



TPA EXECUTIVE COMMITTEE MEETING AGENDA

DATE: **Tuesday, May 3, 2022**
TIME: **3:00 p.m.**
PLACE: **301 Datura Street | West Palm Beach, FL 33401**

Attendees may not enter the TPA workplace if in the previous 5 days, they have tested positive for COVID-19, exhibited symptoms of COVID-19, or been in close contact with someone with COVID-19 and are unvaccinated.

To promote awareness of multimodal options for in-person attendance, a map of transportation facilities and services around the TPA Office is provided on page 3.

Members of the public can also join the meeting virtually in the following ways:

- Via Zoom app using Webinar ID: 850-6733-8953 and Password: 057153
- Via web browser at PalmBeachTPA.org/03MAY2022
- Via phone at 1-646-558-8656 using the above Webinar ID and Password
- View a live simulcast at PalmBeachTPA.org/LIVE

Please call 561-725-0800 or e-mail info@PalmBeachTPA.org for assistance joining the virtual meeting.

1. REGULAR ITEMS

- A. Call to Order and Roll Call
- B. Modifications to the Agenda
- C. Review the Committee's Charge

Pursuant to TPA Operating Procedures Section 2.2.F.2., the Executive Committee shall meet as necessary to review and recommend content related to other TPA initiatives (e.g. the 561 Mobility Plan, the Vision Zero Action Plan, transportation surtax funding strategies, and other plans and strategies) for consideration by the Governing Board.

- D. General Public Comments

Members of the public are invited to offer comments or questions as follows:

- A written comment may be submitted at PalmBeachTPA.org/Exec-Comment at any time prior to the commencement of the relevant agenda item.
- A verbal comment may be provided by a virtual attendee using the raise hand feature in the Zoom platform.
- A verbal comment may be provided by an in-person attendee submitting a comment card available at the welcome table.

Note that the Chair may limit comments to 3 minutes or less depending on meeting attendance.

- E. Comments from the Chair and Member Comments

- F. Interim Executive Director's Report
- G. MOTION TO APPROVE Meeting Minutes from April 12, 2022

2. ACTION ITEMS

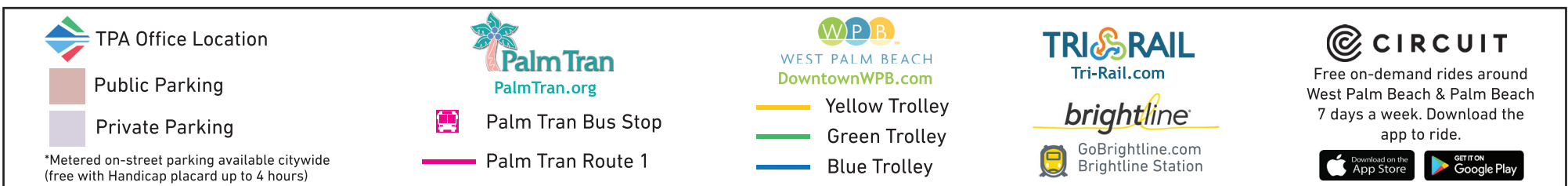
- A. MOTION TO RECOMMEND APPROVAL of TPA Legislative and Policy Positions
TPA staff will present the attached 2022 Florida Metropolitan Planning Organization Advisory Council (MPOAC) adopted Legislative Priorities and Policy Positions and the attached draft TPA Legislative Priorities and Policy Positions. Staff is seeking direction on whether the TPA should annually adopt its own or endorse the MPOAC's legislative priorities and policy positions.
- B. MOTION TO RECOMMEND APPROVAL of an Amendment to the TPA Operating Procedures
The TPA's Fiscal Year 2022 Strategic Plan Action 6.B directed staff to modify the TPA Committees to support TPA Initiatives. TPA staff will present an overview of the structure and role of the agency's advisory committees to solicit feedback. TPA Operating Procedures Sections 3-5 with draft track changes are attached.

3. INFORMATION ITEMS

- A. Executive Director Recruitment Update
Slavin Management Consultants will provide an update on the status of the Executive Director job search. There is no backup for this item.

4. ADMINISTRATIVE ITEMS

- A. Next Meeting
- B. Adjournment



Robert S. Weinroth, Mayor
TPA Chair
Palm Beach County

Chelsea S. Reed, Mayor
TPA Vice Chair
City of Palm Beach Gardens

Joel Flores, Mayor
At Large Member
City of Greenacres

Maria Marino, Commissioner
At Large Member
Palm Beach County

Michael J. Napoleone, Councilman
At Large Member
Village of Wellington

Paul Gougelman, Esq.
TPA General Counsel
Non-Voting Advisory

NOTICE

This is a meeting of the Palm Beach MPO doing business as the Palm Beach Transportation Planning Agency.

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require a printed copy of the agenda package, require special accommodations under the Americans with Disabilities Act or require translation services for a meeting (free of charge) must call 561-725-0800 or send email to Info@PalmBeachTPA.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



**OFFICIAL MEETING MINUTES OF THE
PALM BEACH TRANSPORTATION PLANNING AGENCY (TPA)
EXECUTIVE COMMITTEE**

May 3, 2022

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

*These minutes are a summary of the meeting events and may not reflect all discussion that occurred.
PDF versions of the agenda, backup material and presentations as well as audio and video recordings are available for review
at PalmBeachTPA.org/Executive-Committee*

1. REGULAR ITEMS

1.A. Call to Order and Roll Call

CHAIR WEINROTH called the meeting to order at 3:06 p.m.

The recording secretary called the roll. A quorum was present in-person as depicted in the table below.

Member	Attendance	Member	Attendance
Joel Flores	P	Chelsea Reed	P
Maria Marino	P	Robert Weinroth	P
Michael Napoleone	P		

P = Present A = Absent

1.B. APPROVED: May 3, 2022 Agenda

There were no modifications to the published agenda.

MOTION to Approve May 3, 2022 Agenda made by Mayor Flores, seconded by Vice Chair Reed, and carried unanimously 5-0 as depicted in the table below.

Member	Vote	Member	Vote
Joel Flores	Y	Chelsea Reed	Y
Maria Marino	Y	Robert Weinroth	Y
Michael Napoleone	Y		

Y = Yes N = No A = Absent ABST = Abstain

1.C. Review the Committee's Charge

CHAIR WEINROTH stated pursuant to TPA Operating Procedures Section 2.2.F.2, the Executive Committee shall meet as necessary to review and recommend content related to other TPA initiatives (e.g. the 561 Mobility Plan, the Vision Zero Action Plan, transportation surtax funding strategies, and other plans and strategies) for consideration by the Governing Board.

1.D. General Public Comments

There were no general public comments received.

1.E. Comments from the Chair and Member Comments

There were no comments received.

1.F. Interim Executive Director's Report

VALERIE NEILSON, TPA Interim Executive Director, provided a presentation, which can be viewed at PalmBeachTPA.org/Executive-Committee.

Member discussion ensued on the target audience for the Okeechobee Boulevard and State Road 7 Workshop.

1.G. **APPROVED Meeting Minutes from April 12, 2022**

MOTION to Approve Meeting Minutes made by Vice Chair Reed, seconded by Mayor Flores, and carried unanimously 5-0 as depicted in the table below.

Member	Vote	Member	Vote
Joel Flores	Y	Chelsea Reed	Y
Maria Marino	Y	Robert Weinroth	Y
Michael Napoleone	Y		

Y = Yes N = No A = Absent ABST = Abstain

2. ACTION ITEMS

2.A. **DISCUSSED: TPA Legislative and Policy Positions**

VALERIE NEILSON provided a presentation, which can be viewed at PalmBeachTPA.org/Executive-Committee. Valerie stated the TPA's FY 22 Strategic Plan Action 3.D directed staff to advocate for TPA adopted legislative and policy positions. Valerie provided background of the process that occurred previously, and the current procedures staff follows. Staff recommendations included: TPA provides input in the creation of the Florida Metropolitan Planning Organization Advisory Council (MPOAC) policy positions; shares MPOAC Policy Positions with the TPA Governing Board; stays engaged in the status of policy positions; and the TPA Executive Director and Board assigns staff tasks on specific issues when necessary to support a policy position.

There were no public comments on this item.

Member discussion ensued on the funding source for legislative consultant services, deferring this task to the permanent Executive Director, utilizing the MPOAC and Palm Beach County legislative avenues, utilizing the TPA's legislative consultant services for knowledge of grant opportunities, emphasizing the need to have shovel ready projects, and support of the staff's recommendations.

It was a consensus of the committee for the TPA staff to present their recommendations to the TPA Board to support and endorse the MPOAC Legislative Policies and Positions.

2.B. **RECOMMENDED APPROVAL: Amendment to the TPA Operating Procedures**

VALERIE NEILSON provided a presentation, which can be viewed at PalmBeachTPA.org/Executive-Committee. Valerie stated the TPA's FY 22 Strategic Plan Action 6.B directed staff to modify the TPA committees to support TPA initiatives. Valerie provided an overview of the structure and role of the three advisory committees as well as the staff's recommendations.

Member discussion ensued on the committee membership, emphasis on filling vacancies and concerns with the meeting time hindering volunteers for the Citizen's Advisory Committee (CAC), funding programs scoring and ranking oversight, process on how committees add agenda items to the Governing Board's agenda, allowing committee member documents to be shared with the caveat that it was at the direction of the committee, and allowing for the Vision Zero Advisory Committee (VZAC) to have subjective reordering as long as a reason is provided to the Governing Board in the final document.

CHAIR WEINROTH directed staff to include a 12-month attendance record when sending reminders to TPA Governing Board members of their committee appointments.

MOTION to Recommend Approval of an Amendment to the TPA Operating Procedures made by Commissioner Marino, seconded by Councilman Napoleone, and carried unanimously 5-0 as depicted in the table below.

Member	Vote	Member	Vote
Joel Flores	Y	Chelsea Reed	Y
Maria Marino	Y	Robert Weinroth	Y
Michael Napoleone	Y		

Y = Yes N = No A = Absent ABST = Abstain

3. INFORMATION ITEMS

3. DISCUSSED: Executive Director Recruitment Update

BOB SLAVIN, TPA Consultant from Slavin Management Consultants, provided an update on the status of the Executive Director job search. He confirmed the Committee's approval of the job description and announcements and stated it would be posted within the week.

There were no public comments on this item.

Member discussion ensued on the timeline to fill the position, consultant concerns with Florida's open records law and the limitations it may have on the number of applicants, and an emphasis for the consultant to have an update for the June 6th meeting.

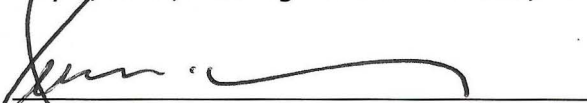
4. ADMINISTRATIVE ITEMS

4.A. Next Meeting – June 6, 2022

4.B. Adjournment

There being no further business, the Chair declared the meeting adjourned at 4:11 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the TPA Executive Committee and that the information provided herein is the true and correct Minutes for the May 3, 2022, meeting of the Committee, dated this 6th day of June 2022.



Chair Robert S. Weinroth
Palm Beach County Mayor

EXHIBIT A
TPA Executive Committee
Attendance Record

Representative Local Government	Dec '21	Mar '22	Apr '22	May '22
Robert Weinroth, Mayor – TPA CHAIR Palm Beach County	P	P	P	P
Chelsea Reed, Vice Mayor – TPA VICE CHAIR City of Palm Beach Gardens	P	P	P	P
Joel Flores, Mayor City of Greenacres	P	P	P	P
Maria Marino, Commissioner Palm Beach County	P	P	P	P
Michael Napoleone, Councilman Village of Wellington	P	P	P	P

*** New Appointment P - Representative Present ALT- Alternate Present E - Excused A - Absent

OTHERS PRESENT

Alaura Hart
Valerie Neilson
Margarita Pierce
Cassidy Sparks
Amanda Williams
Bob Slavin
Paul Gougelman
Daniel Crotty

REPRESENTING

Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA – Slavin Management Consultants
Palm Beach TPA – Weiss Serota et al.
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