



PALM BEACH Transportation Planning Agency

OFFICIAL MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

Wednesday, May 4, 2022

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at PalmBeachTPA.org/TAC

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

CHAIR FERRIS called the meeting to order at 9:05 a.m. and provided an overview of the virtual meeting procedures.

The Recording Secretary called the roll. A quorum was present in-person as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call	Member	Roll Call
Bell	A	Brown	A	Bailey	P	Oricchio (Alt)	P
Machavarapu	P	Morrow (Alt)	P	Marsh	A	Krane	P
Radigan (Alt)	P	Cabrera (Alt)	P	Cai	A	Al-Turk	A
Pereira	A	Sypek	A	Cargill	A	Ferris	P
Wilson	A	Perez (Alt)	P	Lanahan	P		
Lan (Alt)	A	Bielawska (Alt)	P	O'Dell	P		
Travieso	A	Hoffman	P	Hansen	P		

P = Present A = Absent

1.B. Modifications to the Agenda

There were no modifications made to the published agenda.

The Recording Secretary stated the following members requested permission to participate remotely: Motasem Al-Turk and Kenny Wilson due to feeling under the weather, Jim Bell due to a medical restriction preventing his in-person attendance, and Christopher Marsh with no reason provided.

There were no objections to their virtual participation and the members were permitted to join the meeting.

Jamie Brown joined the meeting in-person.

1.C. APPROVED Minutes for April 6, 2022

MOTION to approve the Minutes made by Michael Morrow, seconded by Aaron Hoffman, and carried unanimously 18-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Bell	Y	Travieso	A	Bielawska (Alt)	Y	Lanahan	Y
Machavarapu	Y	Brown	Y	Hoffman	Y	O'Dell	Y
Radigan (Alt)	Y	Morrow (Alt)	Y	Bailey	Y	Hansen	Y
Pereira	A	Cabrera (Alt)	Y	Marsh	Y	Oricchio	Y
Wilson	Y	Sypek	A	Cai	A	Al-Turk	Y
Lan (Alt)	A	Perez (Alt)	Y	Cargill	A	Ferris	Y

Y = Yes N = No A = Absent ABST = Abstain

1.D. General Public Comments and Public Comments on Agenda Items

There were no general public comments received.

1.E. Comments from the Chair and Member Comments

CHAIR FERRIS welcomed Roberto Travieso from the Town of Lake Park as the newest appointee on the TAC.

1.F. TAC Liaison’s Report

CONOR CAMPOBASSO reviewed key items from the Liaison’s Report. The full report can be viewed at PalmBeachTPA.org/TAC.

There were no public or member comments on this item.

Roberto Travieso, Wil Hicks and Chang Jen-Lan joined the meeting in-person.

2. ACTION ITEMS

2.A. RECOMMENDED APPROVAL: Fiscal Year (FY) 2023-2024 Unified Planning Work Program (UPWP)

MATTHEW KOMMA, TPA Chief Financial Officer, provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/TAC. Matthew reviewed the final UPWP, which is the 2-year business plan and budget for the agency covering a period of July 1, 2022 to June 30, 2024. The UPWP serves as the TPA’s application for federal planning funds and includes a description of the planning work, deliverables, timeframes, and source and amount of funding requested. Matthew reviewed key updates made between the previously presented draft document and the final version scheduled for adoption on May 19, 2022.

There were no public or member comments on this item.

MOTION to approve the FY 2023-2024 UPWP made by Michael O’Dell, seconded by Aaron Hoffman, and carried unanimously 21-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Bell	Y	Travieso	Y	Bielawska (Alt)	Y	Lanahan	Y
Machavarapu	Y	Brown	Y	Hoffman	Y	O'Dell	Y
Radigan (Alt)	Y	Morrow (Alt)	Y	Bailey	Y	Hansen	Y
Pereira	A	Cabrera (Alt)	Y	Marsh	Y	Oricchio	Y
Wilson	Y	Hicks (Alt)	Y	Cai	A	Al-Turk	Y
Lan (Alt)	Y	Perez (Alt)	Y	Cargill	A	Ferris	Y

Y = Yes N = No A = Absent ABST = Abstain

3. INFORMATION ITEMS

3.A. **DISCUSSED: Draft FY 23-27 Transportation Improvement Program (TIP)**

JASON PRICE, TPA TIP Coordinator, provided a PowerPoint presentation that can be viewed at PalmBeachTPA.org/TAC. Jason reviewed the TIP, which is the TPA’s five-year funding program for transportation projects in Palm Beach County. Jason noted this was developed in collaboration with the Florida Department of Transportation (FDOT) and various local agencies and includes transportation projects funded by federal, state, and local sources for all modes of transportation. The program reflects revenue expectations for the next five fiscal years and shows phases and funding sources by year for each project. The full TIP document and appendices can be viewed at PalmBeachTPA.org/TIP.

Vicki Gatanis joined the meeting in-person.

There were no public comments on this matter.

Member discussion ensued regarding the correlation between the TIP and the Long Range Transportation Plan (LRTP) and future updates to both documents, project status of the extension of commuter rail to northern Palm Beach County, project update for the Atlantic Avenue Project Development and Environmental (PD&E) Study, cancellation of a Town of Palm Beach project and the process followed for any projects that are cancelled, and the Tri-Rail extension project to the VA.

TERRENCE BAILEY requested a summary table be provided in the UPWP that shows a correlation between the LRTP and TIP.

ALEX HANSEN expressed concerns on the Tri-Rail northern extension project as it has remained stagnant for some time and initiated discussion on potential next steps.

MOTION to request the TPA Governing Board make a resolution to Palm Beach County Board of County Commissioners to authorize a countywide referendum for a dedicated funding source for operational dollars for Tri-Rail Coastal Link project (FM# 4170317). Motion made by Terrence Bailey and seconded by Alex Hansen.

Member discussion ensued regarding the feasibility of a dedicated funding source and the steps that have already occurred on this project, including a TPA Governing Board Subcommittee that discussed this item in detail previously.

SUBSTITUTE MOTION to request the TPA Governing Board make a resolution to the Palm Beach County Board of County Commissioners to authorize a countywide referendum to create a dedicated source of operating funding to support the 561 Plan with specific emphasis on the northern extension of Tri-Rail project (FM# 4170317). Motion made by Christopher Marsh and seconded by Michael O’Dell.

Further member discussion ensued regarding this project and concerns about the feasibility of a funding source especially with other County ballot initiatives pending, as well as concerns that the motion was being too inclusive of additional projects and not focused on the Tri-Rail project alone as intended with the original motion.

The substitute motion was called to question and a roll call vote was taken. The motion passed 18-4 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Bell	Y	Travieso	Y	Bielawska (Alt)	Y	Lanahan	Y
Machavarapu	N	Brown	Y	Hoffman	Y	O'Dell	Y
Radigan (Alt)	Y	Morrow (Alt)	Y	Bailey	N	Hansen	Y
Pereira	A	Cabrera (Alt)	Y	Marsh	Y	Oricchio	Y
Wilson	Y	Hicks (Alt)	Y	Cai	A	Al-Turk	N
Lan (Alt)	Y	Perez (Alt)	N	Gatanis (Alt)	Y	Ferris	Y

Y = Yes N = No A = Absent ABST = Abstain

4. ADMINISTRATIVE ITEMS

4.A. Governing Board Summary Points – April 21, 2022

There was no discussion on this item.

4.B. FDOT Scheduling Report – May 2022

There was no discussion on this item.

4.C. Next Meeting – June 1, 2022

4.D. Adjournment

There being no further business, the meeting was adjourned at 11:02 a.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Technical Advisory Committee and that information provided herein is the true and correct Minutes for the May 4, 2022, meeting of the Technical Advisory Committee, dated this 1st day of June 2022.

Kara Ferris
TAC Chair

EXHIBIT A

TAC Member Attendance Record

REPRESENTATIVE/Alternate Agency Name	Jun '21	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Jan '22	Feb '22	Mar '22	Apr '22	May '22			
CHAIR KARA FERRIS City of Greenacres - Planning & Engineering	P	P	No Meeting Held – Scheduled Break	P	P	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P	P	P	P			
VICE CHAIR MOTASEM AL-TURK/Melissa Ackert PBC Engineering	P	P		ALT	P		P		ALT	P	ALT	P	P	P	
JAMES BELL/Tamashbeen Rahman City of Boca Raton - Planning	P	P		P	P		P		P	P	P	P	P	P	P
NARESH MACHAVARAPU/Quan Yuan City of Boca Raton - Engineering	P	P		P	P		P		P	P	P	ALT	ALT	*P	
GARY DUNMYER/Amanda Radigan City of Boynton Beach - Public Works & Eng.	P	P		ALT	P		P		P	P	P	ALT	P	ALT	
RICHARD PEREIRA/Cynthia Fuentes City of Delray Beach	P	P		P	P		P		P	P	P	E	A	A	
KENNY WILSON/Janelle St. Ange PBC Health Department - Environ/Air Pollution	P	A		P	P		P		P	P	P	P	P	P	P
VACANT/Chang-Jen Lan Town of Jupiter- Engineering	ALT	ALT		ALT	ALT		ALT		ALT	ALT	ALT	ALT	ALT	ALT	ALT
ROBERTO TRAVIESO Town of Lake Park	-	-		-	-		-		-	-	-	-	-	-	*P
JAMIE BROWN/Felipe LoFaso City of Lake Worth - Public Services	P	P		P	P		P		P	P	P	P	P	P	P
NATALIE CROWLEY/Michael Morrow/Peter Hofheinz City of Palm Beach Gardens - Planning	ALT	ALT		P	ALT		ALT		P	P	P	P	ALT	ALT	ALT
KIM GLAS-CASTRO/Iramis Cabrera Village of Palm Springs	P	ALT		ALT	ALT		ALT		ALT	ALT	ALT	ALT	ALT	ALT	ALT
GARY SYPEK/Wil Hicks PBC Airports Department - Planning	ALT	ALT		ALT	ALT		ALT		P	P	P	ALT	ALT	ALT	ALT
BRYAN DAVIS/Jorge Perez PBC Planning, Zoning & Building	P	P		P	P		P		P	P	P	ALT	P	P	ALT
LEVI MCCULLOM/Anna Bielawska Palm Tran	ALT	ALT		ALT	ALT		ALT		P	P	P	ALT	ALT	A	ALT
AARON HOFFMAN/Carl Baker Port of Palm Beach	P	P		P	P		P		P	P	P	E	P	P	P
TERRENCE BAILEY City of Riviera Beach – Community Dev.	A	P		P	P		P		P	P	P	P	E	P	P
CHRISTOPHER MARSH/Bradford O'Brien Village of Royal Palm Beach	P	A		P	P		P		P	P	P	P	E	P	P
JOYCE CAI School District of Palm Beach County	ALT	ALT		*P	P		P		P	P	P	P	P	P	A
LORAIN CARGILL/Vicki Gatani South Florida Regional Transportation Authority	ALT	ALT		E	ALT		ALT		A	A	A	ALT	E	A	ALT
KIM DELANEY/Thomas Lanahan Treasure Coast Regional Planning Council	P	P	P	P	P	P	P	P	P	P	P	ALT			
MICHAEL O'DELL/Patrick Barthelemy Village of Wellington	P	P	ALT	ALT	ALT	E	E	E	P	P	P	P			
ALEX HANSEN City of West Palm Beach - Planning	P	P	P	P	P	P	P	P	P	P	P	P			
XAVIER FALCONI/Valerio Oricchio City of West Palm Beach - Engineering	P	P	P	ALT	ALT	P	P	P	*P	ALT	ALT	ALT			
JOHN KRANE/Marsha Taylor/Christine Fasiska Florida Department of Transportation <i>Non-Voting Advisory Member</i>	ALT	P	P	P	P	P	P	P	P	P	P	P			

P = Member Present

Alt = Alternate Present

E = Excused Absence

A = Unexcused Absence

*New Appointment

- = Member not assigned

