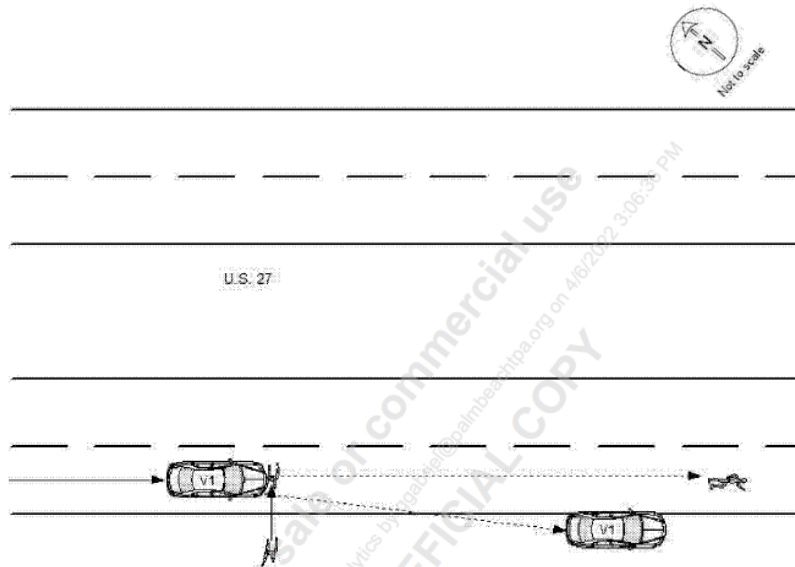


General Information

Crash Location	US-27/SR-80 (a State road) 3,800* feet east of Corkscrew Boulevard (a County road)						
Google Maps	https://goo.gl/maps/hxwexGwf69PvqQfu7				Municipality	Unincorporated	
Crash Date	Saturday, January 1, 2022	Time of Crash	2:00 p.m.	Posted Speed (Major)	65 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	-		
Lighting	Daylight	Harmful Event	Collision with pedestrian				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	M/60	Not Obscured	No	No	No	None
P1 Pedestrian	Darted/Dashed	F/57	-	-	No	No	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling eastbound/southbound along US-27 in the travel lane adjacent to the right shoulder. Pedestrian 1 (P1) was on a private driveway running northbound toward the road. P1 darted onto the roadway and was struck by V1. P1 was transported to St. Mary's Medical Center where they later succumbed to the injuries sustained in the crash.

* 3,800 feet may be an estimate as the location would be west of the coordinates noted in the report.

Potential Actions

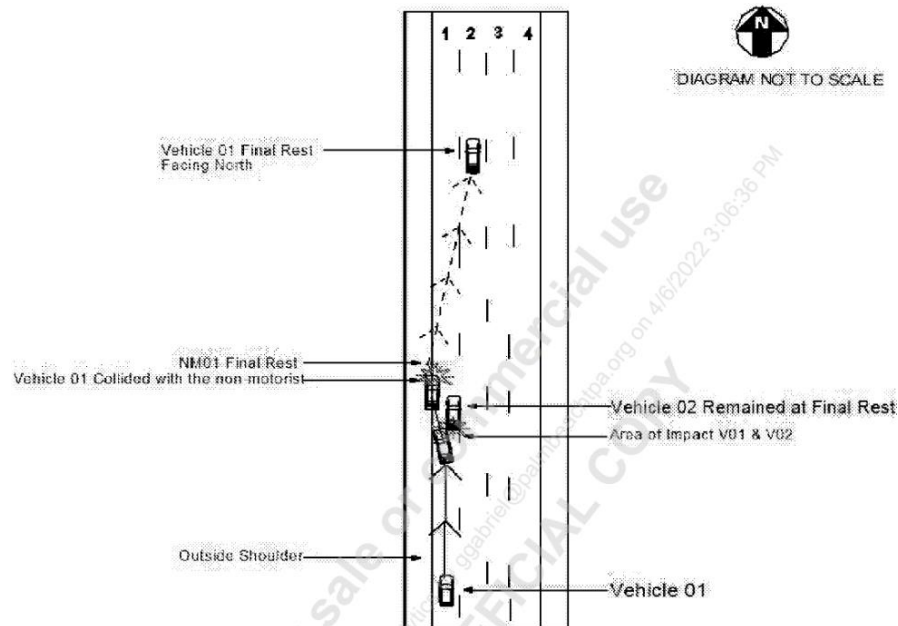
No potential actions are recommended at this time.

General Information

Crash Location	I-95/SR-9 (a State road) northbound 1,500 feet south of Congress Avenue exit (a County road)						
Google Maps	https://goo.gl/maps/5hv3TVQZFUM2WJGi8			Municipality	Boca Raton		
Crash Date	Sunday, January 2, 2022	Time of Crash	12:53 a.m.	Posted Speed (Major)	65 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	-		
Lighting	Dark-Not Lighted	Harmful Event	Collision with pedestrian				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	M/34	Not Obscured	No	No	No	None
NM1 Non-Motorist	No contributing action**	F/23	-	-	No	No	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling northbound on I-95 in the travel lane adjacent to the left shoulder. Non-Motorist 1 (NM1) was standing on the left shoulder downstream, with their vehicle (V2) stopped in the same lane due to a previous traffic crash. The driver of V1 swerved onto the left shoulder to avoid V2. This resulted in V1 colliding with NM1. NM1 was transported to Delray Medical Center where they were pronounced deceased.

* Roadway Information within the police report is misleading.

** The report notes that the NM1 was wearing dark clothing.

Potential Actions

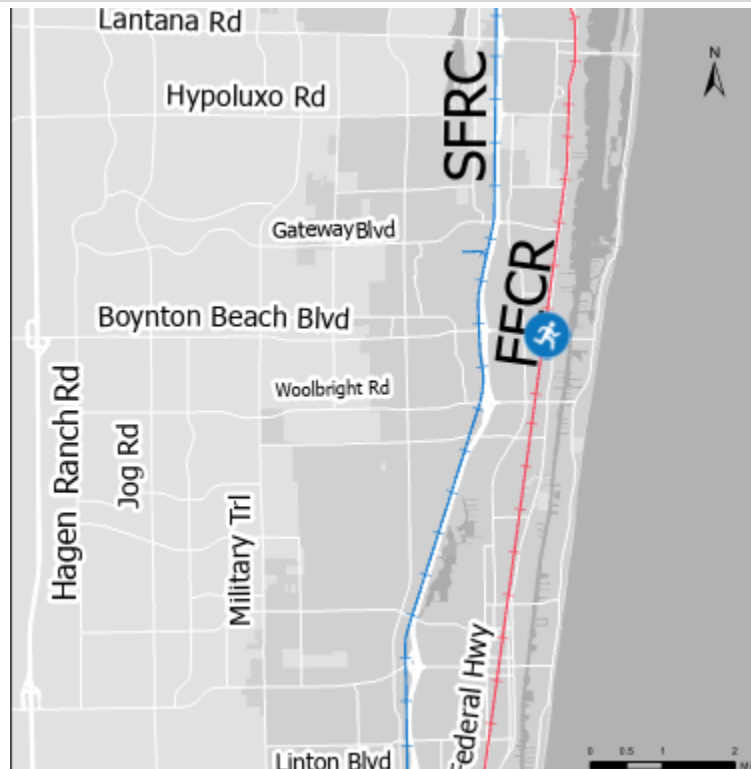
1. FDOT to evaluate improving lighting conditions and make improvements if appropriate.
2. Consistent with TPA Vision Zero Action Plan Cultural Action 3.3, Palm Beach TPA to collaborate with FDOT and other partner agencies to implement a Vision Zero media and public education campaign, including the best practices to prevent secondary accidents and recommendations about traffic accident management best-practices. Such interagency efforts could build upon existing campaigns such as FDOT's January Move Over, Florida!
3. FDOT to evaluate displaying safety reminders for drivers to stay in the vehicle, if possible, until help arrives on Dynamic Message Signs (DMS).

General Information

Crash Location	FEC Railroad near NE 10 th Avenue (a City road)						
Google Maps	https://goo.gl/maps/h55TqtbwzZKddznL8			Municipality	Boynton Beach		
Crash Date	Tuesday, January 4, 2022	Time of Crash	7:48 a.m.	Posted Speed (Major)	-		
Weather	-	Road Surface	-	Posted Speed (Minor)	-		
Lighting	-	Harmful Event	Struck by on-track equipment (Brightline Train – moving)				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
P1 Pedestrian	Trespassing	-/33	-	-	-	-	Fatal

Crash Diagram

Crash Summary

A pedestrian (P1) trespassed the FEC railroad right-of-way near NE 10th Avenue and ran across the tracks from west to east. The pedestrian was hit by a Brightline train resulting in a fatality. The report lacks further narrative details.

Potential Actions

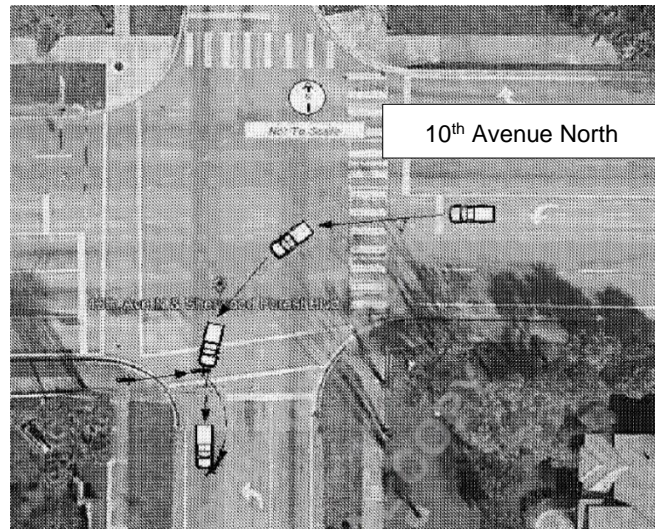
1. Palm Beach TPA to work with Brightline, FEC, and the City of Boynton Beach to evaluate pedestrian safety treatments for the study location including signage to promote mental health services and helpline, physical barriers, and anti-trespassing guard panels.
2. Brightline and FEC to explore technology to help identify trespassers and inform train operators of trespassing events.

General Information

Crash Location	South crosswalk of the intersection of 10 th Avenue N and Sherwood Forest Boulevard (both County roads)						
Google Maps	https://goo.gl/maps/atfCcFBSckYmwgBb7				Municipality	Greenacres	
Crash Date	Monday, January 10, 2022	Time of Crash	12:12 p.m.	Posted Speed (Major)	40 MPH*		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	40 MPH		
Lighting	Daylight	Harmful Event	Collision with bicyclist				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	M/58	Not Obscured	No	No	No	None
B1 Bicyclist**	Failure to yield right-of-way	M/53	-	-	Unknown	Unknown	Fatal

Crash Diagram

Crash Summary

Bicyclist 1 (B1) was traveling eastbound on the crosswalk, crossing the south leg of the intersection. Vehicle 1 (V1) was traveling westbound on 10th Avenue North, making a left turn to go south on Sherwood Forest Boulevard. B1 failed to stop on the DON'T WALK/UPRAISED HAND pedestrian signal as he entered the crosswalk. V1 struck B1 and B1 was transported to Delray Medical Center, where they later succumbed to the injuries sustained in the crash.

* 10th Avenue N has posted speed limit of 40 MPH, not 45 MPH as noted in the crash report.

** B1 is referred to as P1 in Police Report narrative.

Potential Actions

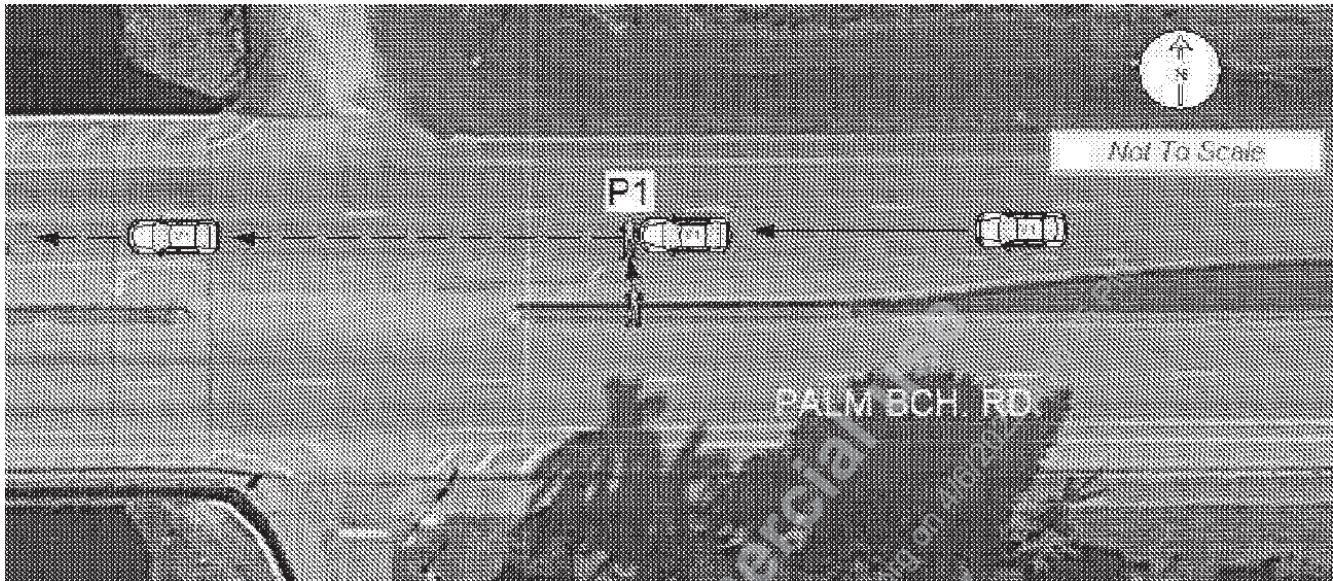
1. Consistent with TPA Vision Zero Action Plan Policy Action 3.3, Palm Beach TPA to collaborate with Palm Beach County to implement a Vision Zero media and public education campaign including recommendations for pedestrians and cyclists to cross the street safely.
2. Palm Beach County to examine the installation of high emphasis crosswalks for the remaining legs of the intersection.
3. Palm Beach County to work with County Traffic Engineering Division to further improve safety conditions at the subject intersection by implementing leading pedestrian interval (LPI) signal phasing, reducing cycle lengths, or implementing exclusive pedestrian phases during peak periods.
4. Palm Beach County to work with County Traffic Engineering Division to Install retroreflective backplates.

General Information

Crash Location	SR-80/Palm Beach Road/MLK Boulevard (a State road) 1,300 feet east of US-27 (a State road)						
Google Maps	https://goo.gl/maps/j4TxVYx7tgc19BFC7				Municipality	South Bay	
Crash Date	Monday, January 17, 2022	Time of Crash	3:57 a.m.	Posted Speed (Major)	35 MPH		
Weather	Clear	Road Surface	Wet	Posted Speed (Minor)	-		
Lighting	Dark-Not Lighted		Harmful Event	Collision with pedestrian			

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	F/27	Not Obscured	No	No	No	None
P1 Pedestrian	In roadway improperly	M/42	-	-	Unknown	Unknown	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling westbound on Palm Beach Road approaching the very dark* intersection of SW 2nd Avenue. Pedestrian 1 (P1) was traveling northbound crossing Palm Beach Road at an unsignalized intersection. V1 impacted P1 as P1 entered the travel lane. P1 was then impacted by an unknown number of vehicles. P1 died due to injuries sustained in the crash.

* The police report states that "the area near the intersection was not illuminated by any lighting and was very dark." and the pedestrian was wearing dark clothing.

Potential Actions

1. Consistent with TPA Vision Zero Action Plan Policy Action 1.3, Palm Beach TPA to work with partner agencies to identify a target speed for Palm Beach Road based on context classification, historical crash data, and multimodal demand.
2. Palm Beach TPA to work with FDOT to evaluate the inclusion of lighting in the Resurfacing project along SR-80 from SR-25/US-27 to east of Glades Glen Drive (FM # 446100.1, Design PM is Kenzot Jasmin).
3. Palm Beach TPA to work with partner agencies to examine existing bus stop locations and ridership to evaluate potential bus stop consolidation and midblock crossing installation.

General Information

Crash Location	Seacrest Boulevard (a County road) 250 feet north of Mentone Road* (a County road)						
Google Maps	https://goo.gl/maps/XaBSxwJQGmLpSBBC8				Municipality	Unincorporated	
Crash Date	Monday, January 24, 2022	Time of Crash	6:13 a.m.	Posted Speed (Major)	40 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	-		
Lighting	Dark-Lighted	Harmful Event	Collision with pedestrian				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	M/74	Not Obscured	No	No	No	None
P1 Pedestrian	No improper action	M/39	-	-	No	No	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling northbound along Seacrest Boulevard. For an unknown reason, Pedestrian 1 (P1) was within the path of V1. The front of V1 struck P1. P1 was transported to Delray Medical Center where they were later pronounced deceased.

* Police report incorrectly states "Seacrest Blvd 259 ft North of N Seacrest Boulevard".

Potential Actions

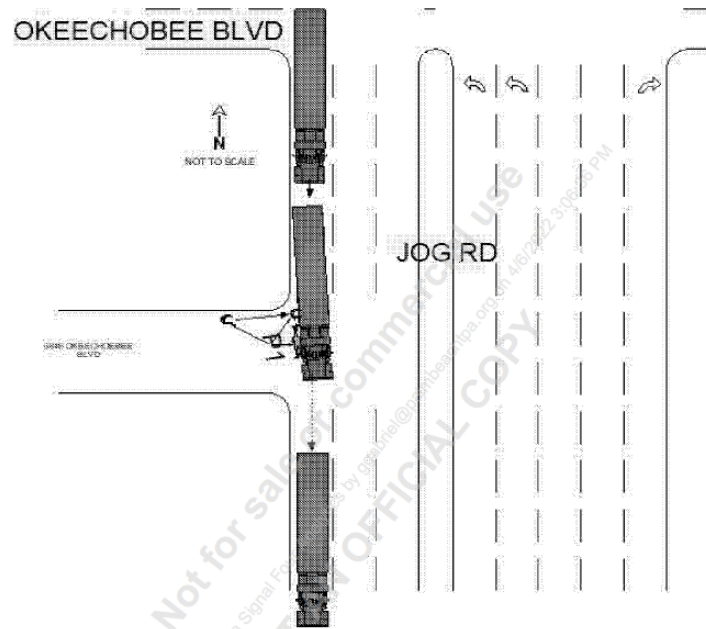
1. Consistent with TPA Vision Zero Action Plan Culture Action 3.3, Palm Beach TPA to partner with local police department to provide motorists and pedestrians with education and awareness about rules of the road and distracted driving.
2. Palm Beach TPA to work with partner agencies to examine existing bus stop locations and ridership to evaluate potential bus stop consolidation and midblock crossing installation.

General Information

Crash Location	Jog Road (a County road) 325 feet south of SR-704/Okeechobee Boulevard (a State road)						
Google Maps	https://goo.gl/maps/dYi7pBTFmNUSuTCK9				Municipality	Unincorporated	
Crash Date	Wednesday, January 26, 2022	Time of Crash	6:09 a.m.	Posted Speed (Major)	45 MPH		
Weather	Clear	Road Surface	Wet	Posted Speed (Minor)	-		
Lighting	Dawn	Harmful Event	Collision with pedestrian				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	M/48	Not Obscured	No	No	No	None
P1 Pedestrian	Failure to yield right-of-way	M/55	-	-	Unknown	Unknown	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was a truck with a 52-ft trailer, traveling southbound along Jog Road. Pedestrian 1 (P1) was traveling eastbound exiting the CVS parking lot, pushing a shopping cart. P1 walked into the path of V1. V1 was unable to avoid. P1 was impacted by V1 and was pronounced dead on the scene. P1 was noted to be experiencing homelessness.

Potential Actions

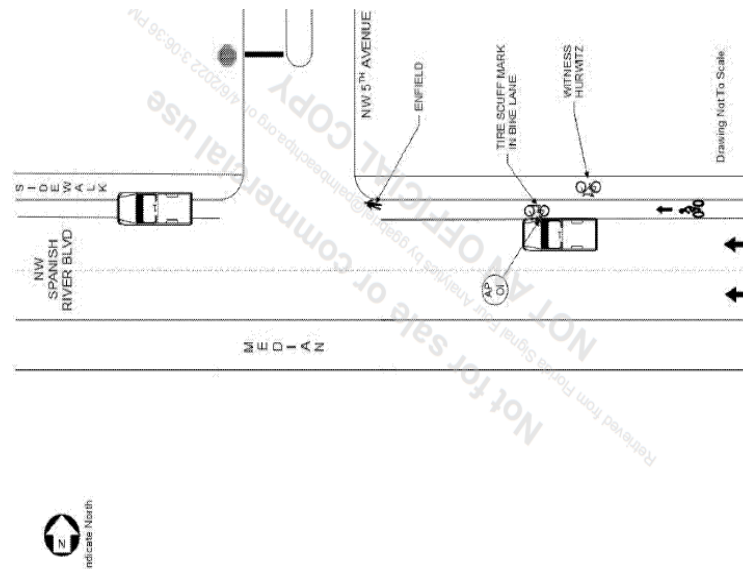
1. Consistent with TPA Vision Zero Action Plan Policy Action 1.3, Palm Beach TPA to work with partner agencies to identify a target speed for Jog Road based on context classification, historical crash data, and multimodal demand.
2. Consistent with Vision Zero Action Plan Culture Action 3.3, Palm Beach TPA to partner with local homeless shelters to provide safety measures, which may include bright clothing and pedestrian safety information.

General Information

Crash Location	Spanish River Boulevard (a City road) 50 feet east of NW 5 th Avenue (a City road)						
Google Maps	https://goo.gl/maps/CGKbPZsXtpnBjkze6				Municipality	Boca Raton	
Crash Date	Friday, February 11, 2022	Time of Crash	12:25 p.m.	Posted Speed (Major)	35 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	-		
Lighting	Daylight	Harmful Event	Collision with bicyclist				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	Operating motor vehicle in careless/negligent manner	M/49	Not Obscured	No	No	No	None
B1 Bicyclist	No improper action	F/68*	-	-	No	No	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1), a large pickup truck, was traveling westbound on Spanish River Boulevard in the outside lane. Bicyclist 1 (B1) was traveling on the westbound designated bicycle lane** of Spanish River Boulevard, ahead of V1. V1 driver claimed that there was a second vehicle on the inside travel lane which prevented them from merging to the inside lane, and that B1 was riding over the white line which separated the bicycle lane from the outside travel lane. As V1 approached, its right passenger mirror struck B1 from behind. B1 was pronounced deceased on scene.

* Local news (Palm Beach Post) article confirms B1 was 68 years old.

Potential Actions

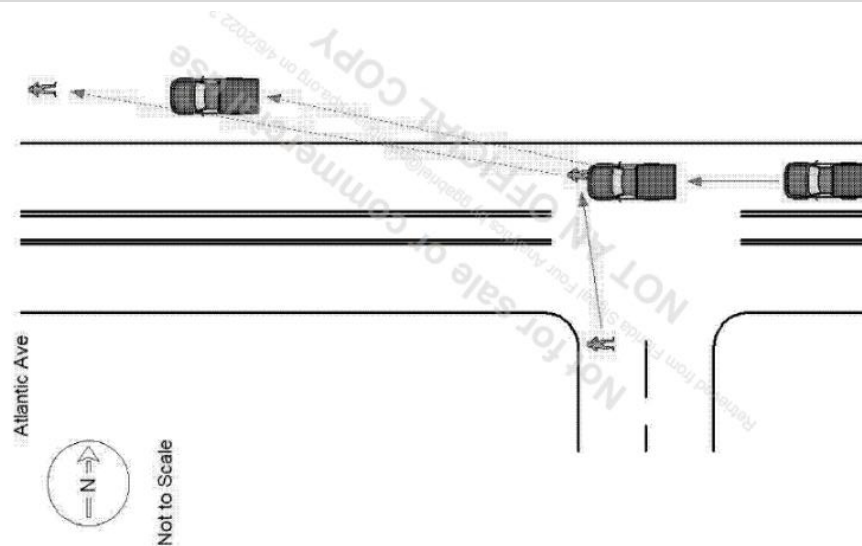
1. City of Boca Raton to consider evaluating the existing lane pavement marking conditions in the designated bicycle lane and upgrade based on their evaluation. In addition, it is recommended to consider corridor improvements for a wider designated bicycle lane along Spanish River Boulevard.
2. Consistent with TPA Vision Zero Action Plan Culture Action 3.3, Palm Beach TPA to partner with local police department to host a safety awareness workshop at Florida Atlantic University, given the proximity to the University.

General Information

Crash Location	SR-806/Atlantic Avenue (a State road) 1,800 feet east of SR-7/US-441 (a State Road)						
Google Maps	https://goo.gl/maps/Vu747g3EGPaEBLLk6				Municipality	Delray Beach	
Crash Date	Saturday, February 12, 2022	Time of Crash	6:57 p.m.	Posted Speed (Major)	45 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	-		
Lighting	Dark-Not Lighted	Harmful Event	Collision with pedestrian				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	M/30	Not Obscured	No	No	No	None
P1 Pedestrian	Dart/Dash	F/29	-	-	No	No	Fatal
P2 Pedestrian	Dart/Dash	F/1	-	-	No	No	Possible Injury*

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling westbound along SR-806/Atlantic Avenue in the 9700 Block. Pedestrian 1 (P1) was traveling northbound, pushing Pedestrian 2 (P2) in a child cart. P1 darted onto the road while pushing P2, entering the path of V1. The front of V1 struck P1, knocking them onto the roadway. The child cart carrying P2 slid westbound and overturned on its side. P1 was pronounced deceased on scene. P2 was transported to Delray Medical Center due to injuries sustained in the collision.

* Police Report has inconsistent information about P2's injury status.

Potential Actions

1. Palm Beach TPA to work with partner agencies to evaluate corridor pedestrian safety improvements along SR-860/Atlantic Avenue including sidewalk infills, corridor lighting, and pedestrian crossings.
2. FDOT to evaluate the installation of physical medians with landscaping to deter pedestrian midblock crossing.

General Information

Crash Location	SR-809/Military Trail (a State road) 50 feet north of Summit Boulevard (a County road)						
Google Maps	https://goo.gl/maps/pZUDponDbnRehfag8				Municipality	Unincorporated	
Crash Date	Sunday, February 13, 2022	Time of Crash	5:07 a.m.	Posted Speed (Major)	40 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	-		
Lighting	Dark-Lighted	Harmful Event	Collision with bicyclist				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	M/25	Not Obscured	No	Unknown	Yes*	None
B1 Bicyclist**	In roadway improperly	M/15	-	-	Unknown	Unknown	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling northbound on SR-809/Military Trail crossing the intersection of Summit Boulevard on the travel lane adjacent to the right shoulder. Bicyclist 1 (B1) was riding downstream on the same travel lane with dark clothing and no bicycle lights. V1 struck B1 from behind and dragged them several feet where they came to final rest. B1 was transported to Saint Mary's Medical Center where they were pronounced deceased.

*Crash report was updated with an alcohol test result of 0.137 (0.08 is the legal limit in FL)

**B1 Bicyclist is referred to as P1 in Police Report.

Potential Actions

1. Consistent with TPA Vision Zero Action Plan Culture Action 3.4, Palm Beach TPA to include local school board as a part of the annual Vision Zero workshop.
2. Palm Beach TPA to work with partner agencies to spread awareness on proper bicycle attire and bicycle safety equipment.

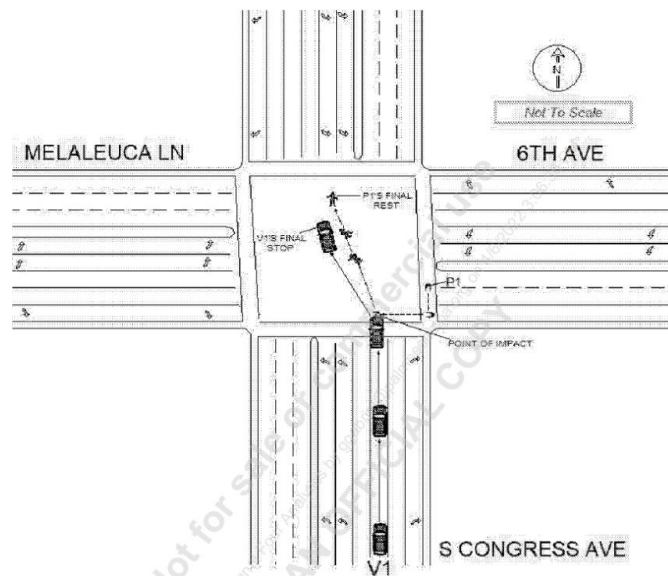
1 General Information

Crash Location	Intersection of Congress Avenue (a County road) and 6 th Avenue S (a County road)						
Google Maps	https://goo.gl/maps/PbgJKr9beesC4MyHA				Municipality	Unincorporated	
Crash Date	Saturday, February 19, 2022	Time of Crash	7:11 a.m.	Posted Speed (Major)	45 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	-		
Lighting	Dawn	Harmful Event	Collision with pedestrian				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	M/38	Not Obscured	No	No	Test Pending	Possible
P1 Pedestrian	Failure to Obey Traffic Signs	M/38*	-	-	No	No	Fatal

Crash Diagram



Crash Summary

Vehicle 1 (V1) was traveling northbound in the middle through lane approaching the intersection of Congress Avenue and 6th Avenue S. Pedestrian 1 (P1) was traveling southbound on the east leg crosswalk, crossing the eastbound departure lanes. P1 suddenly began to travel westbound, outside of the crosswalk, during the DON'T WALK/UPRAISED HAND pedestrian signal and the northbound green through signal indications. P1 entered the path of V1, who did not have time to stop. P1 was impacted by V1 and was pronounced deceased on the scene.

* The birth date and address were the same for the driver and pedestrian which is possibly a mistake.

Potential Actions

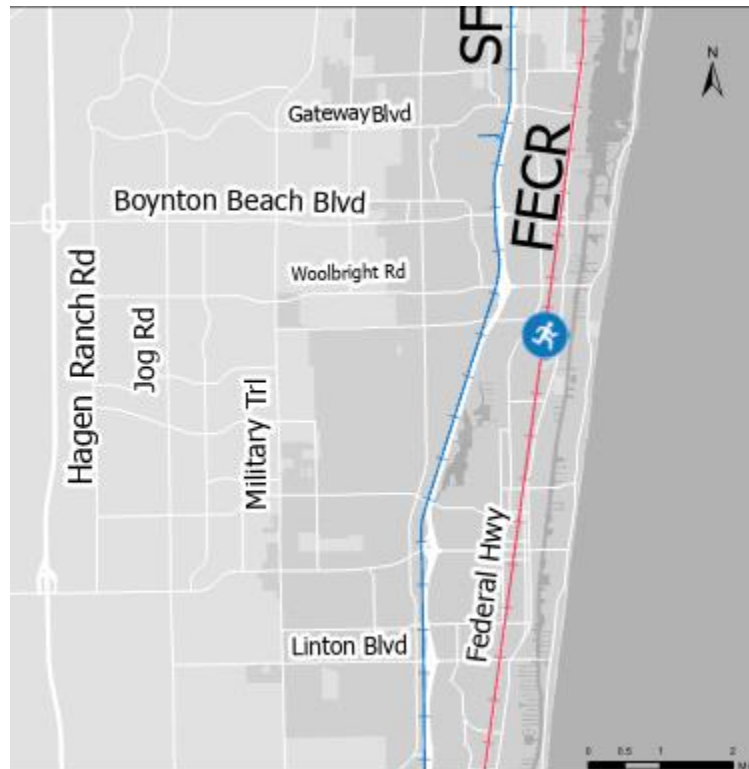
1. Palm Beach County to evaluate intersection improvements.
2. Palm Beach County to work with County Traffic Engineering Division to further improve safety conditions at the subject intersection by reducing cycle lengths, or implementing exclusive pedestrian phases during peak periods.
3. Consistent with TPA Vision Zero Action Plan Culture Action 3.3, TPA to partner with the police department to host a safety awareness workshop at Palm Beach State College, given the proximity to the College.

General Information

Crash Location	FEC Railroad, near Gulfstream Boulevard (a City road)						
Google Maps	https://goo.gl/maps/wKdAJkVerjQepudd7				Municipality	Delray Beach	
Crash Date	Saturday, February 19, 2022	Time of Crash	8:02 a.m.	Posted Speed (Major)	-		
Weather	-	Road Surface	-	Posted Speed (Minor)	-		
Lighting	-	Harmful Event	Struck by on-track equipment (Brightline train – moving)				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
P1 Pedestrian	Trespassing/Standing	-/34	-	-	-	-	Fatal

Crash Diagram

Crash Summary

A pedestrian (P1) trespassed the FEC railroad right-of-way near Gulfstream Boulevard and ran in front of a southbound Brightline train resulting in a fatality. The report lacks further narrative details.

Potential Actions

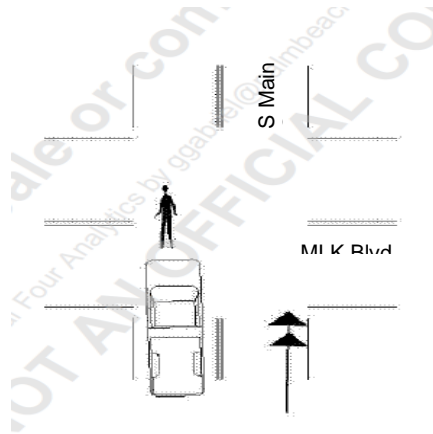
1. Palm Beach TPA to work with Brightline, FEC, and the City of Delray Beach to evaluate pedestrian safety treatments for the study location including signage to promote mental health services and helpline, physical barriers, and anti-trespassing guard panels.
2. Brightline and FEC to explore technology to help identify trespassers and inform train operators of trespassing events.

General Information

Crash Location	Intersection of SR-80/South Main Street (a State road) and Dr Martin Luther King Jr Boulevard W (a City/State* road)						
Google Maps	https://goo.gl/maps/u5ZB2VTyVrA3DLy68			Municipality	Belle Glade		
Crash Date	Friday, February 25, 2022	Time of Crash	6:53 p.m.	Posted Speed (Major)	35 MPH**		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	35 MPH		
Lighting	Dark-Lighted	Harmful Event	Collision with pedestrian				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	M/67	Not Obscured	No	No	No	None
P1 Pedestrian	In roadway improperly	M/79	-	-	No	No	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling northbound along South Main Street crossing Dr Martin Luther King Jr Boulevard W as the traffic light turned green for the north-south approach. Pedestrian 1 (P1) ran from east to west along Dr Martin Luther King Jr Boulevard W. It was noted that P1 was wearing dark clothing and was not visible. V1 struck P1. P1 was transported to Lakeside Medical Center where they succumbed to the injuries sustained in the crash.

* Dr Martin Luther King Jr Boulevard W is a City road west of Main Street and is a state road east of Main Street.

** Police report notes 45 MPH. However, 35 MPH speed limit was confirmed with TPA map and Google Maps.

Potential Actions

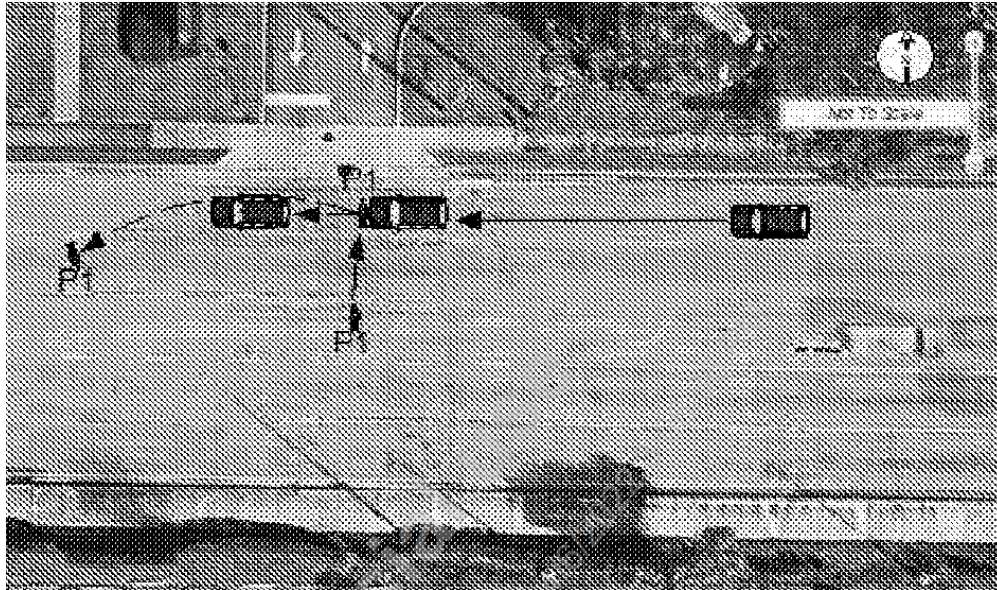
1. Palm Beach TPA to work with partner agencies to identify corridor-wide transportation safety improvements along Dr Martin Luther King Jr Boulevard. Improvements could include high emphasis crosswalks, lighting improvements, and confirm existing pedestrian signal timings are adequate for crossing.
2. Consistent with TPA Vision Zero Action Plan Culture Action 3.3, Palm Beach TPA to implement a Vision Zero media and public education campaign that includes transportation options for elderly drivers.
3. Palm Beach TPA to work with FDOT to evaluate and potentially improve pedestrian facilities, which may include the installations of audible pedestrian signal system (APS) and detectable warning surface pads at the intersection.
4. Palm Beach TPA to work with signal maintaining agencies to improve safety conditions at the subject intersection by implementing leading pedestrian interval (LPI) signal phasing, reducing cycle lengths, or implementing exclusive pedestrian phases during peak periods. This is especially applicable in areas where land use includes ped/bike generators.

General Information

Crash Location	Community Drive (a County road) 200 feet west of SR-809/N Military Trail (a State road)						
Google Maps	https://goo.gl/maps/XYuTzoFsSPgfPb257				Municipality	Unincorporated	
Crash Date	Sunday, February 27, 2022	Time of Crash	1: 57 p.m.	Posted Speed (Major)	35 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	-		
Lighting	Daylight	Harmful Event	Collision with pedestrian				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	F/75	Not Obscured	No	No	No	None
P1 Pedestrian	Dart/Dash	F/46	-	-	Unknown	Unknown	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling westbound along Community Drive in the outermost lane approximately 200 feet west of SR-809/N Military Trail. Pedestrian 1 (P1) entered the roadway to cross Community Drive from south to north and into the path of V1. V1 hit P1. P1 suffered fatal injuries and was pronounced deceased at the scene.

Potential Actions

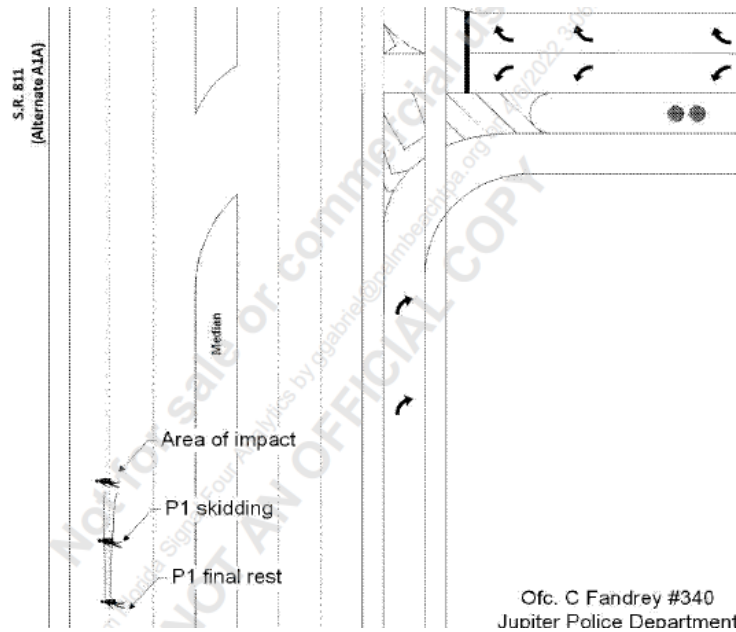
1. Consistent with TPA Vision Zero Action Plan Policy Action 1.3, Palm Beach TPA to work with partner agencies to identify a target speed for Community Drive based on context classification, historical crash data, and multimodal demand.
2. Palm Beach County to evaluate geometric and safety improvements for the Wells Fargo driveway at 4567 Community Drive including access control and signage and pavement markings along Community Drive.

General Information

Crash Location	SR-811/Alternate A1A (a State road) 1,300 feet south of SR-706/E Indiantown Road (a State road)						
Google Maps	https://goo.gl/maps/xa61BXFYENJL2G1q8				Municipality	Jupiter	
Crash Date	Thursday, March 3, 2022	Time of Crash	3: 42 a.m.	Posted Speed (Major)	45 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	-		
Lighting	Dark-Not Lighted	Harmful Event	Collision with pedestrian				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	Unknown/ Unknown	Unknown	Unknown	Unknown	Unknown	Unknown
P1 Pedestrian	Unknown	Unknown/ Unknown	-	-	Unknown	Unknown	Fatal

Crash Diagram

Crash Summary

A possible hit and run crash involving Pedestrian 1 (P1) occurred on SR-811/Alternative A1A approximately 1,300 feet south of SR-706/E Indiantown Road. There is no street lighting in the influence area of the crash. P1 was declared deceased on the scene by Jupiter Police officers. Additional details are not available as this case is pending further investigation.

Potential Actions

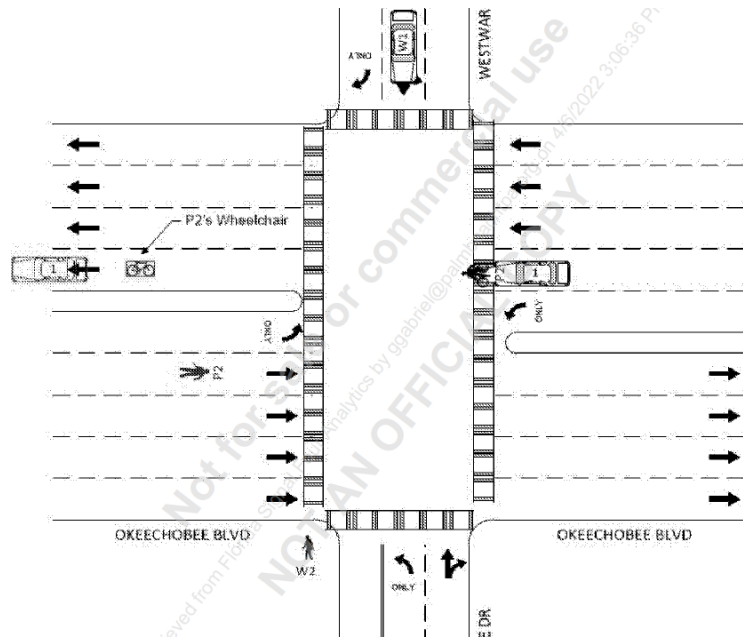
1. Consistent with TPA Vision Zero Action Plan Policy Action 1.3, Palm Beach TPA to work with partner agencies to identify a target speed for SR-811/Alternative A1A based on context classification, historical crash data, and multimodal demand.
2. FDOT to evaluate lighting conditions and make improvements if appropriate along SR-811/Alternative. Particularly along the east side of the roadway which has a sidewalk and different land uses.

General Information

Crash Location	SR-704/Okeechobee Boulevard (a State road) at Loxahatchee Drive (a County road)						
Google Maps	https://goo.gl/maps/CRbiPVgFYQwHpW5d9				Municipality	West Palm Beach	
Crash Date	Thursday, March 3, 2022	Time of Crash	7: 35 a.m.	Posted Speed (Major)	45 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	30 MPH		
Lighting	Daylight		Harmful Event	Collision with pedestrian			

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	M/26	Not Obscured	No	No	No	None
P1 Pedestrian	Failure to obey traffic signs, signals, or officer	-	-	-	No	No	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling westbound along SR-704/Okeechobee Boulevard in the innermost through lane approaching the intersection of Loxahatchee Drive. Pedestrian 1 (P1) was traveling southbound in a wheelchair in the crosswalk of the east leg of the intersection. A witness informed the officer that P1 was crossing SR-704/Okeechobee Boulevard during the "Don't Walk" indication (i.e., a solid red hand). V1 did not see P1 due to other vehicles obstructing their view and V1 struck P1. P1 was transported to the hospital and was later declared deceased. V1 initially fled the scene but later returned with family to the scene.

Potential Actions

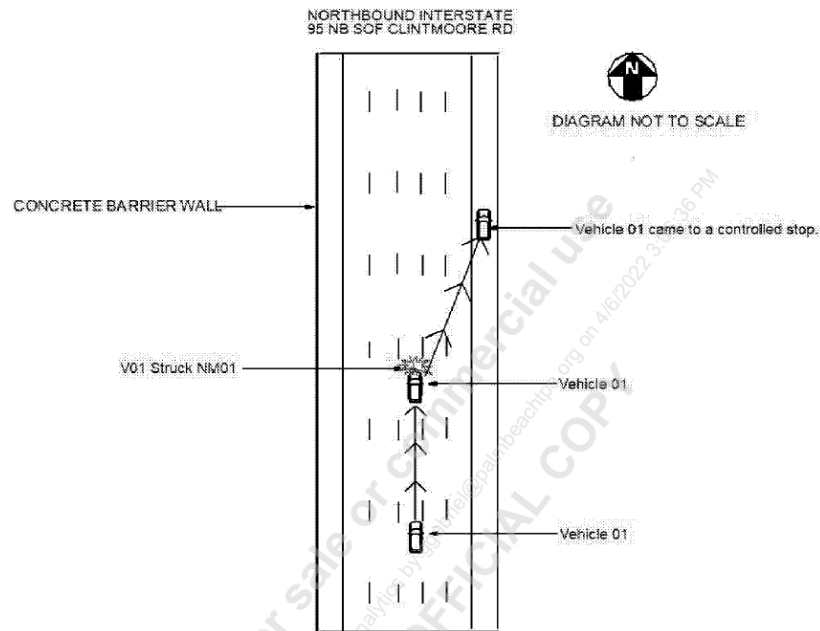
1. Consistent with TPA Vision Zero Action Plan Policy Action 1.3, Palm Beach TPA to work with partner agencies to identify a target speed for SR-704/Okeechobee Boulevard based on context classification, historical crash data, and multimodal demand.
2. Palm Beach TPA to work with FDOT and Palm Beach County to identify transportation safety improvements at the intersection of SR-704/Okeechobee Boulevard and Loxahatchee Drive including high emphasis crosswalks, retroreflective backplates for traffic signal, and accessible pedestrian signals (APS).

General Information

Crash Location	I-95 North (a State road) 500 feet south of Clint Moore Road (a State road)						
Google Maps	https://goo.gl/maps/2RuVpU66QJBaubFw8				Municipality	Boca Raton	
Crash Date	Thursday, March 3, 2022	Time of Crash	11: 37 p.m.	Posted Speed (Major)	65 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	-		
Lighting	Dark-Lighted	Harmful Event	Collision with pedestrian				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	M/59	Not Obscured	No	No	No	None
P1 Pedestrian	In Roadway Improperly	F/18	-	-	Unknown	Unknown	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling northbound along I-95 in the outside center lane, approaching the Clint Moore Road/Jeffrey Street overpass. For reasons still under investigation, a person separated from their vehicle at which time became a pedestrian (P1) and landed upon the outside northbound travel lane. V1 was not able to maneuver around P1 and struck P1. Scene evidence indicated P1 was struck by multiple vehicles. V1 stopped and remained at the crash scene. P1 was declared deceased at the scene.

Potential Actions

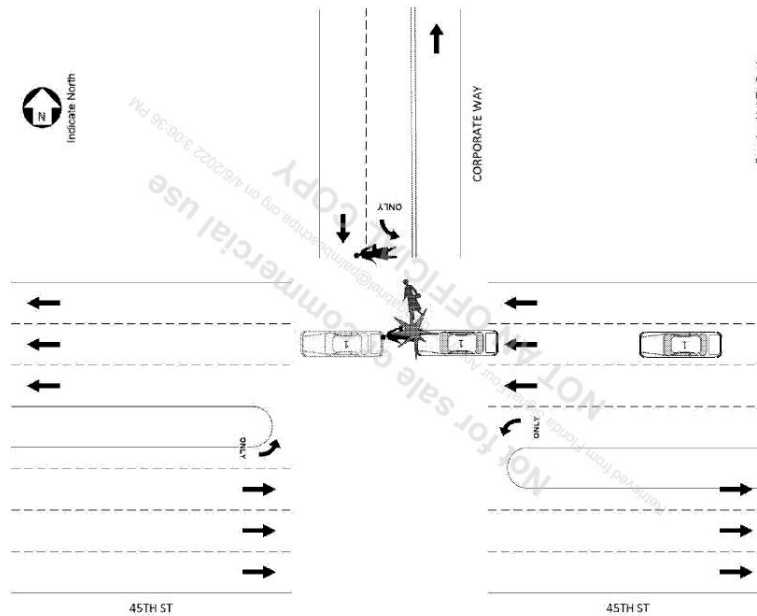
1. Palm Beach TPA to partner with Florida Highway Patrol for roadside assistance programs and education.
2. Palm Beach TPA and/or FDOT to explore TSM&O countermeasures related to Connected Vehicles and real-time notifications to motorists via Dynamic Message Signs (DMS).

General Information

Crash Location	45 th Street (a County road) at Corporate Way (a City road)						
Google Maps	https://goo.gl/maps/GjxVzPXRqnhYiUAQ9				Municipality	West Palm Beach	
Crash Date	Friday, March 4, 2022	Time of Crash	11: 51 p.m.	Posted Speed (Major)	40 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	25 MPH		
Lighting	Dark-Not Lighted*		Harmful Event	Collision with pedestrian			

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	F/53	Not Obscured	No	No	No	None
P1 Pedestrian	Dart/Dash	-	-	-	No	No	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling westbound along 45th Street in the middle travel lane approaching Corporate Way. Pedestrian 1 (P1) was standing in the middle of the crosswalk of the north leg of the intersection and proceeded to cross 45th Street from north to south entering the intersection. V1 had a green traffic control light and the right of way, continued driving westbound, and did not see P1 in the middle of the roadway. V1 struck P1 and P1 was pronounced deceased at the hospital.

**Although from Google Street View it appears the intersection is equipped with street lighting; the police report indicates the crash occurred during dark-not lighted conditions.*

Potential Actions

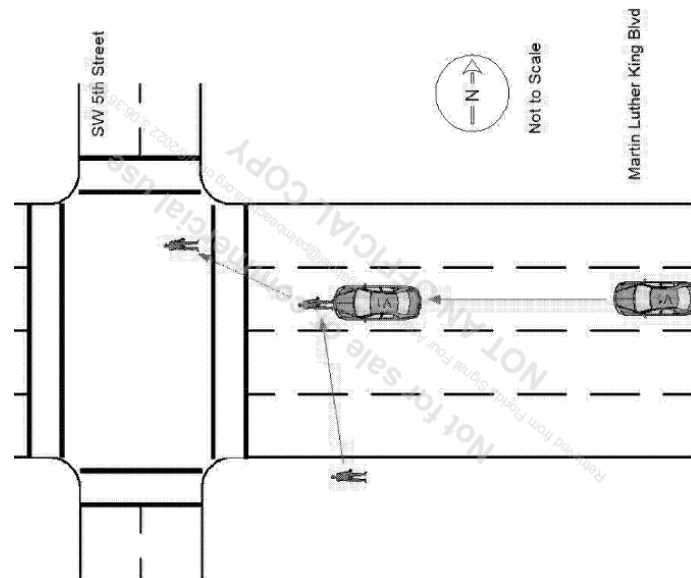
1. Palm Beach TPA to work with partner agencies to evaluate the lighting conditions at the subject intersection and along the corridor and improve lighting conditions if needed.

General Information

Crash Location	Dr Martin Luther King Jr Boulevard W (a City road) at SW 5 th Street (a City road)						
Google Maps	https://goo.gl/maps/BcAyM7tRco8phKGDA				Municipality	Belle Glade	
Crash Date	Tuesday, March 8, 2022	Time of Crash	6: 02 p.m.	Posted Speed (Major)	25 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	25 MPH		
Lighting	Daylight*		Harmful Event	Collision with pedestrian			

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	M/17	Not Obscured	No	No	No	None
P1 Pedestrian	Dart/Dash	F/66	-	-	No	No	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling westbound along the inside lane of Dr Martin Luther King Jr Boulevard W approaching the intersection of SW 5th Street. Pedestrian 1 (P1) was attempting to cross Dr Martin Luther King Jr Boulevard W from south to north midblock, just east of SW 5th Street. P1 began to cross directly in front of V1 and was struck by V1. P1 was pronounced deceased at the scene.

* The police report indicates lighting conditions as "Daylight". However, sunset on this day occurred at 6:25 p.m. and the crash occurred at 6:02 p.m.

Potential Actions

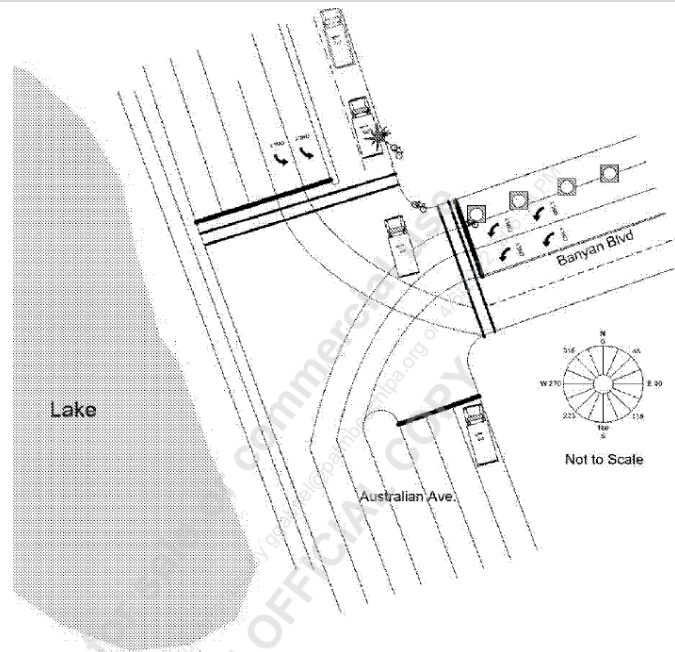
1. Palm Beach TPA to work with partner agencies to identify corridor-wide transportation safety improvements along Dr Martin Luther King Jr Boulevard W such as pavement marking and signage improvements at the unsignalized midblock crosswalks, and RRFBs.
2. Consistent with TPA Vision Zero Action Plan Policy Action 1.5, Palm Beach TPA to consider working with the School District of Palm Beach County to require safe walking, biking, and driving curriculums in elementary, middle, and high schools

General Information

Crash Location	North Australian Avenue (a County road) 100 feet north of 1 st Street/Banyan Boulevard (a City road)						
Google Maps	https://goo.gl/maps/61SbDUc3EBZmcWre6				Municipality	West Palm Beach	
Crash Date	Wednesday, March 9, 2022	Time of Crash	7: 28 a.m.	Posted Speed (Major)	45 MPH		
Weather	Cloudy	Road Surface	Dry	Posted Speed (Minor)	30 MPH		
Lighting	Daylight	Harmful Event	Collision with non-motorist				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	M/51	Not Obscured	No	No	No	None
B1 Bicyclist	Other, explain in narrative	Unknown/Unknown*	-	-	No	No	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling northbound along North Australian Avenue in the outermost lane as they entered the intersection of 1st Street/Banyan Boulevard. Bicyclist 1 (B1) was traveling westbound along 1st Street/Banyan Boulevard approaching North Australian Avenue. B1 turned right to go north onto North Australian Avenue. As V1 also entered the intersection, B1 lost control of their bicycle, fell into the roadway, and was struck by V1. B1 was transported to the hospital and was pronounced deceased.

* Local news articles confirm B1 was a 53-year-old male.

Potential Actions

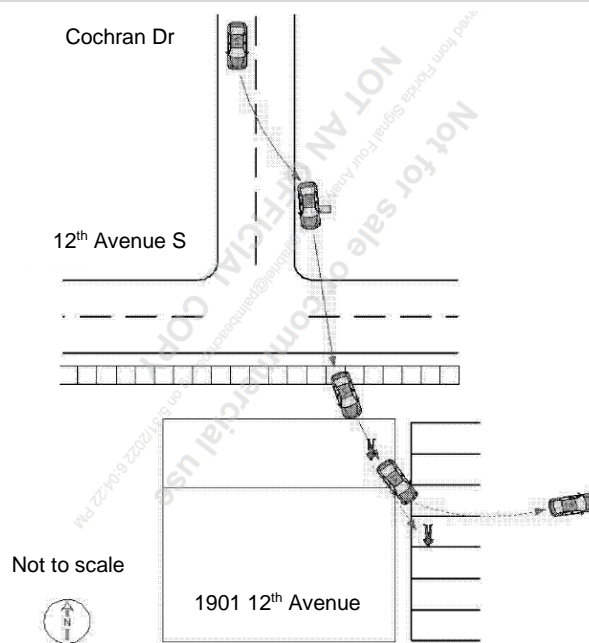
Consistent with TPA Vision Zero Action Plan Policy Action 1.3, Palm Beach TPA to work with partner agencies to identify a target speed for North Australian Avenue based on context classification, historical crash data, and multimodal demand.

General Information

Crash Location	1901 12 th Avenue South, south of Cochran Drive & 12 th Avenue South intersection (both City roads)						
Google Maps	https://goo.gl/maps/8Gb4F61EV8KxVnhD7				Municipality	Lake Worth	
Crash Date	Friday, March 11, 2022	Time of Crash	2:09 p.m.	Posted Speed (Major)	25 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	-		
Lighting	Daylight	Harmful Event	Collision with bicyclist				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	-	-	-	Unknown	Unknown	Unknown	-
*B1 Bicyclist	No improper action	M/77**	-	-	No	No	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling southbound at a high speed along Cochran Drive. V1 crossed over the northbound lanes, impacting a mailbox, and continued south across the T-intersection of 12th Avenue where it failed to make a left-turn and ran off the road south of the roadway, impacting stationary Bicyclist 1 (B1). V1 fled the scene prior to arrival of law enforcement.

* Police report refers to B1 as "P1" and notes that he was "stationary straddling his bicycle".

** [CBS News article](#) dated March 14th, 2022 notes B1's age as 74.

Potential Actions

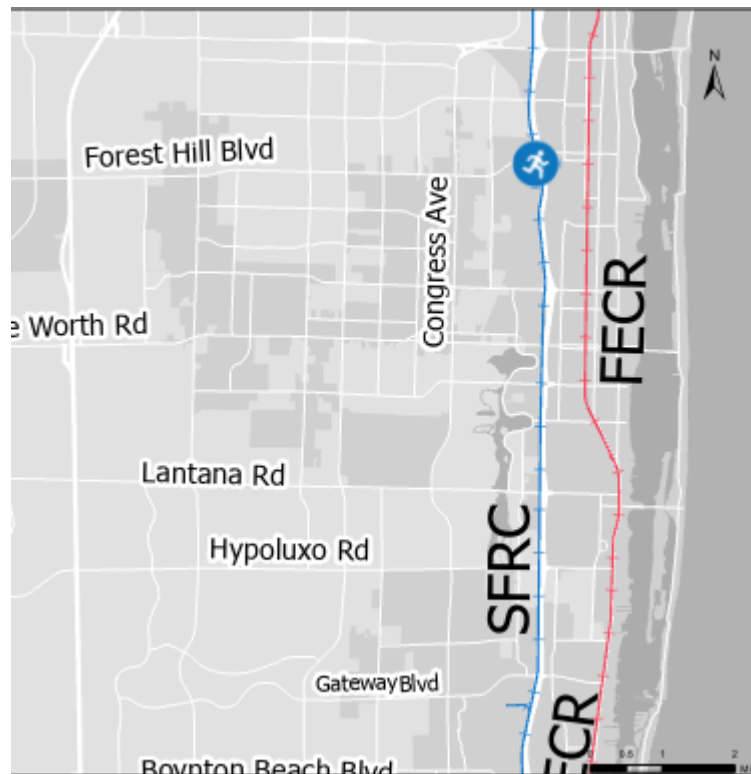
City of Lake Worth to evaluate speed management and neighborhood traffic calming measures. Some of the recommended activities include evaluating the effectiveness of the existing speed tables along Cochran Drive, installing additional speed limit signs within the neighborhood streets, converting existing speed tables to speed humps and/or installing additional speed humps.

General Information

Crash Location	CSX Transportation Railroad, south of SR-822/Forest Hill Boulevard (a State road)						
Google Maps	https://goo.gl/maps/6ibrZFH8uEr9wEoTA				Municipality	Lake Clarke Shores	
Crash Date	Friday, March 11, 2022	Time of Crash	1:13 p.m.	Posted Speed (Major)	-		
Weather	-	Road Surface	-	Posted Speed (Minor)	-		
Lighting	-	Harmful Event	Struck by on-track equipment (Tri-Rail train – moving)				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
P1 Pedestrian	Trespassing/Standing	-/46	-	-	-	-	Fatal

Crash Diagram

Crash Summary

A pedestrian (P1) trespassed the CSX railroad right-of-way south of SR-822/Forest Hill Boulevard and was hit by a southbound SFRTA Tri-Rail train resulting in a fatality. The report lacks further narrative details.

Potential Actions

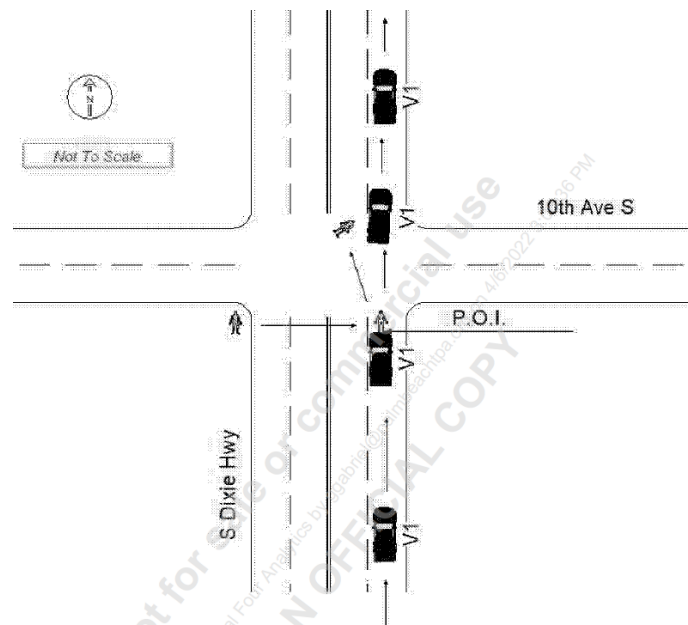
1. Palm Beach TPA to work with SFRTA and FDOT to evaluate pedestrian safety treatments for the study location including signage to promote mental health services and helpline, physical barriers, and anti-trespassing guard panels.
2. SFRTA to explore technology to help identify trespassers and inform train operators of trespassing events.

General Information

Crash Location	US-1/SR-805/South Dixie Highway (a State road) at 10 th Avenue South (a City road)						
Google Maps	https://goo.gl/maps/wVC9F5cNN41VmLJs9				Municipality	Lake Worth Beach	
Crash Date	Saturday, March 12, 2022	Time of Crash	11: 26 p.m.	Posted Speed (Major)	35 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	25 MPH		
Lighting	Dark-Not Lighted	Harmful Event	Collision with pedestrian				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	Unknown	M/ Unknown	Unknown	Unknown	Unknown	Unknown	Unknown
P1 Pedestrian	Dart/Dash	M/ Unknown*	-	-	Unknown	Unknown	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling northbound along US-1/SR-805/South Dixie Highway in the outside lane approaching 10th Avenue South. Pedestrian 1 (P1) was crossing US-1/SR-805/South Dixie Highway on the south leg of the intersection, from west to east. V1 struck P1 as P1 crossed the roadway. V1 failed to stop and left the scene. P1 was transported to the hospital and was later declared deceased.

* Local news articles confirm P1 was a 45-year-old male.

Potential Actions

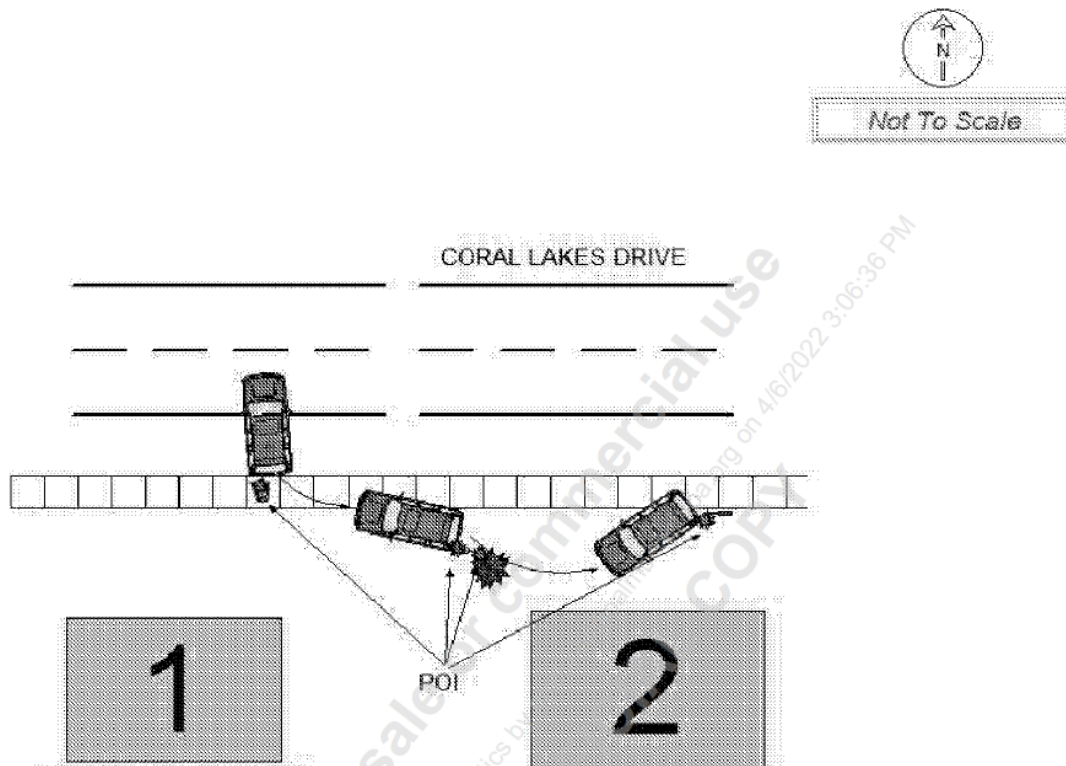
1. Consistent with TPA Vision Zero Action Plan Policy Action 1.3, Palm Beach TPA to work with partner agencies to identify a target speed for US-1/SR-805/South Dixie Highway based on context classification, historical crash data, and multimodal demand.
2. Palm Beach TPA to work with partner agencies to identify active transportation safety improvements along US-1/SR-805/South Dixie Highway including corridor-wide street lighting.
3. Palm Beach TPA to work with partner agencies to evaluate installing midblock pedestrian crossings for US-1/SR-805/South Dixie Highway between 12th Avenue South and 6th Avenue South as the distance between the available crosswalks at these two intersections is 0.47 miles.

General Information

Crash Location	Coral Lakes Drive (a private road) 100 feet east of Majestic Isles Drive (a private road)						
Google Maps	https://goo.gl/maps/NkBDhki5qXDpqMkw8				Municipality	Unincorporated	
Crash Date	Friday, March 18, 2022	Time of Crash	4: 30 p.m.	Posted Speed (Major)	35 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	-		
Lighting	Daylight	Harmful Event	Collision with pedestrian				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	Improper Backing	M/82	Not Obscured	No	No	No	None
P1 Pedestrian	No improper action	F/78	-	-	No	No	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was backing into the driveway of a residence along Coral Lakes Drive. V1 improperly backed the vehicle, striking Pedestrian 1 (P1), who was standing on the sidewalk. V1 continued reversing into a home's right-of-way, striking a cable box, a bush, and the mailbox. P1 was transported to the hospital and was later declared deceased.

Potential Actions

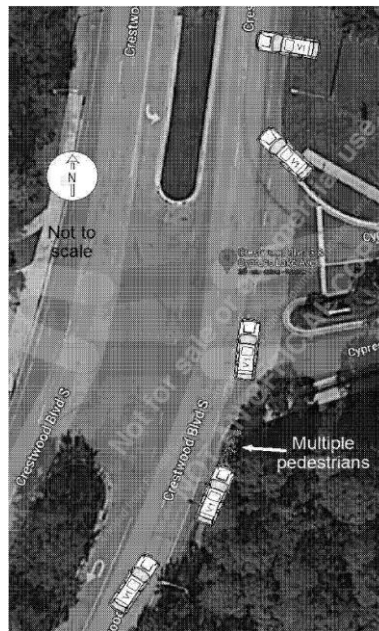
1. Consistent with TPA Vision Zero Action Plan Culture Action 3.3, Palm Beach TPA to coordinate with local community organizations to distribute content from Safe Mobility for Life to homeowner's associations in the area.
2. Consistent with TPA Vision Zero Action Plan Culture Action 3.3, Palm Beach TPA staff to implement a Vision Zero campaign that discusses transportation options for elderly drivers.

General Information

Crash Location	Intersection of Crestwood Boulevard (a County road) and Cypress Lake Drive (a private road)						
Google Maps	https://goo.gl/maps/4FbUK9CVF8XWHZnG6				Municipality	Royal Palm Beach	
Crash Date	Tuesday, March 22, 2022	Time of Crash	6:49 a.m.	Posted Speed (Major)	40 MPH*		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	-		
Lighting	Dark-Unknown Lighting	Harmful Event	Collision with pedestrian				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	Operating motor vehicle in careless/negligent manner	M/57	Not Obscured	Unknown	Test Pending**	Test Pending	None
P1 Pedestrian	No improper action	F/15	-	-	No	No	Fatal
P2 Pedestrian	No improper action	M/15	-	-	No	No	Fatal
P3 Pedestrian	No improper action	M/17	-	-	No	No	Non-incapacitating
P4 Pedestrian	No improper action	M/17	-	-	No	No	Possible

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling northbound along Crestwood Boulevard, approaching the intersection of Cypress Lake Drive in the lane adjacent to the right shoulder. Pedestrians 1, 2, 3, and 4 (P1, P2, P3, and P4) were standing on the sidewalk on the southeast corner of the intersection waiting for the school bus. V1 drifted to the right and collided with the curb in the southeast corner, mounting the sidewalk, and colliding with the pedestrians. V1 then lost control and struck the curb in the northeast corner of the intersection, which led to V1 rolling over and coming to rest facing west on the east curb of Crestwood Boulevard. P1, P2, and P3 were transported to Saint Mary's Medical Center, and P4 was transported to Palms West Hospital. In later updates, P1 and P2 were pronounced deceased due to their injuries sustained in the crash.

* Police report incorrectly refers to a posted speed of 35 MPH.

** According to a [WFLA article](#) dated April 6th, 2022, V1 (driver) was taking prescription sleeping medicine called Temazepam. The toxicology report notes that V1 was taking more than four times the normal recommended dosage.

Potential Actions

1. Consistent with TPA Vision Zero Action Plan Policy Action 1.5, Palm Beach TPA to work with Palm Beach School District to evaluate safety conditions of student pickup/drop-off locations along throughfares like Crestwood Boulevard.
2. Furthermore, Palm Beach TPA staff to work with Palm Beach County to consider installing crosswalks connecting communities to the east and west of Crestwood Boulevard as students may need to walk to and from pickup/drop-off locations.
3. Consistent with TPA Vision Zero Action Plan Policy Action 1.2, Palm Beach TPA to partner with the police department and other agency partners to regulate distracted driving as primary offense.

General Information

Crash Location	Twin Meadow Lakes Drive (a private road) at US-441/SR-7 (a State road)						
Google Maps	https://goo.gl/maps/7Jk6bU2MDPNimvQ38				Municipality	Unincorporated	
Crash Date	Thursday, March 24, 2022	Time of Crash	4: 55 p.m.	Posted Speed (Major)	45 MPH		
Weather	Cloudy	Road Surface	Wet	Posted Speed (Minor)	-		
Lighting	Daylight	Harmful Event	Collision with pedestrian				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	M/33	Not Obscured	No	No	No	None
P1 Pedestrian	Failure to yield right-of-way	M/55	-	-	Unknown	Unknown	Fatal

Crash Diagram

Crash Summary

Pedestrian 1 (P1) was walking south along the western sidewalk of US-441/SR-7, north of Twin Meadow Lakes Drive. Vehicle 1 (V1) was traveling southbound along US-441/SR-7 in the dedicated right-turn lane approaching Twin Meadow Lakes Drive. As V1 began to turn west onto Twin Meadow Lakes Drive, P1 stepped off the sidewalk and walked into the passenger side trailer of V1. P1 fell to the ground and was run over by the right rear trailer tires of V1. P1 was transported to the hospital and was later pronounced deceased.

Potential Actions

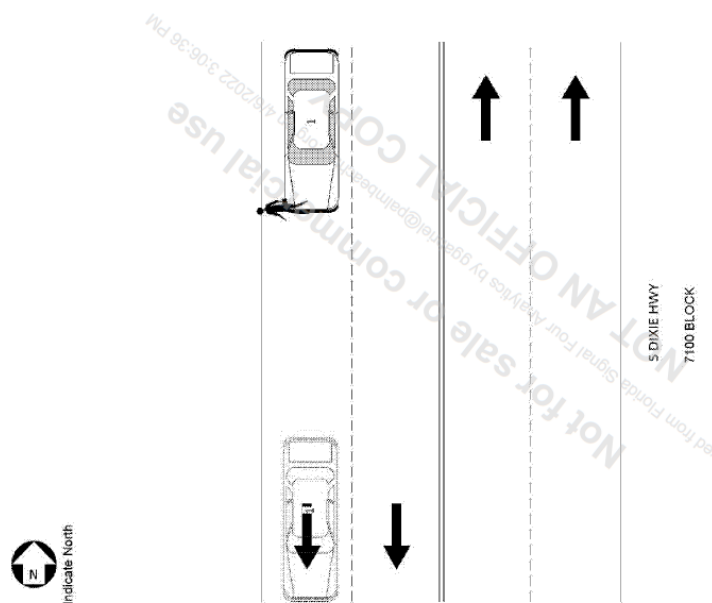
Palm Beach TPA to work with partner agencies to evaluate installing pedestrian warning signs (W11-2) signage and special emphasis crosswalk for the southbound right-turn movement along US-441/SR-7 approaching Twin Meadow Lakes Drive.

General Information

Crash Location	US-1/South Dixie Highway (a State road) 50 feet north of Barnett Street (a City road)						
Google Maps	https://goo.gl/maps/txuTwz5VpmRaT17p9				Municipality	West Palm Beach	
Crash Date	Saturday, March 26, 2022	Time of Crash	2: 59 a.m.	Posted Speed (Major)	35 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	-		
Lighting	Dark- Lighted	Harmful Event	Collision with pedestrian				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	Other contributing action	M/20	Not Obscured	No	No	Suspected/ Results Pending	None
P1 Pedestrian	In roadway improperly	-	-	-	Unknown	Unknown	Fatal

Crash Diagram

Crash Summary

Vehicle 1 (V1) was traveling southbound along US-1/South Dixie Highway north of Barnett Street. Pedestrian 1 (P1) was in the lane of travel and V1 struck P1. V1 left the scene and was later pulled over by a police officer. P1 was transported to the hospital and was later pronounced deceased. Further details are pending investigation.

Potential Actions

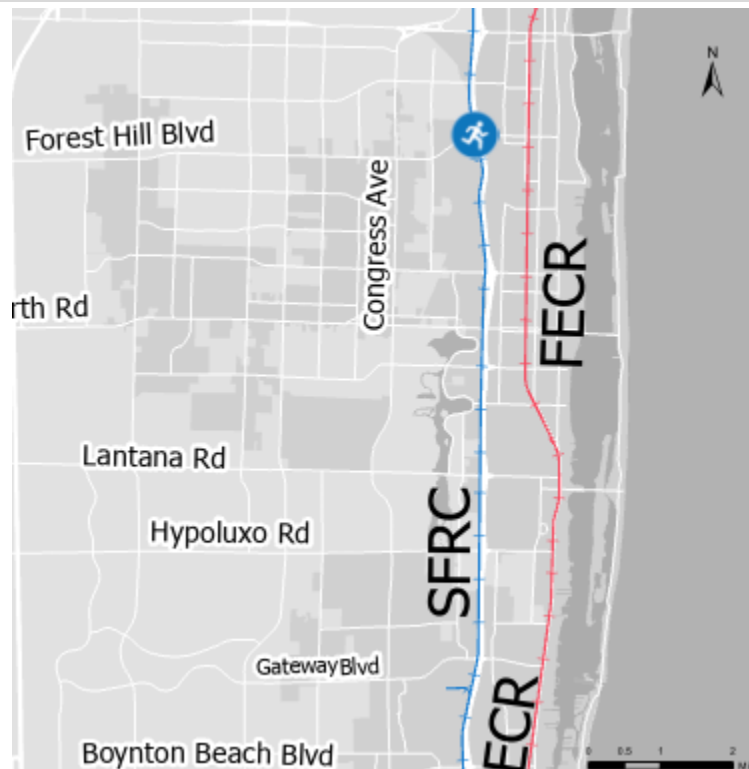
1. Consistent with TPA Vision Zero Action Plan Policy Action 1.3, Palm Beach TPA to work with partner agencies to identify a target speed for US-1/South Dixie Highway based on context classification, historical crash data, and multimodal demand.
2. Palm Beach TPA to work with partner agencies to evaluate the lighting conditions at the subject intersection and along the corridor and improve lighting conditions if needed.
3. Palm Beach TPA to work with partner agencies to evaluate installing midblock pedestrian crossings for US-1/South Dixie Highway between Alhambra Place and Forest Hill Boulevard as the distance between the available crosswalks at these two intersections is 0.45 miles.

General Information

Crash Location	FEC Railroad, near W Central Boulevard (a City road)						
Google Maps	https://goo.gl/maps/RC9p5ZQqEmxEzyFV6				Municipality	Lantana	
Crash Date	Saturday, March 26, 2022	Time of Crash	1:59 p.m.	Posted Speed (Major)	-		
Weather	-	Road Surface	-	Posted Speed (Minor)	-		
Lighting	-	Harmful Event	Struck by on-track equipment (Brightline train – moving)				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
P1 Pedestrian	Trespassing/Standing	-/-	-	-	-	-	Fatal

Crash Diagram

Crash Summary

A pedestrian (P1) trespassed the FEC railroad right-of-way near W Central Boulevard and was hit by a southbound Brightline train resulting in a fatality. The report lacks further narrative details.

Potential Actions

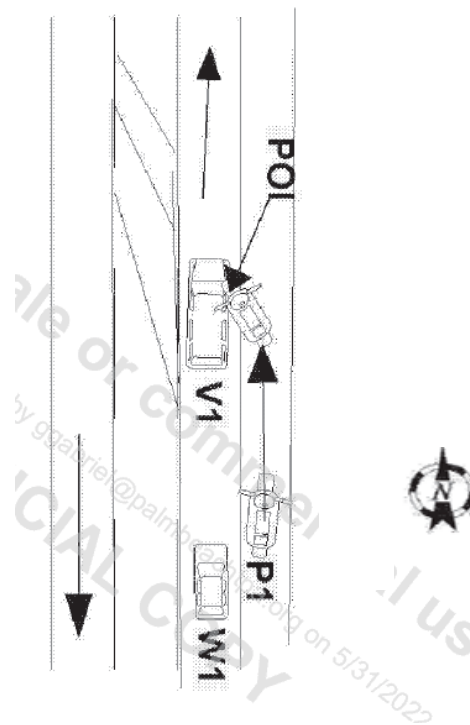
1. Palm Beach TPA to work with Brightline, FEC, and the Town of Lantana to evaluate pedestrian safety treatments for the study location including signage to promote mental health services and helpline, physical barriers, and anti-trespassing guard panels.
2. Brightline and FEC to explore technology to help identify trespassers and inform train operators of trespassing events.

General Information

Crash Location	SR-A1A/Jack Nicklaus Drive* (a State road) 1,100 feet south of Beach Club Way (a private road)						
Google Maps	https://goo.gl/maps/9WHrcNhKa6W7jciY6				Municipality	Unincorporated	
Crash Date	Tuesday, March 29, 2022	Time of Crash	9:40 a.m.	Posted Speed (Major)	35 MPH		
Weather	Clear	Road Surface	Dry	Posted Speed (Minor)	-		
Lighting	Daylight	Harmful Event	Collision with bicyclist				

Individual Information

Person	Contributing Action	Sex/Age	Vision	Distracted	Drugs	Alcohol	Severity
V1 Driver	No contributing action	F/53	Not Obscured	No	No	No	None
**B1 Bicyclist	Dart/Dash	M/78	-	-	No	No	Fatal

Crash Diagram***

Crash Summary

Vehicle 1 (V1) and Bicyclist 1 (B1) were traveling westbound/northbound along SR-A1A/Jack Nicklaus Drive, with B1 on the bicycle lane. Per witness, B1 turned their bicycle into the direction of V1, B1 was ejected off their bicycle onto the roadway upon impact with V1. B1 was transported to Saint Mary's Hospital, and on April 22, 2022 they succumbed to the injuries sustained in the crash.

* The road name is incorrectly identified in the police report as "Boulevard" in some instances.

** Police report refers to B1 as P1.

*** SR-A1A curves to the west at the north; hence the Crash Diagram was reoriented.

Potential Actions

1. Palm Beach TPA to partner with FDOT to evaluate this segment of SR-A1A as a part of the SUN Trail network to improve safety for pedestrians and bicyclists.
2. Consistent with TPA Vision Zero Action Plan Culture Action 3.3, Palm Beach TPA to implement a Vision Zero media and public education campaign that includes transportation options for elderly drivers and bicyclists.



PALM BEACH
Transportation
Planning Agency

4.A.4

Fiscal Year
2022
Annual
Report

July 1, 2021 - June 30, 2022

Content



- 3 GOVERNING BOARD AND WELCOME LETTER
- 5 WHO WE ARE
- 7 ENGAGE THE PUBLIC
- 9 PLAN THE SYSTEM
- 11 PRIORITIZE FUNDING
- 13 IMPLEMENT PROJECTS
- 15 PROJECT HIGHLIGHTS
- 17 COLLABORATE WITH PARTNERS
- 19 ADMINISTER THE AGENCY
- 21 FISCAL YEAR 22 TIMELINE

THE PALM BEACH TRANSPORTATION PLANNING AGENCY (TPA) IS AN INDEPENDENT GOVERNMENT AGENCY THAT PROVIDES LONG-RANGE AND SHORT-TERM TRANSPORTATION PLANNING AND STATE AND FEDERAL FUNDING ALLOCATIONS FOR PROJECTS OF ALL TRANSPORTATION MODES IN PALM BEACH COUNTY, FLORIDA.



Governing Board



Robert S. Weinroth
Chair
Palm Beach County



Chelsea S. Reed
Vice Chair
Palm Beach Gardens



Joel Flores
At-Large Member
City of Greenacres



Maria Marino
At-Large Member
Palm Beach County



Michael Napoleone
At-Large Member
Village of Wellington



Steve Wilson
City of Belle Glade



Yvette Drucker
City of Boca Raton



Andy Thomson
City of Boca Raton



Angela Cruz
City of Boynton
Beach



Shelly Petrolia
City of Delray Beach



Jim Kuretski
Town of Jupiter



Reinaldo Diaz
City of Lake Worth
Beach



Melissa McKinlay
Palm Beach County



Maria Sachs
Palm Beach County



Gregg Weiss
Palm Beach County



Joni Brinkman
Village of Palm
Springs



Katherine Waldron
Port of Palm Beach



Shirley Lanier
City of Riviera Beach



Fred Pinto
Village of Royal Palm
Beach



Joseph Peduzzi
City of West Palm
Beach



Christy Fox
City of West Palm
Beach

TPA Board Chair & Interim Executive Director Letter



PALM BEACH COUNTY HAS SEEN RECORD-BREAKING GROWTH OVER THE PAST YEAR. AS OUR POPULATION GROWS, OUR TRANSPORTATION SYSTEM MUST EXPAND AND ADAPT.

The Palm Beach TPA continues to rise to the challenge, funding and implementing new projects to create a safe, efficient and connected multimodal transportation system for users of all ages and abilities. One of the most significant ways the TPA has continued its vision is through our partnerships. Our mission is to collaboratively plan, prioritize and fund the transportation system - a goal we put into action this year.

In addition to working with the county and its 39 municipalities, we also work closely with South Florida regional stakeholders. These partnerships provide regional connectivity for our growing economy.

The TPA and Governing Board members have embraced the growing partnership with our economic development community. Through forums, public workshops and other discussions, we are working together on innovative and efficient solutions to embrace the latest technology, paying particular attention to first and last-mile connections. Mobility and technology are working together in ways we have never experienced before and we must be up for the challenge.

The TPA continues to support Vision Zero, with an ultimate goal of eliminating traffic-related deaths and serious injuries. To support this goal, the TPA will establish separated bicycle lanes on

county and state-owned roadways (with scheduled groundbreaking later this year). While much more needs to be done, it is a good start in creating safer roadways for all.

TPA staff is committed to working with elected officials, the county, municipalities and the public to identify how to implement similar projects by sharing educational resources and funding opportunities. This includes collaboratively creating action plans and analyzing the accidents in high-crash corridors. The TPA remains focused on educating the public on our county's enhanced transit vision while working with our regional partners to refine the county's Mobility Vision plan further. The

efforts will enhance Palm Beach County's attractiveness for economic development.

As we look ahead, we are excited to launch our 2050 Regional Transportation Plan with the Southeast Florida Transportation Council (SEFTC) and our own 2050 Long Range Transportation Plan.

We will continue to tackle the safety of our transportation system while creating an efficient and connected multimodal transportation system for all.

- Robert S. Weinroth, TPA Chair & Palm Beach County Mayor
Valerie Neilson, TPA Interim Executive Director



“Mobility and technology are working together in ways we have never experienced before.”

Who We Are

3.63B DOLLARS



OF FUNDING IN THE
FY23-27 TIP

15 PROCLAMATIONS



FROM MUNICIPALITIES FOR
FLORIDA BICYCLE MONTH

16 PROJECTS



UNDER CONSTRUCTION
IN FY22

1,400 STAFF MILES



IN THE LOVE TO RIDE
CHALLENGE

88 PROJECTS



ADDED TO THE
FY23-27 TIP

44 STORIES



ABOUT THE TPA
IN THE MEDIA

24 PRESENTATIONS



GIVEN TO THE
COMMUNITY

381K ENGAGEMENTS



ACROSS THE TPA'S SOCIAL
MEDIA PLATFORMS

12 APPLICATIONS



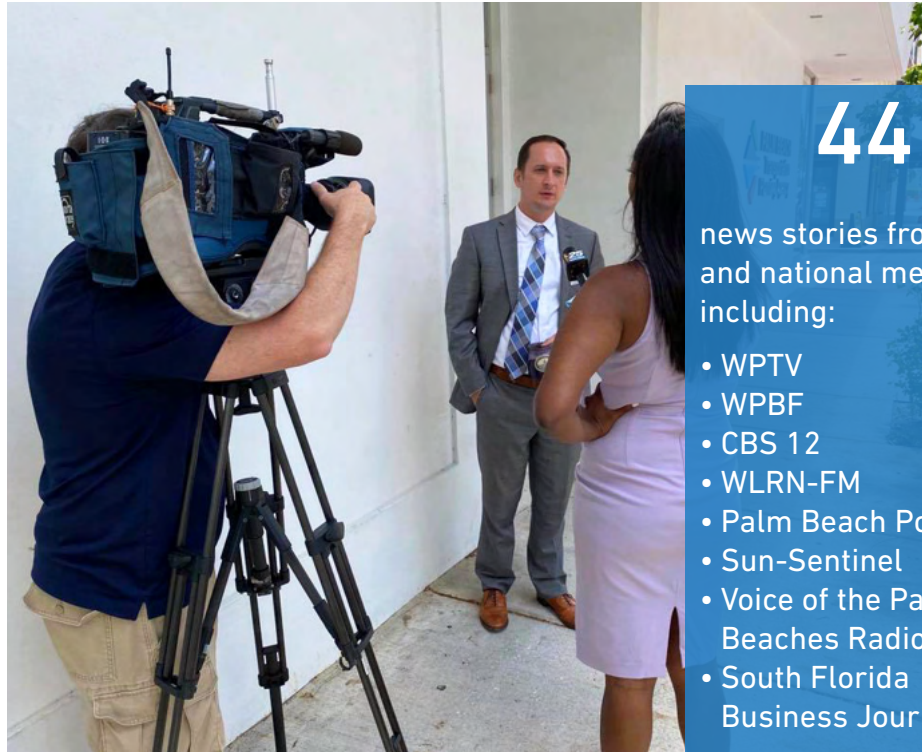
SUPPORTED FOR GRANT
FUNDING

MISSION
TO COLLABORATIVELY
PLAN, PRIORITIZE, AND FUND
THE TRANSPORTATION SYSTEM

VISION
A SAFE, EFFICIENT, AND
CONNECTED MULTIOMODAL
TRANSPORTATION SYSTEM



Engage the Public



44

news stories from local and national media including:

- WPTV
- WPBF
- CBS 12
- WLRN-FM
- Palm Beach Post
- Sun-Sentinel
- Voice of the Palm Beaches Radio
- South Florida Business Journal

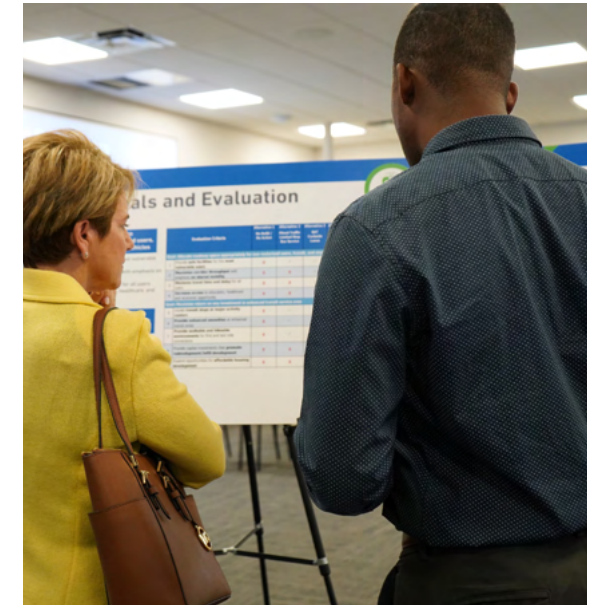
REACHING THE PUBLIC IN NEW WAYS.

In Fiscal Year (FY) 2022, the TPA made a concerted effort to share more about the agency's work through local and national media stories. This was previously an underutilized way to reach the public but this year, the TPA was able to share information about planning studies, funded projects, TPA initiatives like Vision Zero and our collaboration with transportation and economic development partners through more than 40 media stories.

EXPANDING OUR SOCIAL MEDIA FOOTPRINT.

Social media is an important tool to engage the public. Whether a post is about an upcoming public meeting, a relevant news article, photos of the TPA's work or sharing resources with our partners, everything we share has the power to encourage individuals, organizations, elected officials and others to get involved.

This year, the TPA focused on growing its followers across all social media platforms and increasing its engagement. Achieving these new goals means reaching more people, educating more residents and successfully sharing more resources.



TRANSPORTATION TUESDAY NEWSLETTER

To increase public awareness of agency and partner news and activities, the TPA sends a biweekly newsletter to more than 1,600 subscribers. Over the past year, we have increased our newsletter's average open rate 32% over the industry average of 22%. The newsletter shares public input opportunities, meeting notices, funding opportunities and project highlights to keep the public and board and committee members informed. Sign up at PalmBeachTPA.org/newsletter.

SHARING OUR MISSION AND VISION WITH NEW PARTNERS.

The TPA had a goal of delivering 15 presentations this year to community groups and partner agencies. We surpassed our original goal, with 24 presentations - sharing how we plan to achieve a safe, efficient and connected multimodal transportation system in Palm Beach County.



TPA'S DIGITAL CHANNELS IN FY 2022

1,698 Facebook Followers
86,517 Total Impressions

866 LinkedIn Followers
102,749 Total Impressions

430 Instagram Followers
31,605 Total Impressions

1,074 Twitter Followers
113,567 Total Impressions

3,076 YouTube Channel Views
634 Hours of Watch Time

*The above numbers are as of June 23, 2022

Plan the System



PEDESTRIAN AND BICYCLE FIELD SAFETY REVIEWS

Safety field reviews are an important part of identifying pedestrian and bicycle issues by being on the ground and experiencing the built environment first hand. This year, staff led five of these audits, including:

- Indiantown Rd. in Jupiter
- Donald Ross Rd. and US 1 in Juno Beach
- Pine Gardens South neighborhood in Jupiter
- Limestone Creek neighborhood in Jupiter
- Rosenwald Elementary School in South Bay

To plan an audit in your area, visit PalmBeachTPA.org/WalkBikeAudits



OKEECHOBEE BLVD. & SR 7 CORRIDOR STUDY

The TPA conducted a multimodal corridor study to find ways to create a safe, efficient and connected transportation system along Okeechobee Blvd. and State Road 7. The study included a roadway/transit alternatives analysis, Health Impact Assessment and Land Use & Economic Development Analysis. Center-Platform Dedicated-Lane Light Rail Transit was named the preferred alternative. Next steps include refining our Mobility Vision, pursuing funding opportunities and complying with Florida Department of Transportation (FDOT) requirements.



VISION ZERO ACTION PLAN

In 2018, the Palm Beach TPA adopted a Vision Zero commitment to eliminate traffic-related deaths and serious injuries on our roadways. The TPA released an updated Action Plan this year on how we plan to achieve this goal, which includes:

- enhancing our policies, processes, programming
- promoting safe speeds
- fostering a safe streets culture
- expanding and improving data
- promoting transparency, responsibility and accountability

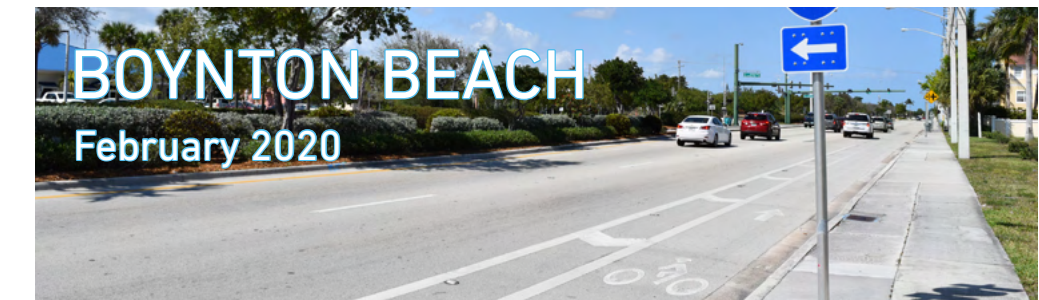


COVID-19 IMPACTS ON TRANSPORTATION

This Board-requested report examines the transportation, safety and economic trends during the pandemic, citing data from February 2020 to February 2021. In the first month of the pandemic, daily travel, measured in Vehicle Miles Traveled (VMT), shrank by more than 40% nationwide. TPA staff administered a survey via social media, asking residents about their travel habits. The report includes recommendations about resiliency and mitigation planning, transit efficiency improvements and telecommuting benefits.

Vision Zero Communities

As part of our Vision Zero Action Plan, we encourage municipalities across Palm Beach County to adopt their own Vision Zero resolutions. This action commits communities to prioritizing the goals of Vision Zero, creating a safer transportation system for everyone. This year, four municipalities adopted these resolutions - the Village of Palm Springs, City of Delray Beach, City of Belle Glade and Town of Jupiter. They join the cities of West Palm Beach and Boynton Beach who each adopted Vision Zero resolutions in 2018 and 2020 respectively.

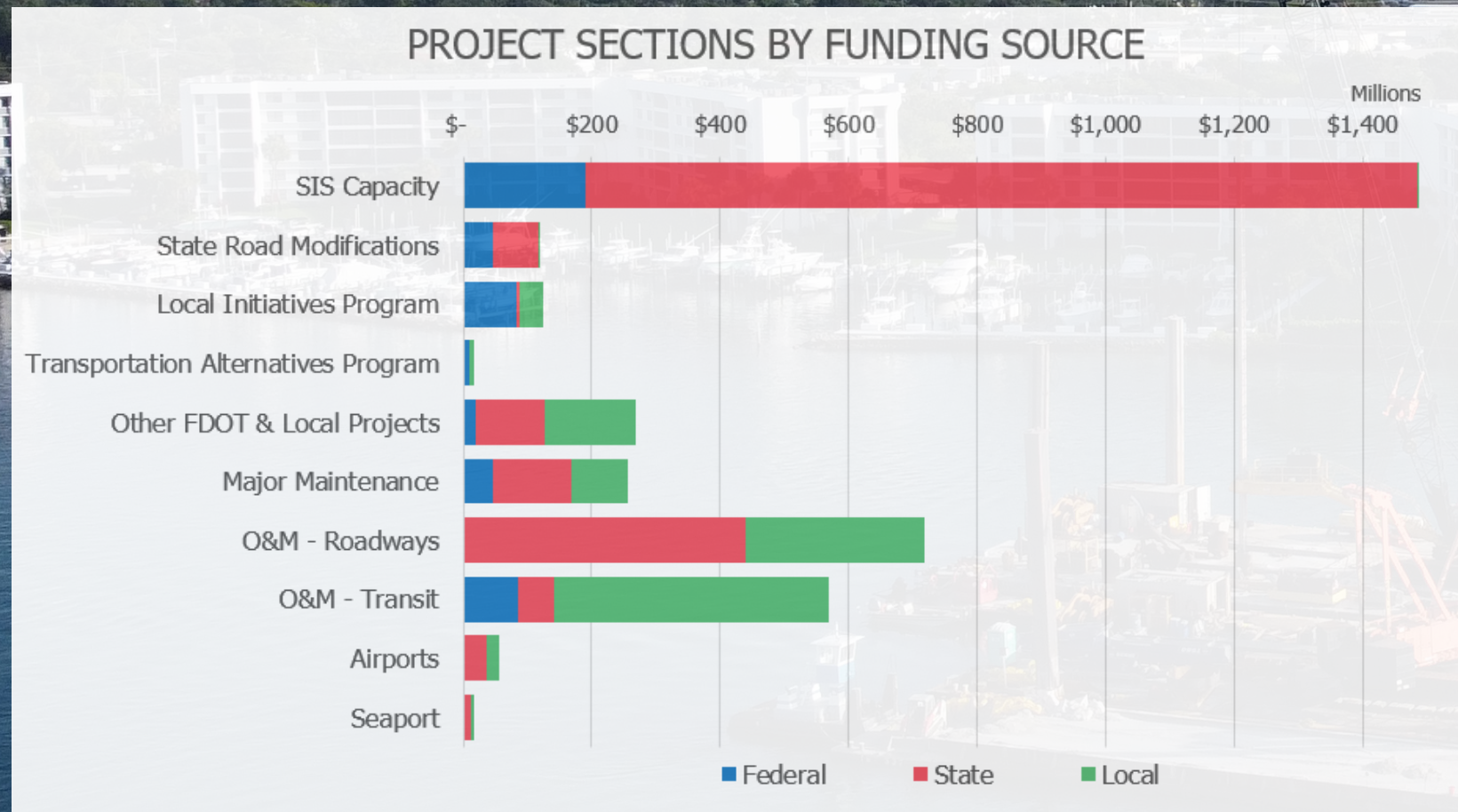


Prioritize Funding

Our FY 2023 - 2027 Transportation Improvement Program (TIP) allocates approximately \$3.63 billion to more than 420 projects across all modes of transportation in Palm Beach County.

With the passage of the Bipartisan Infrastructure Law, the TPA also prioritized supporting transportation projects with federal funding, as well as those with state and local funding opportunities.

Proposed FY 23 - 27 TIP Projects



FY 23 - 27 TIP Project Summary

439 projects, totaling **\$3.63 billion** over **5** years

293 FDOT Work Program projects at \$2.93 billion, including:

- \$2.62 billion in federal and state funding
- \$311 million in local funding

146 local projects at \$700 million, including:

- All local funding projects

Supported applications for discretionary grants

3 grant applications targeted as FY22 goal years

10 grant applications supported

TPA supported projects included:

- Safety funding
- Bridge replacement
- Pedestrian safety improvements
- Traffic calming
- Road reconstruction and resurfacing
- Alternative fuel technology
- Multimodal improvements

Implement Projects

NEW PROJECTS FUNDED IN FY 23 -27 TIP

LOCAL INITIATIVES PROGRAM		
APPLICANT/LEAD AGENCY	PROJECT	TPA FUNDING
City of Lake Worth Beach	S East Coast St. and S H St.	\$4,656,395
Village of Wellington	Greenbriar Blvd. Bike Lane	\$1,390,588
Village of Wellington	C-2 Canal Multi-Use Pathway	\$458,123
Village of Royal Palm Beach	ADA Curb Ramps and Sidewalks	\$556,853
SFRTA	New Rolling Stock	\$2,500,000
Palm Beach County	Prosperity Farms Rd. from Northlake Blvd. to Donald Ross Rd. - 4' designated bike lanes	\$4,923,999
TOTAL PROGRAMMED		\$14,485,958

TRANSPORTATION ALTERNATIVES PROGRAM		
APPLICANT/LEAD AGENCY	PROJECT	TPA FUNDING
City of Palm Beach Gardens	Burns Rd. Cycle Track	\$894,606
City of Boca Raton	El Rio Trail Lighting	\$1,010,001
Indian Trail Improvement District	Grapeview Blvd. and Key Lime Blvd. shared use paths	\$999,984
Village of Royal Palm Beach	ADA Curb Ramps and Sidewalks	\$554,429
TOTAL PROGRAMMED		\$3,459,020

STATE ROAD MODIFICATIONS PROGRAM		
APPLICANT/LEAD AGENCY	PROJECT	TPA FUNDING
TPA/FDOT	Forest Hill Blvd. from W of Jog Rd. to Haverhill Rd. - crosswalks, lighting and bus layover bay	\$700,000 design
TPA/FDOT	Congress Ave. from Lake Worth Rd. to Forest Hill Blvd. - midblock crossing, crosswalks, lighting	\$463,923 design
City of Boca Raton/FDOT	Federal Hwy, Yamato Rd., Glades Rd., Congress Ave. and A1A - Signal Upgrades	\$880,442 design
TPA/FDOT	SR 7 from Glades Rd. to Bridgebrook Dr. - shared use path and lighting on resurfacing project	\$3,832,000
TOTAL PROGRAMMED		\$5,876,365

AS PALM BEACH COUNTY GROWS, WE'RE ADAPTING TO OFFER SAFE MODES OF TRANSPORTATION FOR ALL USERS.

Through our three Funding Programs, we follow priority projects in State Road Modifications, Local Initiatives and Transportation Alternatives through implementation. We also routinely highlight upcoming projects from our transportation partners including local municipalities, Palm Beach County, Brightline, Tri-Rail and Palm Tran.



BRANT BRIDGE REPLACEMENT

In 2016, the TPA contributed \$3.58 million to reconstruct the Brant Bridge in the City of Delray Beach with a shared use path. A connector project from Lindell Blvd. to the bridge will also include sidewalks and separated bike lanes. The project is nearing completion (shown above in June 2022) and is expected to finish ahead of schedule by Fall 2022.



NEW BRIGHTLINE STATIONS

Brightline re-launched at the beginning of 2022 after being shut down due to COVID-19 for nearly two years. The Boca Raton and Aventura stations are expected to be completed in Fall 2022. The Orlando extension will feature a station (pictured above) at Orlando International Airport with service expected to begin in Spring 2023. The TPA is proud to partner with Brightline and local municipalities on funding safety improvements and establishing Quiet Zones along the corridor.



GLADES RD. DIVERGING DIAMOND INTERCHANGE

As part of the I-95 Express Project, Phase 3B-2 includes reconfiguration of the Glades Rd. segment to a Diverging Diamond Interchange. This concept allows the two directions of traffic on the crossroad to temporarily divide and cross to the opposite side of the road, providing easier left turns to and from I-95. FDOT construction is expected to be completed in Fall 2022.



LAKE WORTH RD. RESURFACING PROJECT

The first separated bicycle lanes on a Palm Beach County and FDOT-owned roadway are set to break ground later this year! Lake Worth Rd. from Raulerson Dr. to Palm Beach State College will also feature signalized pedestrian and median crossings, widened sidewalks, lighting upgrades and level transit boarding. Construction is expected to be finished in 2025.

Project Highlights



BACKPLATES ON INDIANTOWN RD.

Backplates were installed along Indiantown Road in the Town of Jupiter. This came after the TPA presented its first quarterly pedestrian-bicycle fatal crash analysis report. The report noted sun glare as a potential factor for a fatal crash.



SHARED USE PATH LOWSON BLVD.

A shared use path is being constructed along Lowson Blvd. between Dover Rd. and SE 5th Ave. in the City of Delray Beach. The paths will improve bicycle and pedestrian mobility and safety. The TPA's Local Initiatives (LI) program is partially funding this project and is expected to be completed by Summer 2023.



FPL PATHWAY LIGHTING

LED lighting was installed adjacent to the FPL Pathway from La Mancha Ave. south to Lamstein Ln. in the Village of Royal Palm Beach. This route connects residents to Palm Tran, schools, parks, restaurants, offices and more. The TPA's Transportation Alternatives (TA) program helped fund these safety improvements.



NORTH SHORE NEIGHBORHOOD IMPROVEMENTS

ADA compliant ramps, sidewalks, enhanced crosswalks and school speed limit signs with flashing beacons and radar speed signs were constructed in the North Shore neighborhood in the City of West Palm Beach. The project area includes two schools, a city park and a connection to the Mangonia Park Tri-Rail station. The TA program partially funded this project.



AERO CLUB DR. SHARED USE PATH

A more than four mile long shared use path was constructed along Aero Club Dr. from Greenbriar Blvd. to Binks Forest Dr. in the Village of Wellington. With a width of 10 feet, the path provides a safe way for pedestrians and bicyclists to travel in the area. This project was funded through the TA program.



BOCA RATON BRIGHTLINE STATION

Construction for the Boca Raton Brightline station started in January 2022. The station will offer southern Palm Beach County and northern Broward County commuters a way to go car-free. The station is expected to be completed in Fall 2022, with service beginning in early 2023.



SOUTHERN BLVD. (SR 80) WIDENING

Completed in early 2022, the roadway was widened from four to six lanes with a 12-foot shared use path, bike lanes, lighting, signalization and resurfacing improvements. The project is more than seven miles in length, from west of Lion Country Safari Rd. to Forest Hill Blvd./Crestwood Blvd.



I-95 EXPRESS PHASE 3B-1

Tolled express lanes arrived in southern Palm Beach County this year, with the completion of Phase 3B-1 of the I-95 Express Project. Toll lanes are now extended from south of SW 10th St. to south of Glades Rd. in Broward and Palm Beach counties. The next phase of this project includes the Diverging Diamond Interchange.

Collaborate with Partners

IN FY 2022, WE PLACED A LARGE EMPHASIS ON COLLABORATING WITH PARTNERS - FROM MUNICIPALITIES TO RESIDENTS, ECONOMIC DEVELOPMENT STAKEHOLDERS AND ELECTED OFFICIALS. THROUGHOUT THE YEAR, WE CONDUCTED NEARLY A DOZEN IN-PERSON AND VIRTUAL EVENTS.

9

TPA-led virtual and hybrid workshops on topics from bicycle safety to the Infrastructure Law and Mobility and Economic Development.

11

Representatives from across our county who participated in a Peer Exchange with Miami-Dade Transportation Planning Organization (TPO) to learn about transportation funding practices.

54

Participants in our first Mobility and Economic Development Panel at the TPA, which focused on the growing partnerships between business and transportation entities.

In order to achieve any goals, collaboration must be included in our plans. Whether that be with our 39 local municipalities, Palm Beach County, transportation and mobility partners, residents, businesses or others.

This year, we focused heavily on these efforts. Through several in-person panels and workshops, we were able to educate our partners not only about the TPA's mission, vision and work, but how they can become involved in the transportation planning process.

Our Economic Development and Mobility Panel brought together partners including the Business Development Board of Palm Beach County,



TPA Mobility Options video featuring ways to get around Palm Beach County

Circuit, Brightline, West Palm Beach Downtown Development Authority and Related Southeast. Panel participants learned how we plan to work together to create mobility options for those living in and moving to Palm Beach County.

We held our annual Florida Bicycle Month Ride in

downtown West Palm Beach, allowing elected officials, transportation planners and residents to experience the bicycle network first-hand, even testing out BrightBike's new bicycles!

We look forward to building on these partnerships in the coming year, while cultivating new ones.



3x
We tripled our goal of 4 TPA-led events for a total of 12.



Administer the Agency

TO ACHIEVE SUCCESS, WE MUST OFFER WAYS FOR OUR STAFF, GOVERNING BOARD AND COMMITTEE MEMBERS TO FLOURISH. THE TPA ENCOURAGES PARTICIPATION IN TRAININGS, CONFERENCES AND WORKSHOPS TO REFINE SKILLS, LEARN NEW INDUSTRY PRACTICES AND INCORPORATE CREATIVE IDEAS TO SOLVE LOCAL CHALLENGES. WE CONTINUE TO PURSUE DISTINGUISHED WORKPLACE DESIGNATIONS - THIS YEAR BEING NAMED A **2022 BEST WORKPLACE FOR COMMUTERS** AND THE FLORIDA BICYCLE ASSOCIATION'S **BICYCLE FRIENDLY BUSINESS OF THE YEAR**.



This year, we made it a goal to modify our committees to support TPA initiatives where necessary. We established an Executive Committee, which supports the agency in discussing the Strategic Plan as well as agency initiatives like the 561 Plan and Vision Zero. We also evaluated how our Bicycle-Trailways-Pedestrian Advisory Committee (BTPAC) could better reflect our ongoing focus on making safety a top priority for our roadways and users in the county. In February, we renamed BTPAC to become the Vision Zero Advisory Committee (VZAC). This group will continue its work to make Palm Beach County a safe place for pedestrians, bicyclists, transit users and drivers.

“The TPA advocates for ongoing training for staff and Board members to strengthen understanding, improve engagement and incorporate new solutions to plan the best transportation network for Palm Beach County.”
 - Valerie Neilson
 Interim Executive Director

ADMINISTERING THE AGENCY GOES BEYOND OUR STAFF - IT INCLUDES EVERY BOARD AND COMMITTEE MEMBER, TRANSPORTATION PARTNER AND RESIDENT WHO HOLDS AN IMPORTANT STAKE IN PLANNING OUR TRANSPORTATION FOR THE FUTURE.

FY 22 Strategic Plan Report Card

Goals, Actions and Outcomes

GOAL 1 ENGAGE THE PUBLIC		
Action	Outcome(s)	Status
A. Promote interactive comment map	Received 186 comments	
B. Expand social media following	4,067 followers as of 6/22/22 Avg. 31,763 impressions/month	
C. Conduct or support outreach events and campaigns	632 respondents 3,198 participants	
D. Increase public awareness of the TPA	44 TPA-related media stories	
E. Present TPA initiatives to partner agencies and groups	23 presentations	

GOAL 2 PLAN THE SYSTEM		
Action	Outcome(s)	Status
A. Refine countywide mobility vision and funding plan	Refining transit projects Drafting LRTP scope	
B. Commence multimodal studies on transit plan corridors	Tri-Rail Coastal Link, Okeechobee Blvd. & SR 7, US 1 & Lake Worth Beach CS	
C. Conduct pedestrian and bicycle safety field reviews	5 locations	
D. Implement and update Vision Zero Action Plan	Updated Action Plan adopted	
E. Update Complete Streets Design Guidelines	Work order issued 12/21	
F. Analyze impacts of pandemic on current and future travel patterns	Report published 12/21	

GOAL 3 PRIORITIZE FUNDING		
Action	Outcome(s)	Status
A. Create State Road Modifications (SRM) scoring system	Board adopted policy 11/21	
B. Support applications for discretionary grants	Supported 12 applications	
C. Establish application process for safety projects	Integrated safety scoring in SRM	
D. Advocate for TPA adopted legislative and policy positions	MPOAC Leg. Priorities and Policy Positions adopted May 2022	

GOAL 4 IMPLEMENT PROJECTS		
Action	Outcome(s)	Status
A. Engage stakeholders in FDOT, County and City project reviews to promote TPA vision and priorities and consider local preferences	Engaged stakeholders and reviewed 64 projects	
B. Publish annual system report card	Presented report card in February and March 2021	
C. Support accelerated project delivery by partner agencies	I-95 at PGA Blvd. and private local bus operating assistance	
D. Monitor the collection and use of SCETS tax revenue, managed lane revenue, and construction funds allocated for plant materials per s. 334.044(26), F.S.	Report in TIP document to be adopted June 2022	

GOAL 5 COLLABORATE WITH PARTNERS		
Action	Outcome(s)	Status
A. Assist local governments with transportation and mobility studies & plans	Assisted with 3 active local studies	
B. Conduct events on topics of interest	Conducted 11 events	
C. Create mobility options video	Video completed June 2022	
D. Facilitate discussion of LRTP projects and their inclusion in local comprehensive plans	Collecting comprehensive plans and starting outreach for LRTP	

GOAL 6 ADMINISTER THE AGENCY		
Action	Outcome(s)	Status
A. Provide board member and staff training (MPOAC Institute, national conferences, local workshops)	Provided >60 trainings	
B. Modify TPA Committees to support TPA initiatives	Vision Zero Advisory Committee approved in February 2022	
C. Pursue distinguished workplace designations	1 designation	
D. Provide quarterly financial summaries and audited Comprehensive Annual Financial Report (CAFR)	Provided quarterly reports CAFR to be completed by 6/22	
E. Provide Strategic Plan report	Provided annual report card	

MET | IN PROCESS | NOT MET

Fiscal Year 2022 Timeline

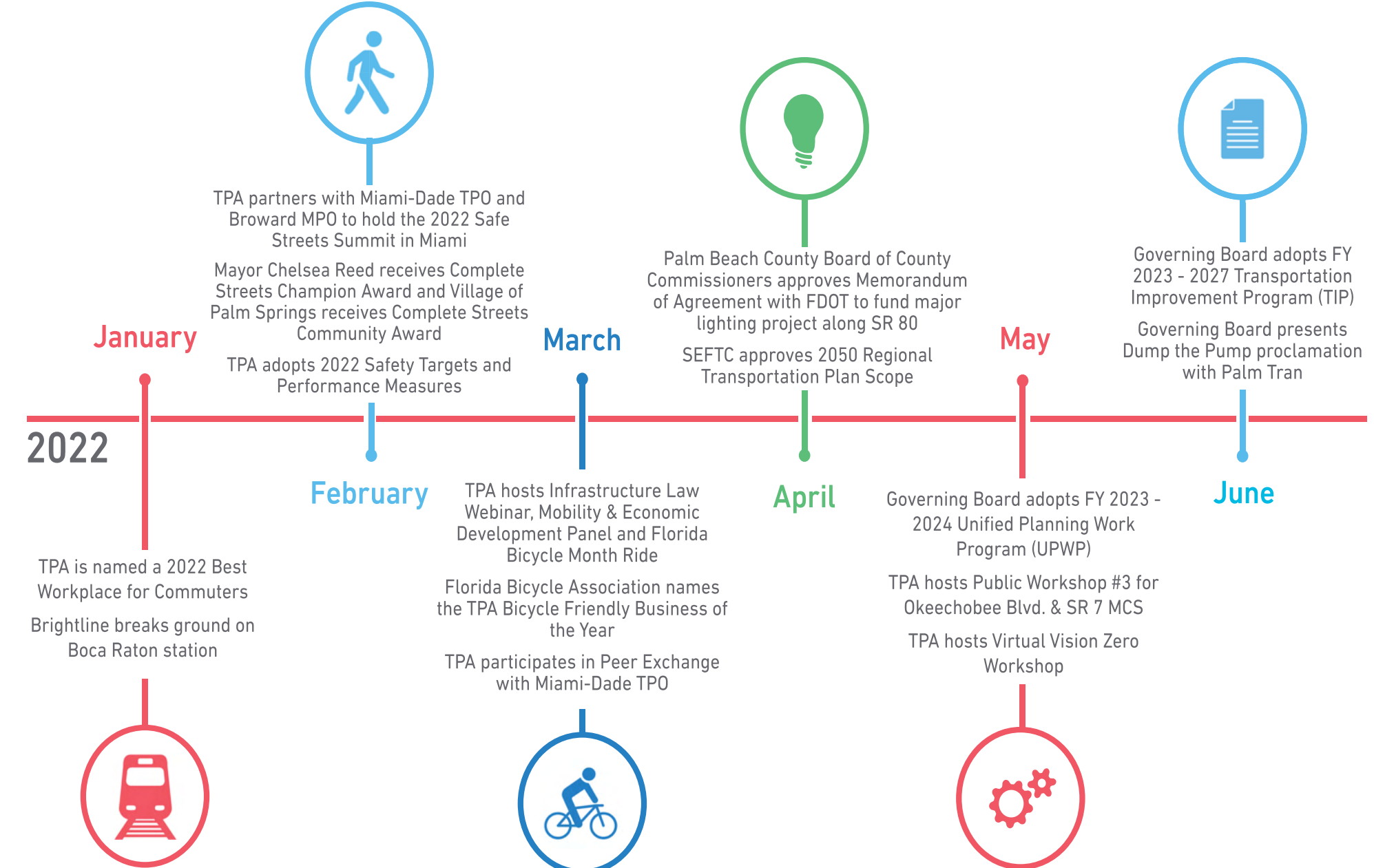
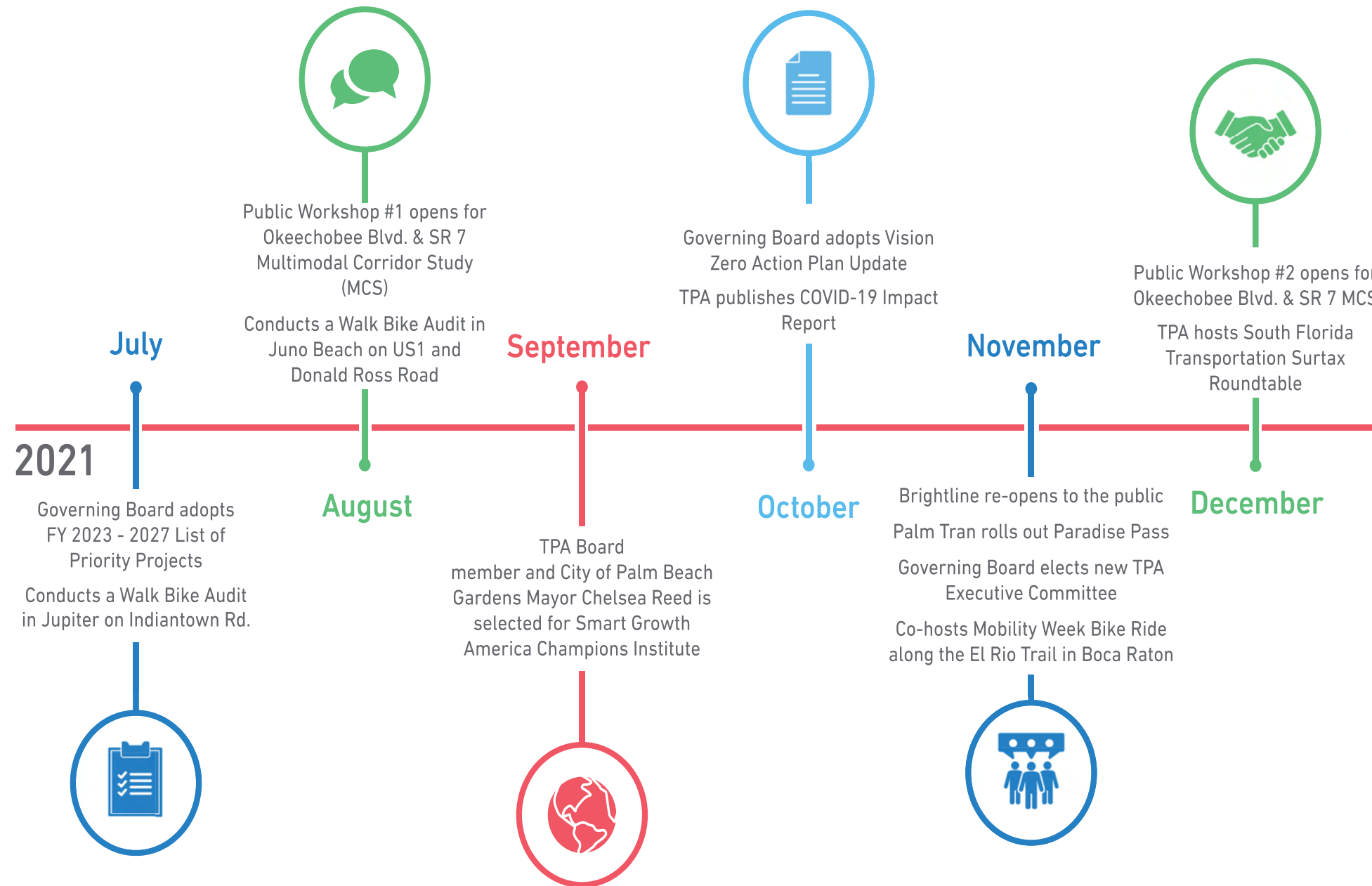
The TPA is grateful to our partners who help us advance our vision and made these accomplishments possible

- Brightline
- Business Development Board

- Economic Council
- Federal Highway Administration
- Federal Railroad Administration
- Federal Transit Administration

- Florida Department of Transportation
- Florida Metropolitan Planning Organization Advisory Council
- Palm Beach County
- School District of Palm Beach County

- Palm Beach County's 39 Municipalities
- Palm Beach County Airports
- Palm Tran
- Port of Palm Beach
- Southeast Florida Transportation Council
- Tri-Rail



Palm Beach TPA Team



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Interim Executive
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