



PALM BEACH Transportation Planning Agency

OFFICIAL MEETING MINUTES OF THE PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD) LOCAL COORDINATING BOARD (LCB) AGENDA

Wednesday, February 23, 2022

301 Datura Street, West Palm Beach, FL 33401
Meeting was also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at www.PalmBeachTPA.org/LCB

1. REGULAR ITEMS

1.A. Call to Order and Pledge of Allegiance

Mayor Grant called the meeting to order at 2:06 p.m. He provided an overview of the virtual meeting procedures, authority allowing the meeting to take place, and led the Pledge of Allegiance.

1.B. Roll Call

The Recording Secretary called the roll and a quorum was present in-person as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call
Milory Senat	P	Angela Choice	P	Robert Goodman	P
Vanessa Palomino	P	Jodie Boisvert	P	James Bonfiglio	P
Uyen Dang	P	Robyn Manuel	A	Private Transportation Industry	A
Elisa Cramer	A	Merlene Ramnon	P	Workforce Development Board	A
Jerome Hill	P	Laura Schultze	A	Tekesha Saffold	A
Marie Dorismond	P	Elizabeth Clark	P	Steven Grant	P

P = Present A = Absent

1.C. APPROVED: Modifications to the Agenda

Mayor Grant requested that Information Item 3.A be moved in front of Item 1.E in the interest of the speaker's time.

The Recording Secretary stated Tekesha Saffold requested permission to participate remotely due to her work schedule.

There were no objections to her virtual participation and the member was permitted to join the meeting.

MOTION to Approve the Modified Agenda made by James Bonfiglio, seconded by Uyen Dang, and carried unanimously 13-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Milory Senat	Y	Angela Choice	Y	Robert Goodman	Y
Vanessa Palomino	Y	Jodie Boisvert	Y	James Bonfiglio	Y
Uyen Dang	Y	Robyn Manuel	A	Private Transportation Industry	A
Elisa Cramer	A	Merlene Ramnon	Y	Workforce Development Board	A
Jerome Hill	Y	Laura Schultze	A	Tekesha Saffold (VC)	Y
Marie Dorismond	Y	Elizabeth Clark	Y	Steven Grant (Chair)	Y

Y = Yes N = No A = Absent ABST = Abstain

1.D. APPROVED: Minutes for November 17, 2021

Laura Schultze joined the meeting in-person at 2:03 p.m.

MOTION to Approve the Minutes made by James Bonfiglio, seconded by Jodie Boisvert, and carried unanimously 13-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Milory Senat	Y	Angela Choice	Y	Robert Goodman	Y
Vanessa Palomino	Y	Jodie Boisvert	Y	James Bonfiglio	Y
Uyen Dang	Y	Robyn Manuel	A	Private Transportation Industry	A
Elisa Cramer	A	Merlene Ramnon	Y	Workforce Development Board	A
Jerome Hill	Y	Laura Schultze	Y	Tekesha Saffold (VC)	Y
Marie Dorismond	Y	Elizabeth Clark	Y	Steven Grant (Chair)	Y

Y = Yes N = No A = Absent ABST = Abstain

3. INFORMATION ITEM

3.A. DISCUSSED: Brightline Update

ALI SOULE, Brightline Vice President of Community Relations, provided a PowerPoint presentation on this item which can be viewed at PalmBeachTPA.org/LCB. She presented on Brightline’s accessible infrastructure, Brightline+ modes of transportation, and major milestones.

There were no public comments received on this item.

The Recording Secretary noted Elisa Cramer joined the meeting virtually and there were no objections to her virtual participation.

Member discussion ensued on railroad crossing safety, assistance for visually or hearing-impaired riders, and the integration of public transportation for Brightline riders.

1. REGULAR ITEMS

1.E. General Public Comments

There were no general public comments received.

1.F. Comments from the Chair and Member Comments

RICHARD GOODMAN requested that TDLCB members introduce themselves as there were new members.

CHAIR GRANT shared that Boynton Beach had officially created an office of Equity and Inclusion. Additionally, he noted that due to Boynton Beach’s Mayoral Term Limits, his term in office would expire in March. As such, this was his last LCB meeting.

1.G. LCB Liaison Report

ALYSSA FRANK, TPA Pedestrian & Bicycle Coordinator, reviewed the Liaison’s Report, which can be viewed at PalmBeachTPA.org/LCB.

There were no public comments received on this item.

MAYOR GRANT commented that transportation services provided in Palm Beach County will help people to have a high quality of life.

2. ACTION ITEMS

2.A. RECOMMENDED: Palm Tran remains as the Community Transportation Coordinator (CTC) for Palm Beach County

ALYSSA FRANK, TPA Pedestrian & Bicycle Coordinator, discussed the implication of Palm Tran continuing as the Community Transportation Coordinator for Palm Beach County. The contract for Palm Tran to remain as the CTC lasts five years and was last renewed in 2017. This recommendation would set the contract to be reviewed again in 2027.

There were no public or member comments received on this item.

MOTION to Recommend that Palm Tran remains as the CTC for Palm Beach County made by Robert Goodman and was seconded by James Bonfiglio. A vote was taken and carried unanimously 15-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Milory Senat	Y	Angela Choice	Y	Robert Goodman	Y
Vanessa Palomino	Y	Jodie Boisvert	Y	James Bonfiglio	Y
Uyen Dang	Y	Robyn Manuel	A	Private Transportation Industry	A
Elisa Cramer	A	Merlene Ramnon	Y	Workforce Development Board	A
Jerome Hill	Y	Laura Schultze	Y	Tekesha Saffold (VC)	Y
Marie Dorismond	Y	Elizabeth Clark	Y	Steven Grant (Chair)	Y

Y = Yes N = No A = Absent ABST = Abstain

2.B. APPROVED: FY 21 Annual Operating Report (AOR)

CLAUDIA SALAZAR, Palm Tran Grants Coordinator, presented on the FY 21 Annual Operating Report (AOR), which can be viewed at PalmBeachTPA.org/LCB. She detailed the trips funded by the Transportation Disadvantaged (TD) grant. The AOR is intended to provide a financial overview of the TD program. In FY 21, there were 901,063 total trips.

There were no public comments received on this item.

Member discussion ensued on ridership through COVID-19, paratransit hours of service, and calls to remind riders of their upcoming scheduled appointment. Members requested for Palm Tran to present end times for paratransit routes to the board at a future meeting.

MOTION to Approve the FY 21 AOR made by James Bonfiglio and was seconded by Uyen Dang. A roll call vote was taken and carried unanimously 15-0 as depicted in the table below.

Member	Vote	Member	Vote	Member	Vote
Milory Senat	Y	Angela Choice	Y	Robert Goodman	Y
Vanessa Palomino	Y	Jodie Boisvert	Y	James Bonfiglio	Y
Uyen Dang	Y	Robyn Manuel	A	Private Transportation Industry	A
Elisa Cramer	A	Merlene Ramnon	Y	Workforce Development Board	A
Jerome Hill	Y	Laura Schultze	A	Tekesha Saffold (VC)	Y
Marie Dorismond	Y	Elizabeth Clark	Y	Steven Grant (Chair)	Y

Y = Yes N = No A = Absent ABST = Abstain

3. INFORMATION ITEMS

3.B. DISCUSSED: CTC Update

RON JONES, Palm Tran Director of Paratransit, presented on the CTC update, which can be viewed at PalmBeachTPA.org/LCB. He discussed the reduction in on-time performance and customer satisfaction due to unprecedented driver shortages. There were 6 valid complaints from November to January.

There were no public comments received on this item.

Member discussion ensued on ridership numbers increasing as pandemic conditions improve and how complaints are determined to be "valid."

3.C. Palm Tran Major Transit Development Plan (TDP) Update

This item was not discussed due to time constraints.

3.D. LCB Member Presentation

DR. MERLENE RAMMON, LCB Representative for the Local Medical Community, presented on the interaction of the Department of Health and Transportation, which can be viewed at PalmBeachTPA.org/LCB. She shared that access to transportation facilitates access to additional necessities, like work, shelter, healthcare, and food.

There were no public or member comments received on this item.

3.E. Partner Agency Updates

There were no partner agency updates provided.

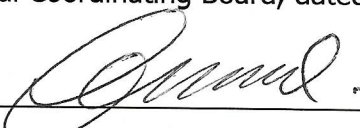
4. ADMINISTRATIVE ITEMS

4.A. Next Meeting – May 25, 2022

4.B. Adjournment

There being no further business the meeting was adjourned at 3:25 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Transportation Disadvantaged Local Coordinating Board and that information provided herein is the true and correct Minutes for the **February 23, 2022** meeting of the Transportation Disadvantaged Local Coordinating Board, dated this 25th day of May 2022.



Chair Chelsea S. Reed
 City of Palm Beach Gardens Mayor

EXHIBIT A
Palm Beach County Transportation Disadvantaged Local Coordinating Board
Attendance Record

Representative/Alternate Agency	Jul 29 2020	Oct 28 2020	Feb 24 2021	May 26 2021	Aug 25 2021	Nov 17 2021	Feb 23 2022
Mayor Steven Grant <i>Chair – Palm Beach TPA</i>	P	P	P	P	P	P	P
Tekesha Saffold <i>Vice Chair - Citizen Advocate/User</i>	P	E	P	P	P	P	P
Milory Senat/Mary Edwards Agency for Persons with Disabilities	P	P	P	P	P	P	P
Vanessa Palomino/Nancy Yarnall Area Agency on Aging	P	P	***p	P	P	P	P
Uyen Dang Citizen Advocate	A	A	***p	P	P	P	P
Elisa Cramer FL Department of Children & Families	P	P	E	P	P	P	P
Jerome Hill/Marielisa Amador FL Agency for Healthcare Administration/ Medicaid Program	P	P	P	ALT	ALT	ALT	P
Marie Dorismond/Paula Scott Florida Department of Transportation	P	P	P	A	ALT	P	P
Angela Choice FL Department of Veteran’s Affairs	P	P	P	E	P	P	P
Jodie Boisvert Department of Community Services	P	P	P	E	P	***p	P
VACANT Private Transportation	P	P	P	E	P	E	--
Robyn Manuel Department of Education/Division of Vocational Rehabilitation	P	P	P	E	P	P	P
Merlene Ramnon FL Department of Health for Palm Beach County	P	P	P	P	P	P	P
Laura Schultze School District of Palm Beach County	P	P	P	P	P	P	P
Elizabeth Clark Representative for Children at Risk	--	--	--	--	--	--	***p
Robert Goodman Representative for the Disabled	E	P	P	P	P	E	E
James Bonfiglio Representative for the Elderly	P	E	A	A	A	***p	P
VACANT Workforce Development Board	P	P	E	P	P	P	--

*** – New Appointment
 E – Excused

P – Representative Present
 A – Absent

ALT– Alternate Present
 -- – Vacant

EXHIBIT A (cont.)

OTHERS PRESENT

Nicolette Sas
Ron Jones
Claudia Salazar
Anna Bielawska
Merlene Rammox
Yili Alfonso
Roseann Voils
Ali Soule
Alyssa Frank
Valerie Neilson
Cassidy Sparks
Margarita Pierce
Amanda Williams

REPRESENTING

Palm Tran
Palm Tran
Palm Tran
Palm Tran
Palm Tran
Palm Tran
Palm Tran
Brightline
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA
Palm Beach TPA