



# PALM BEACH Transportation Planning Agency

## OFFICIAL MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

**Wednesday, February 2, 2022**

301 Datura Street, West Palm Beach, FL 33401  
Meeting was also conducted virtually via Zoom.

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*These minutes are a summary of the meeting events and may not reflect all discussion that occurred.  
PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at  
[PalmBeachTPA.org/TAC](http://PalmBeachTPA.org/TAC)*

### 1. REGULAR ITEMS

#### 1.A. Call to Order and Roll Call

CHAIR FERRIS called the meeting to order at 9:03 a.m. and provided an overview of the virtual meeting procedures.

The Recording Secretary called the roll. A quorum was present in-person as depicted in the table below.

Member	Roll Call	Member	Roll Call	Member	Roll Call	Member	Roll Call
Bell	P	Brown	P	Hoffman	A	O'Dell	P
Tejera	P	Crowley	P	Bailey	A	Hansen	P
Dunmyer	A	Cabrera (Alt)	P	Marsh	A	Falconi	P
Pereira	P	Hicks (Alt)	P	Cai	A	Krane	P
Wilson	P	Perez (Alt)	P	Gatanis (Alt)	P	Al-Turk	A
Driscoll	A	Bielawska (Alt)	P	DeLaney	A	Ferris	P

P = Present A = Absent

#### 1.B. Modifications to the Agenda

There were no modifications made to the published agenda.

The Recording Secretary stated the following members requested permission to participate remotely: Melissa Ackert due to the County still limiting in-person meeting allowance, Joyce Cai due to staff shortages at the School District, and Terrence Bailey due to the City limiting in-person meeting allowance.

There were no objections to their virtual participation and the members were permitted to join the meeting.

**1.C. APPROVED Modified Minutes for December 1, 2021**

Bryan Davis requested a change via e-mail to include the following under Action Item 2.C:

“BRYAN DAVIS noted the existing/identified ultimate rights-of-way may be inadequate as they did not anticipate, nor do they accommodate complete streets, and this will be an ongoing topic for all to deal with.

JOHN KRANE acknowledged Bryan’s observation and agreed that it was a significant issue.”

**MOTION to approve the Modified Minutes made by Maria Tejera, seconded by Alex Hansen, and carried unanimously 18-0 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Bell	Y	Brown	Y	Hoffman	A	O’Dell	Y
Tejera	Y	Crowley	Y	Bailey	Y	Hansen	Y
Dunmyer	A	Cabrera (Alt)	Y	Marsh	A	Falconi	Y
Pereira	Y	Hicks (Alt)	Y	Cai	Y	Ackert (Alt)	Y
Wilson	Y	Perez (Alt)	Y	Gatanis (Alt)	Y	Ferris	Y
Driscoll	A	Bielawska (Alt)	Y	DeLaney	A		

Y = Yes N = No A = Absent ABST = Abstain

**1.D. General Public Comments and Public Comments on Agenda Items**

There were no general public comments received.

**1.E. Comments from the Chair and Member Comments**

CHAIR FERRIS encouraged members to take advantage of the TAC Liaison agenda review meetings staff offers to discuss areas of concern or to receive additional information prior to the meeting.

**1.F. TAC Liaison’s Report**

CONOR CAMPOBASSO reviewed key items from the Liaison’s Report. The full report can be viewed at [PalmBeachTPA.org/TAC](http://PalmBeachTPA.org/TAC).

Christopher Marsh, Kim DeLaney and Chang-Jen Lan joined the meeting in-person.

CONOR also congratulated the City of Delray Beach for adopting a Vision Zero resolution during their meeting on February 1. Furthermore, he noted the Florida Department of Transportation (FDOT) sent out a list of potential roadway resurfacing projects for Fiscal Year (FY) 2027 and is seeking input for affected municipalities.

**2. ACTION ITEMS**

**2.A. RECOMMENDED ADOPTION: Amendment #3 to the TPA’s FY 22-26 Transportation Improvement Program (TIP)**

JASON PRICE provided a PowerPoint presentation that can be viewed at [PalmBeachTPA.org/TAC](http://PalmBeachTPA.org/TAC). Jason stated the TIP is the TPA’s five-year funding program for transportation projects in Palm Beach County. The requested amendments included:

- Delete project - Indiantown Rd from US-1 to A1A (#4415721)
- Add new project - I-95 wrong way detection systems (#4495201)
- Add new projects with FTA 5310 Operating Assistance
  - Mae Volen Center – Operation funds for fixed route service (#4502781)
  - Mae Volen Center – Purchase vehicle (#4504521)

- Mae Volen Center – Operating funds for fixed route service (#4504531)
- Mae Volen Center – Operating funds for fixed route service (#4504751)
- Mactown, Inc – Operating funds for fixed route service (#4504971)

There were no public comments on this item.

Gary Dunmyer joined the meeting in-person.

Member discussion ensued on the Indiantown Road project and potential locations for future wrong way detection systems.

**MOTION to Recommend Adoption of Amendment #3 to the TPA’s FY 22-26 TIP as presented made by Vicki Gatanis, seconded by Anna Bielawska, and carried unanimously 22-0 as depicted in the table below.**

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Bell	Y	Brown	Y	Hoffman	A	O’Dell	Y
Tejera	Y	Crowley	Y	Bailey	Y	Hansen	Y
Dunmyer	Y	Cabrera (Alt)	Y	Marsh	Y	Falconi	Y
Pereira	Y	Hicks (Alt)	Y	Cai	Y	Ackert (Alt)	Y
Wilson	Y	Perez (Alt)	Y	Gatanis (Alt)	Y	Ferris	Y
Lan (Alt)	Y	Bielawska (Alt)	Y	DeLaney	Y		

Y = Yes N = No A = Absent ABST = Abstain

**2.B. RECOMMENDED ADOPTION of 2022 Safety Targets**

ANDREW UHLIR, TPA Deputy Director of Program Development, provided a PowerPoint presentation that can be viewed at [PalmBeachTPA.org/TAC](http://PalmBeachTPA.org/TAC). Andrew stated pursuant Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) performance measure implementation requirements, the TPA is required to establish roadway and transit Safety Targets annually. The TPA has the option to support the roadway safety targets adopted by the State and the transit safety targets adopted by the local transit operator or to establish its own targets. Andrew noted that for the past three years, the TPA Board has adopted the State’s roadway safety targets of zero (0) traffic-related fatalities and serious injuries. TPA staff recommended adoption of the State’s roadway safety targets and the established Palm Tran transit safety targets.

There were no public comments on this item.

Member discussion ensued on the data presented related to population increase and vehicle miles traveled (VMT), set/moving target for transit safety targets, potential for target setting of trolleys, data related to severity of injuries, and improving the presentation to represent data clearer on fatalities and serious injuries data.

Richard Pereira left the meeting.

CHRISTIAN LONDONO, Palm Tran Manager of Performance Management, clarified the data presented are submitted annually to FTA through the National Transit Database and for 2022 are higher targets than the actual performance in 2021. He provided an explanation behind why the targets were selected and noted they will continue to monitor as Palm Tran returns to normalized service.

Further member discussion ensued on the Vision Zero metric not being an attainable goal and how that goal is measured over time, future safety planning to meet the Vision Zero goal, and the potential to add moving targets.

Several members voiced concern regarding the transit safety targets presented and a lengthy discussion ensued regarding the methodology Palm Tran used to reach their targets, concerns with

the targets being higher than the prior year, potential for moving averages, and the possibility of the TAC moving forward with the 2022 Safety Targets less Palm Tran's transit safety targets.

CHANG-JEN LAN noted he was in opposition of the proposed motion due to suggesting a moving average and not using an objective target.

**MOTION to Recommend Adoption of 2022 Safety Targets less Palm Tran's transit safety targets with a request for the data to be presented in 3 & 5-year moving averages, and for Palm Tran to reevaluate how their data is presented made by Maria Tejera, seconded by Kim DeLaney, and carried 20-1 as depicted in the table below.**

CHANG-JEN LAN dissented due to opposition with the motion requesting to utilize moving averages and not an objective target.

Member	Vote	Member	Vote	Member	Vote	Member	Vote
Bell	Y	Brown	Y	Hoffman	A	O'Dell	Y
Tejera	Y	Crowley	Y	Bailey	Y	Hansen	Y
Dunmyer	Y	Cabrera (Alt)	Y	Marsh	Y	Falconi	Y
Pereira	A	Hicks (Alt)	Y	Cai	Y	Ackert (Alt)	Y
Wilson	Y	Perez (Alt)	Y	Gatanis (Alt)	Y	Ferris	Y
Lan (Alt)	N	Bielawska (Alt)	Y	DeLaney	Y		

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### 3. INFORMATION ITEMS

#### 3.A. **DISCUSSED:** Performance Measures Dashboard

JASON PRICE provided a PowerPoint presentation that can be viewed at [PalmBeachTPA.org/TAC](http://PalmBeachTPA.org/TAC). Jason summarized highlights from the TPA's 2021 Performance Measure Report Card, including the adoption of Federal measures and targets. He noted many performance measures were impacted by the COVID-19 pandemic, due to changes in traffic patterns. The full Report Card can be viewed at [PalmBeachTPA.org/PM](http://PalmBeachTPA.org/PM).

There were no public comments or member discussion on this item.

#### 3.B. **DISCUSSED:** Florida Bicycle Month

ALYSSA FRANK, TPA Pedestrian & Bicycle Coordinator, provided a PowerPoint presentation that can be viewed at [PalmBeachTPA.org/TAC](http://PalmBeachTPA.org/TAC). Alyssa highlighted events that will occur in March for Florida Bicycle Month. She encouraged local municipalities to adopt a proclamation in celebration of Florida Bicycle Month to bring awareness and support for bicycling in their community. A calendar of bicycle month activities is available at [WalkBikePalmBeach.org](http://WalkBikePalmBeach.org).

There were no public comments or member discussion on this item.

### 4. ADMINISTRATIVE ITEMS

#### 4.A. **Governing Board Summary Points – December 16, 2021**

There was no discussion on this item.

#### 4.B. **FDOT Scheduling Report – February 2022**

There was no discussion on this item.

#### 4.C. **2022 TPA Meeting Dates**

The Recording Secretary noted the 2022 meeting dates were adopted during the TPA Board's December meeting and any requested changes would need to go to them for approval. It was also noted that the October meeting was moved in observance of the affected Jewish holidays.

**4.D. Next Meeting – March 2, 2022**

**4.E. Adjournment**

There being no further business the meeting was adjourned at 10:53 a.m.

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This signature is to attest that the undersigned is the Chair, or a designated nominee, of the Technical Advisory Committee and that information provided herein is the true and correct Minutes for the February 2, 2022, meeting of the Technical Advisory Committee, dated this 2nd day of March 2022.

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Kara Ferris  
TAC Chair

**EXHIBIT A**  
TAC Member Attendance Record

<b>REPRESENTATIVE/Alternate Agency Name</b>	<b>Mar '21</b>	<b>Apr '21</b>	<b>May '21</b>	<b>Jun '21</b>	<b>Jul '21</b>	<b>Aug '21</b>	<b>Sep '21</b>	<b>Oct '21</b>	<b>Nov '21</b>	<b>Dec '21</b>	<b>Jan '22</b>	<b>Feb '22</b>
CHAIR KARA FERRIS City of Greenacres - Planning & Engineering	P	P	P	P	P	No Meeting Held – Scheduled Break	P	P	No Meeting Held – Scheduled Break	P	No Meeting Held – Scheduled Break	P
VICE CHAIR MOTASEM AL-TURK/Melissa Ackert PBC Engineering	P	P	ALT	P	P		ALT	P		P		ALT
JAMES BELL/Tamashbeen Rahman City of Boca Raton - Planning	P	P	P	P	P		P	P		P		P
MARIA TEJERA/Quan Yuan City of Boca Raton - Engineering	P	E	P	P	P		P	P		P		P
GARY DUNMYER/Amanda Radigan City of Boynton Beach - Public Works & Eng.	ALT	ALT	*P	P	P		ALT	P		P		P
RICHARD PEREIRA/Cynthia Fuentes City of Delray Beach	P	P	P	P	P		P	P		P		P
KENNY WILSON/Janelle St. Ange PBC Health Department - Environ/Air Pollution	P	P	P	P	A		P	P		P		P
THOMAS DRISCOLL/Chang-Jen Lan Town of Jupiter- Engineering	ALT	ALT	P	ALT	ALT		ALT	ALT		ALT		ALT
JAMIE BROWN/Felipe LoFaso City of Lake Worth - Public Services	P	P	P	P	P		P	P		P		P
NATALIE CROWLEY/Michael Morrow/Peter Hofheinz City of Palm Beach Gardens - Planning	P	ALT	P	ALT	ALT		P	ALT		P		P
KIM GLAS-CASTRO/Iramis Cabrera Village of Palm Springs	ALT	ALT	*ALT	P	ALT		ALT	ALT		ALT		ALT
GARY SYPEK/Wil Hicks PBC Airports Department - Planning	ALT	ALT	ALT	ALT	ALT		ALT	ALT		P		ALT
BRYAN DAVIS/Jorge Perez PBC Planning, Zoning & Building	P	P	ALT	P	P		P	P		P		ALT
LEVI MCCULLOM/Anna Bielawska Palm Tran	ALT	ALT	ALT	ALT	ALT		ALT	ALT		P		ALT
AARON HOFFMAN/Carl Baker Port of Palm Beach	ALT	P	P	P	P		P	P		P		E
TERRENCE BAILEY City of Riviera Beach – Community Dev.	P	P	A	A	P		P	P		P		P
CHRISTOPHER MARSH/Bradford O’Brien Village of Royal Palm Beach	ALT	ALT	P	P	A	P	P	P	P			
JOYCE CAI School District of Palm Beach County	P	ALT	ALT	ALT	ALT	*P	P	P	P			
LORAIN CARGILL/Vicki Gatanis South Florida Regional Transportation Authority	ALT	ALT	ALT	ALT	ALT	E	ALT	A	ALT			
KIM DELANEY/Thomas Lanahan Treasure Coast Regional Planning Council	P	P	P	P	P	P	P	P	P			
MICHAEL O’DELL/Patrick Barthelemy Village of Wellington	P	P	P	P	P	ALT	ALT	E	P			
ALEX HANSEN City of West Palm Beach - Planning	P	P	P	P	P	P	P	P	P			
XAVIER FALCONI/Valerio Oricchio City of West Palm Beach - Engineering	ALT	ALT	*P	P	P	P	ALT	P	*p			
JOHN KRANE/Marsha Taylor/Christine Fasiska Florida Department of Transportation <i>Non-Voting Advisory Member</i>	P	P	P	ALT	P	P	P	P	P			

P = Member Present

Alt = Alternate Present  
\*New Appointment

E = Excused Absence  
- = Member not assigned

A = Unexcused Absence

