



**OFFICIAL MEETING MINUTES OF THE  
VISION ZERO ADVISORY COMMITTEE (VZAC)**

**Thursday, March 3, 2022**

301 Datura Street, West Palm Beach, FL 33401  
Meeting was also conducted virtually via Zoom.

*These minutes are a summary of the meeting events and may not reflect all discussion that occurred.  
PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at  
[PalmBeachTPA.org/VZAC](http://PalmBeachTPA.org/VZAC)*

**1. REGULAR ITEMS**

**1.A. Call to Order and Roll Call**

CHAIR THOBURN called the meeting to order at 9:05 a.m. and provided an overview of the meeting procedures.

The Recording Secretary called the roll. A quorum was present as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Tracy Phelps	P	Fadi Nassar	A	Christian Santa-Gonzalez (Alt)	P
Bruce Rosenzweig	P	Jacey Biery	A	John Roach	P
Craig Pinder	P	David Wiloch	P	Larry Wallace	A
Ted Goodenough	A	Jean Matthews	P	Brian Ruscher	A
Joanna Peluso	P	Yash Nagal	P	Stephanie Thoburn	P
Joann Skaria	P	Michael Owens	A		

P = Present A = Absent

**1.B. APPROVED Modifications to the Agenda**

The Recording Secretary stated Michael Owens requested permission to participate remotely due to School District staffing shortages.

There were no objections to his virtual participation, and he was permitted to join the meeting.

**1.C. APPROVED Minutes for February 3, 2022**

**MOTION to approve the Minutes made by Joanna Peluso, seconded by Michael Owens, and carried unanimously 12-0 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote
Tracy Phelps	Y	Fadi Nassar	A	Christian Santa-Gonzalez (Alt)	Y
Bruce Rosenzweig	Y	Jacey Biery	A	John Roach	Y
Craig Pinder	Y	David Wiloch	Y	Brian Ruscher	A
Ted Goodenough	A	Jean Matthews	Y	Stephanie Thoburn	Y
Joanna Peluso	Y	Yash Nagal	Y		
Joann Skaria	Y	Michael Owens	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

**1.D. General Public Comments and Public Comments on Action Items**

There were no general public comments received.

Larry Wallace joined the meeting in-person.

**1.E. Comments from the Chair and Member Comments**

JOHN ROACH inquired about the process for sharing committee member recommendations with the TPA Governing Board. He recommended that member recommendations be highlighted in staff presentations to the Governing Board.

JEAN MATTHEWS shared her support for sharing member recommendations during staff presentations to the Governing Board.

CHAIR THOBURN thanked the TPA for the walk-bike audit that was completed in the Town of Jupiter.

Ted Goodenough joined the meeting in-person.

**1.F. VZAC Liaison’s Report**

ALYSSA FRANK, TPA Pedestrian & Bicycle Coordinator, reviewed the full report, which can be viewed at [PalmBeachTPA.org/VZAC](http://PalmBeachTPA.org/VZAC).

There were no public comments received.

JOHN ROACH confirmed the upcoming Economic Development and Mobility Panel would be hosted in-person and virtually.

JOANNA PELUSO inquired about any resistance to current resurfacing projects.

Fadi Nassar joined the meeting in-person.

**2. ACTION ITEMS**

**2.A. RECOMMENDED ADOPTION of 2022 Legislative and Policy Positions**

ANDREW UHLIR, TPA Deputy Director of Programs, provided a PowerPoint presentation that can be viewed at [PalmBeachTPA.org/VZAC](http://PalmBeachTPA.org/VZAC). Andrew stated the draft 2022 legislative and policy positions were consolidated from the TPA and regional long range transportation plans, the TPA’s Vision Zero Action Plan, and positions taken from the Florida Metropolitan Planning Organization Advisory Council (MPOAC) and other partner MPOs.

There were no public comments on this item.

Member discussion ensued about the need for high capacity and efficient transportation planning, consideration for population density changes, and electric and autonomous vehicles.

**MOTION to Recommend Adoption of the 2022 Legislative and Policy Positions made by Joann Skaria, seconded by Jean Matthews and carried 13-1 as depicted in the table below.**

Fadi Nassar dissented due to a preference for micro-mobility policy rather than high-capacity policy.

Member	Vote	Member	Vote	Member	Vote
Tracy Phelps	Y	Fadi Nassar	N	Christian Santa-Gonzalez (Alt)	Y
Bruce Rosenzweig	Y	Jacey Biery	A	John Roach	Y
Craig Pinder	Y	David Wiloch	Y	Brian Ruscher	A
Ted Goodenough	Y	Jean Matthews	Y	Stephanie Thoburn	Y
Joanna Peluso	Y	Yash Nagal	Y		
Joann Skaria	Y	Michael Owens	Y		

Y = Yes, N = No, A = Absent, ABST = Abstain

### **3. INFORMATION ITEMS**

#### **3.A. DISCUSSED: Draft Fiscal Year (FY) 23-24 Unified Planning Work Program (UPWP)**

MATTHEW KOMMA, TPA Chief Financial Officer, provided a PowerPoint presentation that can be viewed at [PalmBeachTPA.org/VZAC](http://PalmBeachTPA.org/VZAC). Matthew summarized highlights from the TPA's UPWP, the 2-year business plan and budget for the agency covering a period of July 1, 2022 to June 30, 2024. He noted final adoption of the UPWP is scheduled for May 19, 2022.

There were no public comments on this item.

A discussion ensued about the funding makeup of the UPWP and that the funding is the majority Federal dollars with minimal matching of State and Local funding.

CHAIR THOBURN expressed interest in including additional Palm Beach County cities on the committee.

### **4. ADMINISTRATIVE ITEMS**

#### **4.A. Governing Board Summary Points – February 17, 2022**

There was no discussion on this item.

#### **4.B. FDOT Scheduling Report – March 2022**

There was no discussion on this item.

#### **4.C. Ped/Bike Quarterly Fatal Crash Analysis (October 1 to December 31, 2021)**

There was no discussion on this item.

#### **4.D. Next Meeting – April 7, 2022**

TRACY PHELPS thanked Alyssa for her collaboration with the Florida Department of Transportation (FDOT) on a rapid flashing beacon project in the City of Boca Raton.

JEAN MATTHEWS inquired about a tax credit for cycling to work that is no longer active.

The meeting was adjourned at 10:02 a.m.

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This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Vision Zero Advisory Committee and that information provided herein is the true and correct Minutes for the March 3, 2022 meeting of the Vision Zero Advisory Committee, dated this 7th day of April 2022.

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Stephanie Thoburn  
VZAC Chair

**EXHIBIT A**  
VZAC Member Attendance Record

<b>REPRESENTATIVE/Alternate Agency Name</b>	<b>Apr '21</b>	<b>May '21</b>	<b>Jun '21</b>	<b>Jul '21</b>	<b>Sep '21</b>	<b>Oct '21</b>	<b>Nov '21</b>	<b>Dec '21</b>	<b>Jan '22</b>	<b>Feb '22</b>	<b>Mar '22</b>	
CHAIR STEPHANIE THOBURN/Garret Watson Town of Jupiter	P	P	P	P	E	P	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P	P	
VICE CHAIR BRIAN RUSCHER/Amy Alvarez City of Delray Beach	P	P	P	P	P	P		P		P	E	
TRACY PHELPS/Kimberly Kosirog City of Boca Raton	A	*P	ALT	P	P	P		P		P	P	P
BRUCE ROSENZWEIG Boca Raton Bicycle Club	A	A	*P	P	P	P		P		P	P	P
CRAIG PINDER/Kathleen Hatcher City of Boynton Beach	P	P	P	P	ALT	E		P		P	P	P
TED GOODENOUGH Disabled Community	E	P	P	P	P	P		P		P	E	P
JOANNA PELUSO Healthier Jupiter	P	P	E	P	P	P		P		P	P	P
JOANN SKARIA City of Palm Beach Gardens	P	P	P	P	E	P		P		P	P	P
FADI NASSAR/Neil Wantz PBC Engineering	P	P	P	P	P	P		P		P	P	P
JACEY BIERY/ Sally Channon PBC ERM	P	P	P	P	P	P		P		*P	P	A
DAVID WILOCH/Michael Howe PBC Planning	P	P	*P	P	P	P		P		P	P	P
JEAN MATTHEWS/Casey Pranckun PBC Parks and Recreation	P	P	P	ALT	P	P		P		P	P	P
YASH NAGAL Palm Tran	P	P	P	P	A	P		P		P	P	P
MICHAEL OWENS/Joyell Shaw School District of Palm Beach County	P	P	P	P	P	ALT		P		P	P	P
RYAN HARDING/Christian Santa-Gonzalez Village of Wellington	ALT	ALT	P	ALT	ALT	P	P	P	ALT	ALT		
JOHN ROACH City of West Palm Beach	P	P	P	P	P	P	P	P	P	P		
LARRY WALLACE/Wibet Hay Florida Department of Transportation <i>Non-Voting Advisory Member</i>	E	P	P	E	P	ALT	P	E	ALT	P		

P = Member Present                      E = Excused Absence                      A = Unexcused Absence  
 \*New Appointment                      - = Member not assigned                      \*\*Nominated Prior to current Operating Procedures

**EXHIBIT A (cont.)**

OTHERS PRESENT

Alyssa Frank  
Matthew Komma  
Valerie Neilson  
Margarita Pierce  
Cassidy Sparks  
Andrew Uhlir  
Amanda Williams

REPRESENTING

Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA  
Palm Beach TPA