



**OFFICIAL MEETING MINUTES OF THE
PALM BEACH TRANSPORTATION PLANNING AGENCY (TPA)
EXECUTIVE COMMITTEE**

July 14, 2022

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio and video recordings are available for review at PalmBeachTPA.org/Executive-Committee

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

CHAIR WEINROTH called the meeting to order at 2:00 p.m.

The recording secretary called the roll. A quorum was present in-person as depicted in the table below.

Member	Attendance	Member	Attendance
Joel Flores	P	Chelsea Reed	P
Maria Marino	P	Robert Weinroth	P
Michael Napoleone	A		

P = Present A = Absent

1.B. APPROVED: Modifications to the Agenda

CHAIR WEINROTH noted Councilman Napoleone requested permission to participate remotely as he was tending to business out of town.

There were no objections to his virtual participation.

Modification to the Agenda approved by unanimous consent.

1.C. Review the Committee’s Charge

CHAIR WEINROTH stated pursuant to TPA Operating Procedures Section 2.2.F.5, the Executive Committee shall meet as necessary to facilitate the hiring of a new Executive Director, including but not limited to refining the job profile, evaluation candidates, recommending a candidate, negotiation an employment agreement for Board consideration, and recommending an interim director for Board consideration.

VICE CHAIR REED offered thanks to Mayor Flores for interviewing candidates with Slavin.

MAYOR FLORES noted a candidate initially objected to a credit check.

PAUL GOUGELMAN, TPA General Counsel, confirmed a credit check is required for the role of Executive Director as the position has access to TPA finances.

BOB SLAVIN, TPA Consultant from Slavin Management Consultants, noted the applicant had ultimately submitted to a credit check.

1.D. General Public Comments

There were no general public comments received.

1.E. APPROVED Meeting Minutes from June 6, 2022

MOTION to Approve Meeting Minutes made by Vice Chair Reed, seconded by Mayor Flores, and carried unanimously 5-0 as depicted in the table below.

Member	Vote	Member	Vote
Joel Flores	Y	Chelsea Reed	Y
Maria Marino	Y	Robert Weinroth	Y
Michael Napoleone	Y		

Y = Yes N = No A = Absent ABST = Abstain

2. ACTION ITEMS

2.A. RECOMMENDED APPOINTMENT: of Valerie Neilson as the TPA Executive Director

CHAIR WEINROTH facilitated an allotted 20-minute interview with each of the three candidates in the following order:

1. Ronnie Blackshear at 2:18 p.m.
2. Valerie Neilson at 2:46 p.m.
3. Chandra "Chad" Parasa at 3:14 p.m.

Following candidate interviews, member discussion ensued about the recruitment process, delays throughout, and a low number of applicants overall.

COMMISSIONER MARINO noted dissatisfaction with the applicant pool. Discussion ensued about the other Metropolitan Planning Organization recruitment processes that received a stronger applicant pool and the general concern of the low applicant pool for the TPA.

There were no general public comments on this item.

MOTION to Recommend Appointment of Valerie Neilson as the TPA Executive Director made by Councilman Napoleone, seconded by Mayor Flores, and carried 4-1 as depicted in the table below.

Member	Vote	Member	Vote
Joel Flores	Y	Chelsea Reed	Y
Maria Marino	N	Robert Weinroth	Y
Michael Napoleone	Y		

Y = Yes N = No A = Absent ABST = Abstain

The committee took a brief break before returning to review agenda item 2.B.

2.B. RECOMMENDED APPROVAL: of an Employment Agreement with Valerie Neilson as the TPA Executive Director

CHAIR WEINROTH requested that Vice Chair Reed finalize the employment agreement with Valerie Neilson and Paul Gougelman, TPA General Counsel.

There were no public comments on this item.

MOTION to Recommend Approval of an Employment Agreement with Valerie Neilson as the TPA Executive Director made by Vice Chair Reed, seconded by Mayor Flores, and carried 4-1 as depicted in the table below.

Member	Vote	Member	Vote
Joel Flores	Y	Chelsea Reed	Y
Maria Marino	N	Robert Weinroth	Y
Michael Napoleone	Y		

Y = Yes N = No A = Absent ABST = Abstain

3. INFORMATION ITEMS

There were no information items on this agenda.

4. ADMINISTRATIVE ITEMS

4.A. Comments from the Chair and Member Comments

There were no member comments.

4.B. Next Meeting – August 8, 2022

4.C. Adjournment

There being no further business, the Chair declared the meeting adjourned at 4:18 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the TPA Executive Committee and that the information provided herein is the true and correct Minutes for the July 14, 2022, meeting of the Committee, dated this 29th day of August 2022.



Chair Robert S. Weinroth
Palm Beach County Mayor

EXHIBIT A
 TPA Executive Committee
 Attendance Record

Representative Local Government	Mar '22	Apr '22	May '22	Jun '22	July '22
Robert Weinroth, Mayor – TPA CHAIR Palm Beach County	P	P	P	P	P
Chelsea Reed, Vice Mayor – TPA VICE CHAIR City of Palm Beach Gardens	P	P	P	E	P
Joel Flores, Mayor City of Greenacres	P	P	P	P	P
Maria Marino, Commissioner Palm Beach County	P	P	P	P	P
Michael Napoleone, Councilman Village of Wellington	P	P	P	P	P

*** New Appointment P - Representative Present ALT- Alternate Present E - Excused A - Absent

OTHERS PRESENT

Matthew Masa
 Melissa Murray
 Valerie Neilson
 Margarita Pierce
 Cassidy Sparks
 Andrew Uhlir
 Amanda Williams
 Bob Slavin
 Paul Gougelman

REPRESENTING

Palm Beach TPA
 Palm Beach TPA
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 Palm Beach TPA
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 Palm Beach TPA
 Palm Beach TPA
 Palm Beach TPA – Slavin Management Consultants
 Palm Beach TPA – Weiss Serota et al.